

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

Faculty of Arts and Humanities: Introduction of Majors in French Language and Literature and in French Language and Linguistics

Schulich School of Medicine & Dentistry: Revisions to the Admission Requirements for the MD Program

Faculty of Science and Faculty of Law: Revisions to the Combined BSc Honors Specialization in Computer Science / Juris Doctor (JD) Program

Revision to the Policy on Academic Transcripts

New Scholarships, Awards and Prizes

Report on the OCGS Appraisal of Graduate Programs at Western (1996/97 - 2010/11)

FOR APPROVAL

1. **Faculty of Arts and Humanities: Introduction of Majors in French Language and Literature and in French Language and Linguistics**

Recommended: That a Major in French Language and Literature and a Major in French Language and Linguistics be introduced in the Faculty of Arts and Humanities, effective September 1, 2010.

NEW CALENDAR COPY

(<http://www.westerncalendar.uwo.ca/2010/pg220.html>
page 65/66 of the 2010-11 Academic Calendar)

MAJOR IN FRENCH LANGUAGE AND LITERATURE

Admission Requirements

Completion of first-year requirements, including French 1900E or 1910 with a mark of at least 60%.

Module

6.0 courses:

1.0 course: French 2900, or French 2905A/B and 2906A/B, taken in Second Year

1.0 course : French 2600E, or French 2605F/G and 2606F/G, taken in Second Year

1.0 course: French 3900

2.0 courses in French at the level above 3500 and below 3799

0.5 course from: French 4900A/B, 4901A/B, French 4902A/B (Huron)

0.5 additional course in French at the 3000 level or above

Note: Both of French 2605F/G and 2606F/G (or French 2600E) are prerequisites for further studies in French Literature. French 2805A/B and 2806A/B are prerequisites for further studies in French Linguistics.

MAJOR IN FRENCH LANGUAGE AND LINGUISTICS

Admission Requirements

Completion of first-year requirements, including French 1900E or 1910 with a mark of at least 60%.

Module

6.0 courses:

1.0 course: French 2900, or French 2905A/B and 2906A/B, taken in Second Year

1.0 course: French 2805A/B and 2806A/B (or the former French 2800), taken in Second Year

1.0 course: French 3900

1.0 course in French at the level above 3800 and below 3899

1.0 course from: French 4810A/B, 4820A/B, 4840A/B, 4880A/B

0.5 course from: French 4900A/B, 4901A/B, French 4902A/B (Huron)

0.5 additional course in French at the 3000 level or above

Note: Both of French 2605F/G and 2606F/G (or French 2600E) are prerequisites for further studies in French Literature. French 2805A/B and 2806A/B are prerequisites for further studies in French Linguistics.

2. Schulich School of Medicine & Dentistry: Revisions to the Admission Requirements for the MD Program

Recommended: That effective September 1, 2011, the admission requirements for the Doctor of Medicine (MD) program in the Schulich School of Medicine & Dentistry be revised as set out below:

- that applicants who choose to complete a second undergraduate degree be considered only if they are in the final year of their new program at the time of application; that in order for this degree to be considered for GPA purposes, the second undergraduate degree must be an Honors degree or equivalent; and, that only the two best years of the second degree be considered.
- that each year to be considered for the purposes of GPA calculation must contain at least three full-course equivalents whose published academic level is at or above the year of study in which the student is enrolled (e.g., in Year 3, three full-course equivalents must be at the third-year level or above).
- that only one Pass/Fail course credit be permitted in each of the two years being considered for GPA.
- that for applicants from Honors-level co-operative Education programs, the two years considered for GPA purposes be the best two academic years with a full course load (5 full or equivalent courses); that an "academic year" consist of the two semesters which combine to complete one of the mandatory "years" of the program; and, that two semesters belonging to different academic years of study not be considered.

REVISED CALENDAR COPY

(<http://www.westerncalendar.uwo.ca/2010/pg534.html>)

and p.147 of the 2010/11 Academic Calendar)

MEDICINE

(no change)

ACADEMIC ADMISSION REQUIREMENTS

Registration Deadline: Second week of September for admission to Medicine for the following September. Refer to the OMSAS Web site for exact dates (www.ouac.on.ca/omsas/)

Please note that the admission policy is reviewed annually and the admission requirements from previous years may not apply. The University reserves the right to review and change the admission requirements at any time, without notice.

