

**Western University
Department of French Studies**

FRENCH 1004 • FRENCH FUNDAMENTALS • SYLLABUS • 2021-2022

French 1004 is entirely online for 2021-2022

This course is not taught In Person as indicated in the Western Timetable.

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Prerequisite: Placement Test permission. **All French 1004 students** must take the online French [Placement Test](#) and have the results posted on their Academic Record. The Placement Test takes just a few minutes for students with little or no French experience.

Placement Test results have no effect on your grades.

Antirequisites: Grade 12 French, French 1002*, French 1003A/B*, French 1010, and French 1011A/B. *Students who already have French 1002 or French 1003A/B **without** French 1010 or French 1011A/B can request Special Permission from the Department of French Studies to take French 1004 for 2021-2022. Contact [Dr. John Nassichuk](#), Undergraduate Chair, for Special Permission.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. – from Western's *Academic Calendar*

Course Coordinator : Paul Venesoen pveneso@uwo.ca

• COURSE DESCRIPTION

French 1004 is an online intensive full-year 1.0 course designed for beginner students who have no French knowledge, or for students with limited French ability. The course starts in English with the basic principles of grammar and the parts of speech, the core information required for a better understanding of language mechanics. We'll then move on to an **individual learning approach**, calling on you to use multiple online resources to engage your critical thinking skills and participate in the process of discovering the French language. French 1004 includes listening, reading, writing and speaking in French, taking beginner students up to Grade 12 French proficiency in approximately seven months. In addition to asynchronous online instruction content, each French 1004 section will have weekly online synchronous Zoom sessions with their instructor. These sessions are scheduled during the [Western Timetable](#) days and times (*Eastern Time*) for each section.

For the best French 1004 online learning experience :

- Be prepared to devote **at least 5 hours** of study, review and homework time every week.
- Supplement the OWL resources with the external links provided in online documents.
- Participate in the weekly Zoom sessions with your instructor.
- Create a personal weekly French 1004 schedule and routine – reserve enough time to study and review the material, do the exercises, and use the available resources.

• BEST PRACTICES FOR FRENCH 1004 ONLINE LEARNING

French 1004 online documents and resources are always available and flexible, but the best language learning experience is obtained with an orderly, consistent participation **multiple times per week**. In addition to the weekly online chapter review, the Zoom sessions and homework assignments, we recommend **an additional hour or two of French 1004 coursework every other day** instead of reserving only one or two days a week for French, for example. We also strongly recommend participating in the weekly Zoom sessions for additional review exercises and oral practice. A repeated, prolonged and consistent approach will absolutely help you to better retain vocabulary, grammar rules and explanations, and will improve your pronunciation and communication skills.

The **online nature of the course** has benefits and drawbacks.

Benefits : Besides attending the weekly Zoom sessions, you set your own schedule and work when you want. You can study and review material anytime, even on your phone or tablet.

Drawbacks : The fact that your physical presence is not required in a classroom every week can lead to fading commitment or a lack of motivation for some students. Worse still, procrastination can set in. As the English poet Edward Young said: *Procrastination is the thief of time*. This old adage is certainly true for language learners. Students who put off or delay coursework time will inevitably fall behind and struggle to catch up. In turn, this can lead to bad grades and even failures.

It is in your **best interest to stay committed** to a **regular French schedule**, to **participate** in the **Zoom sessions**, and to **keep up** with the weekly **chapters** and **exercises**.

- Your success in French 1004 correlates **directly** with time spent on learning and review activities.
- Students who successfully complete French 1004 can be qualified to take first-year university French.

• HARDWARE, SOFTWARE AND INTERNET CONNECTION

Just as you would prepare yourself for an on-campus course, preparing your computer is every student's responsibility. Students are **responsible** for the technical requirements for this course.

