Intent to Register

February 1\textsuperscript{st} to March 31\textsuperscript{st}

Telephone: 519-661-3043
Fax: 519-850-2376
www.uwo.ca/arts

Like us on Facebook: westernUArts
Follow us on Twitter: @westernnuArts
What’s your module?

Get the information you need and submit your Intent to Register Form online via your student center account by March 31, 2019.
Step 1: View the online Academic Calendar at www.westerncalendar.uwo.ca

Step 2: Attend Departmental Counselling & Faculty Information Sessions – see the schedule online at www.uwo.ca/arts

Step 3: Review Calendar
   • Degree Requirements
   • Module Requirements
   • Course Choices

Submit an Online* ITR by March 31

Step 4: Start Early! You may revise your online ITR until March 31.

In May, Departments will check eligibility for requested choices (Adjudication)
Check your report comments, and degree & module eligibility via student.uwo.ca

*Please note: Some students must submit a paper ITR form. For those few exceptions, please visit www.uwo.ca/arts/counselling/registration/intent_to_register/index.html
What happens next?

- Online registration appointment dates and priorities are determined.
- Register for courses via student.uwo.ca during the summer.
Online ITR (http://www.uwo.ca/arts/counselling)

Intent to Register 2017

Academic Counselling

Registration

- Intent to Register
- Info Sessions
- Submit Intent to Register

Course Selection
- Frequently Asked Questions
- Important Dates

Related Links
- Academic Calendar
- Timetable
- Office of the Registrar
- Logins
- Student Development

Registration

Intent to Register

If you are planning to return in September, you must complete your Intent to Register online through the Student Center. By completing your ITR online, you are letting Western know that you are returning, and the program that you plan to take next year. If you do not do this, you will not be able to register for courses.

A review of some Frequently Asked Questions and guides to assist you with the Intent To Register process.

Please view a list of our FAQ's here as well.

Follow the steps below to find out how to select your degree/module(s) and how to submit your Intent to Register form:

Step 1
View your Academic Calendar online or the paper version in our office in The International and Graduate Affairs Building 1N20. Summer Calendars will be available online, and also in our office.

Step 2
PRINT your academic record which is available online at “Student Centre” by visiting student.uwo.ca

Step 3
Read these instructions and visit the Registrar’s Intent to Register website Here

Intent to Register 2017

Western Arts & Humanities

http://www.uwo.ca/arts/counselling
How to use the Online ITR

1) Visit student.uwo.ca. Under “Western Link” select “Complete my Intent to Register”.
2) Login One Experience

Login One Experience

If you are having problems logging in, please clear your browser cache and try again.

How to clear your browser cache:

- Apple Safari
- Mozilla Firefox
- Google Chrome
- Internet Explorer

User ID

Password

Sign in
3) Select either full-time or part-time studies:

Intent to Register 2018/2019 - Step 1

Get set up for Fall/Winter 2018/2019!

Your Intent to Register tells Western:

1) that you are planning to return this fall
2) your desired program and module(s)
3) to set you up for course registration.

Intent to Register is available from February 1st to March 31st. You can find lots of Faculty specific information at: http://registrar.uwo.ca/general-information/how_to_guides/intent_to_register_planning_guide.html

Begin by choosing your intended course load for Fall/Winter 2018/2019.

Continue
3) Select your Faculty:

[Image: Intent to Register 2018/2019 - Step 2]

You are currently in:

- Faculty of Arts and Humanities
- Bachelor of Arts - HON
- Medieval Studies - MAJ
- French Studies - MAJ

If you would like to continue in this program click 'Continue in current program' below.

[Button] Continue in Current Program

Otherwise, please select your faculty or affiliated university college below:

[Dropdown]

[Button] Continue

4) Select your degree:

[Image: Intent to Register 2018/2019 - Step 3]

Please select your degree below:

[Dropdown]

[Button] Continue
5) Select your degree type and module(s):

Intent to Register 2018/2019 - Step 4

Please select your Degree from the drop down below:

- Honors Bachelor of Arts

Please select your Modules from the drop down below:

- Honors Major + Major

Continue
6) Select your module(s) and certificate (if applicable)

* If you would like to declare a certificate, please select “Click here for Certificate”.
7) Confirm your selections

Intent to Register 2018/2019 - Step 6

Confirmation

Faculty of Arts and Humanities
Honors Bachelor of Arts

Major in Art History
Major in Medieval Studies

Modules Combinations and Overlap
Modules require specific courses, some of which may be common to other modules. Students who wish to combine modules containing the same courses must consult the Department(s) and Faculty concerned to see if such overlap is permitted.

