Western University
Department of French Studies

FRENCH 1002 SYLLABUS 2018-2019

Prerequisite: Placement Test permission. **All French 1002 students** must take the online French Placement Test and have the results posted on their Academic Record. **French 1002 is recommended for scores between 0% and 22.99%**. French 1003A is recommended for scores between 23% and 32.99%. The Placement Test takes just a few minutes for students with little or no French experience. Placement Test results have no effect on your grades.
Antirequisites: Ontario Grade 11 French or Grade 12 French or equivalent, French 1003AB.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. – from Western's *Academic Handbook*

Instructor Information			
name	**e-mail**	**office**	**hours**

You can print this page and fill in instructor information.
Course Coordinator : Paul Venesoen pvenesoe@uwo.ca

COURSE DESCRIPTION

French 1002 (Beginner level) is an intensive course designed for students with little or no French knowledge. This course works in conjunction with its following companion course, French 1010 (Intermediate level). French 1002 begins in English with the basics of grammar and its terminology. We then move on to an active learning approach, calling on you to use your critical thinking skills and actively participate in the process of discovering the French language. This will include listening, reading, writing and speaking in French.
We will cover Chapters 1-10 of our textbook in French 1002. There is a one-hour weekly Tutorial session in addition to three hours of in-class instruction. French 1010 continues after 1002 and covers Chapters 11 to 20 in the second half of the textbook.

For the best French 1002 learning experience :
• Be prepared to actively participate in class and tutorials.
• Supplement your classes with regular weekly review of the material.
• Take advantage of the many resources available to help you learn French.
It is strongly recommended that students take both French 1002 and French 1010 for a more complete French learning experience equivalent to Ontario Grade 12 French.

This prepares students for first-year university French (French 1900E, 1910 or 1999) and possible DELF A1 or A2 certification*.
French 1900-series courses are admission requirements for French Studies Program Modules.
* Students who continue on to French 1010 and successfully complete that course may be skilled enough to write either the DELF A1 or A2 French proficiency test in order to obtain a diploma certifying your French language skills. The ***D**iplôme d'**É**tudes en **L**angue **F**rançaise* is a certification of French-language abilities for non-native speakers of French. These lifelong diplomas are officially awarded by the French Ministry of Education. Please consult this link for more information on DELF and DALF diplomas.

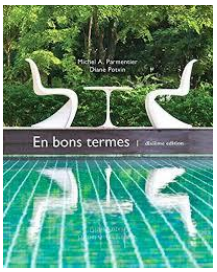
COURSE OBJECTIVES

By the end of the course, students will be expected to :

- Be able to recognise and identify basic parts of speech.
- Understand and use familiar everyday expressions and basic phrases in French aimed at the satisfaction of needs of a concrete type.
- Introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has.
- Interact in a simple way if the other person talks slowly and clearly and is prepared to help.

REQUIRED MATERIALS – Available at UCC Bookstore:

1. *En bons termes* package, Parmentier, Potvin, **10th edition**, (Pearson)



The package contains the following 2 components:
(1) *En bons termes* Textbook
(2) *MyFrenchLab* Access Card

2. *French 1002/1003A Course Book*, September 2018.

Note: We do not recommend purchasing a used copy of *En bons termes* **8th** or **9th** edition. Page references are different and some of the content has been updated in the new edition. Also, you will not have access to the publisher's online site (*MyFrenchLab*) for the textbook.

DISTRIBUTION OF MARKS:

5 Chapter Tests @ 7%	35%
2 Listening Comprehension Tests @ 5%	10%
1 Oral Test / Final Composition	10%
Classroom Attendance and Participation	10%
Tutorial Attendance and Participation	5%
Final Exam	30%
Total	**100%**

• **DESCRIPTION OF PROGRAM**

CHAPTER TESTS - 50 minutes (5x7% = 35%)

• There are 5 Chapter Tests, each worth 7%. Tests will concentrate on the most recently covered material in the **two** previous chapters but the tests are cumulative, which means material from past chapters can be used in subsequent Chapter Tests.

Each Test will have various types of questions similar to those found in the textbook and Course Book. A detailed Test Outline will be available before each Chapter Test.

Note: Chapter Quizzes available on OWL are not for marks. The Quizzes include review exercises for each Chapter and an Answer Key is provided for self-correction.

LISTENING COMPREHENSION TESTS - 30 minutes (2x5% = 10%)

• There are 2 Listening Comprehension Tests, each worth 5%. The Tests take place during your Tutorial hour near the end of each term. The format includes a dictation and some oral translation exercises.

