

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

Faculty of Law: Change in Degree Name from Bachelor of Laws (LLB) to Juris Doctor (JD)

Sessional Dates for 2009 -2016

Scheduling Out-of-Class Tests

Admission Requirement: BA Music Administrative Studies

New Scholarships and Awards

Admission Requirements for the Major in Catholic Studies for Teachers

FOR APPROVAL

1. Faculty of Law: Change in Degree Title from Bachelor of Laws (LLB) to Juris Doctor (JD)

Recommended: That Senate approve that in the Faculty of Law, the Bachelor of Laws degree (LLB) be replaced by the Juris Doctor (JD) degree:

- 1) that effective September 1, 2009, admission to the LLB program be discontinued and students be admitted to the JD program,
- 2) that students enrolled in the LLB program prior to September 1, 2009 be permitted, upon request to the Registrar's Office, to continue in the LLB program with the understanding that they must complete the requirements for that degree prior to September 2011,
- 3) that effective October 2011, the LLB program be withdrawn and all registration discontinued, and,
- 4) that all previous graduates of the LLB program be permitted to exchange their LLB diploma for a JD diploma, upon payment of an administrative fee for the replacement diploma.

Background:

In a letter from Ian Holloway, Dean of the Faculty of Law, SCAPA was informed of the following:

- When the resolution to approve the change in degree designation from Bachelor of Laws (LLB) to Juris Doctor (JD) was passed, it was with the intention that the Class graduating in Spring 2009 would have the option of receiving the JD.
- In a referendum of the law students and a poll by email of the alumni, both groups were in favour of the change.
- Since Western's degree was introduced in 1957, the LLB has been recognized universally as the basis of entry into the legal profession. Nevertheless, until 2001, when the University of Toronto changed its degree title to JD, the LLB within the Commonwealth was the recognized degree.
- The LLB was the degree title used in the United States until the 1960s, at which time law schools started to change to the JD designation. It is now the standard.
- In 2001, the University of Toronto announced that it would adopt the JD designation, in recognition of the fact that, like the United States, and unlike other parts of the Commonwealth, law school in Canada is a second-entry program. Like comparable professional programs, Medicine and Dentistry, it would incorporate the "D" in the degree designation. However, the degree title JD does not carry with it the right to be addressed as "doctor."
- Queens University, the University of Toronto and the University of British Columbia have changed their titles; University of Alberta, University of Calgary and Dalhousie University are currently considering it. Western's Dean of Law has predicted that within five years, every Canadian law school, at least outside Quebec, will be awarding the JD.

Regarding retroactivity, SCAPA was informed of the following:

- Queens, UBC and U of T are allowing students to replace the LLB with a JD with no limit on how far back.
- Queens and U of T require that the old degree diplomas be returned (or, in Toronto's case, that an affidavit be submitted to the effect that the original degree diploma has been lost).
- Queens is absorbing the replacement fee cost, whereas UBC and U of T are not.
- Queens transcripts will be updated if alumni order and pay for one with the JD designation, if they wish to have one.

2. **Sessional Dates for 2009-2016**

Recommended: That Senate approve the undergraduate sessional dates for 2009 to 2016, detailed in [Appendix 1](#), and the additional information in support of the Guidelines for the Structure of the Academic Year, outlined in [Appendix 2](#), and,

That the last day to drop a second-term half course or a second-term full course without academic penalty be revised from February 15, 2009, to February 23, 2009.

Background:

Most of the undergraduate sessional dates have been set by following the Guidelines for the Structure of the Academic Year <http://www.uwo.ca/univsec/handbook/general/structure.pdf>. A chart at that Web site projects dates to 2016. However, currently that chart does not cover all of the information in Appendix 1, which includes specific dates for start and end of various types of courses such as quarter, summer and Trois-Pistoles courses, deadlines for applications for graduation, and add/drop and examination dates for summer terms.