- A **desktop or laptop computer** capable of:
 - **Typing/inserting French accents directly in OWL without copy-paste** (accent mistakes count in online Tests). Use your Operating System's **Character Maps** or **Unicode Alt Key Codes**.
 - **Installing the required [Microsoft Office Suite](#)**, available for free to all Western students.
 - **Web browsing, audio and video recording**.
- A **personal back-up solution** for regularly safeguarding all work done in the course, including all files, documents and assignments that have been sent to the instructor or uploaded by the student to OWL (does not apply to online Tests).
- A **stable high-speed Internet connection**. An essential requirement for Zoom sessions, time-limited online Tests and coursework uploads / downloads.
- A **compatible browser**. **Google Chrome** or **Mozilla Firefox** are recommended.
- Access to their personal **OWL by Sakai** UWO student login. Some international students may have to use a Virtual Private Network (**VPN**) to access OWL.
- **Note**: While tablets and smartphones can be used to *view* OWL content, **all coursework and assignments** have to be done on a **desktop or laptop** computer to ensure functional compatibility.

For all general technical issues or questions, please contact Western Technology Services:
<https://wts.uwo.ca/>

• COURSE OBJECTIVES

By the end of the course, students will be expected to :

- Be able to recognise and identify most parts of speech.
- Understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. personal and family information, shopping, local geography, employment).
- Communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters.
- Describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.

• REQUIRED MATERIALS

The French 1004 OWL site contains all the necessary course materials. No textbooks are required.

Important information about requirements:

- This course is entirely online and **requires** a computer with a **webcam** and **microphone**. Although most course content is asynchronous, a **strong and stable Internet connection** is **essential** for Zoom sessions and time-limited graded evaluations. We recommend a Cable Modem, DSL or better (300 kbps download, 250 kbps upload or higher recommended). Students who are on campus can reliably use [RezNet](#) or Western's wireless [uwosecure-v2](#) network.
- Students are **required** to **download, install** and **use** Western's **free** [Microsoft Office Suite](#) for assignments. Older or alternate software is **not recommended** due to compatibility issues. **Any assignment which fails to open or function properly due to incompatibility will be rejected.**
- Students are **required** to use their **username@uwo.ca** email address **exclusively** when communicating with their **instructors**.
- Any email client can be used, (**MS Outlook** is recommended), but students are **required** to **check their UWO email every day** for **announcements** and other **important information**.

• DISTRIBUTION OF MARKS

3 Chapter Tests @ 10%	30%
Final Test @ 20%	20%
10 Homework Assignments @ 1%	10%
Term 1 Presentation	15%
Final Presentation	25%
Total	100%

• DESCRIPTION OF PROGRAM

- *Winter (second) Term OWL content will be posted in late December, 2021* •

THE .MP4 LECTURES

- Online French 1004 uses pre-recorded lectures in .mp4 format made by the course coordinator to explain and review each chapter with the .pdf chapters as source material. Students are expected to **start each new chapter with the recorded lecture**, then review the chapter .pdf and do the chapter exercises on their own. Chapter exercises are reviewed and explained by instructors during the weekly synchronous Zoom sessions.

THE .PDF CHAPTERS

• The .pdf chapters have the same written content as the .mp4 lectures but without narration. They are an “online textbook” version of the material to be reviewed and studied. Each .pdf file contains **OWL links to chapter exercises and answer keys**. Your instructor may use the .pdf chapters during Zoom sessions to explain or highlight any relevant content.

THE POWERPOINT CHAPTERS

• Online French 1004 uses PowerPoint presentations for chapter-specific **repetition** and **pronunciation exercises**. The PowerPoints contain chapter vocabulary and example sentences. Students can either play the entire presentation as a “listen and repeat” slide show, or can play individual slides if they prefer. Use the PowerPoint chapters as an additional way to improve overall French pronunciation and comprehension.