The Schulich School of Medicine & Dentistry provides an outstanding education within a research-intensive environment, where tomorrow's physicians, dentists and health researchers learn to be socially responsible leaders in the advancement of human health.

The Doctor of Medicine Program runs simultaneously from two sites: London, and Windsor, Ontario. Each year a portion of the admitted class will complete all of their academic studies through the Windsor program and graduate from The University of Western Ontario. The Windsor program is a partnership between The University of Western Ontario, The University of Windsor, and the London and Windsor hospitals. This new program builds on the strength of clerkship training provided in Windsor through **the** Southwestern Ontario Medical Education Network (SWOMEN).

Applicants invited for an interview will have an opportunity to indicate their **site** of preference. **When a site** reaches its enrolment limit, successful applicants will be offered admission to the available site. Applicants for both programs will be processed by the Schulich School of Medicine & Dentistry, The University of Western Ontario, and will be subject to the same entry criteria.

Financial Support

Each year over \$3 million is distributed to assist medical students in greatest financial need. Within Schulich Medicine, there are 16 Schulich Scholarships awarded annually (\$20,000/year for four years) as well as several endowment funds available for disbursement in the form of scholarships/bursaries and awards. In addition, there are other university-based awards issued by The University of Western Ontario, as well as loans through the Ontario Student Assistance Program (OSAP). Through these and other measures, Schulich aspires to have financial considerations never act as a barrier to any student wishing to study Medicine at this school.

Enrolment is limited. Admission to the Doctor of Medicine Program is highly competitive and **possessing** the minimum requirements does not ensure **an interview or** acceptance. Individuals satisfying the following requirements are eligible to apply for admission to the first year **of the program**.

Academic Admission Requirements

Individuals must satisfy the following requirements to be considered for admission to the first year of the four-year MD program in the Schulich School of Medicine & Dentistry.

1. Honors and Advanced Degrees

Applicants must have a four-year honors degree or equivalent from a recognized university. They may be in the final year of an honors degree at the time of application. There is no preference given for the undergraduate program of study and there are no course prerequisites.

Applicants who have earned a degree from a recognized university, may elect to continue in full time undergraduate studies. Only the first **such** "special year" taken by the applicant will be considered for determination of GPA. **A** special year will be considered only if **it** contains five full or equivalent courses (30 credit hours) taken between September and April. First-year courses, repeat/antirequisite courses, and second-year courses that do not require a first-year prerequisite, are not acceptable in the "special year."

Applicants who embark on a second undergraduate degree program are allowed to apply only during the final year of their new program. In order to be considered for GPA purposes, the second degree must be an honors degree or equivalent. In this situation, GPA consideration will be based only on the two best years of the second degree program. Applicants who are given a conditional offer must complete all program requirements for the second degree prior to registration in the MD program. Students who complete a second undergraduate degree within one year of full-time studies must register in five full or equivalent courses. In this situation, at least three of the five courses must be at the third- or fourth-year level, and first- and second-year courses that do not require a first-year prerequisite may be included within the five full courses only if absolutely mandatory for the second honors degree program.

Graduate students are required to have completed all requirements for their graduate degree, and their thesis (if required) must be submitted for defense by the examination committee prior to registration in the MD Program.

Schulich Medicine will consider applications to the first year of the medical program from individuals who are currently or were registered in a Doctor of Medicine Program or equivalent elsewhere. Applicants in this situation will be required to meet the same criteria as other applicants to the Schulich MD program.

2. GPA

The GPA minimums are reset each year. Applicants must meet or exceed this threshold in each of two undergraduate years of full-time study (one of which may be the current year). Full-time study is defined as 5 full or equivalent courses with 30 or more credit hours.

