# Western University Department of French Studies

**FRENCH 1011** 

COURSE OUTLINE

Fall 2014

Section 01, Room UC 137, Tu. 10:30-11:30; Th. 9:30-11:30.

**Prerequisite**: Ontario Grade 11 French (Core, Extended or Immersion) or equivalent, French 1002 or French 1003 or French 1003B or permission of the Department of French Studies.

**Antirequisite**: The former French 1101, French 1010, Ontario Grade 12 French (Core, Extended or Immersion) or equivalent.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. – from Western's *Academic Handbook* 

Course Instructor			
name	e-mail	office	office hours
Kathy Asari	kasari@uwo.ca		

(Course Director: Sébastien Ruffo <a href="mailto:sruffo2@uwo.ca">sruffo2@uwo.ca</a>, Room AHB 2R-06, Monday 13:00 to 14:00 or by appointment)

Lab Instructor			
name	e-mail	office	office hours
André Beaudin	abeaudin@uwo.ca		
Lab section:		Lab Room: AHB-1R4	3. Lab Time:

#### **COURSE DESCRIPTION**

French 1011 (Intermediate) is an accelerated, version of French 1010, using the same textbook and coursepack prepared by Paul Venesoen. This accelerated (0.5) course is designed for students having a limited knowledge of French who are too advanced for French 1010; it is recommended for students with a French placement test score between 46% and 55.9%. It is a continuation of French 1003 (Beginner). This course prepares students for first-year university French, (French 1910 or 1900E), and possible DELF A1 or A2 certification\*.

French 1011 uses an active learning approach, calling on you to use your critical thinking skills and participate actively in the process of developing your knowledge of the French language. This will include listening, reading, writing and speaking in

French. We will cover Chapters 11-20 of our textbook in French 1011. There is a weekly Language Laboratory session which supplements in-class instruction.

#### **COURSE OBJECTIVES**

By the end of the course, students will be expected to:

- be able to recognise and identify most parts of speech.
- understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. personal and family information, shopping, local geography, employment).
- communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters.
- describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.

#### **REQUIRED MATERIALS:**

**1.** *En bons termes* package, Parmentier, Potvin, 9<sup>th</sup> edition, (Pearson)

The package contains the following 2 components:

- (1) En bons termes Textbook
- (2) myfrenchlab Access Card
- 2. French 1010 Coursepack, 2014/2015 Available at UCC Bookstore.
- **3.** <u>Compréhension orale</u>, Michèle Barfety et Patricia Beaujoin' Niveau 1, Compétences A1-A2, Éditions CLE International , avec CD audio Available at UCC Bookstore.
- **4.** <u>Expression orale</u>, Michèle Barfety et Patricia Beaujoin' Niveau 1, Compétences A1-A2, Éditions CLE International, avec CD audio Available at UCC Bookstore.

**Note**: It is not recommended for students to purchase a used copy of *En bons termes* 8<sup>th</sup> edition. Some of the individual exercise questions/answers are different, and you will not have access to the publisher's online site (*myfrenchlab*) for the textbook.

#### **DISTRIBUTION OF MARKS:**

4 Chapter Tests	25%
1 Oral Test	5%
1 Composition	5%
Lab Hour	15%

<sup>\*</sup> Students who successfully complete this course may be skilled enough to write either the DELF A1 or A2 French proficiency test in order to obtain a diploma certifying your French language skills. The **Diplôme** d'**Études** en **Langue Française** is a certification of French-language abilities for non-native speakers of French. These lifelong diplomas are officially awarded by the French Ministry of Education. Please consult http://www.uwo.ca/french/undergraduate/langcourses.html for more information.

Total	100%
Final Exam	30%
Weekly Homework	10%
Class Attendance and Participation	10%

#### **DESCRIPTION OF PROGRAM:**

### FOUR CHAPTER TESTS - 30 minutes (25%)

• There will be 4 Chapter Tests. Tests will concentrate on the most recently covered material, but they are cumulative, which means material from past chapters can be used in subsequent Chapter Tests. (See calendar below)

A Test Outline will be available before each Chapter Test.