THE WEEKLY INSTRUCTOR ZOOM SESSIONS

• Your instructor will have weekly Zoom sessions to **reinforce** and **supplement** corresponding chapter material, scheduled during [Western Timetable](#) section times. Students are expected to attend the Zoom sessions as part of the **communicative component** of French 1004. In addition to reviewing and explaining linked chapter exercises, instructors will present **additional review exercises**, and will work on **pronunciation** and overall **communication skills**. Students will participate as a group, as pairs and individually. **The weekly Zoom sessions with your instructor will not be recorded or posted on OWL**. Your attendance and participation in weekly Zoom sessions are **essential** to get the most out of French 1004.

CHAPTER TESTS – 1 hour (3x10% = 30%)

• There are **3** online Chapter Tests, each worth 10%. Chapter Tests will concentrate on the most recently covered material in the chapters but the Tests are **cumulative**, which means material from previous chapters can be used in subsequent Chapter Tests.

• Each online Chapter Test has various types of questions and evaluations related to examples and exercises found in the course material. Students will have access to a detailed **Test Outline** and **supplementary review material**. No new material is scheduled during Chapter Test weeks.

• The online Chapter Tests are **time-limited** once started (one hour), and will be available at your convenience during a 72-hour time period, Friday 12:05am to Sunday 11:55pm, Eastern Time.

The Chapter Tests are not open-book.

FINAL TEST – 2 hours (20%)

• There is **1** online Final Test near the end of the second term. The Final Test includes material from the entire year, with a concentration on the last four chapters of Term 2.

• The Final Test will have various types of questions and evaluations related to examples and exercises found in the course material. Students will have access to a detailed **Test Outline** and **supplementary review material**. No new material is scheduled during Final Test week.

• The online Final Test is **time-limited** once started (two hours), and will be available at your convenience during a 72-hour time period, Friday 12:05am to Sunday 11:55pm, Eastern Time.

The Final Test is not open-book.

HOMEWORK ASSIGNMENTS - (10x1% = 10%)

• Students are required to submit a total of 11 homework assignments over both terms. These assignments will be marked and recorded, with the **10 best results out of 11 retained** for the 10% in this category.

Homework assignments have a deadline and cannot be submitted retroactively.

TERM 1 PRESENTATION - (15%)

- A Presentation in PowerPoint format to be prepared at the end of Term 1.
 - A video recording of the student reading a prepared passage.
 - A script written by the student, based on a given topic, with narration and simple slides.
- Wednesday, **December 8th, 2021** is the last day to submit the Term 1 Presentation, with **11:59pm** as the deadline. Extensions are not granted unless instructors are contacted by your Home Faculty's Academic Counsellors.

FINAL PRESENTATION - (25%)

- A Final Presentation in PowerPoint format to be prepared at the end of Term 2.
 - A script written by the student, based on a given topic, with narration and simple slides.
 - Student-prepared questions based on the topic.
 - Peer review of presentations, including answers to prepared questions.
- Friday, **March 25th, 2022** is the last day to submit the Final Presentation and Friday, **April 1st, 2022** is the last day to submit the peer review, with **11:59pm** as the deadline for both dates. Extensions are not granted unless instructors are contacted by your Home Faculty's Academic Counsellors.