ORAL TEST / FINAL COMPOSITION - 10 minutes (10%)

• An Oral Test given at the end of the second term. Each student will set up a 10-minute interview with the instructor, scheduled during regular class time. The Oral Test will consist of a reading of a Final Composition, followed by some specific and general questions. The Final Composition is an integral part of the Oral Test. The subject and length is as follows:

La fin des cours! Donnez votre opinion des cours, de vos amis et de l'année en général. Expliquez vos projets pour l'été.
(mostly present tense with some passé composé)
125 words, every other line.

Important Note: The composition is to be done **on your own**. You may use online or paper dictionaries but **you cannot use any online text translation service or have any outside help**, not even for proofreading.

• Please make sure you write the minimum amount of words. There is a penalty for compositions that are too short.

• Please do not use online text translation services like Google Translate. The content in your Final Composition should correspond to your proficiency level in French at the end of the academic year and mistakes are expected.

• As the composition is an integral part of the Oral Test, there is a 25% automatic penalty in the Oral Test mark if you do not have your composition ready on the day of your Oral Test.

CLASSROOM AND TUTORIAL ATTENDANCE AND PARTICIPATION (10% + 5%)

• Regular attendance and active participation in class and in tutorials are essential ingredients for success in any language course. We assume you are studying French because you want to listen, speak and interact with others using the language. A credit in French 1002 signifies not just that you have passed written examinations, but that you have "experienced" the language for a certain number of hours.

• Your Attendance and Participation marks for the classroom and tutorial are a significant 15% of your Final Grade in French 1002. Active participation is encouraged and recognized.
• Attendance for each class and tutorial session will be recorded, so it is important to **arrive on time** and **stay until the end of class**. Arriving more than ten minutes late or leaving before class is dismissed will be considered an absence if not justified.
• If you arrive to class/tutorial after attendance has been taken, it is your responsibility to see the instructor and justify your late arrival.
• Each unjustified one-hour class or tutorial absence will result in a deduction of 0.5% from the Attendance and Participation mark. Two-hour and three-hour class absences will deduct accordingly. If you miss **20 hours or more** of class time (10% of your mark) or **10 hours or more** of tutorial time (5% of your mark) during the academic year, your Attendance and Participation mark will be **zero** in class/tutorial, and you will receive a warning message from the Course Coordinator.
• Please advise your instructor **by email** in cases of unavoidable absence, such as serious illness or family emergencies.
• Be prepared to provide a good reason or excuse to your **instructor** for justification of **short-term absences**, (1 day of classes only).

Do not bring any medical or other documentation to your instructor.

• Be prepared to provide **documentation** to your **Home Faculty Academic Counsellor** for justification of **long-term absences**, (frequent or consecutive absences).
• *Instructors will contact the Course Coordinator for frequent or consecutive absences.*
• **Please also note the following university regulation:**
"...Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory [tutorial] periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course..." – from Western's *Academic Handbook*

French 1002 students can fail the course due to excessive absences.

FINAL EXAM - 3 hours (30%)
• A written Final Exam in the April 2019 exam period. There is no exam in the December 2018 exam period.

• **IMPORTANT ADDITIONAL INFORMATION**

MISSED TEST(S)
• **If you miss one Chapter Test** for any reason *(except for travel arrangements – see below)*, your instructor will replace your missing Chapter Test mark with the same mark you get on the Final Exam in French 1002. **You must contact your instructor with a reason for missing the Test or your mark will be zero with no chance for appeal.**
For example, you missed Chapter Test #2 due to an illness or a family emergency, so you contact your instructor and your Chapter Test #2 result is left as blank. You write the

Final Exam in April 2019 and you score 73% on the exam. Your instructor now goes back to the Test #2 blank grade and fills in the grade as 73% for the missed Chapter Test.

• **If you miss <u>one</u> Listening Comprehension Test** for any reason *(except for travel arrangements – see below)*, contact the Course Coordinator directly : Paul Venesoen pvenesoe@uwo.ca

• **If you miss <u>more than one</u> Chapter Test or Listening Comprehension Test**, contact the Course Coordinator directly : Paul Venesoen pvenesoe@uwo.ca . You will have to see an Academic Counsellor of your Home Faculty for accommodation so please be prepared with appropriate documentation.

Resolutions from your Home Faculty Academic Counsellors
and the Course Coordinator are final and cannot be appealed.

TRAVEL ARRANGEMENTS

• If you have class or tutorial absences and/or you miss a Chapter Test or a Listening Comprehension Test due to travel arrangements, your absences will count against your Class and Tutorial Attendance/Participation mark and you will get **zero** for any missed Chapter Test or Listening Comprehension Test, with **no possibility of appeal**. Please check the Weekly Class/Tutorial Program in this document for important dates, and **be aware of this policy when making travel arrangements**.

