



N1102Q: Professional Transformation Portfolio

Course Professor:

Sophia Aksenchuk, RN, MN, PhD(c)

saksench@uwo.ca

Online Course

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Nursing Professional Portfolio N1102Q - Calendar description:

Demonstrating professional accountability as a Registered Nurse is a requirement involving self-reflection, continuous practice review and evidence of how this is enacted in practice. In this course, students develop e-portfolios that provide their vision of professional nursing and health care as well as evidence of implementation in practice.

Course Learning Outcomes:

After completing this course, students will be able to:

1. Describe the key elements of a professional portfolio.
2. Interact with others to refine philosophical statements to support professional statements describing nursing practice.
3. Explain the rationale of using a philosophical basis for nursing practice.
4. Identify evidence from their nursing practice that exemplifies the philosophy they espouse.
5. Create an e-portfolio that includes elements essential for professional nursing practice.
6. Engage in critical reflection about how the portfolio demonstrates their role as a professional nurse.

Competencies for entry-level Registered Nurse practice (CNO, 2019) addressed in the course:

- 2.2 Demonstrates a professional presence, and confidence, honesty, integrity, and respect in all interactions.
- 2.5 Identifies the influence of personal values, beliefs, and positional power on clients and the health care team and acts to reduce bias and influences.
- 2.7 Identifies and addresses ethical (moral) issues using ethical reasoning, seeking support when necessary.
- 2.9 Adheres to the self-regulatory requirements of jurisdictional legislation to protect the public by:
 - 2.9 a. Assessing own practice and individual competence to identify learning needs.
 - 2.9 b. Adheres to the self-regulatory requirements of jurisdictional legislation to protect the public by: Developing a learning plan using a variety of sources
- 4.1 Demonstrates collaborative professional relationships.
- 6.2 Integrates continuous quality improvement principles and activities into nursing practice.
- 6.6 Demonstrates self-awareness through reflective practice and solicitation of feedback.
- 6.9 Provides constructive feedback to promote professional growth of other members of the health care team.
- 9.2 Translates knowledge from relevant sources into professional practice.
- 9.3 Engages in self-reflection to interact from a place of cultural humility and create culturally safe environments where clients perceive respect for their unique health care practices, preferences, and decisions.
- 9.8 Engages in practices that contribute to lifelong learning.

How we will work together:

A tone of respect and support between and among students and faculty members, diligent preparation, and active participation will be the basis of all classes and professional practice sessions. This will lead to an environment in which student learning can flourish.

Faculty will support students in the development of the knowledge and skills necessary for professional

nursing practice by asking questions, providing examples, demonstrating techniques, and leading discussions.

Students are required to complete all modules and learning activities. All students are expected to share ideas to advance their own and others' learning, ask questions, and engage with the material attentively. It is mandatory to engage in respectful interactions and avoid actions that will interfere with the learning of others.

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Week	Learning Activities	Course Learning Outcomes
Week 1 May 4 th	<ul style="list-style-type: none"> ✓ Review syllabus and class expectations ✓ Module One: Introduction <p>Start E-Portfolio Assignment:</p> <ul style="list-style-type: none"> → Choose a platform/format for your portfolio and create a draft → Review CV and resume and refine according to new information 	1, 2, 3
Week 2 May 11 th	<ul style="list-style-type: none"> ✓ Module Two: Philosophy of Nursing <p>Continue developing E-Portfolio:</p> <ul style="list-style-type: none"> → Refine philosophy of nursing statements (3 paragraphs) 	1, 2, 3
Week 3 May 19 th	<ul style="list-style-type: none"> ✓ Module Three: Philosophy of health care statement ✓ Online Discussion Assignment starts <p>Continue developing E-Portfolio:</p> <ul style="list-style-type: none"> → Refine and complete philosophy of health care statements (3 paragraphs) 	1, 2, 3
Week 4 May 25 th	<ul style="list-style-type: none"> ✓ Module Four: The role of the RN in practice – evidence to support professional practice ✓ Online Discussion Assignment continues <p>Continue developing E-Portfolio:</p> <ul style="list-style-type: none"> → Gather evidence to support philosophy statements 	1, 4, 5
Week 5 June 1 st	<ul style="list-style-type: none"> ✓ Module Five: Career Mapping ✓ Last week for the Online Discussion Assignment <p>Career mapping assignment due Monday June 8th by 8:00 AM</p>	5, 6
Week 6 June 8 th	<ul style="list-style-type: none"> ✓ Module Six: Lived Experience(s) and Professional Networking <p>Last day to submit E-Portfolios and Self-Reflections: June 10th at 11:59 PM</p>	5, 6

Required Textbooks:

There are no required textbooks for this course. Any readings related to course content will be posted in OWL BrightSpace in the corresponding week.