The dates take into account general policies already set on Trois-Pistoles Sessional Dates (S.96-160a) and Spring/Summer Sessions (S.99-159). Appendix 2 establishes a guideline for setting specific dates for registration and for various dates for the Summer Evening, Intersession, Summer Day and Distance Studies courses. It will provide consistency in future years.

Now that Reading Week begins February 16, 2009, Senate is asked to extend the deadline to drop a second-term half course or a second-term full course without academic penalty to the Monday following Reading Week, February 23. With this exception, the drop dates have not been included here, but the revised add/drop policy will be forwarded to the next meeting.

3. **Scheduling Out-of-Class Tests**

Recommended: That the policy on Scheduling Tests and Examinations be revised to include reference to the fact that classes will not be held on Sundays, but for sound academic or administrative reasons, out-of-class tests could be scheduled.

SCHEDULING TESTS/EXAMINATIONS

1. a) Tests for Intersession or Summer Day may not be scheduled during the last third of the course, i.e., in a 6-week full course, during the last two weeks of classes (10 days, excluding Saturdays and Sundays) or in a 3-week half course, during the last week of classes (5 days, excluding Saturdays and Sundays).

Tests for one-term or Summer Evening courses may not be scheduled during the last 3 weeks of classes in the term (15 days, excluding Saturdays and Sundays).

Tests for full-year courses may not be scheduled during the last week of classes in the Fall (September to December) term (5 days, excluding Saturdays and Sundays) or during the last 3 weeks of classes in the Winter (January to April) term (15 days, excluding Saturdays and Sundays).

An exception is made for practical laboratory or performance tests since they are understood to be tests which by their nature require the scheduling of specialized space or facilities, and which typically do not involve the same kind of preparation on the part of the student as do written or oral tests. Professional schools with special practicum or curricular requirements also are exempt from this condition.

- b) Final examinations in one-term courses and full-year courses may not be scheduled during the last 3 weeks of classes in either term (15 days, excluding Saturdays and Sundays).
2. The department/faculty shall ensure that all conflicts with previously scheduled classes or tests are resolved, either by rescheduling the tests, or by offering an equivalent test at another time for those students who have declared a conflict prior to the test in accordance with policy as set by the department.
3. All tests normally will be held during regularly scheduled class hours. If, for sound academic or administrative reasons, out-of-class tests must be scheduled, such tests may be held on any day, Monday to ~~Saturday~~ **Sunday**, subject to conditions 1-2 above. Reasonable notice of out-of-class tests must be given in order to allow students to resolve conflicts with other academic duties or university-sanctioned extracurricular activities.

No intramural classes will be scheduled regularly during the Fall and Winter terms between the hours of 7:00 p.m. and 10:00 p.m. on Fridays, and between the hours of 9:00 a.m. and 10:00 p.m. on Saturdays **and Sundays**, in order to make these times available for out-of-class tests.
4. In cases where a ruling regarding what constitutes a test or assignment is required, the instructor and/or student may consult the appropriate dean.

Background:

The revision permits instructors for "sound academic or administrative reasons" to set out-of-class tests on the weekend. As with examinations, for which scheduling on Sundays has been permitted since 2001, it is expected that scheduling of out-of-class tests on Sundays will be avoided, but the change allows enough flexibility that it is possible to do so.

4. **Admission Requirement: BA Music Administrative Studies**

Recommended: That effective January 1, 2009, the following be deleted from the admission requirements for the Bachelor of Arts (Music Administrative Studies), "Keyboard proficiency of at least Conservatory Grade VI level for applicants whose principal instrument is not piano must be fulfilled prior to second year."

Background:

When the admission requirements for Music were last revised in October 2006 (S.06-172), the BA in Music Administrative Studies (MAS) included a requirement for keyboard proficiency. The requirement appears on page 16 of the 2008 Academic Calendar. This was never intended to be part of the requirements for this degree program and the Faculty is asking that it be deleted.

