

Western University

Student Guide To Mental Health Services

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What is mental health?

“A state of well-being in which the individual realizes their own abilities, can reasonably cope with the stresses of life, can live, study, and work well, and is able to make a contribution to the community.” The Mental Health Commission of Canada, National Standard for Mental Health and Well-being for Post-Secondary Students, 2024¹

The World Health Organization distinguished mental health from mental health conditions this way²:

“Mental health is a state of mental well-being that enables people to cope with the stresses of life, realize their abilities, learn well and work well, and contribute to their community. It is an integral component of health and well-being that underpins our individual and collective abilities to make decisions, build relationships and shape the world we live in. Mental health is a basic human right. And it is crucial to personal, community and socio-economic development.

Mental health is more than the absence of mental disorders. It exists on a complex continuum, which is experienced differently from one person to the next, with varying degrees of difficulty and distress and potentially very different social and clinical outcomes.

Mental health conditions include mental disorders and psychosocial disabilities as well as other mental states associated with significant distress, impairment in functioning, or risk of self-harm. People with mental health conditions are more likely to experience lower levels of mental well-being, but this is not always or necessarily the case.”

Mental health doesn't mean that everything is good or great all the time--that is not realistic. Rather it means that people experience and manage a range of emotions, successes, and challenges and still serve society.

Your mental health -- our shared responsibility

Achieving and maintaining mental health is a shared responsibility. Your responsibility is learning about and prioritizing healthy habits such eating, sleeping, studying, socializing, working, reflecting, exercising and seeking care early when needed. The earlier you seek care, the faster you can get back on track.

Our responsibility is to foster a safe, welcoming, and healing environment and provide accessible, compassionate care tailored to each student.

Steps you can take when stressed

There are many steps you can take when stressed. Based on what brings you joy, you can play music, write a reflection, call a friend, go for a jog, or simply take a deep breath or two. Taking a moment to calm yourself can go a long way.

There are many freely accessible apps that provide guided meditations that you might find helpful. Meditations can be as short as a minute or longer than an hour. There is no right or wrong way to meditate – simply take a break to slow down your breathing.

¹ <https://mentalhealthcommission.ca/what-we-do/children-and-youth/studentstandard/>

² <https://www.who.int/news-room/fact-sheets/detail/mental-health-strengthening-our-response>

At Western, there are many people to turn to when you are stressed: friends, residence sops, dons, faculty advisors, spiritual guidance (chaplaincy), faculty members, and counsellors at Western Mental Health Services.

What we do

Western Mental Health Services seeks to support students' thriving through counselling, psychodiagnostics assessments and psychotherapy. We are an interdisciplinary group of Master's level counsellors, social workers, registered psychotherapists, psychologists (PhD), and trainees who meet with students individually and in groups. We provide short-term support to help students who are experiencing stress, distress, or mental health difficulties in their lives. Our work is symptom and solution focused. Symptoms differ among students but can include sleeping and eating poorly, feeling stressed or anxious, skipping class, dropping grades due to trouble focusing, and feeling down.

We are eager to help you thrive here at Western.

If you are unsure if you should see one of our physicians or one of our counsellors

Many students' needs can be addressed by talking through issues with a therapist and they may not need to see a physician. If your goal is to talk things through, then psychotherapy may be helpful for you. If so, you have come to the right place.

Some students may need an evaluation by a physician, particularly if they are seeking a diagnostic evaluation, need medication for a mental health problem, or are medically ill. To arrange a visit with a physician, call (519) 661-3030. There are two kinds of physicians in Thames Hall: family medicine doctors and psychiatrists. Students must first see a family medicine doctor before any referral to a psychiatrist or psychology trainee can be made.