Opportunities to Demonstrate Learning

Online Discussion Assignment

Due Week 3, Week 4, and Week 5.

Value 20% of the course grade

Participation in online discussions is graded. Students are expected to submit one (1) post per week, in weeks 3, 4, and 5, for a total of three (3) posts.

- One (1) post must be a comprehensive post related to a corresponding weekly topic of the student's choice. This includes at least three (3) paragraphs, use of two (2) scholarly resources or references, and a question for other students to respond. The comprehensive post is worth 10% of the final grade.
- Students must submit two (2) response posts in the other weeks. Response posts can be at least one paragraph and do not need to be cited but should provide a thoughtful and well written response to the weekly content or another students' post to achieve full marks. The reply posts are worth 5% each of a total of 10% toward the final grade.

Student should label their posts using "comprehensive post" and "reply post" in order to ensure the instructor is aware of the student's intention with each post. Expectations are outlined in the online rubric for the course.

The following weeks are included in this assignment:

- Week 3: Philosophy of healthcare
- Week 4: Professional goals and responsibilities
- Week 5: Career mapping

Career Mapping

Due Monday June 8th by 8:00 AM

Value 20% of final course grade

The Career Mapping assignment is an opportunity for students to express their creativity and think critically about their future career goals. Students can use a variety of formats to complete the assignment including (but not limited to) powerpoint, word mapping, drawing, or charting. The assignment must be submitted on OWL BrightSpace. If choosing a submission method other than PDF or Microsoft Office, please email the instructor first to ensure it is accessible for grading.

The final Career Map must include:

- A one year goal
- A five year goal
- A ten year goal
- Three (3) professional strengths and how these can be exemplified
- Three (3) professional areas for improvement and how these can be worked on

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e-Portfolio

Due June 10th 2025 by 11:59 PM

Value 40% of final course grade

The portfolio will be assessed for clarity, adherence to professional standards and creativity. The rubric provides expectations for the breadth and depth of the review. The assignment must be submitted on BrightSpace. If choosing a submission method other than PDF or Microsoft Office, please reach out to the instructor first to ensure it is accessible for grading. **More information will be shared and communicated on BrightSpace.**

The e-Portfolio must include:

- CV/resume
- Personal philosophy of nursing
- Personal philosophy of healthcare
- Index of (some, no maximum or minimum requirement) certificates, proof of attendance at conferences or presentations, memberships in professional organizations, achievements or awards, published work, letters of commendation, professional feedback reports or learning plans.

Self-Reflection

Due June 10th 2025 by 11:59 PM

Value 20% of final course grade

At the end of the course student are expected to complete a 3-page critical self-reflection addressing how the refinement and implementation of the philosophical statements have influenced their current practice. In addition, students must address how this learning will influence their future practice as a Registered Nurse. The assignment must be submitted on BrightSpace, be formatted in APA (7th edition), and not exceed 3-double spaced pages.

Summary of Opportunities to Demonstrate Learning

Opportunities to demonstrate learning	Course learning outcomes addressed	Value	Due date
Online Discussion	1-3	20%	Week 3, Week 4, and Week 5
Career Mapping	4, 5, 6, 7, 8	20%	Monday June 8 th by 08:00 AM
E-Portfolio	4, 5, 6, 7, 8	40%	Wednesday June 10 th by 11:59 PM
Self-Reflection	1-8	20%	Wednesday June 10 th by 11:59 PM

Course Zoom Drop-Ins

There will be course zoom drop-in sessions at times during the course where clarification may be needed – please watch for announcements on when these will occur. These will be recorded and

posted onto OWL. Otherwise individual office hours can be requested via OWL.

Policies

All policies related to assignments, attendance and dress code are in the Undergraduate BScN Programs Manual on the Western web site at owl.uwo.ca and on the Fanshawe College web site in the Program manual located in the Virtual Home Room at www.fanshaweonline.ca. Due to the significance of theoretical and practice knowledge in developing professional competence, students are expected to demonstrate professional responsibility through regular attendance at, and, participation in all learning activities. Much of the learning that takes place is a result of preparation and engagement with the material and active dialogue with colleagues and faculty. Therefore, students are expected to attend all professional practice days, including labs and praxis.

Attendance

Students are expected to demonstrate professional responsibility through regular attendance at, and participation in, all scheduled learning activities as part of the development of professional competence. Much of the learning that takes place is a result of preparation and engagement with the material and active dialogue with colleagues and faculty. Therefore, students are expected to organize their schedules such that online course materials may be viewed/completed each week.