FOR INFORMATION

5. **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships and awards, for recommendation to the Board of Governors through the President & Vice-Chancellor:

London Life Actuarial Career Scholarship, Three Year Continuing (Faculty of Science, Statistical and Actuarial Sciences)

Awarded annually to one student in second year who is pursuing an Honors Specialization in Actuarial Science and has achieved high academic standing (80% or greater), displays leadership abilities and skills as described below, and is committed to participating in a total of 8 months of work experience with London Life during the summer terms following both second and third years. Candidates must be Canadian citizens or permanent residents eligible for employment in Canada. Work terms generally will be in London, Ontario, but opportunities may be available in Toronto or Winnipeg at the request of the recipient depending on availability. Recipients will be paid at standard rates for the student actuarial pool within London Life's organization for each work term, exclusive of the scholarship.

The successful recipient will have demonstrated leadership abilities through participation in school assignments or extra-curricular activities such as sports, volunteer activities or experience through employment. Leadership skills may include initiative, goal setting, outcome achievement, decision making and problem solving, interpersonal skills and team work, persuasiveness, and verbal and written communication skills. Examples of leadership can include successfully driving issues to closure, influencing others, and resolving issues among peers or team members using communication, decision-making and problem-solving skills.

Selection of the recipient will be made by a committee of the Department of Statistical and Actuarial Sciences. A member of the Department of Statistical and Actuarial Sciences who has industry experience and insight into the leadership qualities required to excel in an actuarial science work environment will participate in the selection process.

Applications may be obtained from the Department and should be submitted by October 31. A one-page statement must be included describing the candidate's leadership abilities, skills and examples as described above, in addition to discussing his or her interest in a career in actuarial science and commitment to summer employment with London Life. The recipient will be notified of selection by November 30.

A new recipient will be selected each year. Recipients will continue to receive the scholarship in their third year, provided they participate in summer employment with London Life after second year. Recipients will continue to receive the scholarship in their fourth year, provided they participate in summer employment with London Life after third year, or apply separately and are accepted into the Science Internship Program with London Life. In each year, recipients must maintain an 80% average on a full courseload to remain eligible for the scholarship. The Department will be responsible for confirming to the Office of the Registrar by September 15 that the recipients have met the employment criteria for renewal.

Value: \$5,000 for each of three years for a total of \$15,000 per recipient
Effective: 2008-2009, with the last new recipient in the 2010-2011 academic year

London Life Actuarial Career Scholarships, Two Year Continuing (Faculty of Science, Statistical and Actuarial Sciences)

Awarded annually to two students in third year who are pursuing an Honors Specialization in Actuarial Science and have achieved high academic standing (80% or greater), display leadership abilities and skills as described below, and are committed to participating in a four-month work experience with London Life following third year. Recipients of the Three-Year London Life Actuarial Career Scholarship are not eligible. Candidates must be Canadian citizens or permanent residents eligible for employment in Canada. The work term generally will be in London, Ontario, but opportunities may be available in Toronto or Winnipeg at the request of the recipient, depending on availability. Recipients will be paid at standard rates for the student actuarial pool within London Life's organization for the work term, exclusive of the scholarship.

The successful recipients will have demonstrated leadership abilities through participation in school assignments or extra-curricular activities, such as sports, volunteer activities or experience through employment. Leadership skills may include initiative, goal setting, outcome achievement, decision making and problem solving, interpersonal skills and team work, persuasiveness, and verbal and written communication skills. Examples of leadership can include successfully driving issues to closure, influencing others, and resolving issues among peers or team members using communication, decision-making and problem-solving skills.

Selection of recipients will be made by a committee of the Department of Statistical and Actuarial Sciences. A member of the Department of Statistical and Actuarial Sciences who has industry experience and insights into the leadership qualities required to excel in an actuarial science work environment will participate in the selection process.

Applications may be obtained from the Department and should be submitted by October 31. A one-page statement must be included describing the candidate's leadership abilities, skills and examples as described above, in addition to discussing his or her interest in a career in actuarial science and commitment to summer employment with London Life. Recipients will be notified of selection by November 30.

