

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

King's University College: Honors Specialization and Major in Catholic Studies for Teachers

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FOR APPROVAL

1. **King's University College: Honors Specialization and Major in Catholic Studies for Teachers**

Recommended: That effective September 1, 2009, an Honors Specialization in Catholic Studies for Teachers and a Major in Catholic Studies for Teachers leading to a BA degree be introduced at King's University College.

NEW CALENDAR COPY
(page 350 of the 2008 UWO Calendar, to be inserted before the Honors Specialization in Catholic Studies)

CATHOLIC STUDIES FOR TEACHERS

Catholic Studies for Teachers modules offer an excellent preparation for studies at Faculties of Education where Religious Education (as taught in Roman Catholic schools) is offered as a teachable subject. The program includes a comprehensive academic study of Catholicism and a service-learning component. Graduation with an Honors Specialization or Major in Catholic Studies for Teachers assures acceptance into the BEd Intermediate/Senior program at the Faculty of Education at The University of Western Ontario (assuming requirements for a second teachable subject have been met).

HONORS SPECIALIZATION IN CATHOLIC STUDIES FOR TEACHERS

Admission Requirements

Completion of first-year requirements with an overall average of at least 75% on at least 5.0 courses including Religious Studies 1027E and the required first-year course for a declared second teachable subject.

Philosophy 1300E or 1150E is highly recommended.

Enrolment in this module is limited. Meeting the minimum requirements does not guarantee acceptance.

Module

9.5 courses:

3.0 courses normally taken in second year: Religious Studies 2201F/G, 2202F/G, 2203F/G, 2205F/G, 2207E

- 2.0 courses: Religious Studies 2204F/G, 2242E, 3301F/G.
- 1.0 course from: Religious Studies 2247E or 2271F/G and 2272F/G.
- 0.5 course: Religious Studies 3300F/G (or Philosophy 2660E).
- 0.5 course: Religious Studies 2208U, 3308U.*
- 0.5 course taken in fourth year: Religious Studies 4408Y
- 1.0 additional course in Religious Studies at the 2200 level or above.
- 1.0 additional course in Religious Studies at the 3000 level or above.

Note: Students using Philosophy 2660E to meet module requirements need only take an additional 0.5 Religious Studies course at the 2200 level or above. If both Religious Studies 3300F/G and Philosophy 2660E are taken, Philosophy 2660E may still be counted as a Religious Studies course at the 2200 level.

* All students pursuing an Honors Specialization or Major module in Catholic Studies for Teachers will be expected to complete field placements in second and third year. Credit for these two 0.25 credit service learning courses will be evaluated on a PASS/FAIL basis.

Religious Studies 2208U: Catholic Education (1) in second year.

Religious Studies 3308U: Catholic Education (2) in third year.

In addition to completing the module requirements noted above, students must successfully complete courses to support a second teachable subject area, with a minimum average of 75% on these courses, with no course grade less than 60%.

Graduation Requirements

Graduation will require a minimum average of 75% in both the Honors Specialization in Catholic Studies for Teachers and the course group supporting the second teachable subject, with no mark below 60% in any course. Meeting the graduation requirements for this program will guarantee acceptance into the BEd Intermediate/Senior program at the Faculty of Education at The University of Western Ontario with Religious Education as a teachable subject.

Students who fall short of the requirements in this program may meet the requirements for an Honors Bachelor Degree with either an Honors Specialization in Catholic Studies or a double Major including a Major in Catholic Studies, or a Four-Year Bachelor's Degree with a Catholic Studies module, and may apply to the Faculty of Education on that basis. These modules offer students an excellent preparation for studies at Faculties of Education where Religious Education (as taught in Roman Catholic schools) is offered as a teachable subject, but do not guarantee admission to the Faculty of Education at The University of Western Ontario.

MAJOR IN CATHOLIC STUDIES FOR TEACHERS

Admission Requirements

Completion of first-year requirements with an overall average of at least 75% on at least 5.0 courses including Religious Studies 1027E and the required first-year course for a declared second teachable subject.

Philosophy 1300E or 1150E is highly recommended.