To be considered, each year must contain at least 3 full-course equivalents whose published academic level is at or above the year of study (for example, in third year, at least 3 full course equivalents must be at the third- or fourth-year level). Please note, only ONE Pass/Fail credit will be permissible in each of the two years being considered for GPA.

For applicants who have attended other universities on exchange, GPA calculation will be based on the marks achieved at the exchange institution. Official transcripts from the exchange institution must be provided to OMSAS at the time of application.

3. MCAT

MCAT minimums are reset each year. Applicants must meet or exceed these thresholds in their most recent writing of the MCAT (which must be no more than five years prior to the application deadline). Applicants from designated counties in Southwestern Ontario (Grey, Bruce, Huron, Perth, Oxford, Middlesex, Lambton, Chatham-Kent, Elgin, Essex, and Norfolk Counties) must meet the same overall score but are afforded some flexibility for individual component scores.

All applicants must arrange for verified results of the revised MCAT to be submitted directly to the Ontario Medical School Application Service (OMSAS).

Additional Non-Academic Requirements

1. Citizenship

Applicants must be Canadian Citizens or Permanent Residents of Canada.

2. Confidential Assessment Form

Any three persons who, in the opinion of the applicant, will give an informed critical assessment will be acceptable as referees.

3. Interview

Select applicants will be invited for an interview beginning in March. Individuals who satisfy the academic requirements as determined by the Admissions Committee each year will have their applications reviewed carefully and will receive consideration for an interview. **Interviews are structured, standardized 45-minute interviews with a panel of three: one faculty member/physician, one senior medical student, and one community representative.**

Many factors contribute to the final determination of which applicants will be invited for an interview. Achieving the minimum GPA and MCAT scores does not guarantee an invitation to be interviewed.

4. Proficiency in English

The Schulich School of Medicine & Dentistry reserves the right to deny admission to any applicant whose facility in written and spoken English is judged to be inadequate.

5. Basic Life Support Training

Applicants should complete **a St. John's Ambulance course or the equivalent** in Standard First Aid and a CPR Basic Rescuer (**CPR-C**) course, and be able to produce valid certificates before enrolment in the medical program.

6. Immunization Records

Students in the Schulich School of Medicine & Dentistry will be required to care for persons with infectious diseases (including Hepatitis B and HIV) should they be assigned to them. Students accepted into the medical program will be sent complete documentation regarding health status policies and immunization requirements. Documentation of immunization and tuberculin status will be required.

7. Police Records Check & Vulnerable Sector Screening

All medical students will interact with vulnerable populations through the course of their academic programs. In recognition of the requirements of clinical agencies to ensure that medical students do not place vulnerable populations at risk, the Schulich School of Medicine & Dentistry requires that all students provide, as a condition of their admission into the MD program, a current Police Records check and a Vulnerable Sector (Position) Screening. **At the beginning of each subsequent academic year in the MD program, students will be required to sign a criminal record and disclosure form to confirm that there has been no change in the information contained in the police records check.**

In the rare instance where an applicant does not receive "all clear" status, the applicant may request a hearing before the Police Records Check Committee. The PRC Committee's decision is final.

Any student who has been convicted of a criminal offence for which he or she has not received a pardon is strongly urged to consult with his or her provincial College of Physicians and Surgeons, as medical graduates with criminal records may not be eligible to receive licensure to practice medicine.

Admission and Application Policies

The maximum number of places available in first year is 171 with 133 students enrolled in the London Program and 38 students enrolled in the Windsor Program.

Following the final date for application, an applicant may file any supplementary information relevant to the application with the Schulich School of Medicine & Dentistry, The University of Western Ontario, on or before the last day of May in the year following submission of the application.

Applicants may request a review of the decision of the Medicine Admissions Committee, provided that such a request is based upon new and significant information pertinent to the application. This request must be filed with the Schulich School of Medicine & Dentistry, The University of Western Ontario, no later than two weeks after the issue of the original decision. The request should contain information not available to the applicant prior to the last Wednesday in May in the year following submission of the application. This request will be passed on to the Appeals Committee whose decision is final.