Two new recipients will be selected each year. Recipients will continue to receive the scholarship in their fourth year, provided they maintain an 80% average on a full courseload and participate in summer employment with London Life after third year, or apply separately and are accepted into the Science Internship Program with London Life. The Department will be responsible for confirming to the Office of the Registrar by September 15 that recipients have met the employment criteria for renewal.

Value: 2 at \$5,000 for each of two years for a total of \$10,000 per recipient
Effective: 2008-2009, with the last new recipient in the 2010-2011 academic year

Walter and Jean Badun MBA Award (School of Graduate and Postdoctoral Studies, Business Administration)
Awarded to an MBA student entering the fall cohort, based on academic achievement (minimum 78% average) and demonstrated community leadership. Preference will be given to students who have demonstrated financial need. Candidates will be invited to submit their applications upon admittance into the MBA Program at the Richard Ivey School of Business. Final selection of the recipient will be made by the MBA Scholarship Review Committee with at least one member of the selection committee holding membership within the School of Graduate and Postdoctoral Studies. This award was established by a generous donation from Walter (DBA '55, MBA '57) and Jean Badun.

Value: \$25,000
Effective: 2008-09 to 2009-10 academic years inclusive

Alzheimer Society of London and Middlesex Graduate Awards in Alzheimer-Related Research (School of Graduate and Postdoctoral Studies)

Awarded to full-time graduate students who are conducting research related to Alzheimer Disease in Social Science, Health Sciences, or the Schulich School of Medicine & Dentistry (including Neuroscience). Selection will be based on the candidates' research work and academic achievement (minimum 78%). Half of the funds available in any given year will be allocated to students affiliated with the Faculty of Social Science or the Faculty of Health Sciences, and the other half will be available to students affiliated with the Schulich School of Medicine & Dentistry (including Neuroscience). If a recipient cannot be found in Social Science or Health Sciences, the funds will be available to the Schulich School of Medicine & Dentistry (including Neuroscience) and vice versa.

Students will be selected by the following committees: (1) Social Science and Health Sciences candidates will be evaluated by a committee of faculty leaders involved with graduate research, coordinated by the Director of the Aging & Health Research Centre; (2) candidates in the Schulich School of Medicine & Dentistry will be evaluated by faculty leaders involved with graduate research, coordinated by the Research Office in the Schulich School of Medicine & Dentistry. Each committee will include at least one representative who holds membership in the School of Graduate and Postdoctoral Studies. The selection committees will consist of faculty members and no students will participate in the selection.

Recipients will be asked to complete interim and final reports during the year of their award, as directed by the relevant selection committee, to be submitted directly to the Alzheimer Society of London and Middlesex.

Value: 2 at \$12,500
Effective: 2008-2009 academic year only

ZSA Legal Recruitment Entrance Scholarship (Faculty of Law)

Awarded annually to a full-time undergraduate student entering first year in the Faculty of Law, based on academic achievement. The recipient will be selected by the Scholarship and Awards Committee in the Faculty of Law. This scholarship was made possible by a gift from ZSA Legal Recruitment Limited.

Value: \$4,000

Effective: 2008-2009 to 2012-2013 academic years inclusive

Philip Downs Scholarship in Music History (School of Graduate and Postdoctoral Studies, Don Wright Faculty of Music)

Awarded to a full-time graduate or undergraduate student with high academic achievement and a demonstrated interest in mid-to-late 18th and early 19th Century Classical music. Graduate students will be required to focus their studies on Musicology, and undergraduate students will qualify in their third or fourth year of study in Music History of a Bachelor of Music degree. Preference will be given to graduate students. The Scholarship Committee at the Faculty of Music will select the recipient. A recipient in one year will be eligible for selection in a subsequent year or years. This scholarship has been established through Foundation Western by Elaine J. Adair [MusB (Music History '73), MA Music '78] to honor her teacher and mentor Dr. Philip Downs.

