

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

Faculty of Social Science, Continuing Studies: Withdrawal of the Diploma and Certificate Programs in Organizational Development

Faculty of Science: Withdrawal of the Honors Specialization in Applied Quantitative Information Technology (AQIT)

Revisions to the Guidelines Governing the Academic Relationship between the Constituent University and the Affiliated University Colleges

Schulich School of Medicine & Dentistry: Policy on Special Year Applicants to the MD Program

Sessional Dates for Professional Faculties

Guidelines on the Structure of the Academic Year

Guidelines on the Structure of Spring/Summer Sessions

Hours of Instruction

New Scholarships and Awards

Drop Date for Second Term in 2010

Annual Report on OCGS Appraisal of Graduate Programs

Annual Report on Scholastic Offences

FOR APPROVAL

1. **Faculty of Social Science, Continuing Studies: Withdrawal of the Diploma and Certificate Programs in Organizational Development**

Recommended: That the Diploma in Organizational Development and the Certificate in Organizational Development be withdrawn, effective September 1, 2008.

Background:

Combined, the Diploma in Organizational Development and the Certificate in Organizational Development received fewer than two applicants in each of the three years they were promoted through the use of mailings, career and graduate fairs, brochures, and the Continuing Studies Web site. While initially designed to provide students with the practical and applied knowledge necessary to manage the organizational development function in the workplace, the market research of Continuing Studies suggests that this should be incorporated as part of a broader focus on Human Resource Management.

There are no students currently enrolled in these programs and no courses have been offered since the programs were approved.

2. **Faculty of Science: Withdrawal of the Honors Specialization Module in Applied Quantitative Information Technology (AQIT)**

Recommended: That effective September 1, 2008, admission to the Honors Specialization in Applied Quantitative Information Technology (AQIT) module be discontinued; and, that students enrolled in the module prior to September 1, 2008, be permitted to continue in the program with the understanding that they must complete the requirements prior to May 1, 2010, at which time the module will be withdrawn and all registration discontinued. *[The module may be withdrawn earlier if there are no students enrolled in the module prior to the stated withdrawal date.]*

Background:

The demand for this module has become too small to justify its existence. In fact, currently, there is only one third-year student enrolled in AQIT. There was also no interest expressed by the faculty in Applied Mathematics, Computer Science, and Statistics and Actuarial Sciences, in continuing to offer the module, as ascertained by the undergraduate chairs of the respective departments. (Current calendar copy is on pages 141-142 of the academic calendar.)

3. **Revisions to the Guidelines Governing the Academic Relationship between the Constituent University and the Affiliated University Colleges**

Recommended: That Senate approve that the Guidelines for Governing the Academic Relationship between the Constituent University and the Affiliated University Colleges be amended to reflect the process outlined in the Terms of Reference of SUUPR.

Standards

11. Each Affiliated University College shall maintain processes of Faculty and Department review (including reviews of the standards for appointments, promotion, and tenure) similar to those in place at the Constituent University, but appropriate to the size and mission of the individual Affiliated University College. Such reviews must satisfy the requirements of the Ontario Undergraduate Program Review Audit Committee (UPRAC). UPRAC-related reviews ~~will~~ **materials, i.e., the external reviewer(s)' report and the response from the Chair and/or Dean to the report, shall** be submitted in confidence to the Subcommittee on Undergraduate Program Review (SUUPR) **for discussion along with a summary of the review of the program. This summary, prepared by the Academic Dean or designate for the College, will be included in the annual report to Senate subject to minor revisions which may be made by SUUPR.**

Background:

Revisions to the Guidelines Governing the Academic Relationship Between the Constituent University and the Affiliated University Colleges are highlighted. This proposal is linked to the change in the Terms of Reference and Composition of SUUPR in the Operations/Agenda Report to Senate.

4. **Schulich School of Medicine & Dentistry: Policy on Special Year Applicants to the MD Program**

Recommended: That the requirements for "special year" applicants to the MD program be revised as shown below:

Special Students: University Graduates

1. Applicants who have earned a degree from a recognized university may elect to continue in full-time undergraduate studies (a so-called special year), so that their academic standing may be improved for application to medical school. Only the first special year taken by the applicant will be considered for determination of GPA. Special years will be considered only if they contain five full or equivalent courses (30 credit hours) **taken between September and April.** ~~with a minimum of four full or equivalent courses at the honors level, i.e. at the third year or above at all other universities.~~ First-year courses, **repeat/antirequisite courses, and second-year courses that do not require a first-year prerequisite** are not acceptable in the "special year."

2. Graduate students are required to have completed all requirements for their graduate degree and their thesis (if required) must be submitted for defense by the examination committee prior to registration in Medicine MD Program.

Background:

As a result of the renumbering of all UWO courses in 2008, the previous requirement of taking an "honors level course...numbered 200 or higher" for Special Year students is no longer valid. The proposed revision will apply equally to all students registered in a Special Year in any recognized university, and comply with the intent of the Admissions Committee to have Special Year students taking a full load of upper-year courses.

5. **Sessional Dates for Professional Faculties**

Recommended: That Senate approve the sessional dates in Dentistry, Education, Law and Medicine for 2009-2010, as outlined in [Appendix 1](#).

Background:

The sessional dates for 2009 are submitted for approval. Undergraduate Sessional Dates for 2008 have been approved and they have been included for information.

6. **Guidelines on the Structure of the Academic Year**

Recommended: That the Guidelines on the Structure of the Academic Year be revised by adding the last day of registration for Fall and Winter sessions.

GUIDELINES FOR THE STRUCTURE OF THE ACADEMIC YEAR

The following Guidelines apply only to those faculties, schools and colleges which operate on a 26-week teaching term, i.e., they do not apply to the Richard Ivey School of Business, Faculty of Education, Faculty of Law, Schulich School of Medicine & Dentistry, and School of Graduate and Postdoctoral Studies.

