

**Library Director, FIMS Graduate Library  
Faculty of Information and Media Studies  
Western University, London, Ontario, Canada**

The Faculty of Information and Media Studies (FIMS) at Western University invites applications for the Director of the FIMS Graduate Library with an anticipated start date of July 1, 2022 or as negotiated. The successful candidate for Library Director will be appointed to FIMS in a Continuing Appointment at the rank of Associate or Senior Librarian. Rank and salary will be commensurate with their qualifications and experience.

The Graduate Library is a multifaceted unit. It is a teaching library for students in our Master of Library and Information Science (MLIS) program, a full-service library for our graduate programs in Journalism and Communication, Media Studies, Health Information and the LIS Doctoral program, and a community space for gathering, making, public engagement, and student advocacy. The Library is committed to information and media as democratic resources; to accessibility, open scholarship, and user privacy; and to equity, diversity, inclusion and decolonization in our collections, instruction and events. It is also a critical resource at FIMS whose Director plays an important role in the Faculty's academic development and research mission. While working in close collaboration with colleagues in the Western Libraries system, the FIMS Grad Library is independent.

As liaison to Faculty and programs, the Library Director builds connections and relationships among faculty, staff, graduate students and Library programs and identifies opportunities for collaboration and integration. The Director also contributes to the field of Library and Information Science through participation in regional and national professional associations and networks.

Reporting to the Dean, the Director is responsible for the following key practices and processes in support of FIMS graduate programs:

- Providing vision and oversight of Library collections, facilities & services, reference, and instruction through planning and assessment
- In collaboration with the Director of Operations, managing Human Resources processes including hiring, training, and supervising the team of Library Assistants and Student Assistants
- Managing the Grad Library budget, purchasing, and payroll
- Guiding and mentoring Assistants through collaborative Library projects
- Teaching workshops and providing instruction on library research across FIMS grad programs
- Serving as Editorial Team Advisor for ELIP: Emerging Library and Information Perspectives, published annually
- As a voting member of FIMS Faculty Council, contributing to Faculty priorities through graduate program committees, planning documents, and strategic planning processes
- Contributing to graduate program accreditation and review, including the Institutional Quality Assurance Process and ALA accreditation
- Serving as liaison between Western Libraries and the FIMS graduate community, including as a member of the Western Libraries Management Committee and in collaboration with the Collections and Content Strategies team, among other units
- Through Grad Library programming, advancing equity, diversity, inclusion and decolonization in FIMS, at Western and in the London community

The Director will have a demonstrated, sustained record of achievement in professional practice and academic activity and a satisfactory record of service to meet the standards for Continuing Appointment as set out in the UWOFA-LA collective agreement.

**Qualifications and Experience:**

- Master's degree in Library and Information Science from a program accredited by the American Library Association (ALA), or equivalent degree, or a PhD degree in library and information science, or equivalent degree
- Relevant experience with teaching, and/or curricular design
- Relevant library administrative and supervisory experience, including HR processes and mentorship
- Demonstrated, excellent analytic and problem-solving skills
- Demonstrated, excellent interpersonal, oral and written communication
- Demonstrated, excellent organizational ability to set and balance priorities, manage competing deadlines, and take on multiple projects and responsibilities simultaneously

**Preferred Qualifications and Experience:**

- Experience working in an academic library setting, including in a unionized context

**The Environment:**

The Faculty of Information and Media Studies is a vibrant, interdisciplinary Faculty. In addition to our graduate programs listed above, we offer undergraduate programs in Media, Information and Technoculture (MIT) and Media and the Public Interest (MPI). Across programs we study the role of media and information in democratic process and the social and cultural determinants of power and agency. We aim to foster two key capacities in our students: the ability to think critically about the world in which we live, and the skill and depth to make interventions in our communities, professions, public institutions and lifeworlds. Information about the Faculty can be found at <https://www.fims.uwo.ca/>

Western University delivers an academic experience second to none. Western challenges the best and brightest faculty, staff and students to commit to the highest global standards. Our research excellence expands knowledge and drives discovery with real-world application. Western attracts individuals with a broad worldview, seeking to study, influence, and lead in the international community. Since 1878, the Western Experience has combined academic excellence with life-long opportunities for intellectual, social and cultural growth to better serve our communities.

Positions are subject to budget approval. Applicants should have fluent written and oral communication skills in English. Western invites applications from all qualified individuals. The University is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

In accordance with Canadian immigration requirements, priority will be given to Canadian citizens and permanent residents.

Librarians at Western are Members of the Librarians and Archivists Bargaining Unit represented by The University of Western Ontario Faculty Association. Terms and conditions of employment, including salary and benefits, are governed by the Librarians and Archivists Collective Agreement. The successful candidate for Library Director will be eligible for Continuing Appointment at the rank of Associate or Senior Librarian. Rank and salary will be commensurate with their qualifications and experience. The 2022/2023 annual salary minimum floor for each rank is as follows: Associate Librarian: \$79,326; Senior Librarian: \$95,257. The term of the office as Director is up to five years (renewable). In addition to the salary, the Library Director position carries an annual administrative stipend.

**Application and Interview Procedure:**

To apply, please submit a cover letter outlining your interest in the appointment, your curriculum vitae, a writing sample (25 pages max), names and contact information for three professional references, a brief statement of teaching/instructional philosophy (250-500 words), and a completed application form (<https://www.uwo.ca/facultyrelations/pdf/full-time-application-lib-archs.pdf>) as a single .pdf file with the subject line **2022-FIMSLIBDIRECTOR** via email to:

Lisa Henderson, Professor and Dean  
Faculty of Information and Media Studies  
FIMS and Nursing Building, Room 2050  
Western University  
London, ON, Canada N6A 5B9  
[fimsdeanapps@uwo.ca](mailto:fimsdeanapps@uwo.ca)

Review of applications will begin April 14, 2022 and continue until the position is filled.

Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Lilianne Dang, FIMS Faculty Affairs Coordinator, [ldang4@uwo.ca](mailto:ldang4@uwo.ca).

Please note that the University's facilities currently combine on-campus and remote work in response to Covid-19. Our interviews and presentations may be conducted remotely using video-conferencing software. Candidates will be consulted about the best process and format to use given their location and particular situation. Effective September 7, 2021, all employees and visitors to campus are required to comply with [Western's COVID-19 Vaccination Policy](#).

*Posted on Faculty Relations website March 14, 2022 (#2022-031)*