Why you might seek counselling support or therapy with us

Adjusting to the challenges of postsecondary education can be difficult. At the same time, you are engaging in self-exploration and maturation, individuating from your family, finding friend groups, being creative, learning what excites you intellectually and learning how you learn. You are also balancing heavy academic responsibilities, particularly graduate students. You may also have an on-going psychiatric issue that benefits from talk therapy. There may be times that having someone to collaboratively explore your challenges can be quite helpful.

Common concerns that students describe include:

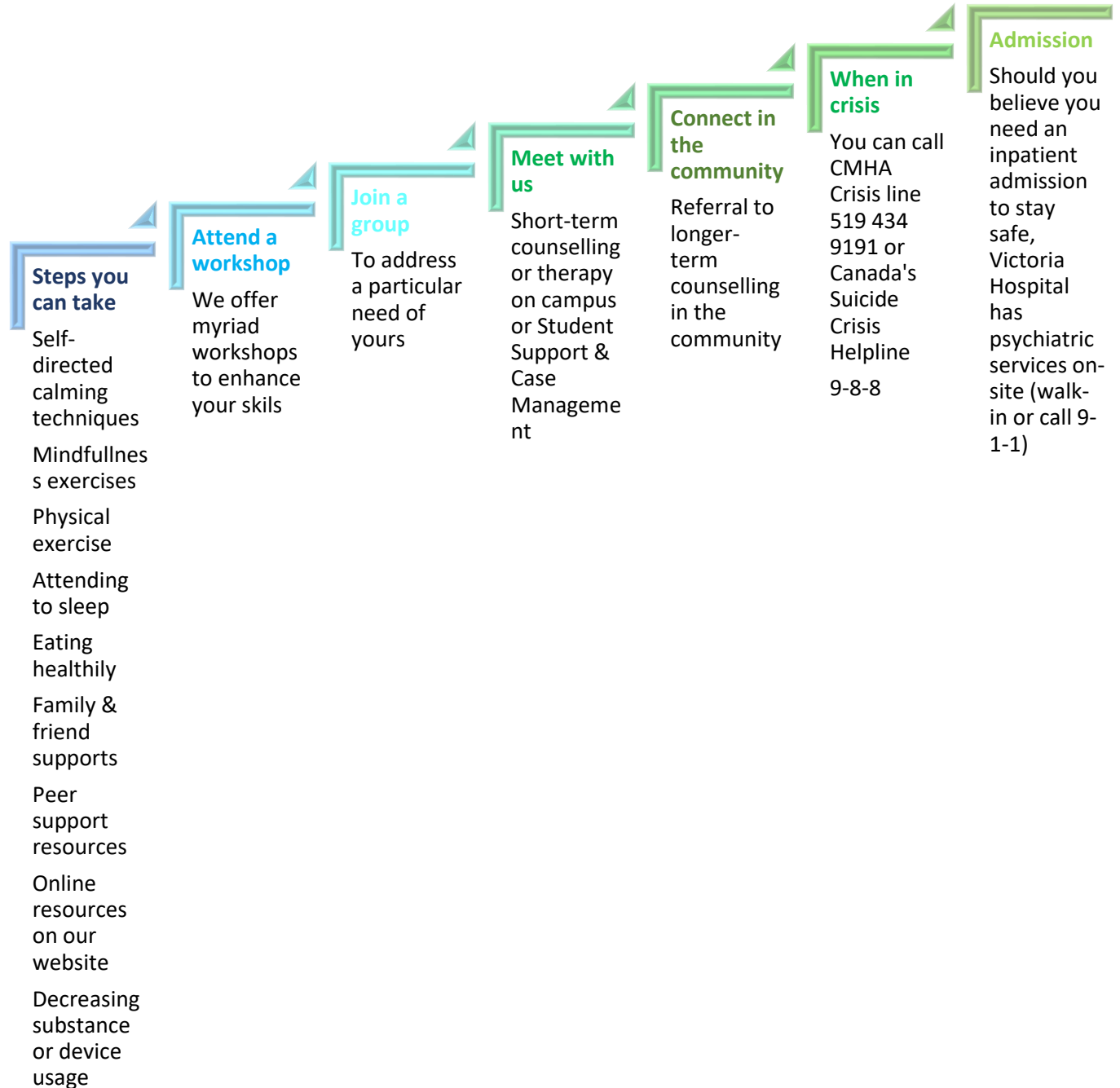
- feelings of self-doubt, anxiety, and fear of failure.
- loneliness
- Struggling with alcohol consumption or thinking that if they don't drink, they will be left out
- problems in their relationships, including with their families or roommates
- race-based stress or trauma
- oppression if they identify as 2SLGBTQIA+
- interest in exploring their gender identity or orientation
- isolation if they have disabilities
- being far from home and adjusting to a new culture

