A thesis (or dissertation) is a formal statement of the theory, source materials, methodology, and findings of a student's major research project. It must be a complete and sufficient document that does not require subsidiary information to substantiate its findings. The examination of the thesis exposes the student's work to scholarly criticism.

Your thesis is the final work of your time in graduate school. You should begin planning your thesis from the very start of your degree program. These pages are designed to help you begin crafting your thesis and support you on the path towards its eventual publication.

**Remote Thesis Examination Guide**

**Formatting**
- Styles and Templates
- Technical Requirements

**Preliminary Submission**
- Submitting your Thesis

**Copyright**
- When is Copyright Permission Required?
- Securing Permission from Copyright Holders
- Copyright Permission Request - Sample Letter
- Cite Your Sources
- Permission Denied? Unavailable?
- Quick Copyright Links

**Examination**
- Preliminary Examination of the Thesis
- Preparing for the Examination

**Final Submission**
- Submitting the Final Copy of your Thesis
- Reviewing your Final Submission

**Publication**
- Publishing of the Thesis
- Archiving of the Thesis
- Continued Access to Scholarship@Western

**Forms**

**Timelines**

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When you are ready to submit your thesis the “examination request form” should be prepared collaboratively with your supervisor/s. Once the form is complete, please submit it to the Graduate Assistant for the Graduate Chairs signature at which time it will be forwarded to SGPS.

For MSc exams the supervisor will select the Chair for the exam, for PhD exams SGPS will appoint a Chair for the exam.

The Graduate Assistant will book the zoom meeting for the exam, the student should book the zoom meeting for the lecture and send the details to the Graduate Assistant who will pass all information along to the parties involved with links to forms, etc.

If your exam is in person, please contact the Graduate Assistant to book the room.