IMPORTANT ADDITIONAL DETAILS AND INFORMATION

1) TAKING ONLINE TESTS AND SUBMITTING ASSIGNMENTS

• Preamble: The Code of Student Conduct, Honesty and Integrity

- Remote learning can only work if students live by the same ethics online as on campus. By registering in this online course, you are agreeing to the University of Western Ontario **Code of Student Conduct** (<https://www.uwo.ca/univsec/pdf/board/code.pdf>) and the [Scholastic Discipline For Undergraduate Students](#).
- Learning a new language is a challenge; it requires regular studying and reviewing of material and lots of practice for better acquisition and longer retention. When learning a language, there is no substitute for honest, frequent and persistent effort.
- Students who commit academic dishonesty should know they're only hurting themselves. They're missing out on an opportunity to learn and to ultimately feel that they've earned their grades honourably. The time spent trying to avoid getting caught can be better used to just prepare for whatever assignment needs to be done, or to study for whatever test is coming up.
- There are negative consequences for dishonest students who contravene the Code of Student Conduct in any course.
 - Students can get a failing grade or zero for an assignment or test.
 - In certain cases, students can fail the entire course and have to retake it.
 - In severe or repeated cases, students can get expelled, a consequence which results in a permanent record on a student's academic transcript.
- An ethical approach in your education is always, in part, about what kind of person you ought to be. Honesty and integrity are distinct and desirable qualities when it comes to self-respect.

• Homework Assignments – open-book with limitations ✓

- Weekly Homework Assignments are open-book, meaning you can check current/past course notes and chapters while preparing your assignments before uploading them.
- However**, Homework Assignments have certain restrictions that limit submissions to material only seen in current and past course content. **Any unauthorized material (advanced vocabulary / tenses / grammar concepts) not yet seen in current or past French 1004 course content will result in zeros for the submitted material.**

Furthermore, **all Homework Assignments must be done on your own** – you cannot collaborate with other students or individuals when preparing your weekly Homework Assignments. **Any collaboration with another student will result in a zero for the Homework Assignment(s) for both individuals.**

- **Online Tests – not open-book under any circumstance ✕**

- Each student is responsible for their learning achievements, and this is why we trust that you will take online tests as you would on campus, and this includes explicitly **not seeking outside help** (human, printed, software, web, etc.) during the examination. The OWL Tests & Quizzes tools automatically monitors your Internet activity during examinations. **Any unauthorized Internet activity will result in a zero for the test.**

- **PowerPoint Presentations – open-book with limitations ✓**

- The two PowerPoint Presentations are open-book, meaning you can check course notes and chapters while preparing your assignments before uploading them.

However, each Presentation will have certain restrictions that limit submissions to material only seen in current and past course content. **Any unauthorized material (advanced vocabulary / tenses / grammar concepts) not yet seen in current or past French 1004 course content will result in penalties for the submitted material.**

- In addition, the scripts for the 2 presentations are to be done **on your own**. You **cannot use any online text translation service or have any outside help**, not even for proofreading.

- Furthermore, **the PowerPoint Presentations must be created and configured on your own** – you cannot collaborate with other students or individuals when preparing your PowerPoint Presentations. **Any collaboration with another student will result in severe penalties for both individuals.**

Important Note

In all cases, **students can always contact their *instructor* for help** with any **questions or problems** while preparing **assignments and presentations**, or when studying for **tests**.

- **A quiet setting and a fresh (re)start**

- The online Tests are **time-limited** and **cannot be paused or interrupted**, so be sure to have a quiet environment with no interruptions. When taking an online Test, turn off your phone as well as all messaging or email software that could distract you with noises or pop-up windows.

- To avoid possible software glitches, it is advisable to **restart your computer** and launch **only one browser application** with only **one window open**, and leave no other programs running in the background **before taking a Test online**.

- At the end of the Test, make sure you **Save** all your answers before you **Submit** for grading.

- **Technical difficulties**

- Technical difficulties are **not considered grounds for late or absent submissions**. Technical difficulties include: keyboard issues, software issues, audio problems, video problems, lost data, Internet connection, VPN issues, bottlenecks on busy network, etc. Since these problems do happen from time to time, please **never wait until the last moment** to complete work online.

- If you do not receive an automatic confirmation such as “*Your work has been submitted successfully*” after submitting an assignment, or if for any reason you are not sure your work was submitted properly, it is your responsibility to **contact the instructor within 12 hours by email** and explain your concern or technical difficulty. You will be requested to provide **documentation** (screen capture, date stamp, etc.) proving that the assignment was completed on time and that you attempted to submit it.

OWL support can also review, confirm or deny any and all student activity while using the service.