1. **Scheduling the Start Date of Classes and Length of the First and Second Terms**

- Classes in the first term will begin on the Thursday following Labour Day.
- Classes in the second term will begin on the first Monday following January 2. Second term classes will begin no earlier than twelve days following the last day of the mid-year examination period.
- ***The last day of registration for either the Fall or Winter term will be seven days from and including the start date of the session (excluding weekends).***
- Each term will be thirteen weeks in length, comprising at least 62 "lecture days."
- The first day of classes in the fall term in all teaching divisions should not be scheduled on the first or second day of Rosh Hashanah (the Jewish new year) or on Yom Kippur (the Day of Atonement), unless the cancellation of classes on those days results in a term of less than 62 "lecture days." In that case, classes will proceed as usual.

7. **Guidelines on the Structure of Spring/Summer Sessions**

Recommended: That the current information on Spring/Summer Sessions be revised into Guidelines for the Structure of Spring/Summer Sessions, with the information in bold/italics below added to the current policy.

GUIDELINES FOR THE STRUCTURE OF SPRING/SUMMER SESSIONS

1. The Spring/Summer Session shall be comprised of three periods:
 - Twelve-week period - May to August (Summer Evening and Spring/Summer Distance Studies)
 - Six-week period - May to June (Intersession)
 - Six-week period - July to August (Summer Day)
2. ***The last day of online registration for Summer Evening, Intersession and Summer Day will be two days before the start of classes.***

3. Scheduling of classes will be within the hours of 8:00 a.m. to 9:40 p.m. for the May/June period and 8:00 a.m. to 3:40 p.m. for the July/August period, and between the hours of 5:30 p.m. and 10:30 p.m. for the May to August period. No classes will be held on statutory holidays.
4. ***A first-term full or half course (comprising twelve or six weeks for Summer Evening and six weeks for Intersession and Summer Day) will begin:***
 - ***for Summer Evening, on the first Monday in May after May 2***
 - ***for Intersession, on the Monday following the first day of Summer Evening***
 - ***for Summer Day, on the first Monday in July after Canada Day.***

A second-term half course for Summer Evening will begin six weeks after the start of the Summer Evening Session.
5. ***There will be two study days for Summer Evening, Summer Day and Distance Studies courses between the end of classes and the examination period (including weekends). For Intersession, there will be two study days.***
6. ***Examinations for Summer Evening, Intersession and Summer Day will be held over two days and for Distance Studies, over four days.***

8. **Hours of Instruction**

Recommended: That the policy on Hours of Instruction be revised, as shown below, to permit exceptions to the standard hours for make-up and scholar's elective classes.

HOURS OF INSTRUCTION

The hours of instruction at The University of Western Ontario will be:

8:00 a.m. to 11:00 p.m. Monday to Thursday
8:00 a.m. to 6:00 p.m. Friday

As a subcategory of the above, the hours of instruction for first-entry undergraduate programs at The University of Western Ontario will be:

8:30 a.m. to 10:00 p.m. Monday to Thursday
8:30 a.m. to 5:30 p.m. Friday

Notes:

- ***Exceptions, for sound academic reasons, may be made for make-up classes with the consent of the Dean of the Faculty***
- Classes during the 5:30 p.m. to 7:00 p.m. time period are scheduled only at the request of the department.
- Evening classes at 6:00 p.m. or later begin on the hour.
- Graduate, second-entry professional programs ***and scholar's elective programming*** may have classes that deviate from this schedule from time to time based on the needs of the instructor or students.
- Class lectures, laboratories, tutorials, clinics and seminars always finish 10 minutes before the end times that appear in the Master Timetable, e.g., the timetable may indicate that a class begins at 8:30 a.m. and ends at 9:30 a.m. but, in fact, the class will end at 9:20 a.m. to allow students 10 minutes to get to the next class.

FOR INFORMATION

9. New Scholarships and Awards

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships and awards, for recommendation to the Board of Governors through the President & Vice-Chancellor:

Seymour Schulich Award in Education (Faculty of Education)

Awarded to a full-time student enrolled in the Bachelor of Education program (Primary Junior or Junior Intermediate) who has a demonstrated interest in and commitment to building literacy and instilling a life-long love of reading in his or her students. This award was established through proceeds from the sale of "Get Smarter" at Western's Book Store, written by Seymour Schulich. Candidates shall be nominated by English/Language Arts instructors and must submit a one-page statement (200-250 words) outlining their interests in and commitments to the literacy field. The recipient will be selected by the awards committee of the Faculty of Education.

Value: \$2,000

Effective: 2008-2009 and 2009-2010 academic years only

Dr. Egon Beiler and Family Award (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Wrestling])

Awarded to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a contribution as a member of the Mustang wrestling team. Candidates who are intercollegiate student athletes must be in compliance with current OUA and CIS regulations. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80%, and a non-entering student must have a cumulative average of 70%. The Western Athletic Financial Awards Committee will select the recipient. This committee will base its decision on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by Dr. Egon Beiler (DDS '81) and Mrs. Carol Beiler (BA '79) and Family through Foundation Western.

Value: \$1,125, effective May 2009
\$2,250, effective May 2010

Grant Reuber Graduate Scholarships in Economics (Graduate and Postdoctoral Studies, Economics)

Awarded to full-time graduate students pursuing a Master's or PhD program in Economics, based on academic achievement (minimum 78% average) and research merit. The recipients will be selected by a committee of graduate faculty members in the Department of Economics, including at least one representative who holds membership in the School of Graduate and Postdoctoral Studies.

If there is an Ontario Graduate Scholarship recipient in Economics in any given year, the value of the award will be used to support Western's contribution to the OGS program*. In such a year the award will not be offered. These scholarships were established by the E.W. Bickle Foundation in honour of Dr. Grant Reuber.

Value: 2 annually at \$5,000 each*

Effective: 2009-2010 to 2013-2014 academic years inclusive

** Ontario Graduate Scholarships (OGS) funding ensures a 2:1 match through the Provincial Government, increasing the value of the scholarships to \$15,000 each.*

The next 2 awards are being reinstated. They had been discontinued but additional funding remains.