### ORAL TEST - 10 minutes (5%)

• An Oral Test given at the end of the term. Each student will set up a 10-minute interview with the instructor. The Oral Test will consist of a reading, followed by some specific and general questions.

# **COMPOSITION (5%)**

• A 200 words Composition, Nov. 18. Subject will be announced 2 weeks before.

#### **LAB HOUR (15%)**

• The contents of the language laboratory periods will be oriented towards oral comprehension and oral production activities. These activities will be presented through different approaches: games, role-play, simulations, oral presentations, etc... Attendance and participation during the laboratory classes will be required for all participants.

<u>Compréhension orale</u>, and <u>Expression orale</u>, by Barfety and Beaujoin will be used during Lab Hour.

# **CLASS ATTENDANCE AND PARTICIPATION (10%)**

- Regular attendance and active participation in class are essential to this accelerated course.
- Attendance for each class will be recorded, so it is important to **arrive on time** and **stay until the end of class**.
- Each class absence will result in a deduction of 1% from the Attendance and Participation mark. Please advise your instructor in cases of unavoidable absence, and contact your *Home Faculty Academic Counsellor* (not to your instructor) for presenting **justifications** for absences.

- Important Note: If you miss a Chapter Test, a Listening Comprehension Test or your Oral Test appointment, you must seek permission for accommodation from your Home Faculty Academic Counsellor.
- Here is the URL for the downloadable *Student Medical Certificate* (SMC), which should be brought with you to your medical appointment in case of illness:

#### https://studentservices.uwo.ca/secure/index.cfm

You'll find the SMC under the Medical Documentation heading on this page.

- Please also note the following university regulation:
- "A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:
- a) A student may be debarred from writing the final examination for failure to maintain satisfactory standing throughout the year.
- b) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean, (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean, the student will be debarred from taking the regular examination in the course". from Western's *Academic Handbook*

There are cases of French 1011 students failing the course due to excessive absences.

### **WEEKLY HOMEWORK (10%)**

- Regular completion of homework is expected every week.
- 5% will go to homework in MyFrenchLab
- 5% will go to homework in the other sources. Homework from the Coursepack will be verified on six occasions by the Instructor, for 1 point each time (on a *done, not done* basis).

#### FINAL EXAM - 3 hours (30%)

• A written Final Exam in the exam period at the end of the term.

#### INFORMATION ON THE LAB COMPONENT

Language Learning Centre, University College, Room 186 and Room 188

Check your timetable for the time and location of the Lab hour for your section.

The Lab component in the Language Learning Centre involves on-line exercises and active communication exercises with your lab instructor.

Room 186 can also be used for independent study on a first-come, first-served basis if you want to review any exercises on your own time. Please check the schedule on the door before entering – you cannot use Room 186 if there is a scheduled course lab session in progress.

#### WHAT YOU CAN EXPECT FROM US

As instructors, we commit ourselves to being on time, well-prepared, and available for consultation. We strive to create a classroom atmosphere where each student is respected and feels comfortable participating. We undertake to provide clear guidelines about what is required in the course and to apply these guidelines with fairness to all students in all sections.

#### WHAT WE EXPECT FROM YOU

In order to help the class function smoothly and to ensure the best possible learning conditions for all, students are asked to exercise courtesy and cooperation in the following ways:

- 1. Arrive on time and stay until the class or lab is dismissed. If you arrive late, please let the instructor know, and make sure you are counted for attendance. If you must leave early for an important reason, please let the instructor know this beforehand.
- 2. **Raise your hand** to indicate that you have a question or an answer to contribute. Participation is heartily encouraged, but only one person can be heard at a time. Please don't interrupt the instructor or another student who is speaking.
- 3. **Please don't talk to your neighbours**, even to consult about the lesson. No matter how quietly you are speaking, others, including the instructor, may find it distracting. There will be times when you are asked to work in pairs or in groups. Then, of course, you will be speaking to other students. Once the instructor announces the end of that activity, please stop your individual discussions and return your attention to the class.
- 4. **Come to class prepared** and equipped with necessary books and completed homework so that you can participate fully, and so that the whole class can progress at a reasonable pace. Be prepared to participate regularly in your language class or lab you will be speaking aloud and you will interact with other students during certain exercises.
- 5. **If you have a concern** or dissatisfaction about the course, contact your class representative or make an appointment with your instructor to discuss the matter as soon as possible. All sections of the course receive the same course outline; thus, many aspects of the course are determined by the course director, not the individual instructor. Your instructor will refer you to the course director if your concern involves a matter that is beyond their jurisdiction.

# POLICY ON CELL PHONES AND THE USE OF LAPTOP/TABLET COMPUTERS

• The use of laptops and tablets is not allowed in the classroom during the lecture or the lab in any section of French 1011, unless specified by the instructor or for valid, documented medical reasons.

• Please remember to always **switch off your cell phone** before entering any classroom, and please, **no texting or other cell phone activity** during class or lab. Your cooperation is greatly appreciated.

Thank you, and good luck with your year in French 1011!

# THIS PROGRAM MAY CHANGE DURING THE SEMESTER. CHECK OWL SITE REGULARLY FOR UPDATES

# French 1011 - Fall 2014

Semaine		Devoirs	Évaluation
Semaine 1 Jeudi 04 sept. Classe 1	Présentation du cours	Préparer le prochain cours :  • Coursepack : Grammar terminology p.2-8 and prepare exercises p. 9-16  • En bons termes: read p. xvii-xx.  • PearsonMyFrenchLab : Register for myfrenchlab and explore the site	
Semaine 2 Mardi 09 sept.	Révision des chapitres précédents  • En bons termes, p. xvii-xx.  • Coursepack p. 9-16	<ul> <li>Coursepack: Correct and review exercises in p. 9-16; p. 17-18, Dr.Mrs Vandertramp p. 19.</li> <li>En bons termes: Preview Chapitre 11 vocabulary p. 217;</li> </ul>	
Semaine 2 Jeudi 11 sept.  Classe 3  Semaine 3 Mardi 16 sept.  Classe 4	Chapitre 11  En bons termes (p. 217-228) Coursepack p. 17-23 Chapitre 11 (suite)  En bons termes (p. 217-228) Coursepack p. 17-23	<ul> <li>Coursepack: vocab. p. 17.</li> <li>En bons termes: Review Chapitre 11 vocab. p. 217;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre onze: Les jeunes et la vie → Student Workbook (begin the exercises and self-correct)</li> <li>Coursepack: Exercices p.20-23; vocab. p.24-26 and exercises p.27-30</li> <li>En bons termes: Preview Chapitre 12 (p.234-250), vocabulary p. 235;.</li> <li>PearsonMyFrenchLab: Assessments → Chapitre onze: Les jeunes et la vie → Student Workbook (continue the exercises and self-correct)</li> <li>OPTIONAL EXERCISES FOR EXTRA PRACTICE:</li> <li>En bons termes - Chapitre 11 Ex. écrits p. 227</li> <li>PearsonMyFrenchLab - Assessments → Chapitre onze → Extra Practice (do the exercises and self-</li> </ul>	
Semaine 3 Jeudi 18 sept.  Classe 5  Semaine 4	Chapitre 12  • En bons termes (p.234-250) • Coursepack p.24-30	<ul> <li>correct)</li> <li>Coursepack: vocab. p.24-26 and exercises p.27-30.</li> <li>En bons termes: Review Chapitre 12, vocabulary p. 235;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre douze: Bon appétit → Student Workbook (begin the exercises and self-correct)</li> </ul>	
Semaine 4 Mardi 23 sept.	Chapitre 12 (suite)  • En bons termes (p.234-	<ul> <li>Coursepack: exercices p.27-30; vocab. p.31 and exercises p.33-36.</li> <li>En bons termes: Finish Chapitre 12, Preview</li> </ul>	