Health Care Improvement in Southwestern Ontario and Indigenous Communities
As a component of its mandate, Schulich Medicine will give special consideration to applicants who have indicated on their OMSAS application that they are from designated communities in Southwestern Ontario (Grey, Bruce, Huron, Perth, Oxford, Middlesex, Lambton, Chatham-Kent, Elgin, Essex, and Norfolk Counties) and/or from the Indigenous communities.

The Southwestern Ontario Medical Education Network (SWOMEN) is a partnership of over 40 communities throughout Southwestern Ontario which provides rural/regional medical education and training experience to undergraduate and postgraduate trainees from the Schulich School of Medicine & Dentistry.

The clinical clerkship or third year of the medical program is constituted so that all clerks will be expected to spend time outside of London or Windsor in the SWOMEN teaching sites. It is important that applicants to the Schulich Medicine MD undergraduate program understand that they will be mandated to spend part of third year away from London or Windsor. There are no exceptions to this policy. By accepting an offer of admission to this program, students are consenting to participate fully in this approach to learning.

The Schulich School of Medicine & Dentistry is committed to increasing the number of First Nations, Métis, and Inuit physicians. It has established the Indigenous Student Affairs and Admissions Committee to increase the enrollment of Indigenous students in Medicine and to provide Indigenous applicants and students with support and counseling to facilitate their success in medical school. Schulich Medicine has designated three seats in each entering class for First Nations, Métis, and Inuit students. Applicants self-identified as Indigenous persons and one of Canada's First Peoples who wish to be considered for a designated seat must provide official documents of Indigenous status or proof of ancestral Indigenous origin to OMSAS. Such applicants are encouraged to submit additional letters of support from Indigenous communities or organizations. Applicants will be assessed on a balanced portfolio which includes academic achievements, MCAT scores, and involvement in the Indigenous community.

Only in exceptional circumstances will applicants with a GPA of less than 3.30 or MCAT score below BS 8, PS 8, VR 8, WS O, be considered for the designated seats. Applicants invited to an interview will be welcomed by an interview panel consisting of an Indigenous physician, Indigenous community member, and senior medical student.

First Nations, Métis, and Inuit applicants and students considering a future career in Medicine are encouraged to contact the Indigenous Liaison Officer at the Admissions Office at admissions.medicine@schulich.uwo.ca or call 519-661-3744 for further information and counseling.

Combined Programs

1. MD/PhD Program

Three seats will be set aside each year for applicants to the MD/PhD program. For further information, please visit the MD/PhD Program website at http://www.schulich.uwo.ca/medicine/MD_PhD

2. MD/BESc Program

Three seats will be set aside each year for applicants to the MD/BESc Program. Please note only applicants who are pre-registered in the MD/BESc program in the Faculty of Engineering at The University of Western Ontario are eligible for these seats). The combined program is available in conjunction with the Biochemical, Civil, Electrical, Mechanical, and Integrated Engineering programs.

For further information, please visit the program website at

http://www.eng.uwo.ca/undergraduate/USO/UndergraduatePrograms/program_information%202009.html

3. Oral and Maxillofacial Surgery/MD/MSc Program

One seat will be set aside each year for applicants to the OMFS/MD/MSc program.

For further information, please visit the program website at

http://www.schulich.uwo.ca/Dentistry/div_omfamdmisc.html

Additional Information for Applicants

1. Co-op Programs and Clinical Placements

All degree programs that have a co-op or clinical placement component are dealt with on an individual basis. Questions about how this is considered, should be emailed to admissions.medicine@schulich.uwo.ca.

If applicants are enrolled in an Honors-level co-op degree program, their academic course work will be considered as follows:

- The two years considered for GPA purposes will be the best two academic years with a full course load (5 full or equivalent courses) Please note that an “academic year” in this case will consist of the two semesters which combine to complete one of the mandatory “years” of the program (e.g., a student’s third year may consist of courses taken between September-December and May-September, while the student is registered by their university as being a third-year student. Two semesters belonging to different academic years of study will not be considered.*

Applicants registered in co-operative programs should submit a separate letter from their Dean or program director that specifies the schedule of their academic and work terms if this information is not clear from their transcript. This letter should be sent directly to the Office of Admissions & Student Affairs, Schulich School of Medicine & Dentistry.