Dr. John H. Chapman Memorial Award (Faculty of Engineering)

Awarded to the student entering the fourth and final year with the highest standing in the Electrical Engineering Program (Communications). Funds for this award are provided by Spar Aerospace Limited.

Value: \$1,500

Effective: 2008-2009 academic year only

Western Alumni "Go Global" Awards in Engineering Science (Faculty of Engineering)

Awarded annually on a competitive basis to a full-time undergraduate student registered in the Faculty of Engineering who has been selected to participate on an official UWO International Exchange. Preference will be given to students going on exchange for a full academic year. Applicants for this award will be evaluated on excellence in their academic record, demonstrated extra-curricular involvement and an essay. The recipient will be chosen by a committee consisting of the University Exchange Coordinator and the Dean or designate of the Faculty of Engineering.

Value: \$2000

Effective: 2008-2009 academic year only

10. **Drop Date for Second Term in 2010**

SCAPA has approved on behalf of the Senate that the last day to drop a second-term half course or a second-term full course without academic penalty in 2010 will be February 12.

11. **Annual Report on OCGS Appraisal of Graduate Programs**

The Report on the OCGS Appraisal of Graduate Programs at The University of Western Ontario During the Fourth Cycle (2003/04 - 2010/11) is attached as [Appendix 2](#).

12. **Annual Report on Scholastic Offences**

Included in the regulations on Scholastic Discipline (S.03-77a) approved by Senate on April 11, 2003, is the requirement that:

“Each Faculty shall submit to the Vice-Provost & Registrar an annual summary of scholastic offences committed by students registered in the Faculty. The summary will set out the nature of the offence and the penalties, with students’ names removed. The Vice-Provost & Registrar will compile the information, by Faculty, and report annually to the Senate Committee on Academic Policy and Awards which will forward the report to Senate for information.”

The 2007-2008 Report on Scholastic Offences, covering the period from July 1, 2007 to June 30, 2008, is attached as [Appendix 3](#).

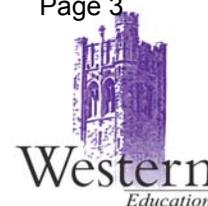
2009 Sessional Dates -- Dentistry

January 5	Winter Term Commences, All Years
February 16	Family Day
March 16-20	Study Week
March (TBA)	NDEB Examinations (Written & OSCE), Year 1 / ITD2
March 23 –Apr 3	Final Examinations, Year 4 & ITD Students
Apr 10	Good Friday
April 27 – May 8	Supplemental Examinations, Year 4 / ITD2
May 1	Winter Term Ends – all classes
May 4 – May 22	Final Examinations, Year 1, Year 2, Year 3 / ITD1
June 12	Spring Convocation (tentative)
July 6 – 17	Supplemental Examination Period, Year 1, Year 2, Year 3 / ITD1
August 3	Application Deadline for Year 2 admissions (transfers)
Aug. 31 – Sep. 4	Clinic Orientation, Year 3 & ITD 1
September 4	White Coat Ceremony Dental Kit Orientation Day Year 1 (All Disciplines)
September 7	Labour Day, classes cancelled
September 8	UWO/DSS Orientation Day, year 1 (no classes) Regular Classes and Clinics commence: Year 2, Year 3/ITD1, Year 4/ITD2
September 9	Year 1 Classes Commence
October 12	Thanksgiving, no classes scheduled
October 22- 23	Autumn Convocation
December 1	Last Day for receiving admission applications for Year 1 Dentistry
December 4	Classes End – Fall Term
December 7 – 22	Exam Period

2010 Sessional Dates - Dentistry

January 4	Winter Term Commences, All Years
February 15	Family Day
March 15-19	Study Week
March (TBA)	NDEB Examinations (Written & OSCE), Year 1 / ITD2
March 22 – April 1	Final Examinations, Year 4 & ITD Students
April 2	Good Friday
April 26 – May 7	Supplemental Examinations, Year 4 / ITD2
April 30	Winter Term Ends – all classes
May 3 – May 21	Final Examinations, Year 1, Year 2, Year 3 / ITD1
June 11	Spring Convocation (tentative)
July 5 – 16	Supplemental Examination Period, Year 1, Year 2, Year 3 / ITD1
August 2	Application Deadline for Year 2 admissions (transfers)

The University of Western Ontario
Faculty of Education
Draft Academic Calendar
2009-2010



	Mon	Tues	Wed	Thurs	Fri	
September	H 7	C 8	C 9	R/O 3	O 4	Registration and Orientation — September 3 & 4
	C 14	C 15	C 16	C 10	C 11	Labour Day — September 7
	C 21	C 22	C 23	C 17	WP 18	Classes begin — September 8
	C 28	C 29	C 30	C 24	WP 25	1st term Add/Drop — September 8 - 13
			C 1	WP 2		
October	C 5	C 6	C 7	C 8	WP 9	
	H 12	P 13	P 14	P 15	P 16	Thanksgiving — October 12
	P 19	P 20	P 21	P 22	P 23	Practicum (weeks 1-3) — October 13 - 30
	P 26	P 27	P 28	P 29	P 30	
November	C 2	C 3	C 4	C 5	WP 6	
	C 9	C 10	C 11	C 12	WP 13	Classes resume — November 2
	C 16	C 17	C 18	C 19	WP 20	Examination Day — November 27
	C 23	C 24	C 25	C 26	X 27	
December	P 30	P 1	P 2	P 3	P 4	
	P 7	P 8	P 9	P 10	P 11	Practicum (weeks 4-6) — November 30-December 18
	P 14	P 15	P 16	P 17	P 18	Vacation — December 21 - January 2
	H 21	H 22	H 23	H 24	H 25	
	H 28	H 29	H 30	H 31	H 1	
January	C 4	C 5	C 6	C 7	WP 8	Classes resume — January 4
	C 11	C 12	C 13	C 14	WP 15	2nd term Add/Drop — January 4 - 9
	C 18	C 19	C 20	C 21	WP 22	
	C 25	C 26	C 27	C 28	WP 29	
February	C 1	C 2	C 3	C 4	WP 5	
	RW 8	RW 9	RW 10	RW 11	RW 12	Reading week — February 8 - 12
	H 15	C 16	C 17	C 18	C 19	
	C 22	C 23	C 24	C 25	WP 26	
March	C 1	C 2	C 3	C 4	WP 5	Examination Day — March 12
	C 8	C 9	C 10	C 11	X 12	Spring Break — March 15 - 19
	H 15	H 16	H 17	H 18	H 19	Practicum (weeks 7-10) — March 22 - 16
	P 22	P 23	P 24	P 25	P 26	
	P 29	P 30	P 31	P 1	H 2	
April	H 5	P 6	P 7	P 8	P 9	Good Friday/Easter Monday — April 2/5
	P 12	P 13	P 14	P 15	P 16	
	T 19	T 20	T 21	T 22	T 23	Service Learning — April 19 - 29
	T 26	T 27	T 28	T 29		