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Classe 6	250) • Coursepack p.24-30	<ul> <li>Chapitre 13; vocabulary p. 253;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre douze: Bon appétit → Student Workbook (continue the exercises and self-correct)</li> </ul>	
		OPTIONAL EXERCISES FOR EXTRA PRACTICE:	
		• En bons termes – Chapitre 12 Exercices écrits p.245	
		<ul> <li>PearsonMyFrenchLab - Assessments → Chapitre douze → Extra Practice →(do the ex.and self-correct)</li> </ul>	
	Chapitre 13	• Coursepack: Exercices p.33-37.	
Semaine 4	Chapitre 13	• En bons termes: Review Chapitre 13, Preview	
Jeudi 25	■ En bons termes (p.252-	Chapitre 14 lecture p. 286-288.	
sept.	270)	• <b>PearsonMyFrenchLab</b> : Assessments → Chapitre	
3.5	Coursepack p. 31-37	treize: La famille → Student Workbook (begin the	
Classe 7	· · ·	exercises and self-correct)	
		<ul> <li>Review Chap. 11 &amp; 12 for test #1 next week.</li> </ul>	
	Chapitre 13 (suite)	Coursepack: Exercices p.33-37; vocab. p.38 and exercises p.39-44	Test # 1 : Chapitres 11 & 12
	■ En bons termes (p.252-	• En bons termes: Finish Chapitre 13; Preview	Onaphilos II a 12
	270)	Chapitre 14; vocab. p. 274	
Semaine 5	Coursepack p. 31-37	<ul> <li>PearsonMyFrenchLab: Assessments → Chapitre</li> </ul>	
Mardi 30		treize: La famille → Student Workbook (continue the	
sept.	Lecture Chapitre 14 p.	exercises and self-correct)	
Classe 8	286-288.	OPTIONAL EXERCISES FOR EXTRA PRACTICE	
0.0000		• En bons termes – Chapitre 13 - Exercices écrits p.	
		265	
		<ul> <li>PearsonMyFrenchLab - Assessments → Chapitre treize → Extra Practice → Exercises</li> </ul>	
Semaine 5	Chapitre 14	• Coursepack: Vocab. p.38 and exercises p.39-44.	
Jeudi 02 oct.		• <i>En bons termes:</i> Review Chapitre 14; vocab. p. 274;	
000.0 0_ 00	■ En bons termes (p.272-	• <b>PearsonMyFrenchLab</b> : Assessments → Chapitre	
Classe 9	289)	quatorze: L'Acadie et la mer → Student Workbook	
	Coursepack p. 38-44	(begin the exercises and self-correct)	
		·	
Semaine 6	Chapitre 14 (suite)	<ul> <li>Coursepack: Exercices p.39-44; vocab. p. 45 and exercises p.46-49.</li> </ul>	
Mardi 07 oct.	■ En bons termes (p.272-	• En bons termes: Finish Chapitre 14; Preview	
	289)	Chapitre 15; vocabulary p. 292	
Classe 10	Coursepack p. 38-44	<ul> <li>PearsonMyFrenchLab: Assessments → Chapitre</li> </ul>	
		quatorze: L'Acadie et la mer → Student Workbook	
		(continue the exercises and self-correct)	
		OPTIONAL EXERCISES FOR EXTRA PRACTICE:	
		• En bons termes – Chapitre 14 – Ex.écrits p. 274	
		<ul> <li>PearsonMyFrenchLab - Assessments → Chapitre</li> <li>Guatorze → Eytra Practice → Eyercises</li> </ul>	
Semaine 6	Chanitre 15	·	
	Chapille 13		
, joudi 00 00t.	■ En bons termes (p. 291-	·	
Classe 11	306)	quinze: Un auteur francophone → Student Workbook	
Semaine 6 jeudi 09 oct.	Chapitre 15  • En bons termes (p. 291-	<ul> <li>quatorze → Extra Practice → Exercises</li> <li>Coursepack: Vocab. p. 45 and exercises p.46-49.</li> <li>En bons termes: Review Chapitre 15; vocab.p. 292;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre</li> </ul>	
Classe 11	306)	quinze: Un auteur francophone → Student Workbook	

