

Minor Concern

Inappropriate behaviour,
punctuality, skills, competency, etc.

Preceptor and student discuss the issue
together and develop a plan

Document

No improvements

Discuss issue with the Site
Coordinator/Manager and
develop a plan. Report this plan
to the Faculty Coordinator.

Document

Issue resolved

Monitor

Issue resolved

Monitor

No improvements

Contact Faculty
Coordinator **ASAP**

Major Concern

Safety, professionalism, ethical,
legal, competency, etc.

Preceptor or student connects with the
Faculty Coordinator **immediately**

All parties involved discuss the
issue and develop a plan with
actions moving forward

Document

Issue resolved

Monitor

No improvements

The student is
withdrawn from
the placement.