- R — Registration
- O — Orientation
- X — Examinations
- C — Classes
- RW — Reading Week
- H — Holidays
- P — Practicum
- WP — Weekly Professional Day
- T — Transition to Professional Practice

Please note:
There will be 10 weeks of full-time student teaching. The final scheduling of these weeks may be subject to change, depending on the calendar planning of the school districts in which students are placed.

FACULTY OF LAW

2009

September 7	Labour Day Holiday
September 8	Fall Term Begins
September 8-11	Fall Term Add/Drop Period
October 12	Thanksgiving Day Holiday
October	Fall Convocation
December 4	Fall Term Classes End
December 7-18	Fall Examination Period
December 18	Fall Term Ends
2010	
January 4	January Term Begins
January 4-8	January Term Add/Drop Period
January 29	January Term Ends
February 1-5	Law Study Week
February 8	Spring Term Begins
February 8-12	Spring Term Add/Drop Period
February 15	Family Day Holiday
April 2	Good Friday Holiday
March 30-April 6	Passover
April 16	Spring Term First Year Classes End
April 16	Spring Term Upper Year Classes End
April 19 - 30	Spring Term First Year Examination Period
April 19 - 30	Spring Term Upper Year Examination Period
April 30	Spring Term Ends
June	Spring Convocation

Sessional Dates MD Program 2009-10

2009	MD Program
August 26 27	Year 1 Orientation
<i>August 31</i>	<i>Classes Begin all 4 years</i>
September 7	Statutory Holiday – Labour Day
October 12	Statutory Holiday – Thanksgiving
December 14-19	Assessment Years 1 & 2
December 19	Term Ends Years 1, 2 & 4
2010	
January 4	Year 4 Transition Period Begins
January 4	Years 1 & 2 Classes Resume
February 15	Statutory Holiday – Family Day
March 15 -19	Years 1 & 2 & 3 Vacation
Apr 2	Statutory Holiday – Good Friday
April 23	Year 4 Classes End (inc ACLS)
May 14	Convocation
May 24	Statutory Holiday – Victoria Day
May 25 – May 28	Year 1 Assessment
May 31 – June 4	Year 1 Rural & Regional Week Year 2 Assessment Week
June 5	Years 1 & 2 Term Ends
August 20(Friday)	Year 3 Clerkship Teaching Ends

**Report on the OCGS Appraisal of Graduate Programs at The University of Western Ontario During the Fourth Cycle
(1996/97 - 2008/09)**

**Prepared by the School of Graduate and Postdoctoral Studies
Updated October 2008**

Starting in 1967, the publicly funded Universities in Ontario agreed, voluntarily, to submit all proposed new graduate programs to a process of appraisal ("Standard Appraisal") financed and administered at arm's length by the Ontario Council on Graduate Studies (OCGS). The Universities agreed to put aside their autonomy, and to offer new graduate programs only where they had been found by OCGS to meet a minimum quality standard. In 1982, this appraisal process was extended to existing graduate programs, meaning the Universities agreed that currently offered graduate programs would be periodically appraised ("Periodic Appraisal") on a seven year cycle, and that the programs would be withdrawn, or measures taken to improve them, if they were found to be below the minimum quality standard.

Periodic and Standard Appraisals are undertaken by an Appraisal Committee consisting of thirty-five senior faculty members with established scholarly reputations and experience in graduate affairs, who are drawn from the eighteen publicly funded Ontario Universities upon nomination by the Graduate Deans or Vice-Provosts. The Committee is divided into five panels of seven members each; four of the panels deal with periodic appraisal and meet once a month in Toronto from September through June. The fifth panel is devoted to appraising standard briefs for new programs and meets once a month throughout the year. Each panel includes a member from each of the six broad disciplinary groups: Humanities, Social Sciences, Applied Sciences, Physical Sciences, Life Sciences, and Professional Disciplines. The panels evaluate the academic quality of proposed or existing graduate programs and for each program make a recommendation to OCGS concerning the program's implementation, continuation or modification. The evaluation and recommendation is based upon consideration of a written brief supplied by the program through the Vice-Provost, School of Graduate and Postdoctoral Studies (SGPS) of the University, the reports of External Consultants sent to the University to review the program, and a written response to the External Consultants' reports provided by the Vice-Provost, SGPS on behalf of the University. The External Consultants are established authorities in the discipline of the program under review, possess experience in graduate affairs, normally come from Universities outside of Ontario, and are chosen by the Appraisal Committee from a list provided by the program under review. Prior to 2000-2001, the Appraisal Committee sent External Consultants to approximately thirty-percent of the programs submitted for review, and only did so if the Committee felt the need for advice from experts in the discipline of the program; as a result of a change in policy at OCGS, the Appraisal Committee now appoints External Consultants for all programs under review. In a further reversal of policy, OCGS now asks that where possible External Consultants visit together and write joint reports, rather than visiting and reporting independently as previously.