- Students are advised to submit their work **well before deadlines** posted on the site, so as to avoid being caught in a “bottleneck” when many students submit assignments on OWL at the same time.

- **Assignments and accommodation**

- The following page has some additional information about **late or absent online submissions** and **academic accommodation** for French 1004.

LATE OR ABSENT HOMEWORK ASSIGNMENTS

Late submissions are not accepted.

- If you miss the deadline to submit a **Homework Assignment**, there is nothing that can be done about it unless you have an academic accommodation.
- With a 6-day submission window, last-minute **technical difficulties are not considered grounds for late or absent submissions**. It is highly recommended for students to submit their Homework Assignments **well before** the 11:59pm deadlines in order to avoid penalties.

LATE OR ABSENT TEST SUBMISSIONS

Late submissions are not accepted.

- If you miss the deadline to submit a **Chapter Test** or the **Final Test**, you have to contact your Home Faculty for accommodation.
- With a 72-hour submission window, last-minute **technical difficulties are not considered grounds for late or absent submissions**. It is highly recommended for students to write and submit their online Tests **well before** the 11:55pm deadlines to help address any possible technical difficulties.

Resolutions from your Home Faculty Academic Counsellors are final and cannot be appealed.

LATE OR ABSENT PRESENTATION SUBMISSIONS

Late submissions are not accepted.

- If you miss the deadline to submit the **Term 1 Presentation** or the **Final Presentation**, you have to contact your Home Faculty for accommodation.
- Both Presentations have multiple-day submission windows. Last-minute **technical difficulties are not considered grounds for late or absent submissions**. It is highly recommended for students to submit their Presentations **well before** the 11:59pm deadlines to help address any possible technical difficulties.

Resolutions from your Home Faculty Academic Counsellors are final and cannot be appealed.

MEDICAL OR COMPASSIONATE ACCOMMODATION

- If you **miss academic responsibilities** for medical or compassionate reasons, you have to contact the Academic Counselling Office of your Home Faculty for accommodation. Please provide medical or other documentation. Your Academic Counsellor will decide whether or not to grant accommodation.

Please ensure that your Home Faculty Academic Counsellor includes the Course Coordinator, Paul Venesoen (pvenesoe@uwo.ca) in any correspondence relating to accommodation for medical or compassionate reasons.

2) THE WEEKLY ZOOM SESSIONS

• Content and benefits

- The weekly synchronous Zoom sessions with your instructor include **review and explanation of chapter exercises, additional supplementary exercises with explanations and corrections, and pronunciation + oral communication** practice and exercises.
- Weekly Zoom sessions are a vital part of French 1004 when it comes to **speaking, listening and understanding** spoken French, plus the extra reinforcement that comes with **additional grammar exercises**. Last (online) year, there was a **noticeable improvement** in the quality of **speaking, listening and comprehension skills** for those students who attended Zoom sessions compared to those who did not. This difference was most evident in the oral content for the **PowerPoint Presentations**. Furthermore, being able to speak in French and understand spoken French is **a major requirement** for successful students who choose to **continue with 1900-level French** courses at Western after French 1004.
- In short, **it is in every student's best interest to attend the weekly synchronous Zoom sessions with their instructor – it really makes a difference!**

• **Availability and schedule**

• Each section of French 1004 (**001 to 009**) has synchronous Zoom sessions most weeks*, scheduled during Western Timetable section times (all times are Eastern Standard Time).

*There is **no Zoom session for the first partial week of classes**, September 8/9/10. Weekly Zoom sessions begin the week of September 13th.

• You will get email notifications with the day and time of the sessions, along with a clickable link to join in. Students are not required to have a Zoom account to join the sessions, but will be prompted to download and run the Zoom player software in order to join. For security reasons, there will be a **numeric passcode** in the email which needs to be input in order to join the session.

• There are some weeks with no Zoom sessions – check the **Weekly Online Schedule** on pages 11-12 of this document for details.