	Coursepack p. 45-50	<ul> <li>(begin the exercises and self-correct)</li> <li>Review Chap. 13 &amp; 14 for test #2 next week after holiday.</li> <li>OPTIONAL EXERCISES FOR EXTRA PRACTICE:</li> <li>PearsonMyFrenchLab - Assessments → Chapitre quinze→ Extra Practice → Exercises</li> </ul>	
13 oct.		Action de Grâce	
Semaine 7 Mardi 14 oct. Classe 12	Chapitre 15 (suite)  ■ En bons termes (p. 291-306) ■ Coursepack p. 45-50	<ul> <li>Coursepack: Exercices p.46-50; vocab. p.50 and 54 and exercises p.52-53.</li> <li>En bons termes: Finish Chapitre 15; Preview Chapitre 16; vocab. p. 309.</li> <li>PearsonMyFrenchLab: Assessments → Chapitre quinze: Un auteur francophone → Student Workbook (continue the exercises and self-correct)</li> <li>OPTIONAL EXERCISES FOR EXTRA PRACTICE:</li> <li>En bons termes - Chapitre 15 - Exercices écrits p. 302</li> <li>PearsonMyFrenchLab - Assessments → Chapitre quinze → Extra Practice → Exercises</li> </ul>	Test # 2 : Chapitres 13 & 14
Semaine 7 Jeudi 16 oct. Classe 13	<ul> <li>Chapitre 16</li> <li>En bons termes (p. 308-323)</li> <li>Coursepack p. 51-54</li> </ul>	<ul> <li>Coursepack: Vocab. p.50 and 54 and ex. p.52-53.</li> <li>En bons termes: Review Chapitre 16; vocab.p. 309.</li> <li>PearsonMyFrenchLab: Assessments — Chapitre seize: Les nouvelles technologies — Student Workbook (begin the exercises and self-correct)</li> </ul>	
Semaine 8 Mardi 21 oct. Classe 14	Chapitre 16 (suite)  • En bons termes (p. 308-323)  • Coursepack p. 51-54	<ul> <li>Coursepack: Exercises p.52-53; vocab. p.55 and exercises p.56-58.</li> <li>En bons termes: Finish Chapitre 16, Preview Chapitre 17; vocab. p. 325.</li> <li>PearsonMyFrenchLab: Assessments → Chapitre seize: Les nouvelles technologies → Student Workbook (continue the exercises and self-correct) OPTIONAL EXERCISES FOR EXTRA PRACTICE:</li> <li>En bons termes - Chapitre 16 - Exercices écrits p. 318</li> <li>PearsonMyFrenchLab - Assessments → Chapitre seize → Extra Practice → Exercises</li> </ul>	
Semaine 8 Jeudi 23 oct. Classe 15	<ul> <li>Chapitre 17</li> <li>En bons termes (p. 324-339)</li> <li>Coursepack p. 55-58</li> </ul>	<ul> <li>Coursepack: vocab. p.55 and exercises.p.56-58.</li> <li>En bons termes: Review Chapitre 17; vocab. p. 325.</li> <li>PearsonMyFrenchLab: Assessments → Chapitre dix-sept: L'environnement → Student Workbook (begin the exercises and self-correct)</li> </ul>	