2. Graduate Students

Graduate students are required to have completed all course requirements for their degree, and their thesis (if required) must be submitted for defense to the examination committee prior to registration in the medical program. Western does not take graduate courses into consideration for the GPA; only undergraduate years are used. Applicants who currently are enrolled in a Masters program are encouraged to make inquiries about the MD/PhD program.

http://www.schulich.uwo.ca/MEDICINE/MD_PHD

3. Repeat Courses

Schulich Medicine does not accept repeat courses. If a course is repeated, the course is not counted in the course load for that year, nor is it factored into the GPA calculation for that year. Therefore, if 5 full or equivalent courses are taken, but one of them is a repeat course, that year will be considered to have less than a full course load and not suitable for GPA calculations.

4. Summer Courses

Summer courses will not be counted in the overall GPA for interview and admission consideration. Summer courses will not be counted as part of the September to April course load.

5. Disability and Admission to Medicine

The Schulich School of Medicine & Dentistry, in accord with the Ontario Human Rights Code and University Policy, is committed to provision of equal access opportunities to all qualified applicants. To fulfill the requirements of the MD degree and to avoid serious risk to the health and safety of patients/clients, students are required to acquire competency in a wide range of knowledge, skills and abilities. Individuals with special needs are advised to contact the Office of Admissions & Student Affairs, Schulich School of Medicine & Dentistry, and to carefully review the "Council of Ontario Faculties of Medicine (COFM) Policy Document: Essential Skills and Abilities Required for the Study of Medicine" at: <http://www.ouac.on.ca/omsas/omsas-essential.html>

Transfer Students

Transfer consideration is restricted to Canadian citizens or Permanent Residents of Canada currently enrolled in a Canadian medical school. Applicants considering transfer must contact the office of Admissions & Student Affairs.

Foreign Courses/Grades

The policy on considering applicants with education completed outside of Canada is currently under review. Applicants with questions in regard to this topic should contact the Office of Admissions & Student Affairs.

For the most accurate and up-to-date information, please visit the following Web site:

<http://www.schulich.uwo.ca/admissions/medicine/>

Applicants who submit false information will be subject to disciplinary action in accordance with UWO policy.

Candidates from Accredited Degree-Granting Institutions

Candidates with acceptable standing at accredited degree-granting institutions may be considered for admission provided that the content of studies completed is equivalent in content to the courses offered by Western, and to the requirements of the program to which the student has applied. The University will review other candidates on an individual basis. Admission in all cases is competitive.

Background:

Changes to the academic admission requirements were put into place to ensure that all applicants have the opportunity to be compared fairly. Consultation with experienced academic counselors in the Schulich School of Medicine & Dentistry and the Faculty of Science indicated that requiring a second honors degree for those who did not achieve a competitive academic performance in their first undergraduate degree would ensure a greater likelihood that the studies taken would be at a comparable academic rigour to those who were progressing through an undergraduate degree for the first time. This requirement would, in most cases take two additional full-time years of study. The same rationale for academic equivalence could be applied to the other proposed recommendations regarding course level, co-op and pass-fail courses. All other changes are editorial and are meant to bring the academic calendar up-to-date with the current requirements for admission into the MD program.

3. **Faculty of Science and Faculty of Law: Revisions to the Combined BSc Honors Specialization in Computer Science / Juris Doctor (JD) Program**

Recommended: That effective September 1, 2010, students in the Combined BSc Honors Specialization in Computer Science /Juris Doctor (JD) Program be required to complete three years of Computer Science, rather than two years, before entering first-year Law; and that the program be revised as set out below to reflect changes to each of the individual programs.

REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2010/pg664.html>

(current calendar copy is located at <http://www.westerncalendar.uwo.ca/Archive/2008/pg1490.html>)

COMBINED BSC HONORS SPECIALIZATION IN COMPUTER SCIENCE AND JURIS DOCTOR (JD) PROGRAM

The combined Computer Science/JD program is administered on behalf of the Faculty of Science and the Faculty of Law by the two Program Directors, one of whom is appointed by the Department of Computer Science and the other by the Faculty of Law. The combined program allows students to complete both the JD and BSc Honors Specialization in Computer Science degrees in six academic years instead of the seven years required if the degrees were taken separately.