• The weekly **Zoom sessions are not recorded or posted** to the course OWL site. They are a synchronous activity which requires students to attend virtually during their section days and times. Participating students are not allowed to record weekly Zoom sessions.

• As it is for all remote learning courses with synchronous content, students in different time zones will have to adjust their personal schedule to accommodate such content.

• **Participation and privacy**

• When joining a Zoom session, students are expected to **participate** in communication / pronunciation exercises and to **take notes**, writing down exercises / corrections / explanations when necessary, just like they would in a classroom setting.

• Although we encourage participating students to enable video during weekly Zoom sessions, **we respect each person's decision to enable or disable the video feed** during the sessions.

• For privacy reasons, we ask you to display just your **first name** or **an alias** during weekly Zoom sessions.

• Please keep your **microphone muted** unless your instructor addresses you **individually** for a repetition, a pronunciation or for an answer to a question. For **all-class repetitions**, keep your microphone **muted** but please **speak aloud in your personal workspace**.

3) INSTRUCTOR OFFICE HOURS AND CONTACT

• **Availability and schedule**

• All French 1004 instructors have a **weekly Zoom Office Hour** for student consultation. Your instructor will let you know the day and time they are available.

• The Office Hour is a **one-on-one session** with your section instructor for questions, practice and review only – first come, first served. The Office Hour uses a Zoom **Waiting Room** option instead of a passcode, and instructors may limit your consultation time if there are other students waiting in line.

• Office hour sessions are **not recorded or posted** and we ask all students to **enable their video feed** when speaking with an instructor during Office Hour.

• Instructors post regular announcements that students receive in their **@uwo.ca Inbox** and in the **Announcements** tab in OWL. These site- or section-wide OWL Announcement emails are **read-only** and cannot be replied to.

• Students can contact their instructor anytime by using their **@uwo.ca** email address. Instructors will usually respond to emails within 24 hours of reception, including weekends.

• Students are advised to keep a copy of all written correspondence with the instructor for the duration of the course.

WHAT YOU CAN EXPECT FROM US

• As instructors, we commit ourselves to being on time for Zoom sessions and office hours, well-prepared, and available for consultation. We strive to create an online learning atmosphere where each student is respected and feels comfortable participating. We undertake to provide clear guidelines about what is required in the course and to apply these guidelines with fairness to all students in all sections.

WHAT WE EXPECT FROM YOU

• In order to help the weekly Zoom sessions and Office Hours function smoothly and to ensure the best possible learning conditions for all, students are asked to exercise courtesy and cooperation in the following ways:

1. Please “arrive” to your scheduled French 1004 section weekly Zoom sessions **on time**. Your presence is required at the start of the session to allow instructors to take note of who is there for evenly-distributed participation.

2. Use your **desktop computer** or **laptop** for Zoom sessions, as opposed to a cell phone or tablet.

3. **Login to Zoom sessions with identification.** Your Zoom session will request a name for identification. Please only input your **first name** or an **alias** for privacy reasons.

• For the **weekly Zoom sessions**, make sure your **audio is muted** unless the instructor addresses you personally. This is to ensure a minimum of background noise while the instructor is speaking. We would also be happy to see you but you can **turn off your video feed if you prefer**.

• For **Office Hours**, make sure your **video is on** and the **audio is unmuted**. The Office Hour is for **one student at a time** only. If there is a queue of students waiting for the instructor, they will limit the amount of time they can spend with you in order to get to other waiting students. If you’re waiting, please be patient until the instructor logs you in for the session, and please accept gracefully when the instructor informs you that your session is over.

4. During weekly Zoom sessions, **use the space bar** to quickly **unmute** your audio when the instructor calls on you specifically for individual exercises like for pronunciation, repetition or answering questions.

5. When applicable, use the Zoom **Raise Hand** function if you have a question.

• Click on the icon labelled **Participants** at the bottom centre of your PC or Mac screen.

