

**Western University  
Department of French Studies**

**FRENCH 1003A**

**SYLLABUS**

**Fall 2019**

**Prerequisite:** Placement Test permission. **All French 1003A students** must take the online French [Placement Test](#) and have the results posted on their Academic Record. French 1002 is recommended for scores between 0% and 22.99%. **French 1003A is recommended for scores between 23% and 32.99%.** Placement Test results have no effect on your grades.

**Antirequisites:** Ontario Grade 11 French or Grade 12 French or equivalent, French 1002.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. – from Western's *Academic Handbook*

**Instructor and Course Coordinator :** Paul Venesoen [pvenesoe@uwo.ca](mailto:pvenesoe@uwo.ca)

**Office :** UC 2124

**Office hours :** Mondays and Wednesdays 4:30pm-5:30pm • Tuesdays 10:30am-11:30am

### **COURSE DESCRIPTION**

French 1003A (Beginner level) is an accelerated version of the intensive French 1002 course, using the same textbook and Course Book. It is designed for students with a limited knowledge of French, but who are too advanced for French 1002. This half-course works in conjunction with its following companion course, French 1011B (Intermediate level). French 1003A begins in English with the basics of grammar and its terminology. We then move on to an active learning approach, calling on you to use your critical thinking skills and actively participate in the process of discovering the French language. This will include listening, reading, writing and speaking in French. We will cover Chapters 1-10 of our textbook in French 1003A. There is a one-hour weekly Tutorial session in addition to three hours of in-class instruction. **Please be aware that French 1003A is fast-paced and requires substantial weekly preparation.** French 1011B continues after 1003A and covers Chapters 11 to 20 in the second half of the textbook.

#### **For the best French 1003A learning experience :**

- Be prepared to actively participate in class and tutorials.
- Supplement your classes with regular weekly review of the material.
- Take advantage of the many resources available to help you learn French.

**It is strongly recommended that students take both French 1003A and French 1011B for a more complete French learning experience equivalent to Ontario Grade 12 French.**

These courses prepare students for first-year university French (French 1900E, 1910 or 1999) and possible DELF A1 or A2 certification\*.

French 1900-series courses are admission requirements for [French Studies Program Modules](#).

\* Students who continue on to French 1010 and successfully complete that course may be skilled enough to write either the DELF A1 or A2 French proficiency test in order to obtain a diploma certifying your French language skills. The *Diplôme d'Études en Langue Française* is a certification of French-language abilities for non-native speakers of French. These lifelong diplomas are officially awarded by the French Ministry of Education. Please consult [this link](#) for more information on DELF and DALF diplomas.

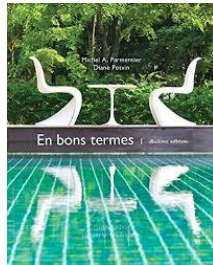
## **COURSE OBJECTIVES**

By the end of the course, students will be expected to :

- Be able to recognise and identify basic parts of speech.
- Understand and use familiar everyday expressions and basic phrases in French aimed at the satisfaction of needs of a concrete type.
- Introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has.
- Interact in a simple way if the other person talks slowly and clearly and is prepared to help.

## **REQUIRED MATERIALS – Available at UCC Bookstore:**

1. ***En bons termes* package**, Parmentier, Potvin, **10<sup>th</sup> edition**, (Pearson)



The package contains the following 2 components:

- (1) *En bons termes* Textbook
- (2) *MyFrenchLab* Access Card

2. ***French 1002/1003A Course Book***, September 2019.

**Note:** We do not recommend purchasing a used copy of *En bons termes* 9<sup>th</sup> edition. Page references are different and some of the content has been updated in the new edition. Also, you will not have access to the publisher's online site (*MyFrenchLab*) for the textbook.

## **DISTRIBUTION OF MARKS:**

3 Chapter Tests @ 10%	30%
1 Listening Comprehension Test	10%
1 Oral Test / Final Composition	10%
Classroom Attendance and Participation	10%
Tutorial Attendance and Participation	5%
Final Exam	35%
<b>Total</b>	<b>100%</b>

## • DESCRIPTION OF PROGRAM

### **CHAPTER TESTS - 50 minutes (3x10% = 30%)**

• There are 3 Chapter Tests, each worth 10%. Tests will concentrate on the most recently covered material according to the syllabus schedule. The tests are cumulative, which means material from past chapters can be used in subsequent Chapter Tests. Each Test will have various types of questions similar to those found in the textbook and Course Book. A detailed Test Outline will be available before each Chapter Test.