- eating healthily or getting enough sleep
- having triggering thoughts from past traumas
- juggling the competing demands of being a postsecondary student

All these reasons and more are good reasons to seek help.

Our model of care

We provide care within a “stepped care” model.



“Stepped” refers to the concept that students’ care can be “stepped down” to less intensive care or “stepped up” to more intensive care, depending on the situation.

Before meeting with us, for example, you may find that cutting back on your substance or device usage, going for a vigorous walk on our beautiful campus, taking a moment to focus on your breath, or reaching out to a friend for a cup of tea can be helpful. Developing healthy habits and meaningful connections can go a long way in supporting many students’ mental health.

Other times students need professional help. We provide an initial session and collaboratively formulate a care plan with you. It may be that a single assessment session is enough to help you take additional steps to support your well-being on your own. For some students, a few more sessions may be needed. In general, we are resourced to provide up to six sessions in any academic year. Some students may require more intensive services. In those cases, the student will be “stepped up” and provided with some community resources to arrange follow-up. The cost associated with these resources vary significantly: some may be free, others partially covered by insurance, and others require out-of-pocket expenses.

It may also be that another student support service on campus is better positioned to help you. You may be encouraged to seek medical care from one of our family medicine colleagues or academic accommodations through Academic Support & Engagement, for example. If you have multiple challenges across a range of issues, our Student Support & Case Management (SSCM) team may be the next best step for you.

Appointment types at Thames Hall

There are four different types of appointments at Thames Hall:

- same day appointment
- initial appointment
- follow-up appointment
- group meeting
- psychodiagnostic assessment

Same day appointments: A student may come to Thames Hall to see a counsellor when experiencing distress. At times, you may need to wait a couple of hours or be seen within two days. We strive to be available to you as much as possible when you need us the most and often have an available appointment up to 4:00pm. We are not able to provide same day appointments after 4:00 pm. We also do not provide crisis care. If we are unable to accommodate you, we will provide you with a list of resources that are more crisis oriented (see Additional community-based resources at the end of this document). CMHA Mental Health & Addictions Crisis Centre at 648 Huron St in London (519) 433-2023, for example, is open 24 hours/day everyday.

Initial appointments: Initial visits are for non-urgent issues. You can schedule them by calling reception or booking online in advance and are often available within 24 hours of the request.

Follow-up appointments: Follow-up appointments can be booked at the end of the counselling session by your counsellor, when you are ready to be seen again by calling reception, or by booking online. Our model is short-term, meaning that students can be seen up to six times in follow-up.

Groups: Group meetings allow you to learn from your peer students. We have a list of group support opportunities on our website. You are welcome to self-refer or someone may suggest a group to you. To participate in group support, your file will first be reviewed by the group leader. You may meet with the leader in advance. This is done to ensure that the group is right for you and that you will be able to positively contribute to the group. There are times in which a group leader may first recommend individual work before joining the group. A list of currently active groups can be found at https://www.uwo.ca/health//psych/group_care.html.