• At the bottom of the window on the right side of the screen, click the button labelled **Raise Hand**. Your **blue digital hand** is now raised. Lower it by clicking on it again. Your instructor will do their best to keep track of the order of raised hands, answering students one at a time. If the answer to your question is resolved by another student’s question, lower the hand by clicking on it. Please be patient if there are questions ahead of you. When the instructor addresses you by name for your question, please **unmute** your audio while talking with your instructor. When the question has been fully resolved, **mute** your audio so the instructor can move on to the next student without extra background noise.

• **You cannot use the Zoom Chat feature** with your instructor or other students during weekly Zoom sessions. Chat messages are disabled, you have to **Raise Hand** if you have a question.

6. **Keep up with the chapters** and the **homework** every week, and **be prepared to participate** during weekly Zoom sessions. You will be speaking aloud at times and you will interact with your instructor and sometimes other students during certain exercises. Unless asked by your instructor, **do not share your screen** during Zoom sessions.

7. Keep in mind the different **cultural** and **linguistic** backgrounds of other students in the course.
- Be **courteous** toward the instructor and your colleagues.
 - Be **professional** and **scholarly** in all online postings.
 - Note that disruptive behaviour of any type during online classes is unacceptable. Students found guilty of online offenses may be subject to disciplinary measures under the **Code of Student Conduct**.
8. **If you have a concern** or dissatisfaction about the course, contact your instructor or the Course Coordinator to discuss the matter as soon as possible.
- All sections of the course have access to the same resources and receive the same syllabus; thus, many aspects of the course are determined by the Course Coordinator, not the individual instructors. Your instructor will refer you to the Course Coordinator if your concern involves a matter that is beyond their jurisdiction.

POLICY ON AUDITING

- The Department of French Studies **does not allow auditing** of language/grammar courses, including this and other sections of French 1004. **You must be a registered student officially enrolled in a section of French 1004 in order to take this course.** The online-only nature of French 1004 precludes most auditors, but this rule applies to anyone in a student's circle who is not a registered student looking to audit the course.

Enjoy your year in French 1004!

WEEKLY ONLINE SCHEDULE – FALL TERM

2021

Date	OWL Online Coursework
Week 1 Sept 8-9	<ul style="list-style-type: none"> • Online Course Introduction and Syllabus review – check OWL for instructions • No instructor Zoom sessions this week
Week 2 Sept 13-17	<ul style="list-style-type: none"> • Chapitre un • Review exercises, Homework Assignment 1
Week 3 Sept 20-24	<ul style="list-style-type: none"> • Chapitre deux • Review exercises, Homework Assignment 2
Week 4 Sept 27-Oct 1	<ul style="list-style-type: none"> • Chapitre trois • Review exercises, Homework Assignment 3
Week 5 Oct 4-8	<ul style="list-style-type: none"> • Chapitre quatre • Review exercises, Homework Assignment 4 • Test Review Exercises posted
Week 6 Oct 11-15	<ul style="list-style-type: none"> • Review week • Test 1 : Chapitres 1 à 4 (Submission deadline is Sunday, October 17, 11:55pm)
Week 7 Oct 18-22	<ul style="list-style-type: none"> • Chapitre cinq • Review exercises, Homework Assignment 5
Week 8 Oct 25-29	<ul style="list-style-type: none"> • Chapitre six • Review exercises, Homework Assignment 6
Nov 1-7	Fall Reading Week
Week 9 Nov 8-12	<ul style="list-style-type: none"> • Chapitre sept • Review exercises
Week 10 Nov 15-19	<ul style="list-style-type: none"> • Chapitre huit • Review exercises • Test Review Exercises posted
Week 11 Nov 22-26	<ul style="list-style-type: none"> • Review week • Test 2 : Chapitres 5 à 8 (Submission deadline is Sunday, November 28, 11:55pm)
Week 12 Nov 29-Dec 3	<ul style="list-style-type: none"> • Term 1 Presentation preparation • Office Hours continue • No instructor Zoom sessions this week
Week 13 Dec 6-8	<ul style="list-style-type: none"> • Term 1 Presentation submission (Deadline is Wednesday, December 8, 11:59pm) • No Office Hours this week • No instructor Zoom sessions this week