### **LISTENING COMPREHENSION TEST - 30 minutes (10%)**

• There is 1 Listening Comprehension Test which takes place during your Tutorial hour on **November 15<sup>th</sup>**. The format includes a dictation and some oral translation exercises.

### **ORAL TEST / FINAL COMPOSITION - 10 minutes (10%)**

• An in-class Oral Test given during the last two weeks of classes. Each student will set up a 10-minute interview with the instructor, scheduled during regular class time. The Oral Test will consist of a reading of your Final Composition, followed by some specific and general questions. The Final Composition is an integral part of the Oral Test. The subject and length is as follows:

**La fin du semestre ! Donnez votre opinion de vos cours, de vos amis  
et du semestre en général. Expliquez vos projets pour les vacances d'hiver.**

*(mostly present tense with some passé composé)*

**125 words**, every other line.

**Important Note:** The composition is to be done **on your own**. You may use online or paper dictionaries but **you cannot use any online text translation service or have any outside help**, not even for proofreading.

• Please make sure you write the minimum amount of words. There is a penalty for compositions that are too short.

• Please do not use online text translation services like Google Translate. The content in your Final Composition should correspond to your proficiency level in French at the end of the semester and mistakes are expected.

• As the composition is an integral part of the Oral Test, there is a 25% automatic penalty in the Oral Test mark if you do not have your composition ready on the day of your Oral Test.

### **CLASSROOM AND TUTORIAL ATTENDANCE AND PARTICIPATION (10% + 5%)**

• Regular attendance and active participation in class and in tutorials are essential ingredients for success in any language course. We assume you are studying French because you want to listen, speak and interact with others using the language. A credit in French 1003A signifies not just that you have passed written examinations, but that you have “experienced” the language for a certain number of hours.

• Your Attendance and Participation marks for the classroom and tutorial are a significant 15% of your Final Grade in French 1003A. **Active participation is encouraged and recognized.**

- Attendance for each class and tutorial session will be recorded, so it is important to **arrive on time** and **stay until the end of class**. Arriving more than ten minutes late or leaving before class is dismissed will be considered an absence if not justified.
- If you arrive to class/tutorial after attendance has been taken, it is your responsibility to see the instructor and justify your late arrival.
- Each unjustified one-hour class or tutorial absence will result in a deduction of **1%** from the Attendance and Participation mark. Two-hour class absences will deduct accordingly. If you miss **10 hours or more** of class time (10% of your mark) or **5 hours or more** of tutorial time (5% of your mark) during the term, your Attendance and Participation mark will be **zero** in class/tutorial, and you will receive a warning message.
- Please advise your instructor **by email** in cases of unavoidable absence, such as serious illness or family emergencies.
- Be prepared to provide a good reason or excuse to your **instructor** for justification of **short-term absences**, (1 day of classes only).

**Do not bring any medical or other documentation to your instructor.**

- Be prepared to provide **documentation** to your **Home Faculty Academic Counsellor** for justification of **long-term absences**, (frequent or consecutive absences).
- **Please also note the following university regulation:**  
*“...Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory [tutorial] periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course...”* – from Western’s *Academic Handbook*

**French 1003A students can fail the course due to excessive absences.**

#### **FINAL EXAM - 3 hours (35%)**

- A written Final Exam in the December 2019 exam period.

#### **IMPORTANT ADDITIONAL INFORMATION**

##### **MISSED TEST(S)**

- **If you miss a Chapter Test (10%)**, you will have to see an Academic Counsellor of your Home Faculty for accommodation. Please be prepared to bring medical or other documentation to your appointment.
- **If you miss the Listening Comprehension Test (10%)**, you will have to see an Academic Counsellor of your Home Faculty for accommodation. Please be prepared to bring medical or other documentation to your appointment.