Psychodiagnostic assessment: After meeting with one of our counsellors or physicians, you may be referred to a psychology trainee for a psychodiagnostic assessment. This will involve a clinical interview and some standardized tests and questionnaires. These are designed to help you learn more about yourself and to co-create a treatment plan. Part of that plan may include therapy with the trainee. It will be up to the counsellor or physician to determine whether a psychodiagnostics assessment is appropriate for you.

Before seeing us, you will be asked to complete a brief questionnaire, provide emergency contact information, and sign a confidentiality agreement. A confidentiality agreement describes that we will keep your information confidential unless there are exceptional circumstances. If your appointment is virtual, there will be an additional form.

What happens in the same day or initial visit

Same day visit: Some issues can wait a day or two and in other cases you should ask to be seen right way. We have same day slots available throughout the day up to 4:00pm. To be seen same day, either call reception (519) 661-3030 or come to Thames Hall room 2170. We will do our best to see you as soon as possible. Our discussion will be focused on what is worrying you and ensuring your safety.

Please note that we are not able to provide crisis care.

Initial visit: An initial visit is different. During an initial visit we will explore themes and how you are doing more broadly. For us to help you, we will need to get to know you. We will need to know what your goals are for the session and how you think you can be best helped. This may be your first experience with therapy, and you might not know what your goals are. Not to worry—we will help you figure that out. We will ask about the concerns that brought you to seek counselling support and what might help improve your situation. We will explore how things have been going for you lately, such your how your academic life is going; your sleeping and eating habits; how you are managing day-to-day life; your family background; mental health challenges you may have faced in the past; and current substance usage, if any. The questions are designed to help us understand you, but you may not be comfortable answering them on any particular day. You have the choice and control over what you would like to disclose to your counsellor and can choose not to answer any of the questions your counsellor asks. It is your story, your choice.

We will also ask how you are feeling right now, how your mood is, and, importantly, we ask all students about whether they have thoughts of hurting themselves. We may involve our physician partners to assess thoughts of hurting yourself.

After we have explored the challenges you are facing, we will collaboratively provide guidance for your next steps.

The appointment will take about 50 minutes to an hour.

Our counsellors may need to confer with their supervisor or colleague to best support you. That is quite common in mental health care. You may be seen by one of our interns. Please know that they are supervised by a staff member here and the intern will discuss your story with the supervisor.

You may only need that first initial appointment to get back on track. We believe that you will find our counsellors kind and empathic listeners who care about your well-being.

If you think you are in crisis, please follow these steps instead

What constitutes a crisis? People have different thresholds, but some examples include:

- if you are thinking of hurting yourself or someone else
- if you are having trouble getting out of bed in the morning
- if you are concerned about the choices you are about to make or are about to engage in risky behavior
- if you aren't eating well or unable to function like you need to

These and others are all good reasons to be seen today or go to CMHA Crisis Centre or Victoria Hospital Emergency Room. If you don't have the financial resources to get to CMHA or Victoria, reception at Thames will provide you with a free taxi voucher and help call a taxi for you, during regular hours.

At the end of this manual is a list of resources—including CMHA Crisis—should you be in crisis.

Who may access our services

We are eager to support you. Actively enrolled students of Western, Huron, or King's may access counselling care here for free. Most students who have left Western or graduated may access care for up to six months. You can talk with your counsellor about what would be good next steps and potential resources so that you can continue your care journey after those six months. Graduate students on a leave from Western may also access our care.

If you live in residence or are enrolled in engineering, law, or Schulich, you can also receive services at those sites (see Mental health services across campus beyond Thames Hall).

There may be times in which we feel that we do not have the appropriate resources to best meet your mental health needs, despite our desire to help you. In those cases, we may suggest a variety of alternative resources for you to explore to support your mental health. We strive to point you in the direction we believe is best suited for you.

In rare instances and at the discretion of clinic leadership, if your behavior doesn't align with Western's values of mutual respect and zero tolerance for harassment, you may not be allowed to receive care at Thames Hall.