Recommendations from the Appraisal Committee are placed before OCGS for approval. Meetings of OCGS are held monthly from September through June, and are attended by the eighteen Graduate Deans or Vice-Provosts in Ontario. When OCGS votes to accept or reject a recommendation, it does so based upon whether or not the procedures of appraisal have been properly followed, and does not debate the substance of the recommendation; in this way conflict of interest is avoided and the appraisals process is maintained at arm's length from the graduate leadership and the Universities. The work of the Appraisal Committee is facilitated by a full-time Executive Director and secretariat housed in the offices of the Council of Ontario Universities in Toronto; policies and guidelines are established by OCGS to define for the Appraisal Committee the criteria it should use to determine if programs meet the minimum quality standard.

The outcome of a Standard Appraisal of a proposed new graduate program is one of the following:

- The program is approved to commence, in which case it can commence the recruitment and admission of students.
- The program is not approved to commence.
- Approval of the program is deferred for up to one year to allow the University to fulfill certain conditions.

Approval by OCGS of the commencement of a new program is required by the Ministry of Training, Colleges and Universities before the Ministry will allow students registered in the program to be included in the University's BIU count.

The outcome of a Periodic Appraisal of an existing program is that the program is placed in one of the following categories:

- Good Quality
- Good Quality with Report
- Conditionally Approved
- Not Approved

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A program judged of "Good Quality" is considered to have the following characteristics:

- the faculty complement is appropriate for the level and scope of the program
- core faculty are actively engaged in research in the disciplinary areas of the program
- physical resources are adequate
- enrollments are appropriate for the resources available
- curriculum design is appropriate
- students complete the program and in a timely manner
- students' experience in the program is appropriate for the degree sought

The category of "Good Quality with Report" means that the program is of Good Quality at the time of the review, but that monitoring is required because significant changes are expected in the next seven years. Anticipated retirements are a frequent reason for requiring a report. Reports are usually due two or three years after the date of approval by OCGS of the Appraisal Committee's recommendation and must address issues identified by the Appraisal Committee.

The category of "Conditionally Approved" means that the program is not currently meeting the Good Quality standard, and that specified improvements must be made. Normally a Report is required after two or three years to demonstrate that the improvements have been made and Good Quality achieved.

The category of "Not Approved" means that a program fails to meet the Good Quality standard and that major improvements are required. In such cases admission of students to the program must be suspended, and a Standard Appraisal must occur before the program can be resumed; submission of a Standard Appraisal brief cannot occur before two years following the OCGS decision to accept a recommendation from the Appraisal Committee that a program not be approved.

OCGS is now in the fourth seven-year cycle of Periodic Appraisal of existing graduate programs; this fourth cycle commenced in 2003-2004.

Graduate Program Periodic and Standard Appraisals by the Ontario Council on Graduate Studies

Program	Degrees	Consultants' Visit	Outcome Date	Outcome	Report	Report Due/Approved	Final Outcome
1996-1997 Cycle							
Periodic Appraisals							
Anatomy and Cell Biology	MSc, PhD		September 1996	Good Quality	no		
Biochemistry	MSc, PhD		November 1996	Good Quality	no		
Classics	MA		October 1996	Good Quality	no		
Education (Counselling)	MEd		March 1997	Good Quality	no		
Educational Studies	MEd		March 1997	Good Quality	no		
Medical Biophysics	MSc, PhD		March 1997	Good Quality	no		
Microbiology and Immunology	MSc, PhD		November 1997	Good Quality	no		
Pathology	MSc, PhD		November 1996	Good Quality	no		
Pharmacology and Toxicology	MSc, PhD		June 1997	Good Quality	no		
Physiology	MSc, PhD		November 1996	Good Quality	no		
1997-1998 Cycle							
Periodic Appraisals							
Business	MBA, PhD		October 1997	Good Quality	no		
Comparative Literature	MA		May 1998	Good Quality	no		
French	MA, PhD		November 1997	Good Quality	no		
Geology	MSc, PhD		March 1999	Good Quality	no		
Geophysics	MSc, PhD		May 1999	Good Quality	yes	Report approved May 2002	Good Quality
Kinesiology	MA, MSc, PhD		October 1999	Good Quality	yes	Report approved Nov 2001	Good Quality
Molecular Biology	MSc, PhD		April 1998	Good Quality	no		
Spanish	MA		January 1999	Conditional Approval	yes	Report approved Jan 2001	Good Quality
Theoretical Physics	MSc, PhD		April 1998	Good Quality	no		
Standard Appraisals							
Rehabilitation Sciences	PhD		June 1998	Approved to commence	no		
1998 - 1999 Cycle							
Periodic Appraisals							
Astronomy	MSc, PhD		June 1999	Good Quality	yes	Report approved July 2002	Good Quality
Communication Sciences and Disorders	MSc, MCIsc		January 2000	Good Quality	yes	Report approved Nov 2003	Good Quality
Engineering Science	MEng, MSc, PhD		January 2001	Good Quality	no		
Epidemiology and Biostatistics	MSc, PhD, Diploma		March 2001	Good Quality	yes	Report approved June 2003	Good Quality
Family Medicine	MCIsc		September 1999	Good Quality	yes	Report approved Sept 2002	Good Quality
Neuroscience	MSc, PhD		April 1999	Good Quality	no		
Nursing	MScN		January 2000	Good Quality	no		
Orthodontics	MCIsc		December 2000	Good Quality	no		
Physics	MSc, PhD		January 2000	Good Quality	no		
Standard Appraisals							
Education Studies	PhD		March 1999	Approved to commence	no		
Educational Studies (Joint program)	PhD		October 1999	Approved to commence	no		
1999-2000 Cycle							
Periodic Appraisals							
Computer Science	MSc, PhD		October 2000	Good Quality	no		
Environmental Science	MSc, MA, PhD		January 2001	Approved to Continue	yes	Report approved Feb 2003	Approved to Continue
History	MA, PhD		December 2000	Good Quality	yes	Report approved May 2004	Good Quality
Music	MA, MMus, PhD		October 2000	Good Quality	yes	Report approved Mar 2004	Good Quality
Occupational Therapy	MSc, MCIsc		January 2000	Good Quality	no		
Physical Therapy	MSc		January 2000	Good Quality	no		
Sociology	MA, PhD		October 2000	Good Quality	yes	Report approved Jan 2002	Good Quality
Software Engineering	MSc		November 2001	Approved to commence	no		
Visual Arts	MA, MFA		March 2000	Good Quality	no		
2000-2001 Cycle							
Periodic Appraisals							
Geography	MA, MSc, PhD		June 2001	Good Quality	yes	Report approved Feb 2005	Good Quality
Political Science	MA, PhD		September 2001	Good Quality	no		
Public Administration	MPA		June 2002	Good Quality	yes	Report approved June 2005	Good Quality