***Resolutions from your Home Faculty Academic Counsellors  
and the Course Coordinator are final and cannot be appealed.***

## **MEDICAL OR COMPASSIONATE ACCOMMODATION**

• If you are frequently absent or you miss multiple academic responsibilities for medical or compassionate reasons, you are encouraged to contact the Academic Counselling Office of your Home Faculty for accommodation. Please bring medical or other documentation to your appointment. Your Academic Counsellor will decide whether or not to grant accommodation. **Please ensure that your Home Faculty Academic Counsellor includes your instructor, Paul Venesoen ([pvenesoe@uwo.ca](mailto:pvenesoe@uwo.ca)), in any correspondence relating to accommodation for missed classes and/or tests.**

*Please do not bring any kind of medical or other documentation to your classroom or tutorial instructor.*

*Only your Home Faculty Academic Counsellors are authorized to review any such documentation.*

## **THE MYFRENCHLAB COMPONENT**

• Your textbook includes an Access Card for the publisher's *MyFrenchLab* web site. Instructions for registration are located on the French 1002 OWL site. The *MyFrenchLab* resource includes Chapter-specific pronunciation and grammar exercises, as well as sample dictations. There is also a vocabulary Glossary with translations and spoken pronunciations, an e-Text version of your textbook and a Verb Chart.

This useful resource is **an optional component of the course**. It is supplementary material for students looking to further prepare and review individual Chapters. While we strongly recommend using the *MyFrenchLab* online resource for *En bons termes*, **there are no course grades associated with this component.**

## **THE TUTORIAL HOUR**

• **Check your timetable for time and location of the Tutorial hour for your section.**

The tutorial component involves active communication exercises with your tutorial instructor. You will also write the Listening Comprehension Tests during the tutorial.

## **POWERPOINT EXERCISES (OWL - Resources - Tutorial Folder)**

• **It is strongly recommended** that students view and review the Chapter PowerPoint exercises available on OWL as often as possible, especially before Chapter Tests, (check the schedule below). The PowerPoints have Chapter-specific self-correcting exercises which effectively reinforce course material. Your tutorial instructor *may* have time to start reviewing PowerPoint exercises during tutorial hours, but **all students are expected to do these PowerPoint exercises on their own.**

• When you click on a PowerPoint link in OWL, the file will automatically download to your computer's hard drive. Click on it to open, and choose the **Read Only** option to view. Press **F5** on your keyboard to start the slide show. **Left-click** or **space bar** to show answers or advance slides.

## **CHAPTER QUIZZES (OWL - Resources - Classroom Folder)**

• **It is strongly recommended** that students write and review the Chapter Quizzes available on OWL as often as possible, especially before Chapter Tests, (check the schedule below). The Quizzes have Chapter-specific questions which effectively reinforce course material. **All students are expected to do these Quizzes on their own.** Chapter Quizzes are **not for marks**. An Answer Key is provided for self-correction.

---

### **WHAT YOU CAN EXPECT FROM US**

As instructors, we commit ourselves to being on time, well-prepared, and available for consultation. We strive to create a classroom atmosphere where each student is respected and feels comfortable participating. We undertake to provide clear guidelines about what is required in the course and to apply these guidelines with fairness to all students in all sections.

### **WHAT WE EXPECT FROM YOU**

In order to help the class and tutorial function smoothly and to ensure the best possible learning conditions for all, students are asked to exercise courtesy and cooperation in the following ways:

1. **Arrive on time and stay until the class or tutorial is dismissed.** If you arrive late, please let the instructor know and make sure your tardiness is justified. If you must leave early for an important reason, please let the instructor know this beforehand.
2. **Raise your hand** to indicate that you have a question or an answer to contribute. Participation is heartily encouraged, but only one person can be heard at a time. Please don't interrupt the instructor or another student who is speaking.
3. **Please don't talk to your neighbours**, even to consult about the lesson. No matter how quietly you are speaking, others, including the instructor, may find it distracting. There will be times when you are asked to work in pairs or in groups. Then, of course, you will be speaking to other students. Once the instructor announces the end of that activity, please stop your individual discussions and return your attention to the class.
4. **Come to class prepared** and equipped with necessary books and completed homework so that you can participate fully, and so that the whole class can progress at a reasonable pace. Be prepared to participate regularly in your language class and tutorial. You will be speaking aloud and you will interact with your instructor and other students during certain exercises. **Please be aware that due to the intensive, accelerated nature of the course, weekly preparation and review before classes is imperative.**
5. **If you have a concern** or dissatisfaction about the course, contact your class representative or make an appointment with your instructor to discuss the matter as soon as possible.