Value: \$2,250

Effective: 2008-2009 academic year

Eddy Wallman Piano Scholarship

Awarded to a student entering his or her first year of study in a Bachelor of Music, Honors Performance program whose primary instrument is piano and who shows exemplary performance potential, based on strong academic standing and financial need. Preference will be given to a student who is from Essex County. Online financial need applications, available through the Registrar's Web site, are due October 31. The recipient will be selected by the Don Wright Faculty of Music Scholarship Committee after the Registrar's Office assesses financial need. This scholarship was created by Dr. Wallman and his family in memory of Eddy Wallman.

Value: \$2,000

Effective: 2008-2009 to 2017-2018 academic years inclusive

Doug and Laretta Hayes Mustang Basketball Award (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Basketball])

Awarded to full-time undergraduate and graduate students in any year of any degree program at Western, including the Affiliated University Colleges, who are making a contribution as members of the Men's Basketball team. Candidates who are intercollegiate student athletes must be in compliance with current OUA and CIS regulations. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by alumni in recognition of Doug Hayes, Head Coach of the Men's Basketball team from 1974 to 1990, and his wife, Laretta.

Value: 1 at \$3,500 and 2 at \$2,000

Effective: 2008-2009 to 2010-2011 academic years inclusive

Bess A. Hewitt Scholarship in Visual Arts (Faculty of Arts and Humanities, Visual Arts)

Awarded to a full-time undergraduate student in Year 3 of the Honors Specialization in Studio Arts in the Visual Arts Degree Program, Faculty of Arts and Humanities. Candidates must have achieved a minimum 80% modular average in their previous year of studies and demonstrated artistic excellence in their portfolio. Portfolios must be submitted to the Visual Arts department office by March 31. The recipient will be chosen by an awards committee within the Visual Arts department (composed of the Chair and two other members). This Scholarship was established by Dr. Warren E. (Ted) Hewitt in memory of his mother who had a life-long appreciation for artistic endeavour and was a self-taught sketch artist.

Value: \$450, effective 2008-2009 and 2009-2010 academic years
Increase in Value: \$780, effective 2010-2011 and 2011-2012 academic years
Increase in Value: \$1,125, effective 2012-2013 academic year

Station Park All Suite Hotel 125th Anniversary Alumni Award (Any Undergraduate Faculty)

Awarded to a student in Year 2 or beyond of any undergraduate degree program, based on academic achievement (minimum 70% average) and financial need. Applications can be accessed online through the Office of the Registrar's Web site and must be submitted by October 31. The recipient will be selected by the Office of the Registrar. This award was established by a generous gift from Station Park All Suite Hotel through Foundation Western.

Value: \$800
Effective: 2008-2009

This award is offered through the Ontario Trust for Student Support Fund (OTSS) program and recipients must meet Ontario residency requirements.

Station Park All Suite Hotel 125th Anniversary Alumni Athletic Award (Any Undergraduate Faculty)

Awarded to a student in Year 2 or beyond of any undergraduate degree program who is a member of an Intercollegiate University athletic team, based on academic achievement (minimum 70% average) and financial need. Applications can be accessed online through the Office of the Registrar's Web site and must be submitted by October 31. The Office of the Registrar will determine financial need and the Faculty of Health Sciences will select the recipient. Candidates who are Intercollegiate student athletes must be in compliance with current OUA and CIS regulations. This award was established by a generous gift from Station Park All Suite Hotel through Foundation Western.

Value: \$800
Effective: 2008-2009

This award is offered through the Ontario Trust for Student Support Fund (OTSS) program and recipients must meet Ontario residency requirements.

6. **Admission Requirements for the Major in Catholic Studies for Teachers**

At the last meeting of Senate, Honors Specialization, Major and Minor modules in Catholic Studies for Teachers were approved. It should be noted that the Admission Requirements for the Major were not included in the calendar copy in the exhibit, however, they are identical with the Admission Requirements for the Honors Specialization. The official copy of the exhibit in the Senate minute book and the web version of the Exhibit have been corrected and the academic calendar will be updated with this information.