Program	Degrees	Consultants' Visit	Outcome Date	Outcome	Report	Report Due/Approved	Final Outcome
Standard Appraisals							
Biomedical Engineering (Interdisciplinary program)	MESc,PhD		June 2001	Approved to commence	no		
Design and Manufacturing (Joint program)	MEng		July 2000	Approved to commence	no		
Education: New Field for MEd, Educational Studies	Leadership		February 2001	Approved to commence	no		
Nursing	PhD		June 2002	Approved to commence	no		
Physical Therapy	MPT		May 2001	Approved to commence	no		
Visual Arts name change for MA in Visual Arts to:	MA in Art History		March 2001	Approved to commence	no		

2001-2002 Cycle

Periodic Appraisals

Anthropology	MA		June 2001	Good Quality	no		
Applied Mathematics	MSc,PhD		January 2004	Good Quality	no		
Chemistry	MSc,PhD		October 2002	Good Quality	no		
Economics	MA,PhD		January 2003	Good Quality	no		
Journalism	MA		November 2002	Good Quality	no		
Library and Information Science	MLIS,PhD		March 2003	Good Quality	no		
Mathematics	MA,PhD		October 2002	Good Quality	no		
Statistics	MSc,PhD		October 2002	Good Quality	yes	Report submitted May 2008	Pending

Standard Appraisals

Biostatistics (Collaborative program)	MSc,PhD		October 2001	Approved to commence	no		
Business Administration EMBA	EMBA		October 2001	Approved to commence	no		
- new section offered downtown Toronto							
Comparative Literature	PhD		June 2002	Approved to commence	no		
Education name change: MEd in Counselling to:	MEd in Counselling Psychology		April 2002	Approved to commence	no		
Media Studies	MA,PhD		June 2002	Approved to commence	no		
Scientific Computing (Collaborative program)	MSc,PhD		September 2001	Approved to commence	no		
Theory and Criticism	PhD		October 2002	Approved to commence	no		

2002-2003 Cycle

Periodic Appraisals

English	MA,PhD		November 2003	Good Quality	no		
Philosophy	MA,PhD		March 2004	Good Quality	yes	Report approved Dec 2006	Good Quality
Psychology	MA,PhD		January 2005	Good Quality	no		
Theory and Criticism	MA		September 2002	Good Quality	yes	Report approved Mar 2006	Good Quality

Standard Appraisals

Anthropology	PhD		June 2002	Approved to commence	no		
Mathematics name change from MA to MSc	MSc		October 2002	Approved to commence	no		
Music: Revisions to MMus in Education degree req'ts	MMus		June 2002	Approved to commence	no		
- a part-time stream							
Occupational Therapy:			May 2002	Approved to commence	no		
- introduction of parallel MSc and MCIsc streams							
Social Work	MSW		October 2002	Approved to commence	no		

2003-2004 Cycle

Periodic Appraisals

Anatomy and Cell Biology	MSc,PhD	3-4 May 2004	April 2005	Good Quality	yes	Report approved Apr 2008	Good Quality
Biology	MSc,PhD	28-29 Sept 2004	April 2005	Good Quality	no		
Biochemistry	MSc,PhD	11-12 March 2004	September 2004	Good Quality	no		
Biomedical Engineering	MESc,PhD	Not required	May 2004	Good Quality	no		
Classics	MA	19-20 Feb 2004	March 2005	Good Quality	yes	Report approved May 2008	Good Quality
Education	MEd Counselling Psychology	24-25 Mar 2004	June 2004	Good Quality	no		
Education	MEd Educational Studies	24-25 Mar 2004	January 2005	Good Quality	yes	Report approved Dec 2006	Good Quality
Education	PhD Educational Studies	24-25 Mar 2004	October 2004	Good Quality	no		
Education	PhD Educational Studies (Joint)	1-2 April 2004	Not continued				
Medical Biophysics	MSc,PhD	6-7 May 2004	October 2004	Good Quality	no		
Microbiology and Immunology	MSc,PhD	12-13 Oct 2004	June 2005	Good Quality	no		
Pathology (part-time MSc and PhD approved)	MSc,PhD	2-3 Dec 2004	June 2005	Conditionally Approved	yes	Report approved Jan 2007	Good Quality
Pharmacology and Toxicology	MSc,PhD	5-6 Oct 2004	April 2005	Good Quality	yes	Report due 15Feb07	Good Quality
Physiology	MSc,PhD	6-7 Dec 2004	June 2005	Good Quality	yes	Report due 1May08	Pending

Standard Appraisals

Business Administration MBA: Hong Kong satellite program	MBA (Hong Kong)	9-10 Nov 2005	August 2003	Approved to commence	no		
Law	LLM	1-2 April 2004	June 2004	Approved to commence	no		
Music: MA in Music Theory - course based stream added	MA	n/a	March 2004	Approved to commence	no		
Nuclear Engineering (Joint program)	MEng	1-Oct-04	June 2003	Approved to commence	no		