How to connect with us

The first step in connecting with care at Thames Hall is registering in the health clinic by calling (519) 661-3030 or coming to reception in room 2170.

You will need to register before you can book appointment at Thames Hall.

Selecting a therapist

For some students, it is important that they see someone for therapy from a background like their own. If that describes you, you may wish to call registration to ask if we have a therapist with whom you may find some commonalities. (519) 661-3030

Even if we aren't able to match you with a therapist who shares your identity, our therapists are dedicated to providing culturally safe support.

Booking an appointment online

To book an initial mental health appointment with a counsellor online, please go to https://www.uwo.ca/health//psych/book_an_appointment.html. An initial appointment is defined as the first time you ask to see one of our counsellors per academic year.

If you are referred to a psychology trainee, you will need to book that initial appointment by coming to Thames Hall or calling our clinic. You will be able to book subsequent appointments with the psychology trainee online.

You will receive an email asking you to complete a brief survey of goals for the visit and a consent form. These need to be completed before you are seen. We want to make sure that we discuss what is important to you.

Booking subsequent counselling appointments

You can ask your counsellor about booking a follow-up appointment for you while you are in session, book online, call (519) 661-3030, or come to reception.

Hours of operation of Thames Hall

- September – April: Monday through Thursday, 9:00 am to 7:00 pm; Friday 9:00 am to 4:30 pm.
- May – August: Monday through Friday, 9:00 am to 4:00 pm.

Students are not seen on site outside of those hours; virtual appointments will rarely extend beyond those hours. Should we need to close our clinic for some reason, we will post that information on our website <https://www.uwo.ca/health//shs/index.html>.

Reaching your Thames Hall counsellor or psychology trainee

If you need to reach your counsellor or psychology trainee, you may call reception at (519) 661-3030 and they will ensure that the message gets to them. Please do not attempt to reach the counsellors via their phones or their regular UWO email addresses.

You may send documents or other information to shscnsel@uwo.ca. We will ensure that your counsellor receives this information.

Additional information for Thames Hall

Virtual care

Our preference is to see you in-person. However, when that is not possible, you may be seen virtually with some caveats. Due to our counsellors' and psychologists' licensure restrictions, to see the majority of counsellors, all of our social workers, and all of our psychology trainees, you need to be physically located in Ontario. We are not able to see any students physically located at the time of the session in

Quebec, New Brunswick, Prince Edward Island, or Nova Scotia. (See Additional community-based resources for links to care in those provinces). At the start of every virtual counselling session, you will be asked for the address where you are physically located. This is to ensure that the counsellor is licensed to see you at that address and so that they can initiate help in case of an emergency.

If you get disconnected during the session, log back in to reconnect or call reception to figure out next steps. The session can always be rebooked.

We take precautions to preserve your confidentiality and comfort during a virtual session but there are limits due to the nature of the appointment. Body language is more difficult to observe with online communications, so non-verbal cues can be difficult to discern. Sometimes the connection quality can be poor, choppy, or inconsistent. We can stop the session and ask for clarification if there has been a misunderstanding. You are responsible for the technological devices (i.e., computer, cell phone, camera, and microphone), software and services necessary (Wi-Fi service or mobile data) to access the online appointment. You are also responsible for ensuring that your desire for privacy and confidentiality at your location is within your comfort zone.

If you are late for your appointment

Please arrive on time. We will be happy to see you within 15 minutes of your scheduled appointment time but may not be able to see you if you arrive later. If you are late and in distress, we will try to arrange for you to see your scheduled therapist or someone else, but we cannot guarantee availability. If you call our reception team to let us know that you will be more than 15 minutes late, they will assist in rescheduling the appointment for you.

If you miss your appointment

We understand that emergencies arise and occasionally a student will miss an appointment. As we strive to be available for any student who needs help, if you miss your appointment without canceling it, you will be charged \$20 for the missed appointment. To minimize the impact of missed appointments or “no shows”, you will need to wait two weeks before you can be rescheduled with your counsellor.