Successful applicants to the combined program will enter first-year Law after completing three years of Computer Science at Western. After one year in the Faculty of Law, students in the combined program will take a combination of Computer Science and Law courses in Years Five and Six.

Admission to the Combined Program

Students applying to the combined program will apply in the third year of Computer Science to the Undergraduate Chair of Computer Science. A separate application must also be submitted to the Faculty of Law in accordance with the submission deadlines advertised in The University of Western Ontario Academic Calendar, indicating the student's intention to pursue the combined program. To be eligible for the combined program, students must have a cumulative, weighted average of 80% or stand in the top 10% of their class in the first three years of Computer Science. In addition, candidates must meet the minimum LSAT requirement established by the Law School's Admissions Committee.

Meeting the minimum requirements does not guarantee a position in the combined program.

Structure of the Program

In Years One, Two and Three, students are registered in the Faculty of Science. In Years Four, Five and Six, students are registered in the combined program. In Year Four, students will take Law courses only. In Years Five and Six, students will take a combination of approved Computer Science and Law courses. Upon completion of the combined program, students will receive both a BSc Honors Specialization in Computer Science and a JD.

Year One

Principal Courses:

1.0 course: Computer Science 1025A/B or 1026A/B, and Computer Science 1027A/B or 1037A/B

1.0 course from: Applied Mathematics 1201A/B, 1413; Calculus 1000A/B, 1100A/B, 1301A/B, 1501A/B; Mathematics 1600A/B or the former Calculus 1201A/B; Linear Algebra 1600A/B; the former Mathematics 030

1.0 course from Breadth Requirement Category A or B

Subsidiary Courses:

2.0 courses

Years Two and Three

Students must take 10.0 courses:

5.5 courses: Computer Science 2208A/B, 2209A/B, 2210A/B, 2211A/B, 2212A/B/Y, 3305A/B, 3307A/B/Y, 3331A/B, 3340A/B, 3342A/B, 3350A/B

1.0 course: Mathematics 2155A, 2156B

0.5 course: Writing 2101F/G

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B, 2141A/B, 2857A/B, the former Statistical Sciences 2122A/B, 2657A

2.5 additional courses

Note: Students who wish to pursue the Software Engineering Minor or the Game Development Minor must obtain Special Permission from the Program Directors.

Year Four

Students must take first-year Law. No courses outside of Law may be taken during this year.

Years Five and Six

Students will take, as approved, required and elective courses from both the Faculty of Law and the Department of Computer Science. Students must take:

1. The two compulsory upper-year Law courses as determined by the Faculty;
2. At least three Law core-group courses;
3. Additional Law courses totaling at least 25 credit hours, of which one course must be 5625A/D Intellectual Property and one course must have an essay requirement of at least two credit weights;
4. 0.5 course: Computer Science 4490Z
5. 1.0 additional course in Computer Science at the 4000-level; and,
6. 1.5 additional courses at the undergraduate level.

Progression Requirements

In Years One to Three, students must meet the progression requirements of the Department of Computer Science. Once admitted to the combined program, students must obtain a B average in their Law courses and a 75% average in their Computer Science courses.

A student who fails to meet the combined program progression standards in any year must withdraw from the combined program. However, if that student has met the progression standards of either the Computer Science or JD program, he or she will be allowed to proceed to the next year of that program. If that student has satisfied the progression standards of both individual programs, he or she may continue in either program and may petition the Faculty whose program was not selected for permission to complete that program at a later date.

A student who is required to withdraw from the combined program and continues with either or both of the individual programs must complete all the degree requirements of the individual program or programs in order to graduate from that program or those programs.

Breadth and Essay Requirements

Students enrolled in this program are required to complete the normal breadth and essay requirements for an Honors Specialization in Computer Science. These requirements, however, are largely satisfied through the completion of the courses above, depending on choice of non-required courses. Students should consult the Department of Computer Science to ensure completion of breadth and essay requirements.

