

Article	Clause(s)	Process	Deadlines	Comments/Suggested Actions
Promotion & Continuing Appointment	4  all relevant clauses	Elect P&C committee  Timelines for P&C are based on individual's probationary period. Chief Librarian initiates consideration. Members wanting to be considered for a promotion must request in writing to Chief Librarian by March 1.	01-Jul  All relevant timelines to be followed based on individual file, including final recommendation to the Provost for approval.	Conduct election virtually.  For files in process, on situational basis: all timelines contingent on ability of candidate to compile dossier; the ability to conduct public solicitation (electronically); ability of committee to be structured and meet (perhaps virtually); solicitation of external referees (done virtually) and ability of external referees to respond; and, continued committee meetings as required (includes request for additional information and responses). Requests for delay will be mutually agreed by the parties and communicated to the Member.