MEDICAL OR COMPASSIONATE ACCOMMODATION

• If you are frequently absent or you miss multiple academic responsibilities for medical or compassionate reasons, you are encouraged to contact the Academic Counselling Office of your Home Faculty for accommodation. Please bring medical or other documentation to your appointment. Your Academic Counsellor will decide whether or not to grant accommodation. **Please ensure that your Home Faculty Academic Counsellor includes the Course Coordinator, Paul Venesoen (pvenesoe@uwo.ca), in any correspondence relating to accommodation for missed classes and/or tests.**

Please do not bring any kind of medical or other documentation to your classroom or tutorial instructor.
Only your Home Faculty Academic Counsellors are authorized to review any such documentation.

THE MYFRENCHLAB COMPONENT

• Your textbook includes an Access Card for the publisher's *MyFrenchLab* web site. Instructions for registration are located on the French 1002 OWL site. The *MyFrenchLab* resource includes Chapter-specific pronunciation and grammar exercises, as well as sample dictations. There is also a vocabulary Glossary with translations and spoken pronunciations, an e-Text version of your textbook and a Verb Chart.
This useful resource is **an optional component of the course**. It is supplementary material for students looking to further prepare and review individual Chapters. While we strongly recommend using the *MyFrenchLab* online resource for *En bons termes*, **there are no course grades associated with this component.**

THE TUTORIAL HOUR

• **Check your timetable for time and location of the Tutorial hour for your section.**

The tutorial component involves active communication exercises with your tutorial instructor. You will also write the Listening Comprehension Tests during the tutorial.

WHAT YOU CAN EXPECT FROM US

As instructors, we commit ourselves to being on time, well-prepared, and available for consultation. We strive to create a classroom atmosphere where each student is respected and feels comfortable participating. We undertake to provide clear guidelines about what is required in the course and to apply these guidelines with fairness to all students in all sections.

WHAT WE EXPECT FROM YOU

In order to help the class and tutorial function smoothly and to ensure the best possible learning conditions for all, students are asked to exercise courtesy and cooperation in the following ways:

1. **Arrive on time and stay until the class or tutorial is dismissed**. If you arrive late, please let the instructor know and make sure your tardiness is justified. If you must leave early for an important reason, please let the instructor know this beforehand.

2. **Raise your hand** to indicate that you have a question or an answer to contribute. Participation is heartily encouraged, but only one person can be heard at a time. Please don't interrupt the instructor or another student who is speaking.

3. **Please don't talk to your neighbours**, even to consult about the lesson. No matter how quietly you are speaking, others, including the instructor, may find it distracting. There will be times when you are asked to work in pairs or in groups. Then, of course, you will be speaking to other students. Once the instructor announces the end of that activity, please stop your individual discussions and return your attention to the class.

4. **Come to class prepared** and equipped with necessary books and completed homework so that you can participate fully, and so that the whole class can progress at a reasonable pace. Be prepared to participate regularly in your language class and tutorial. You will be speaking aloud and you will interact with your instructor and other students during certain exercises.

5. **If you have a concern** or dissatisfaction about the course, contact your class representative or make an appointment with your instructor to discuss the matter as soon as possible. All sections of the course receive the same syllabus; thus, many aspects of the course are determined by the Course Coordinator, not the individual instructors. Your

instructor will refer you to the Course Coordinator if your concern involves a matter that is beyond her/his jurisdiction.

POLICY ON AUDITING

• The Department of French Studies **does not allow auditing** of language/grammar courses, including this and other sections of French 1002. **You must be a registered student officially enrolled in a section of French 1002 in order to take this course.**

POLICY ON CELL PHONES AND THE USE OF LAPTOP/TABLET COMPUTERS

• Due to the participatory nature of the course, **the use of laptops and tablets is not allowed** in the classroom during the lecture or the tutorial in any section of French 1002, unless specified by the instructor or for valid documented medical reasons.

• Please remember to always **switch off (airplane mode) your cell phone** before entering any classroom, and please, **no texting or other cell phone activity** during class or tutorial. Your cooperation is greatly appreciated.

• Unauthorized cell phone or laptop use during classes can result in disciplinary action.

• You can use your electronic devices right up until the start of class and during breaks.

Thank you, and enjoy your year in French 1002!

