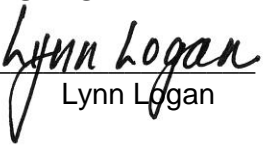


<b>POLICY:</b>  <p style="text-align: center;"><b>PESTICIDE USE</b></p>			<b>NUMBER:</b> S-24
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<b>PREPARED BY:</b>  Facilities Management (FM)	<b>AUTHORIZED BY</b>  Lynn Logan	<b>CLASSIFICATION:</b>  Safety Procedure	<b>EFFECTIVE:</b> July 1, 2015  <b>SUPERSEDES:</b> September 1, 2004

**APPLICATION:**

This procedure outlines the minimum requirements to follow in the application of pesticides indoors and outdoors.

**BACKGROUND:**

The application of pesticides for the purpose of eliminating or controlling insect population must be considered as a last option when other non-invasive methods have been exhausted. Due to their inherent toxicity, pesticides which may leave residue for more than 24 hours may not be used on campus.

An important part of this procedure is the proper and clear communication with occupants of buildings affected by pesticide use.

Whenever possible, the application of pesticides must be performed on Friday evenings which will allow vapours a period of two days to completely dissipate from the workplace.

**PROCEDURE:**

**I. Indoors:**

- a. Obtain a **Safety Data Sheet** (SDS) for the product.
- b. Ensure that the product is approved for indoor use.
- c. Inform occupants, in writing, of the application activities, date and name of pesticide (see attached *Pesticide Use Communications Form*).  
Occupants must agree with proposed activities schedule.
- d. Post affected areas with warning signs.
- e. Apply pesticides after 5:00 p.m. or at least four hours prior to start of work shift.
- f. In the residences, tenants must leave affected areas for at least 4 hours.

**II. Outdoors:**

- a. Obtain an **SDS** for the product.
- b. Post the affected area with warning signs.
- c. If possible, spray after 5:00 p.m. or on weekends.

**PESTICIDE USE COMMUNICATIONS FORM**

<b>Name of Pesticide:</b>	
<b>Application Date and Time:</b>	
<b>Affected Area:</b>	
<b>Other Information:</b>	
<b>Contact Name and Number:</b>	