Technical Requirements

Virtual drop-in sessions will be held using the video conferencing platform Zoom. Zoom is a cloud-based solution for video and audio conferencing, collaboration, and online meetings. All faculty, staff and students at Western and its affiliated colleges have free access to Zoom License for all of their web conferencing needs. You will need a computer with webcam and audio capabilities, or you can use Zoom with your mobile device. For details and assistance, visit <https://wts.uwo.ca/zoom/index.html>.

Online Etiquette

Some components of this course will involve online interactions. To ensure the best experience for both you and your classmates, please honour the following rules of etiquette:

- Please use your computer and/or laptop if possible (as opposed to a cell phone or tablet)
- Ensure that you are in a private location to protect the confidentiality of discussions in the event that a class discussion deals with sensitive or personal material
- Unless invited by your instructor, do **not** share your screen in a meeting

The course instructor will act as moderator for the class and will deal with any questions from participants. To participate please consider the following:

- If you wish to speak, use the “raise hand” function and wait for the instructor to acknowledge you before beginning your comment or question
- Remember to unmute your microphone and turn on your video camera before speaking
- Self-identify when speaking
- Remember to mute your mic and turn off your video camera after speaking (unless directed otherwise)

General considerations of “netiquette”:

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- Keep in mind the different cultural and linguistic backgrounds of the students in the course.
- Be courteous toward the instructor, your colleagues, and authors whose work you are discussing.
- Be respectful of the diversity of viewpoints that you will encounter in the class and in your readings. The exchange of diverse ideas and opinions is part of the scholarly environment. “Flaming” is never appropriate.
- Be professional and scholarly in all online postings. Cite the ideas of others appropriately.

Note that disruptive behaviour of any type during, including inappropriate use of the chat function, is unacceptable. Students found guilty of Zoom-bombing or of other serious online offenses may be subject to disciplinary measures under the Code of Student Conduct.

Course delivery

This course is delivered **online asynchronously**. The online learning activities will start on Monday at 9 am each week and conclude on Friday at 4 pm.

Scholarly Requirements

In this program, scholarly writing is a requirement. All scholarly papers will follow the 7th edition of the *Publication manual of the American Psychological Association* (2019), which includes guidelines for content and format. All other writing will follow APA (7th ed.) format when citing or referring to an author’s work or ideas. Failure to do so is unethical and is plagiarism.

Plagiarism

Student work is expected to be original. Plagiarism is a serious academic offence and could lead to your expulsion from the nursing program. You are plagiarizing if you insert a phrase, sentence or paragraph taken directly from another author without acknowledging that the work belongs to him/her. Similarly, you are plagiarizing if you paraphrase or summarize another author’s ideas without acknowledging that the ideas belong to someone else. All papers must be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University and the College for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University, Fanshawe College, and Turnitin.com (www.turnitin.com). For further information, please see the BScN Program Manual for the policy on plagiarism. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following web site(s):

http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf.

<http://www.fanshawec.ca/sites/default/files/assets/policies/pdf/2g04.pdf>

Assignments and Exams

Please refer Undergraduate Programs Manual for information on penalties for late assignments, re-grading of assignments, and the protocol for missed mid-term or final exams.

Western at owl.uwo.ca and Fanshawe in Virtual Home Room www.fanshaweonline.ca

Electronic devices

Electronic devices are useful in assisting with the teaching/learning process in classroom and professional practice settings. In the classroom or praxis setting, devices should be used in a manner that is not distracting to others or oneself. In professional practice placement settings, please abide by the policies set by the agency in regards to use of social media, internet, and handheld devices. Additionally, technology use in the presence of clients or agency staff may require explanation as to its use as part of professional practice (e.g., a drug guide on a smart phone).

It is essential that client privacy and confidentiality be maintained when using electronic devices. When students and Clinical Instructors (CIs) are communicating via electronic devices, client information must not be included. Students and CIs are accountable for responsible use of electronic communication, this includes; using professional language, setting device to silent/vibrate mode in the practice setting, and refraining from personal communications when at their practice placement.

Mental Health

Students who are in emotional/mental distress should refer to the following links for a complete list of options about how to obtain help.

MentalHealth@Western <http://www.uwo.ca/uwocom/mentalhealth/>

Student Safety

Please refer to the Undergraduate Programs Manual section on Student Safety Concerns: Guidelines for Responding in the Practice Setting Environment and the Student Safety Flow Chart found on the Undergraduate Programs Site at owl.uwo.ca

Students are required to read the Undergraduate BScN Programs Manual and be familiar with its contents. The Program Manual is available for Western students on OWL in the Undergraduate Student Information site (<https://owl.uwo.ca>).