## POLICY ON AUDITING

- The Department of French Studies **does not allow auditing** of language/grammar courses. **You must be a registered student officially enrolled in French 1003A in order to take this course.**

## POLICY ON CELL PHONES AND THE USE OF LAPTOP/TABLET COMPUTERS

- When in the classroom, focus on the instructor and use a **pad of paper** for notes during the lectures. Writing notes actually strengthens memory retention and uses fine motor skills which can help you with handwritten tests.
- **Laptops and tablets are allowed** for notes if you prefer, but focus on the instructor and be prepared to participate when called upon. Due to the nature of the course and the need to cover the material quickly, distracted or consistently slow student responses will affect the pace of instruction and the material covered. Please use your technology responsibly.
- **Cell phone use is not allowed during class or tutorial.** Please remember to always turn off your cell phone when class starts and please, **no texting or other cell phone activity** during class or tutorial. You can use your cell phone right up until the start of class and during breaks. Your cooperation is greatly appreciated.

***Enjoy your semester in French 1003A!***



## WEEKLY CLASS / TUTORIAL SCHEDULE – FALL TERM

2019

Date	Classroom	Tutorial
<b>Week 1</b> Sept 5	• Course Introduction	<b>No Tutorial</b> • Registration for <i>myfrenchlab</i> (done independently, check OWL)
<b>Week 2</b> Sept 10-12	• Chapitre 1, Chapitre 2	• Tutorial Introduction • Vocabulaire
<b>Week 3</b> Sept 17-19	• Chapitre 3	• Vocabulaire, Dialogue 1
<b>Week 4</b> Sept 24-26	• Chapitre 4	• Vocabulaire, Dictée 1, Dialogue 2
<b>Week 5</b> Oct 1-3	• <b>Test 1 : Chapitres 1, 2, 3, 4</b> • Chapitre 5	• Vocabulaire, Dictée 2, Dialogue 3
<b>Week 6</b> Oct 8-10	• Chapitre 6	• Vocabulaire, Dictée 3, Dialogue 4
<b>Week 7</b> Oct 15-17	• Chapitre 7	• Vocabulaire, Dictée 4, Traduction 1, Dialogue 5
<b>Week 8</b> Oct 22-24	• <b>Test 2 : Chapitres 5, 6, 7</b> • Chapitre 8	• Vocabulaire, Dictée 5, Traduction 2, Dialogue 6
<b>Week 9</b> Oct 29-31	• Chapitre 9	• Vocabulaire, Dictée 6, Traduction 3, Dialogue 7
<b>Nov 4-8</b>	<b>Fall Reading Week</b>	<b>No Tutorial</b>
<b>Week 10</b> Nov 12-14	• Chapitre 10 • <b>Test 3 : Chapitres 8, 9, 10</b>	• <b>Listening Comprehension Test</b> • Dialogue 8
<b>Week 11</b> Nov 19-21	• Final Exam Review	• Oral Test Review
<b>Week 12</b> Nov 26-28	• <b>Oral Tests</b> or Final Exam Review	<b>No Tutorial</b>
<b>Week 13</b> Dec 3-5	• <b>Oral Tests</b>	<b>No Tutorial</b>

**Test dates****Chapter Test 1** • Tuesday, October 1.**Chapter Test 2** • Tuesday, October 22.**Chapter Test 3** • Thursday, November 14.**Listening Comprehension Test** • Thursday, November 14 (Tutorial hour).

- No classes during *Fall Reading Week*, November 4 to 8.
- Thursday, December 5 is the last day of classes for the Fall Term.



**Policy on Accommodation for Medical Illness:**

[www.uwo.ca/univsec/academic\\_policies/rights\\_responsibilities.html](http://www.uwo.ca/univsec/academic_policies/rights_responsibilities.html)

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

A downloadable Student Medical Certificate can be found here:

[www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf)

**Support services**

Students who are in emotional/mental distress should refer to Health and Wellness website [uwo.ca/health](http://uwo.ca/health) for a complete list of options about how to obtain help.

**Statement on Plagiarism, Cheating and other Scholastic Offences**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the Academic Handbook available on the Academic Calendar website, here: [westerncalendar.uwo.ca](http://westerncalendar.uwo.ca)

**Policy on Attendance**

“Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of Registration.”  
([www.uwo.ca/univsec/academic\\_policies/examinations.html](http://www.uwo.ca/univsec/academic_policies/examinations.html))

**Important Academic Information for Students Taking Courses in the Department of French Studies**

[www.uwo.ca/french/undergraduate/counselling/academic\\_information/index.html](http://www.uwo.ca/french/undergraduate/counselling/academic_information/index.html)