Confirm

8) Choose to complete a second choice or exit:

Intent to Register 2018/2019 - Step 7

You have completed Intent to Register successfully!

Your selections are:

Faculty of Arts and Humanities
Honors Bachelor of Arts
Major in Art History
Major in Medieval Studies

You will now be sent an email to your UWO email account for your records, including a summary of your selections.

You may now select an alternate 2nd choice:

Select 2nd choice

or exit this process , in which case your academic counselling unit will determine your next most eligible degree and module combinations during the adjudication period, should you be found not eligible (ineligible) for your 1st choice

Please close your browser tab when complete.
9) Check your Western email account for your Intent to Register confirmation.

Intent to Register 2018/2019 - Step 7

You have completed Intent to Register successfully!

Your selections are:

- Faculty of Arts and Humanities
- Honors Bachelor of Arts
- Major in Art History
- Major in Medieval Studies

You will now be sent an email to your UWO email account for your records, including a summary of your selections.
A paper form is required only for the following students:

- **New SASAH students**: Continuing SASAH students can do online ITR.
- **New Concurrent Degree students**: Continuing Concurrent students can do online ITR.
- **Re-registrants**: Students not currently registered this year but eligible to return to Western.
- **All Second Degree Students**: Continuing Second Degree students can do online ITR.
- **New Scholar’s Electives Students**: Senior Scholar’s Electives Students can do online ITR.
- **New Cross-Disciplinary Degree students**: Continuing Cross-Disciplinary students can do online ITR.
- **Post-Degree Module students**
- **New Western Scholars**: Continuing Western Scholars can do online ITR

---

**Table: Intent to Register Form**

<table>
<thead>
<tr>
<th>Faculty or Affiliated College</th>
<th>Degree Objective</th>
<th>Academic Load</th>
<th>Year Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Complete ONE of A, B, C, or D below:**

<table>
<thead>
<tr>
<th>A. Honors Specialization in</th>
<th>B. Double Major in</th>
</tr>
</thead>
<tbody>
<tr>
<td>with (optional) Major in</td>
<td>and</td>
</tr>
<tr>
<td>or (optional) Minor in</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. Major in</th>
<th>D. Double Minor in</th>
</tr>
</thead>
<tbody>
<tr>
<td>with (optional) Minor in</td>
<td>and</td>
</tr>
<tr>
<td>and (optional) Minor in</td>
<td></td>
</tr>
</tbody>
</table>

---

**Proposed Concurrent Degree / Certificate / Diploma**

- Please indicate your concurrent degree, certificate or diploma.
- For more information refer to www.registrar.uwo.ca/ITR.
Arts & Humanities
Departments & Programs

- Classical Studies
- English and Writing Studies (includes Film Studies)
- French Studies
- Linguistics
- Modern Languages and Literatures
- Philosophy
- Visual Arts
- Women’s Studies

Faculty Modules:

- Major in Arts and Humanities
- Major in Medieval Studies
- Minor in Medieval Studies
- Minor in Digital Humanities
Certificates Offered
(completed concurrently with degree):

- Certificate in Ethics
- Certificat de français pratique
- Certificat de français des affaires
- Certificate in Intercultural Communication for Arabic
- Certificate in Intercultural Communication for German
- Certificate in Intercultural Communication for Italian
- Certificate in Intercultural Communication for Japanese
- Certificate in Intercultural Communication for Spanish
- Certificate in Practical German
- Certificate in Practical Italian
- Certificate in Practical Spanish
- Certificate in Professional Communication
- Certificate in Theatre Arts
- Certificate in Writing
Degrees Offered

• Honors Bachelor Degree 4-Year
  • (Honors Specialization or Double Major)

• Bachelor of Fine Arts Degree 4-Year
  • (Honors Specialization Studio Arts only)

• Bachelor Degree 4-Year
  • (Specialization or Major)

• Bachelor Degree 3-Year
  • (Major or Double Minor)
Common to all degrees:

• Essential modules

• First-year requirements

• Breadth requirements (Categories A, B, & C)
  - Category A – 1.0 course from faculties of Social Science, Information and Media Studies, or Music
  - Category B – 1.0 course from Arts and Humanities
  - Category C – 1.0 course from the Faculty of Science

• Essay requirements

• Limit on the number of courses completed in one subject

• Limit on the number of first-year courses (maximum of 7.0) that may count towards your degree.
**Worksheet for DEGREE AND MODULE CHOICES in the Faculty of Arts and Humanities**