		Review Chap. 15 & 16 for test #3 next week.	
Semaine 9 Mardi 28 oct. Classe 16	Chapitre 17 (suite)  • En bons termes (p. 324-339)  • Coursepack p. 55-58  •Lecture Chapitre 16 p. 320-322.	<ul> <li>Coursepack: Exercices p.56-58, vocab. p.59-61 and exercises p.61-65.</li> <li>En bons termes: Finish Chapitre 17, Preview Chapitre 18; vocab. p. 342</li> <li>PearsonMyFrenchLab: Assessments → Chapitre dix-sept: L'environnement → Student Workbook (continue the exercises and self-correct)</li> <li>OPTIONAL EXERCISES FOR EXTRA PRACTICE:</li> <li>En bons termes – Chapitre 17 – Ex.écrits p. 334</li> <li>PearsonMyFrenchLab - Assessments → Chapitre dix-sept → Extra Practice → Exercises</li> </ul>	Test # 3 : Chapitres 15 & 16
30-31 oct.		Fall Study Break	
Semaine 10 Mardi 04 nov.	<u>Chapitre 18</u> ■ En bons termes (p. p.341-356)  ■ Coursepack p. 59-65	<ul> <li>Coursepack: vocab. p.59-61 and exercises p.61-65.</li> <li>En bons termes: Chapitre 18; vocab. p. 342;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre dix-huit: Les Cajuns de la Louisiane → Student Workbook (begin the exercises and self-correct)</li> </ul>	
Semaine 10 jeudi 06 nov. Classe 18	Chapitre 18 (suite)  • En bons termes (p. p.341-356) • Coursepack p. 59-65	<ul> <li>Coursepack: Exercises p.61-65, vocab. p.66 and exercises p.68-71</li> <li>En bons termes: Finish Chapitre 18, preview Chapitre 19; vocab. p. 358;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre dix-huit: Les Cajuns de la Louisiane → Student Workbook (continue the exercises and self-correct) OPTIONAL EXERCISES FOR EXTRA PRACTICE:</li> <li>En bons termes - Chapitre 18 - Exercices écrits p. 351</li> <li>PearsonMyFrenchLab - Assessments → Chapitre dix-huit → Extra Practice → Exercises</li> </ul>	
Semaine 11 Mardi 11 nov. Classe 19	Chapitre 19  ■ En bons termes (p. 357-370) ■ Coursepack p. 66-71	<ul> <li>Coursepack: Vocab. p.66 and exercises p.68-71.</li> <li>En bons termes: Review Chapitre 19; vocab. p. 358.</li> <li>PearsonMyFrenchLab: Assessments → Chapitre dix-neuf: Les autochtones → Student Workbook (begin the exercises and self-correct)</li> <li>Review Chap. 17 &amp; 18 for test #1 next week</li> </ul>	
Semaine 11 jeudi 13 nov.	Chapitre 19 (suite)	• Coursepack: Vocab. p.66 and exercises p.68-71, vocab. p.72 and exercises p.73-75.	Test # 4 : Chapitres 17 & 18