First Term Due Dates**Chapter Test 1** • Friday, October 15 to Sunday, October 17 (*all sections*)**Chapter Test 2** • Friday, November 26 to Sunday, November 28 (*all sections*)**Term 1 Presentation** • Friday, December 3 to Wednesday, December 8 (*all sections*)

- No classes, sessions or Office Hours during **Fall Reading Week**, November 1 to 7.
- Wednesday, December 8 is the last day of classes for Term 1.

Winter Term OWL content will be posted in late December, 2021

Date	OWL Online Coursework
Week 14 Jan 3-7	<ul style="list-style-type: none"> • Chapitre neuf • Review exercises, Homework Assignment 7
Week 15 Jan 10-14	<ul style="list-style-type: none"> • Chapitre dix • Review exercises, Homework Assignment 8
Week 16 Jan 17-21	<ul style="list-style-type: none"> • Chapitre onze • Review exercises, Homework Assignment 9 • Test Review Exercises posted
Week 17 Jan 24-28	<ul style="list-style-type: none"> • Test Review Exercises correction • Test 3: Chapitres 9 à 11 (Submission deadline is Sunday, January 30, 11:55pm)
Week 18 Jan 31-Feb 4	<ul style="list-style-type: none"> • Chapitre douze • Review exercises, Homework Assignment 10
Week 19 Feb 7-11	<ul style="list-style-type: none"> • Chapitre treize • Review exercises, Homework Assignment 11
Week 20 Feb 14-18	<ul style="list-style-type: none"> • Chapitre quatorze • Review exercises
Feb 19-27	Winter Reading Week
Week 21 Feb 28-Mar 4	<ul style="list-style-type: none"> • Chapitre quinze • Review exercises • Test Review Exercises posted
Week 22 Mar 7-11	<ul style="list-style-type: none"> • Test Review Exercises correction • Final Test: Chapitres 12 à 15 (Submission deadline is Sunday, March 13, 11:55pm)
Week 23 Mar 14-18	<ul style="list-style-type: none"> • Final Zoom session for all sections • Office Hours continue
Week 24 Mar 21-25	<ul style="list-style-type: none"> • Final Presentation submission (Deadline is Friday, March 25, 11:59pm) • Office Hours continue • No instructor Zoom sessions this week
Week 25 Mar 28-Apr 1	<ul style="list-style-type: none"> • Final Presentation Comments submission (Deadline is Friday, April 1, 11:59pm) • Office Hours continue • No instructor Zoom sessions this week

Second Term Due Dates

Chapter Test 3 • Friday, January 28 to Sunday, January 30 (all sections)

Final Test • Friday, March 11 to Sunday, March 13 (all sections)

Final Presentation • Friday, March 18 to Friday, March 25 (all sections)

Final Presentation Comments • Tuesday, March 29 to Friday, April 1 (all sections)

- No classes, sessions or Office Hours during **Winter Reading Week**, February 19 to 27.
- Friday, April 1 is the last day of classes for Term 2.

Policy on Accommodation for Medical Illness

www.uwo.ca/univsec/academic_policies/rights_responsibilities.html

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

A downloadable Student Medical Certificate can be found here:

www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

Support services

Students who are in emotional/mental distress should refer to Health and Wellness website uwo.ca/health for a complete list of options about how to obtain help.

Statement on Plagiarism, Cheating and other Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the Academic Handbook available on the Academic Calendar website, here: westerncalendar.uwo.ca

Important Academic Information for Students Taking Courses in the Department of French Studies

www.uwo.ca/french/undergraduate/counselling/academic_information/index.html