


POLICY: Cleaning or Removing Filters in Air Handling Systems in Buildings Containing Asbestos Fireproofing			NUMBER: WP-57
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PREPARED BY: Facilities Management (FM)	AUTHORIZED BY:  Lynn Logan	CLASSIFICATION: Work Procedure	EFFECTIVE: July 1, 2015
			SUPERSEDES: June 15, 2006

GENERAL PRECAUTIONS:

1. A wetting agent shall be added to water required to be used by this work procedure to improve its capability to control the spread of asbestos dust.
2. Vacuum cleaners referred to in this work procedure are special asbestos vacuums equipped with High Efficiency Particulate Air filters.
3. No eating, drinking, or smoking is allowed in the work area.
4. Compressed air shall not be used to clean up or remove dust from any surface.
5. Clean-up at regular intervals
6. All material for disposal to be double bagged in 6 mil. polyethylene bags, one yellow and one clear bag sealed separately, and taken to the Support Services Building for ultimate disposal.
7. Workers shall thoroughly wash hands and face at the nearest washroom when work is complete.

APPLICATION:

This work procedure shall be used in the following circumstances:

The cleaning, repair, or removal of filters in buildings where any quantity of sprayed asbestos fireproofing insulation is present.

PREPARATION OF WORK:

1. Shut down, or isolate all ventilation serving the work area.
2. Post applicable warning signs at the entrance(s) to the work area.
3. Place plastic sheets, where practicable, to control the spread of dust and to avoid cleaning of the floor.

WORKER PROTECTION:

1. All workers within the work area to be dressed in disposable coveralls with head cover and approved respiratory protection. Respiratory protection must be used in accordance with the respirator policy.

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<u>WORK PROCEDURES:</u> <ol style="list-style-type: none">1. Open access doors, panels, etc. to gain access to filters.2. Remove filters and place in 6-mil polyethylene bags approved for asbestos waste.3. Vacuum filters with HEPA vacuums.4. Vacuum protective clothing and drop sheets and place in 6 mil. polyethylene waste bags. <u>GENERAL PRECAUTIONS:</u> <ol style="list-style-type: none">1. A wetting agent shall be added to water required to be used by this work procedure to improve its capability to control the spread of asbestos dust.2. Vacuum cleaners referred to in this work procedure are special asbestos vacuums equipped with High Efficiency Particulate Air filters.3. No eating, drinking, or smoking is allowed in the work area.4. Compressed air shall not be used to clean up or remove dust from any surface.5. Clean-up at regular intervals6. All material for disposal to be double bagged in 6 mil. polyethylene bags, one yellow and one clear bag sealed separately, and taken to the Services Building for ultimate disposal.7. Workers shall thoroughly wash hands and face at the nearest washroom when work is complete.	