Limits to confidentiality

In general, your counsellor will keep what you say confidential, consistent with the Personal Health Information Protection Act (PHIPA, <https://www.ontario.ca/laws/statute/04p03>) and the Freedom of Information and Protection of Privacy Act (FIPPA, <https://www.ontario.ca/laws/statute/90f31>). By confidential, we mean that it can be shared with your circle of care, the counsellor’s supervisor, and documented in the medical record. Your circle of care includes the nurses, physicians, and counsellors involved in caring for you. Only members of your clinical care team can access your record.

Our counsellors, trainees, or physicians may use AI tools to help them with documenting their visit with you. The tool will capture what we discuss in our session together and create a word file note. The counsellor can then copy and paste that note into your medical record. These AI tools are not linked to the medical record and your name, student ID, birthdate or other identifying information are not entered into the AI tool, so that your confidentiality is maintained. The AI tool page used to create the visit note is deleted automatically once it is copied into your medical record.

There are a few exceptions to confidentiality. If you present as a risk to yourself or others or your behavior deteriorates to the point that you are unable to care for yourself, then the counsellor or

trainee will need to disclose to more people to ensure yours and others' safety. These may include Western Special Constable Service, London's emergency response teams, and other health professionals. Other exceptions include our requirement to report any concern of potential harm to a child or someone residing a long-term care facility; protecting Western employees from workplace violence or harassment (if the student is also a Western employee); complying with court-ordered subpoenas; and being a victim of sexual abuse by a healthcare provider (we have duty to inform the provider's college but don't have to reveal your identity).

If you need a support letter for academic relief

We know that meeting all of the academic requirements can be difficult on occasion. Our therapists can provide a Student Medical Certificate. Academic relief is determined by your academic department or advisor, not our clinic. Student Medical Certificates written by our therapists do not guarantee that academic relief will be granted. Moreover, please note that not all requests for a medical certificate can be granted.

Our therapists can write the dates that you attended your appointments here and the general themes discussed. Specifics are not included to protect your privacy and confidentiality. Our counsellors consider each request on a case-by-case basis. Our goal is to help you engage fully in your academic activities.

Please note that there is a cost associated with this kind of document completion. You will be charged \$26.00. Once you have paid the fee in Thames Hall, your document will be released to you.

If you would like a copy of your medical records

If you would like a copy of your medical record, please email health@uwo.ca. It may take up to 30 days to complete the request. If, instead of your entire record, you only wish to have a list of dates seen or a summary of the psychotherapy sessions, please indicate that on the request and we will do our best.

Please note that there is a cost associated with this service. For the first 20 pages, it is \$30. For each additional page, it is another \$0.25.

If you don't think your therapist is a good fit for you

Meeting with the same counsellor or therapist over time can help build a trusting therapeutic relationship. Infrequently, a student can feel like the counsellor isn't a good fit for them. That happens and "fit" is important in the therapeutic process. If this occurs, you can request to be seen by another counsellor by calling reception at (519) 661-3030 and request to change counsellors.

If you have complex needs beyond counselling

Sometimes you may not need counselling but have complex needs and you aren't sure how to navigate getting the resources you may require. For example, you may have a sudden change in your life that impacts your finances and living, you may have been admitted to the hospital, or be addressing a set of on-going challenges and aren't sure where to turn. If this is the case, you can be referred to Student Support Case Managers who can direct you to appropriate resources. Our case managers do not provide counselling but rather help you find the resources on and off campus to help get you back on track. https://uwo.ca/health/student_support/student-support-case-manager.html

Mental health services across campus beyond Thames Hall

Embedded services

Some students may prefer to be seen outside of Thames Hall in one of our embedded services across campus. Currently, students in residence, Engineering, Schulich School of Medicine and Dentistry, and Law, can be seen by an affiliated counsellor in residence or faculty. The advantage to you to be seen in these embedded services is that the number of sessions available per year may be more flexible.