Exchange Programs

Students enrolled in the combined program may be eligible in Years Five or Six for an exchange program offered only through the Faculty of Law. This will require advanced planning with both Faculties.

Dean's Honor List

Students are considered for the Dean's Honor List in their home faculty in Years One, Two and Three. In Year Four, they are considered for the Dean's Honor List in the Faculty of Law. A student who takes Law courses totaling at least 12 credit hours in each of Years Five and Six of the program is considered for the Dean's Honor List in the Faculty of Law in each of those years on the basis of those courses. Dean's Honor List eligibility for Computer Science in Years Five and Six will be determined by the Faculty of Science.

Graduation with Distinction

Eligibility to graduate with distinction for each degree is determined by each Faculty.

Gold Medal

Students in the combined program are eligible to be considered for the Gold Medal in either or both degree programs, along with other eligible graduating students in those programs, as determined by the requirements in each Faculty.

Fees

Tuition fees for the combined programs are set by the University. Contact the Office of the Registrar, Western Student Services Building, Room 1120 (519) 661-2100, or at www.registrar.uwo.ca for details.

Background:

The requirements have been redrafted in consultation with representatives of the Department of Computer Science and the Faculty of Law. Many of the changes are matters of form, reorganizing the content and rewording it to improve clarity. Elements of the program have been updated to reflect program changes in each Faculty; in Law's case, most notably the revisions to the upper-year core curriculum. The most significant change of substance is that students will no longer enter first-year law after two years of computer science. Rather, they will do so after three years of computer science, and so only the final two years of the program will involve taking courses from both Faculties. This change is designed to be more consistent with the Faculty of Law's general admissions policy, improve the likelihood that the students will complete the computer science part of the program, and make it easier for students to schedule their courses during the years they are in both Faculties.

4. Revision to the Policy on Academic Transcripts

Recommended: That graduate external scholarships and donor scholarships be noted on the Western transcript retroactive to September 1, 2008, and that the Senate Policy on Academic Transcripts be revised as set out below.

[Policy can be found at: <http://www.uwo.ca/univsec/handbook/general/records.pdf>]

ACADEMIC TRANSCRIPTS

A transcript is a copy of a student's permanent academic record at this University, duly certified by the Registrar and bearing the embossed seal of the University. A transcript is privileged information and is available only upon the written request and payment of the fee in effect at the time by the student.

A transcript is required as one of the supporting documents for application to another university, graduate school, fellowship and scholarship applications, and is commonly required by prospective employers. The transcript is a record of a student's academic progress. It contains the following information:

1. A listing of all courses attempted and the grades achieved, including courses from which a student has withdrawn without academic penalty.
2. A statement of the degree attained, including the area of concentration or Honors discipline and date of graduation.
3. Comments relating to a student's academic progress. These may include statements about a student's standing in a program (e.g., on Dean's Honor List), or that the student was required to withdraw from the University or was placed on academic probation (e.g., for failing to meet progression requirements).

4. A listing of all undergraduate scholarships, awards, prizes, fellowships and medals awarded by the University to the student during the student's academic career at the University. [Note: This information is only available from May 1, 2000.]

5. A listing of selected National and Provincial graduate scholarships awarded to the student during the student's graduate career at the University. The listing of scholarships that are eligible to appear on transcripts is determined by the School of Graduate and Postdoctoral Studies.

[Note: This scholarship information is available only for graduate students from September 1, 2008.]

Note that a transcript reflects the current status of a student's record at the time it is issued. Students should ensure that any changes to the transcript (e.g., from an INC to a final grade) are recorded before ordering a transcript.

Students who have pursued more than one academic career (e.g., Graduate, Undergraduate, Professional, Education) at Western may request, in writing, a partial transcript. The partial transcript will display only those grades obtained during the specified academic career and will be identified as the transcript for that academic career (e.g., Graduate Transcript).