Program	Degrees	Consultants' Visit	Outcome Date	Outcome	Report	Report Due/Approved	Final Outcome
2004-2005 Cycle							
Periodic Appraisals							
Business Administration	MBA	9-10 Nov 2005	April 2006	Good Quality	yes	Report due 31Mar09	Pending
Business Administration	EMBA,PhD	9-10 Nov 2005	April 2006	Good Quality	no		
Comparative Literature	MA,PhD	24-25 Nov 2005	June 2006	Good Quality	no		
French	MA,PhD	20-21 Oct 2005	June 2006	Good Quality	no		
Geology	MSc,PhD	12-13 Dec 2005	June 2006	Good Quality	yes	Report due 30Sep08	Pending
Geophysics	MSc,PhD	12-13 Dec 2005	June 2006	Good Quality	yes	Report due 30Sep08	Pending
Kinesiology	MA,MSc,PhD	16-17 May 2005	December 2005	Good Quality	yes	Report due 30Oct08	Pending
Spanish: appraisal and name change to Hispanic Studies	MA	15-16 Mar 2005	September 2005	Good Quality	yes	Report due 15May08	Pending
Standard Appraisals							
Hispanic Studies	PhD	15-16 Mar 2005	September 2005	Approved to commence	no		
Theology	MA	22-23 Mar 2005	November 2005	Approved to commence	no		

2005-2006 Cycle

Periodic Appraisals

Astronomy	MSc,PhD	3-5 May 2006	November 2006	Good Quality	no		
Biostatistics (Collaborative program)	MSc,PhD	n/a	December 2006	Approved to continue	no		
Communication Sciences and Disorders	MCIsc	14-16 June 2006	December 2006	Good Quality	yes	Report due 31Oct08	Pending
Communication Sciences and Disorders	MSc	14-16 June 2006	Discontinued				
Epidemiology and Biostatistics	MSc,PhD, Diploma	2-3 May 2006	December 2006	Good Quality	no		
Family Medicine	MCIsc	3-4 May 2006	December 2006	Good Quality	no		
Neuroscience	MSc,PhD	9-10 Nov 2006	March 2007	Good Quality	no		
Nursing	MScN, PhD	20-21 Sep 2006	January 2007	Good Quality	no		
Orthodontics	MCIsc	Waived	November 2005	Good Quality	no		
Physics	MSc,PhD	3-5 May 2006	November 2006	Good Quality	no		
Rehabilitation Sciences (renamed Health and Rehabilitation Sciences)	PhD	14-16 June 2006	January 2007	Good Quality	yes	Report due 30Nov08	Pending
Theoretical Physics (Collaborative program)	PhD	n/a	April 2006	Approved to continue	no		
Visual Arts and Art History	MA,MFA	13-15 March 2006	November 2006	Good Quality	yes	Report due 15Oct09	Pending

Standard Appraisals

Developmental Biology (Collaborative program)	MSc,PhD	Not applicable	April 2006	Approved to commence	no		
Family Medicine	PhD	3-4 May 2006	May 2008	Approved to commence	no		
Health and Rehabilitation Sciences	MSc	14-16 June 2006	August 2006	Approved to commence	no		
Nursing	MNNP - Master of Nursing (Nurse Practitioner)	20-21 Sep 2006	January 2007	Approved to commence	no		
Physical Therapy (MPT) and Health and Rehabilitation Sciences (PhD) combined, concurrent program with two separate degrees	MPT/PhD	14-16 June 2006	January 2007	Approved to commence	no		
Visual Culture, Studio and Media Arts	PhD	13-15 March 2006	June 2007	Approved to commence	no		

2006-2007 Cycle

Periodic Appraisals

Computer Science	MSc, PhD	21-22 March 2007	June 2007	Good Quality	yes	Report approved Aug 2008	Good Quality
History	MA, PhD	9-10 October 2008	Submitted July 06				Pending
Music	MA,MMus, PhD	6-7 September 2007	February 2008	Good Quality	no		
Occupational Therapy	MSc (OT)	Waived	December 2006	Good Quality	yes	Report due 30Oct08	Pending
Physical Therapy	MPT (MSc is discontinued)	19-20 June 2007	September 2007	Good Quality	no		
Scientific Computing (Collaborative program)	MSc,PhD	n/a	February 2007	Approved to continue	no		
Sociology	MA, PhD	4-5 October 2007	December 2007	Good Quality	no		
Software Engineering (Joint program)	MSc	n/a	June 2008	Approved to continue	no		

Standard Appraisals

Migration and Ethnic Relations (Collaborative program)	MA,MSc,PhD	n/a	April 2007	Approved to commence	no		
Physical Therapy course-based MCIsc (Reactivation of MCIsc)	MCIsc	19-20 June 2007	September 2007	Approved to commence	no		
Popular Music and Culture	Master's	4-5 April 2007	August 2007	Approved to commence	no		

2007-2008 Cycle

Periodic Appraisals

Civil and Environmental Engineering	MEsc,MEng,PhD	29-30 September 2008	Submitted July 2007				Pending
Environmental Science (Collaborative program) with name change to Environment and Sustainability	MSc, PhD	7-8May: 12-13June 2007	November 2007	Approved to continue	no		
Design and Manufacturing (Joint)	Meng (Joint)	n/a	Submitted July 2007, with MME				Pending
Electrical and Computer Engineering	MEsc,MEng,PhD	18-19 September 2008	Submitted July 2007				Pending
Mechanical and Materials Engineering	MEsc,MEng,PhD	8-9 October 2008	Submitted July 2007				Pending
Geography	MA,MSc,PhD	9-10 April 2008	September 2008	Good Quality	no		

Program	Degrees	Consultants' Visit	Outcome Date	Outcome	Report	Report Due/Approved	Final Outcome
Law	LLM	12-13 May 2008	September 2008	Good Quality	no		
Political Science	MA,PhD	21-22 July 2008	Submitted June 2007				Pending
Standard Appraisals							
Art and Visual Culture	PhD	13-15 March 2006	June 2007	Approved to commence	no		
Critical Studies in Global Film Cultures	MA	10-11 Jan 2008; 20-21 Feb 2008	April 2008	Approved to commence	no		
Environment and Sustainability (Interdisciplinary program)	MES	7-8 May; 12-13 June, 2007	July 2007	Approved to commence	no		
Family Medicine	PhD	3-4 May, 2006	May 2008	Approved to commence	no		
Foods and Nutrition	M.Sc.FN	11-12 June 2007	July 2007	Approved to commence	no		
Linguistics	MA	10-11 May 2007	July 2007	Approved to commence	no		
Planetary Science (Collaborative program)	M.Sc.PhD	Not Applicable	September 2007	Approved to commence	no		
Popular Music and Culture	MA	4-5 April 2007	August 2007	Approved to commence	no		
Women's Studies and Feminist Research	MA	23-24 April; 23-24 May 2007	July 2007	Approved to commence	no		
Standard Appraisals							
Classics	PhD	28-29 May 2008	September 2008	Approved to commence	no		