Classe 20	<ul> <li>En bons termes (p. 357-370)</li> <li>Coursepack p. 66-71</li> </ul>	<ul> <li>En bons termes: Finish Chapitre 19, preview Chapitre 20; vocab. p. 372;</li> <li>PearsonMyFrenchLab: Assessments → Chapitre dix-neuf: Les autochtones → Student Workbook (continue the exercises and self-correct)</li> <li>OPTIONAL EXERCISES FOR EXTRA PRACTICE</li> <li>En bons termes - Chapitre 19 - Ex.écrits p. 365</li> <li>PearsonMyFrenchLab - Assessments → Chapitre dixneuf → Extra Practice → Exercises</li> </ul>	
Semaine 12 Mardi 18 nov. Classe 21	Chapitre 20  ■ En bons termes (p. 371-387) ■ Coursepack p. 72-75	<ul> <li>Coursepack: Vocab. p.72 and exercises p.73-75.</li> <li>En bons termes: Review Chapitre 20; vocab. P.372.</li> <li>PearsonMyFrenchLab: Assessments → Chapitre vingt: L'emploi → Student Workbook (begin the exercises and self-correct)</li> </ul>	Composition à remettre
Semaine 12 Jeudi 20 nov. Classe 22	Chapitre 20 (suite)  • En bons termes (p. 371-387)  • Coursepack p. 72-75	<ul> <li>Coursepack: Exercises p.73-75.</li> <li>En bons termes: Finish Chapitre 20</li> <li>PearsonMyFrenchLab: Assessments → Chapitre vingt: L'emploi → Student Workbook (begin the exercises and self-correct)</li> <li>OPTIONAL EXERCISES FOR EXTRA PRACTICE:         <ul> <li>En bons termes: Chapitre 20 – Ex. écrits p. 382</li> <li>PearsonMyFrenchLab - Assessments → Chapitre vingt → Extra Practice → Exercises</li> </ul> </li> <li>Download the Final Exam review package on OWL. Print out the package and start working on the exercises.         <ul> <li>Bring the Final Exam review package with you to next class.</li> </ul> </li> </ul>	
Semaine 13 Mardi 25 nov.	Révision générale	- Don't forget to bring the Final Exam review package with you to class.	
Semaine 13 jeudi 27nov.	Révision générale		
Semaine 14 Mardi 02 déc. Classe 25	Oral test		

#### IMPORTANT ACADEMIC AND ADMINISTRATIVE INFORMATION

#### 1. Plagiarism, Cheating and Other Scholastic Offences

UWO statement on plagiarism: "Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf. [1]

- The Department of French Studies considers plagiarism, defined as "the act or instance of copying or stealing another's words or ideas and attributing them as one's own" (cited from *Black's Law Dictionary* in UWO Scholastic Offence Policy [2]), to be a serious scholastic offence and will apply the UWO policy to deal with all cases detected.
- Sometimes students commit plagiarism without being fully aware they are doing so. It is
  each student's responsibility to become informed about what constitutes plagiarism and
  to take steps to avoid committing this scholastic offence by learning how to make proper
  use of sources. If you are uncertain about how to acknowledge sources you have used,
  consult your instructor before submitting the assignment. The UWO Ombuds Office
  publishes a useful guide that will help you avoid committing a mistake of this nature that
  could have serious consequences. [3]
- Please note the following UWO statement on plagiarism checking: "All required papers
  may be subject to submission for textual similarity review to the commercial plagiarism
  detection software under license to the University for the detection of plagiarism. All
  papers submitted for such checking will be included as source documents in the
  reference database for the purpose of detecting plagiarism of papers subsequently
  submitted to the system. Use of the service is subject to the licensing agreement,
  currently between The University of Western Ontario and Turnitin.com
  (www.turnitin.com)." [1]
- Other forms of academic dishonesty, including but not limited to cheating on tests and examinations, will also be dealt with seriously according to the terms of University policy.
- Please note that when evidence of a scholastic offence is detected, it is the Chair of the
  Department (or designate) who directs the investigation, and who makes a finding and
  imposes a penalty if the student is found to be guilty. The policy [2] outlines the process
  for appealing a Chair's decision.

#### 2. Prerequisites and Antirequisites

- UWO Statement on requisites: "Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites." [1]
- Please note that you are responsible for ensuring that you have successfully completed
  the prerequisites for this course. Lack of prerequisites cannot be used as grounds for an
  appeal. You are responsible for ensuring that this course is not an anti-requisite for
  another course you have already taken.
- The French Placement Test is a mandatory requirement for any student taking a French course for the first time at Western who has not successfully completed Grade 12U French. You must submit the results of the test to the Department of French Studies office so that they will appear on your academic record. The Department of French Studies reserves the right to place you in a course that is appropriate to your level,

based on the level of secondary school French you have completed. For example, if you have completed grade 12U French, you will not normally be eligible to enroll in French 1003 or 1011.