Transcript order forms are available from Information Services, Registrar's Office, and on-line at www.registrar.uwo.ca. Official transcripts are mailed by the Registrar's Office to institutions designated by the student. Actual transcript costs subject to change by the Board of Governors and are not listed here as part of this policy. For current charges, please contact the Office of the Registrar.

* All transcript transactions require valid identification.

Background:

In September 2010, SGPS, in collaboration with the Society of Graduate Students, introduced improvements to the process for transferring NSERC, SSHRC, OGS and OGSST scholarship funds to students. (The payment of CIHR external scholarships will be incorporated into a future phase of this project.)

This project was undertaken to resolve issues associated with paying scholarship monies through the Human Resource system, rather than administering them in the PeopleSoft-based Student Center. Moving the administration of these scholarships to the Student Center will mean that these funds will now be part of the students' overall scholarship support package and will be processed as a credit on their student accounts.

In the past, scholarship money could not be applied to the tuition charges within the Student Center. Students received money from one account, only to have to turn around and pay it into another account. Furthermore, students received scholarship money in monthly installments, but are obliged to pay tuition fees in one large payment at the beginning of every term or be charged an additional fee to pay in installments. This led to a variety of financial issues.

With the all external scholarships now being paid from the PeopleSoft-based Student Center, SGPS is able to add the external scholarships to a graduate student's Western transcript.

The following scholarships will be eligible to be entered on the transcripts backdated to September 1, 2008:

- Vanier Canada Graduate Scholarship
- NSERC Canada Graduate Scholarship - Doctoral
- NSERC Canada Graduate Scholarship - Master's
- NSERC Postgraduate Scholarship - Doctoral
- NSERC Postgraduate Scholarship - Master's
- Ontario Graduate Scholarship and OGS Science and Technology
- SSHRC Canada Graduate Scholarship - Doctoral
- SSHRC Canada Graduate Scholarship - Master's
- SSHRC Doctoral Fellowship
- CIHR (to be added once paid through the Student Information System)

The list of eligible awards will be amended by SGPS time to time and the most up-to-date list will be maintained on its Web site.

FOR INFORMATION

5. **New Scholarships, Awards and Prizes**

SCAPA has approved on behalf of the Senate, the Terms of Reference for the following new scholarships, awards and prizes, for recommendation to the Board of Governors through the President & Vice-Chancellor:

David Thompson Alumni Entrance Award (Faculty of Law)

Awarded annually to an undergraduate student entering the first year of the Law program based on academic excellence. The recipient will be selected by the Scholarship and Awards Committee in the Faculty of Law. This scholarship was established by the Board of Foundation Western, with contributions from Western alumni, in recognition of David Thompson for his service as President of Foundation Western from 2004 to 2006.

Value: 1 at \$1,000

Effective: 2010-2011 to 2020-2021 academic years inclusive

Ron Potter Athletic Scholarship (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Football and Basketball])

Awarded annually to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, based on academic achievement. The student must also demonstrate leadership qualities as a member of the intercollegiate football team or an intercollegiate basketball team. As per current OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/ potential (20%) and a written recommendation from the Head Coach assessing athletic performance/ potential and team/campus leadership (weighted as 60% and 20% respectively). This scholarship was established by the Board of Foundation Western, with contributions from Western alumni, in recognition of Ron Potter for his service as President of Foundation Western.

Value: 1 at \$1,000

Effective: 2010-2011 to 2020-2021 academic years inclusive

Maria and James Ferraro Strategic Management Prize (Faculty of Social Science, Management and Organizational Studies)

Awarded to the third-place team members in the Business Strategy competition in the fourth year BMOS - Strategic Management course MOS 4410A/B. Winning teams are determined based on performance in the strategy competition with final approval by the Director of BMOS. This prize is made possible by Maria and James Ferraro.

Value: \$1,500 to be distributed among the third-place team members

Effective: 2010-2011 to 2014-2015 academic years inclusive

6. **Report on the OCGS Appraisal of Graduate Programs at Western (1996/97 - 2010/11)**

The Report on the OCGS Appraisal of Graduate Programs at The University of Western Ontario (1996/97 – 2010/11) is attached as [Appendix 1](#).