2008-2009 Cycle

Periodic Appraisals

Anthropology	MA,PhD		Submitted June 2008				Pending
Applied Mathematics	M.Sc.PhD		Submitted June 2008				Pending
Chemical and Biochemical Engineering	MESc, MEng, PhD		Submitted June 2008				Pending
Chemistry	M.Sc.PhD		Submitted June 2008				Pending
Economics	MA, PhD		Submitted June 2008				Pending
Journalism	MA		To be submitted Nov 2008				Pending
Library and Information Science	MLIS PhD		Submitted June 2008				Pending
Media Studies	MA, PhD		Submitted July 2008				Pending
Mathematics	M.Sc.PhD		Submitted June 2008				Pending
Statistics	M.Sc.PhD		Submitted June 2008				Pending

Report of Scholastic Offenses
for the period July 1, 2007 – June 30, 2008
prepared by John Doerksen,
Vice-Provost (Academic Programs & Students)

FACULTY / AFFILIATED UNIVERSITY COLLEGE	OFFENSE	SANCTION
Arts & Humanities (12 offenses reported)	Plagiarism (9)	7 students received a zero on the assignment or paper. 1 student required to re-write assignment. 1 student received a failing grade on assignment
	Cheating (2) 1 on an assignment, 1 on an exam.	1 student received a zero on the assignment 1 was assigned "F" for the class
	Forged medical note (1)	This student was assigned "F" in both courses and received a one-year suspension beginning May 1, 2008.
Business / Ivey (4 offenses reported)	Plagiarism (2) One incident was considered to be inadvertent.	Grade reduction on a final exam 1 Student received a 20% grade deduction (inadvertent)
	Cheating (2)	Both students received zero on their reports.
Education (no offenses)		
Engineering (4 offenses reported)	Plagiarism (2)	Both students received a zero on their assignment and a memorandum was placed on their individual student records.
	Cheating (2)	Both students received a zero on the quiz and a memorandum was placed on their individual student records.

Graduate Studies (no offenses)		
Health Sciences (10 offenses reported)	Plagiarism (6)	3 students received zero on their essay. 1 was required to write a mandatory reflective practice essay. 1 student had the assignment mark reduced by 50% 1 student received "F" in the course.
	Cheating (4)	2 students received a warning. 2 students received zero on the exam. 1 of these students appealed and was granted a mark of 77%.
Information & Media Studies (5 offenses reported)	Plagiarism (4)	1 student received zero on assignment 2 students were required to re-write essay and they were issued formal warnings. 1 student received zero on section of report plagiarized.
	Cheating (1)	Student received zero on mid-term.
Law (no offenses)		
Medicine & Dentistry (no offenses)		
Music (5 offenses reported)	Plagiarism (3)	2 students were assigned a zero on their term paper 1 student received a 50% grade reduction and a reprimand.
	Cheating (2)	Both students received a zero on their test.
Science including Basic Medical Science (14 offenses reported)	Cheating (6)	2 students are awaiting sanctions. 2 students received zero on their exam 1 student receive zero on their assignment with an

		overall reduction in the final mark for the course. 1 student received 'F' in the course.
	Plagiarism (4)	2 students received a mark of zero on their essay. 1 student received a zero on their project. 1 student was recommended for suspension as he had previously been suspected of cheating on a final exam.
	Copied or supplied answers (3)	3 students received zero on exam.
	Forged medical note (1)	This student was expelled.
Social Science (60 offenses reported)	Forged medical note (3)	2 students assigned "F" in the course they were attempting to arrange accommodations for are not allowed to register in courses at Western for one term (until January 2009). 1 student is prohibited from being registered for a period of one year beginning January 2008.
	Unauthorized material in exam (8)	5 students received F in the course 2 students received a grade of zero for exam 1 student received a reprimand.
	Cheating (1)	Student received a reprimand.
	Cellular phone in exam (1)	Student received a grade of zero for exam
	Inappropriate use of clickers (6)	All students received a zero for their clicker quizzes.
	Plagiarism (36)	25 students received a zero on their essay/assignment. 1 student was given 40% on

		<p>an assignment. 8 students received a zero on their assignment plus an "F" in the course. 1 student received a reduction of 5% on their labs. 1 student was given a zero for each essay (multiple).</p>
	Poor Citing (1)	Student received a reprimand.
	Submitting duplicate work (3)	Each student received an "F" in the course
	Had another student write exam (1)	This student received "F" in the course along with a 2-year suspension.
Brescia University College (9 offenses reported)	Plagiarism (9)	<p>1 student failed the course 5 students received zero on the essay in question 1 student failed the assignment 1 student received a penalty of 10% 1 student received a penalty of 33% plus required to rewrite the assignment</p>
Huron University College (21 offenses reported)	Plagiarism (20)	<p>8 students received a zero on their assignment or essay 7 students had mark reductions on their assignment or essay ranging from 5% to 34% 1 received an "F" on the essay 1 received an "F" in the course 3 had grade reductions in the course ranging from 10% to 20%</p>
	Cheating (1)	This student received an "F" in the course

King's University College (21 offenses reported)	Plagiarism (18)	10 students received a grade of zero on the assignment / essay 5 students received a grade reduction on the assignment 1 student received a warning 1 student received a zero on commentary. 1 student who committed a second offense received a partial suspension and restriction to three courses.
	Cheating (3)	2 students received a zero on the paper / test 1 student received a zero in the course