• Under no circumstances will a student will be allowed to take a language course in the series 1003, 1011, 1900E/1910, 2900, 2905A/B-2906A/B or 3900, concurrently with another language course that is a prerequisite for it.

#### 3. Where to Go for Help

- The website of the Office of the Registrar is a valuable resource for information about many administrative aspects of your studies at Western: http://www.registrar.uwo.ca/
- If you have any concerns about your progress with the academic material in a course, you should not hesitate to contact your instructor.
- For advice on courses and programs / modules offered by the Department of French
  Studies, you should inquire at the Department office (UC 138) to find out the office hours
  of our academic advisors, who will be pleased to counsel you on your options.
- If, due to circumstances beyond your control such as illness, you have to miss class for an extended period and/or you cannot meet assignment deadlines or write tests/exams at the scheduled times, you should arrange to submit documentation of the circumstances to the academic counseling office of your Home Faculty.
- If you are feeling extremely stressed out or overwhelmed by your studies and/or personal circumstances, or if you feel you might be suffering from depression, the University has services to help you. Students who are in emotional/mental distress should refer to Mental Health@Western http://www.uwo.ca/uwocom/mentalhealth/ for a complete list of options about how to obtain help. After hours, contact the London Mental Health Crisis Service at: (519) 433-2023. The Academic Counsellors in your Home Faculty can also direct you to services where you can get assistance.

#### 4. Accommodations for Work Missed Due to Problems

- Students are required to respect all deadlines for submission of assignments and to write tests, mid-terms and exams on the scheduled dates, unless circumstances beyond their control prevent them from doing so.
- Please take note of the UWO Policy on Accommodation for Medical Illness:
   http://www.uwo.ca/univsec/handbook/appeals/medical.pdf, downloadable Student Medical Certificate (SMC): https://studentservices.uwo.ca under the Medical Documentation heading. According to this policy, students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade.
- No term work may be submitted after the last day of classes for a course unless the student has successfully petitioned for Incomplete Standing on the basis of documentation submitted to the Academic Counselling office of her or his Home Faculty, with the approval of the Dean's Office, the Department, and the instructor.
- Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

 Academic accommodation is given for Religious Holidays – students should be careful to check the policy well in advance and be sure to follow the proper steps outlined in the University Calendar. [4]

# 5. Debarment from Final Examination for Excessive Unjustified Absence

- With the exception of distance studies and on-line courses, attendance in all classes is an obligatory component of all courses in the Department of French Studies.
- The UWO Handbook of Academic and Scholarship Policy [5] states the following: Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

#### 6. Academic Appeals

- The UWO Handbook of Academic and Scholarship Policy sets out the policy for grade appeals [6]
- Students should note that the first step to take if they wish to contest a mark is to discuss the matter with the instructor. A student who wishes to pursue an appeal after consulting the instructor must appeal in writing to the Undergraduate Chair of the Department of French Studies, Dr. Karin Schwerdtner, kschwerd@uwo.ca.
- Instructors in the Department of French Studies will not entertain requests to have a
  mark increased when the request is based solely on a student's alleged need for a better
  mark for external reasons (e.g. maintaining a scholarship or gaining admission to a
  professional school or other academic program). In order to be given consideration, any
  academic appeal or informal request for reconsideration of a grade must be based on
  appropriate grounds of the kind set out in the UWO appeals policy.

#### 7. References

- [1] http://www.uwo.ca/univsec/handbook/exam/crsout.pdf
- [2] http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf
- [3] http://www.uwo.ca/ombuds/student/cheating.html
- [4] http://www.uwo.ca/univsec/handbook/appeals/accommodations\_religious.pdf
- [5] http://www.uwo.ca/univsec/handbook/exam/attendance.pdf
- [6] http://www.uwo.ca/univsec/handbook/appeals/appealsundergrad.pdf
- http://www.uwo.ca/univsec/handbook/appeals/appealsgrad.pdf