For care in residence: Ontario Hall, Room 3C10. Students living in any main campus residence can book an appointment by emailing needtotalk@uwo.ca. For more information, visit <https://housing.uwo.ca/health-and-wellness/residence-counselling-and-student-support-team>.

For care at King's: If you are a student at King's, you are eligible for free, ongoing, supports and services through the Accessibility, Counselling and Student Development office, Wemple 151. Here you can access mental health counselling, accessibility counselling, career counselling as well as case management and confidential gender-based and sexual violence support. Information and appointment booking can be found here: <https://www.kings.uwo.ca/current-students/student-affairs/acsd-student-supports/>. Or, you can simply email ACSD@kings.uwo.ca.

For care at Huron: Information about mental health care at Huron can be found at <https://huronu.ca/wellness-services/counselling-support/>.

For Schulich Medical and Dental School learners: Please reach out to Learner Experience, https://www.schulich.uwo.ca/learner_experience/ or visit https://www.schulich.uwo.ca/learner_experience/services/personal_counselling.html.

For Engineering students: Contact Sara Hanna (Sara.Hanna@uwo.ca). To learn more and find the link to the intake forms, please visit <https://www.eng.uwo.ca/graduate/current-students/academic-support-and-accommodations/student-wellness-counselling.html>.

For Law students, please visit https://law.uwo.ca/current_students/student_services/health_wellness_and_support_services.html for more information. You can schedule an appointment by emailing Lawwell@uwo.ca. Services are located in LB 10.

Care specific for undergraduate and graduate students

Undergraduate students may also have access to resources provided through University Students' Council (USC) contracts. Information about those services can be found at <https://westernusc.ca/services/health-plan/>.

The Society of Graduate Students (SOGS) has their own health benefit package. Information about their health and dental coverage can be located at <https://sogs.ca/healthplan/>.

Our accountability

You are our main stakeholder. We strive to support your mental health so that you can reach your personal and academic goals. We sought USC and SOGS's review of this document.

We are also beholden to our University's Board and meeting the requirements of the Ministry of Training, Colleges, and Universities Act, Section 19. Part of meeting those requirements is this student manual and submitting an annual report to Board of Governors. That report will include information regarding service utilization, quality assurance, and quality improvement work during the course of the year.

Additional community-based resources

At some point you may be in crisis and require more emergency care. Below is a list of community-based resources and our own Western Special Constable Services.

- Suicide crisis helpline: dial 9-8-8 for mental health support from anywhere in Canada
- Western Special Constable Service (non-emergency) (519) 661-3300
- CMHA Mental Health & Addictions Crisis Centre (519) 434-9191 in-person crisis supports at 648 Huron St., London
- Good2Talk – Confidential Helpline Phone 1 (866) 925-5454 or text "GOOD2TALKON" to 686868. Good2Talk provides 24-hour confidential support services for post-secondary students in Ontario.
- Reach Out 24/7 (519) 433-2023, 24-hour phone crisis assistance
- Anova crisis line (519) 642-3000
- Sexual Assault and Domestic Violence Treatment Program at St. Joseph's (519) 646-6100, ext 64224
- Victoria Hospital provides 24/7 emergency assessments and inpatient psychiatric care. Located at 800 Commissioners Road East. 519 685 8500
- If you are physically located in these other provinces, you can try these resources:
 - Quebec: <https://www.quebec.ca/en/health/mental-health/finding-help-and-support-for-mental-health/finding-mental-health-help-and-support-resources/mental-health-help-and-support-resources>
 - New Brunswick: https://www2.gnb.ca/content/gnb/en/departments/health/mental_health_services.html
 - Prince Edward Island: <https://www.princeedwardisland.ca/en/information/health-pe/mental-health-support-and-services>
 - Nova Scotia: <https://novascotia.ca/mental-health-and-wellbeing/>