**STEP ONE:** Choose Which Degree you want to pursue:
- Honors Bachelor Degree (20.0 courses)
- Bachelor Degree (Four-Year) (20.0 courses)
- Bachelor Degree (Three-Year) (15.0 courses)

**STEP TWO:** Choose which modules you want to take within that degree.  
The possible module selections are listed below under each degree choice:

### HONORS BACHELOR DEGREE (4 Year): 20.0 Courses

Choose one of the following primary module possibilities (A or B):

**A. Honors Specialization in:** _______________ plus options.
   - **Optional/Additional Modules**
     - You may add either a **Major** module in _______________ plus options.
     - **or a Minor Module in** _______________ plus options.
   - OR

**B. Double Major in:** _______________ and _______________ plus options.

### BACHELOR DEGREE (4 Year): 20.0 Courses

Choose one of the following primary module possibilities (A or B):

**A. Specialization in:** _______________ plus options.
   - **Optional/Additional Modules**
     - You may add either a **Major module in** _______________ plus options.
     - **or a Minor module in** _______________ plus options.
   - OR

**B. Major in:** _______________ plus options.
   - **Optional/Additional Modules**
     - You can add either a **Major module in** _______________ plus options.
     - **or one or two Minors in** _______________ plus options.

### BACHELOR DEGREE (3 Year): 15.0 Courses

Choose one of the following primary module possibilities (A or B):

**A. Major in:** _______________ plus options.
   - **Optional/Additional Module**
     - Minor in _______________.
   - OR

**B. Double Minor in:** _______________ and _______________ plus options.

### OPTIONAL Concurrent Degree/Certificate/Diplomas:

Concurrent Degree in: _______________.
Certificate in: _______________.
Diploma in: _______________.

---

**Western Arts & Humanities**
What’s Your Module?

Not sure?

• What are your interests and strengths?
• Check the course descriptions in the calendar online or visit the departmental website to view full syllabi.
• Look at assigned course textbooks in the Bookstore.
• Attend departmental counselling sessions.
• Talk about your options with your Academic Counsellor.
• Which courses are you enjoying most this year?
• Visit the Student Success Center – Career Services in UCC 210.
First Year

- 5.0 courses numbered 1000 – 1999
- 1.0 course from another Faculty (Category A) or a Science (Category C)

- Classical Studies 1000
- Psychology 1000
- French Studies 1910
- Philosophy 1020
- English 1022E

- Now, with the first 5 choices, you can start to build your degree.
Two Ways to do Each Degree:

- **Honors Bachelor of Arts Degree (20.0 courses):**
  1) **Honors Specialization Module** – concentration in one subject
     Examples: Honors Specialization in Film Studies
                Honors Specialization in Philosophy
  2) **Double Major Modules** – two equal interests.
     Examples: Majors in French and Spanish
                Majors in English and History

- **Four-Year Bachelor of Arts Degree (20.0 courses):**
  1) **Specialization Module** – not as intensive as the Honors Specialization module
     Examples: Specialization in Women's Studies
                Specialization in Visual Arts
  2) **Major Module** – lots of variety – space for many optional courses
     Examples: Major in Art History
                Major in French Studies

- **Three-Year Bachelor of Arts Degree (15.0 courses):**
  1) **Major Module**
     Examples: Major in Classical Studies
                Major in Linguistics
  2) **Double Minor Modules**
     Examples: Minor in Medieval Studies and Minor in German
                Minor in English for Teachers and Minor in Biology
## Honors Bachelor Degree (4-Year) 20.0 Courses

### Honors Specialization

<table>
<thead>
<tr>
<th>Year</th>
<th>English</th>
<th>English</th>
<th>English</th>
<th>Option</th>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>IV</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>III</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Category C</td>
</tr>
<tr>
<td>I</td>
<td>English 1022E</td>
<td>Classical Studies 1000</td>
<td>French 1910</td>
<td>Women's Studies 1020E</td>
<td>Category A</td>
</tr>
</tbody>
</table>

### Double Major

<table>
<thead>
<tr>
<th>Year</th>
<th>French</th>
<th>French</th>
<th>Spanish</th>
<th>Spanish</th>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>IV</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>III</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Category C</td>
</tr>
<tr>
<td>I</td>
<td>Philosophy 1020</td>
<td>French 1900E</td>
<td>Spanish 1030</td>
<td>Film 1022</td>
<td>Category A</td>
</tr>
</tbody>
</table>

- 1.0 course from Category A (Other Faculty such as Social Science, MIT, Music…etc.)
- 1.0 course from Category C (Science)
- 2.0 designated essay courses (suffix F/G, or E), including 1.0 numbered 2000 or above
- Maximum of 7.0 first-year courses (1000-1999)
Honors Bachelor Degree (4-Year) 20.0 Courses

