

Nomination Form for SGPS Limited Membership

Confidential



Instructions: This form should be completed and signed by the graduate program chair, and then signed by the nominee. The completed form should then be sent to the appropriate Associate Vice-Provost in SGPS for approval. Nominations can be submitted at any time of the year, but should precede the indicated start date of duties (see 3. below). The graduate program should retain, **on file**, any further materials pertaining to this nomination (e.g., appointment notice, letter of duties, any information provided by the nominee, such as a CV, etc.); **there is no need to forward the Nominee's CV**. This form is to be used only for nominations to the SGPS Non-Core Limited Membership category (it is NOT for nominations for SPGS Core memberships: Non-thesis, Master's, or Doctoral).

SGPS Limited Membership Category: This membership in SGPS is for individuals providing limited graduate educational activities for limited time periods in graduate programs at UWO (e.g., a post-doctoral fellow teaching a graduate course for 1 or 2 terms). The criteria for Limited Membership are an appropriate scholarly and/or professional record commensurate with the program activities and responsibilities that are specified for the nominee. The graduate activities allowed under this category are listed below (see 2. below). Membership in this category may range from a minimum of 1 term to a maximum of 9 terms (i.e., 3 years) but may not exceed the graduate program's OCGS expiry date. Please note that Limited Members **cannot** serve as thesis supervisors, nor as supervisors/2nd readers for research projects not included under a specific course number, nor as general or curriculum advisors for students. Full details regarding all categories of SGPS membership and the nomination process can be found on the SGPS website at <http://grad.uwo.ca/>

Graduate Program Nominated For: _____

Role of Nominee in Program (i.e., teaching, clinical supervision, etc.) _____

1. Criteria Used by Program to Recommend this Nomination to SGPS (Please check the appropriate box)

- The nominee has an appropriate scholarly record commensurate with the program duties and responsibilities, as indicated in 2. below.
- The nominee has an appropriate professional record commensurate with the program duties and responsibilities, as indicated in 2. below.

2. Limited Graduate Educational Activities Associated with this Nomination (Please check off all relevant duties)

- Graduate Course Activities: Includes all teaching activity incorporated under a graduate course number, such as instruction or service as a second reader on research projects (non-thesis), and instructor involvement in practicum courses, internships/co-ops, and field courses.
- Participation as thesis supervisory committee member (but not as supervisor).
- Participation as an examiner on a Master's or Doctoral thesis as a Program examiner
- Participation as an examiner on a Master's or Doctoral thesis as a University examiner (Graduate Program Nominated For should be filled in as "Graduate Studies"). **Do not check both University and Program examiner boxes.**
- Participation as a reader on a major research paper and/or Ph.D. comprehensive examination.
- Organizing/conducting/evaluating graduate colloquia, presentations, exhibitions, seminars, field trips/excursions, etc.
- Other activities (please specify) _____

3. Nominee's Information

Surname, First name, Initial:			UWO Employee ID:
If the nominee has NO UWO Employee ID, please complete the following:			
Address:			City:
Postal Code:	Province:	Date of Birth: yyyy/mm/dd/	Social Insurance Number:

4. Time Period Associated with this Nomination (maximum of 3 years)

Start Date _____ End Date _____ [cannot exceed graduate program's OCGS expiry date]
 yyyy/mm/dd/ yyyy/mm/dd/

5. Signatures

Graduate Chair _____ Print Name: _____ Date _____

Nominee _____ Date _____

Approved Not Approved Associate Vice-Provost, SGPS _____ Date _____
 Dept ID 999998

Comments _____