WEEKLY CLASS / TUTORIAL SCHEDULE – FALL TERM 2018

Date	Classroom	Tutorial
Week 1 Sept 6-7	**Thursday/Friday sections only** • Course Introduction • Course Book grammar review	**No Tutorial** • Registration for *myfrenchlab* (done independently, check OWL)
Week 2 Sept 10-14	• Course Introduction • Course Book grammar review	• Tutorial Introduction • Oral Exercises
Week 3 Sept 17-21	• Chapitre 1	• Oral Exercises
Week 4 Sept 24-28	• Chapitre 1	• Oral Exercises • PowerPoint 1
Week 5 Oct 1-5	• Chapitre 2	• Oral Exercises
Oct 8-12	***Fall Reading Week***	**No Tutorial**
Week 6 Oct 15-19	• Chapitre 2	• Oral Exercises • PowerPoint 2
Week 7 Oct 22-26	**• Test 1 : Chapitre 1 et 2** • Chapitre 3	• Oral Exercises
Week 8 Oct 29-Nov 2	• Chapitre 3	• Oral Exercises • PowerPoint 3
Week 9 Nov 5-9	• Chapitre 4	• Oral Exercises
Week 10 Nov 12-16	• Chapitre 4	• Oral Exercises • PowerPoint 4
Week 11 Nov 19-23	**• Test 2 : Chapitre 3 et 4** • Chapitre 5	**• Listening Comprehension Test 1** • Oral Exercises
Week 12 Nov 26-30	• Chapitre 5	• Oral Exercises • PowerPoint 5
Week 13 Dec 3-7	• Chapitre 6	• Oral Exercises

First Term Test dates

Chapter Test 1 • Oct. 22 *(sections 001/002/004)* Oct. 23 *(section 005)* Oct. 24 *(section 003)*

Chapter Test 2 • Nov. 19 *(sections 001/002/004)* Nov. 20 *(section 005)* Nov. 21 *(section 003)*

Listening Comprehension Test 1 • Your regular Tutorial hour the week of November 19-23

- No classes during *Fall Reading Week*, October 8 to 12.
- Friday, December 7 is the last day of classes for the first Term.

WEEKLY CLASS / TUTORIAL SCHEDULE – WINTER TERM 2019

Date	Classroom	Tutorial
Week 14 Jan 7-11	• Chapitre 6	• Oral Exercises • PowerPoint 6
Week 15 Jan 14-18	**• Test 3 : Chapitre 5 et 6** • Chapitre 7	• Oral Exercises
Week 16 Jan 21-25	• Chapitre 7	• Oral Exercises • PowerPoint 7
Week 17 Jan 28-Feb 1	• Chapitre 8	• Oral Exercises
Week 18 Feb 4-8	• Chapitre 8	• Oral Exercises • PowerPoint 8
Week 19 Feb 11-15	**• Test 4 : Chapitre 7 et 8** • Chapitre 9	• Oral Exercises
Feb 18-22	***Winter Reading Week***	**No Tutorial**
Week 20 Feb 25-Mar 1	• Chapitre 9	• Oral Exercises • PowerPoint 9
Week 21 Mar 4-8	• Chapitre 10	• Oral Exercises
Week 22 Mar 11-15	• Chapitre 10	• Oral Exercises • PowerPoint 10
Week 23 Mar 18-22	**• Test 5 : Chapitre 9 et 10** • Exam Review	**• Listening Comprehension Test 2** • Oral Exercises
Week 24 Mar 25-29	• Exam Review	• Oral Test Review
Week 25 Apr 1-5	• Exam Review **• Oral Tests**	**No Tutorial**
Week 26 Apr 8-9	**Monday/Tuesday sections only** **• Oral Tests**	**No Tutorial**

Second Term Test dates

Chapter Test 3 • Jan. 14 *(sections 001/002/004)*, Jan. 15 *(section 005),* Jan. 16 *(section 003)*

Chapter Test 4 • Feb. 11 *(sections 001/002/004)*, Feb. 12 *(section 005)*, Feb. 13 *(section 003)*

Chapter Test 5 • Mar. 18 *(sections 001/002/004)*, Mar. 19 *(section 005)*, Mar. 20 *(section 003)*

Listening Comprehension Test 2 • Your regular Tutorial hour the week of March 18-22

- No classes during *Winter Reading Week*, February 18 to 22.
- Tuesday, April 9 is the last day of classes for the second Term.

Policy on Accommodation for Medical Illness:

www.uwo.ca/univsec/academic_policies/rights_responsibilities.html

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

A downloadable Student Medical Certificate can be found here:
www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

Support services

Students who are in emotional/mental distress should refer to Health and Wellness website uwo.ca/health for a complete list of options about how to obtain help.

Statement on Plagiarism, Cheating and other Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the Academic Handbook available on the Academic Calendar website, here: westerncalendar.uwo.ca

Policy on Attendance

"Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of Registration."
(www.uwo.ca/univsec/academic_policies/examinations.html)

Important Academic Information for Students Taking Courses in the Department of French Studies

www.uwo.ca/french/undergraduate/counselling/academic_information/index.html