Specialization

- Visual Arts
- Visual Arts
- Visual Arts
- Option
- Option
- Option
- Category C
- Italian 1030
- CLC 1020
- Visual Arts History 1041 & 1045
- Visual Arts Studio 1020
- Sociology 1021E

Major

- Women's Studies
- Women's Studies
- Option
- Option
- Option
- Category C
- Women's Studies
- Women's Studies
- Option
- Option
- Option
- Category C
- Phil 1200
- Greek 1000
- Women Studies 1020E*
- CLC 1021E

- 1.0 course from Category A (Other Faculty such as Social Science, MIT, Music…etc.)
- 1.0 course from Category C (Science)
- 2.0 designated essay courses (suffix F/G, or E), including 1.0 numbered 2000 or above
- Maximum of 7.0 first-year courses (1000-1999)
Bachelor Degree (3-Year) 15.0 Courses

Major

Year I
- Visual Arts Studio 1020
- German 1030
- Latin 1000
- Philosophy 1200

Category A
- Option

Category C
- Option

Year II
- Phil.
- Phil.
- Phil.
- Option

Year III
- Phil.
- Phil.
- Phil.
- Option

Category A
- Option

Double Minor

Year I
- Classical Studies 1000
- French 1010
- English 1020

Category A
- Option

Year II
- English
- English
- Film

Category A
- Option

Year III
- English
- English
- Film

Category A
- Option

✓ 1.0 course from Category A (Other Faculty such as Social Science, MIT, Music…etc.)
✓ 1.0 course from Category C (Science)
✓ 2.0 designated essay courses (suffix F/G, or E), including 1.0 numbered 2000 or above
✓ Maximum of 7.0 first-year courses (1000-1999)
# Academic Standing Status

## Level 1 Progression

<table>
<thead>
<tr>
<th>Status</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Good Standing</td>
<td>≥ 55%</td>
</tr>
<tr>
<td>On Probation</td>
<td>50 – 54%</td>
</tr>
<tr>
<td>Required to Withdraw</td>
<td>&lt; 50%</td>
</tr>
</tbody>
</table>

## Level 2 Progression

<table>
<thead>
<tr>
<th>Status</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Good Standing</td>
<td>≥ 60%</td>
</tr>
<tr>
<td>On Probation</td>
<td>55 – 59%</td>
</tr>
<tr>
<td>Required to Withdraw</td>
<td>&lt; 55%</td>
</tr>
</tbody>
</table>

## Honors Progression

<table>
<thead>
<tr>
<th>Status</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honors Progression</td>
<td>70%</td>
</tr>
</tbody>
</table>

## Dean’s Honor List

<table>
<thead>
<tr>
<th>Status</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean’s Honor List</td>
<td>80%</td>
</tr>
</tbody>
</table>
Definitions

Prerequisite
A course that must be successfully completed prior to registration for credit in the desired course.

Corequisite
A course that must be taken concurrently with (or prior to registration in) the desired course.

Antirequisite
Courses that overlap sufficiently in course content that both cannot be taken for credit.

Courses
Unless otherwise noted "course", "option", or "full-course equivalent" means one full course or two half-courses (1.0 course).

Essay Course
Courses with a significant writing component that is designated E or F/G.

Principal Course
Specific first year courses that determine your eligibility for modules.

Modules
Set of courses required for degrees (e.g. Major, Minor)

Subsidiary/Option
Elective or optional subject within an honors program.
Course Numbering

• 1000-1999 – First-year courses
• 2000-4999 – Senior courses

• A/B – first term/second term non-essay half-course (0.5)
• Y – half-course offered in other than a regular session
• E – essay full course (1.0)
• F/G – first term/second term essay half-course (0.5)
• W/X – first term/second term full-course offered in one term (1.0)
Tips

• **First year requirements**
  • You must complete any missing year 1 courses at your next registration.

• **Affiliated College Courses**
  • Maximum of 1.0 course at an affiliated college, if it is not offered on main campus.

• **Special Permission**
  • Consult the Department concerned to request permission (i.e.: waive prerequisite)

• **Course Load**
  • Maximum of 5.0 courses. Maximum of 5 per term.

• **Repeats**
  • Maximum 1 repeat of a passed course; 2 repeats of a failed course.

• **Update your address!**
Submit your ITR online

• Visit your student center account at student.uwo.ca to submit your ITR.

OR

• If eligible, submit your paper ITR to the Academic Counselling Office, UC 2230.

March 31 is the deadline to submit your ITR.