Enrolment in this module is limited. Meeting the minimum requirements does not guarantee acceptance.

Module

7.0 courses:

4.0 courses: Religious Studies 2201F/G, 2202F/G, 2203F/G, 2204F/G, 2207E, 2242E.

1.0 course from: Religious Studies 2247E or 2271F/G and 2272F/G.

0.5 course: Religious Studies 2208U, 3308U.*

0.5 course taken in fourth year: Religious Studies 4408Y.

0.5 course from Religious Studies at the 2200 level or above.

0.5 course from Religious Studies at the 3000 level or above.

* All students pursuing an Honors Specialization or Major module in Catholic Studies for Teachers will also be expected to complete field placements in second and third year. Credit for these two 0.25 credit service learning courses will be on a PASS/FAIL basis.
Religious Studies 2208U: Catholic Education (1) in second year.
Religious Studies 3308U: Catholic Education (2) in third year.

In addition to completing the module requirements noted above, students must successfully complete courses to support a second teachable subject area, with a minimum average of 75% on these courses, with no course grade less than 60%.

Graduation Requirements

Graduation will require a minimum average of 75% in both the Major in Catholic Studies for Teachers and the course group supporting the second teachable subject, with no mark below 60% in any course. Meeting the graduation requirements for this program will guarantee acceptance into the BEd Intermediate/Senior program at the Faculty of Education at The University of Western Ontario with Religious Education as a teachable subject.

Students who fall short of the requirements in this program may meet the requirements for an Honors Bachelor Degree with a double Major including a Major in Catholic Studies, or a Four-Year Bachelor's Degree with a Catholic Studies module, and may apply to the Faculty of Education on that basis. These modules offer students an excellent preparation for studies at Faculties of Education where Religious Education (as taught in Roman Catholic schools) is offered as a teachable subject, but do not guarantee admission to the Faculty of Education at The University of Western Ontario.

[The following Note should also be added immediately after the heading for Minor in Catholic Studies for Teachers on page 351 of the 2008 UWO Calendar, Affiliates' Section]

MINOR IN CATHOLIC STUDIES FOR TEACHERS

NOTE: While this module offers students an excellent preparation for studies at Faculties of Education where Religions Education (as taught in Roman Catholic schools) is offered as a teachable subject, it does not guarantee admission to UWO's Faculty of Education.

[There is no change to the remaining calendar copy for the Minor in Catholic Studies for Teachers]

Background:

This program builds on the current Minor in Catholic Studies for Teachers which has proven to be very successful in the last few years. The new modules will provide students with the opportunity to take either an Honors Specialization or Major in Catholic Studies for Teachers. The new modules will allow students who successfully complete the module with Honors standing to begin taking courses that will prepare them specifically for a career in Education early in their undergraduate studies; provide them with a service-learning environment; and guarantee them admission into the BEd program at The University of Western Ontario. A Memorandum of Understanding between King's University College and the Faculty of Education is attached as [Appendix 1](#).

As part of this proposal, the following courses have been proposed to the Deans: Academic Programs (DAP) approval process and will be approved, contingent on approval of the modules.

Effective September 1, 2008, Religious Studies 2207E: Catholic Morality will be introduced at King's University College. If approved, the new course should be added to the list of antirequisites for Religious Studies 2106A/B and 2206F/G.

Religious Studies 2207E: Catholic Morality

An examination of the foundations of Roman Catholic moral teachings and its application to various moral questions. This includes a survey of the historical development of the tradition, as well as teachings on questions of sexuality, life and death, and social justice.

Antirequisite(s): Religious Studies 2106A/B, 2206F/G.

Prerequisite(s): 1.0 course in Religious Studies, or the permission of the Department.

3 hours, 1.0 course
(King's)

Effective September 1, 2009, Religious Studies 2208U: Catholic Education in Practice (1) - Service Learning Project; 3308U: Catholic Education in Practice (2) - Service Learning Project; and 4408Y: Catholic Education in Practice will be introduced at King's University College.

Religious Studies 2208U: Catholic Education in Practice (1) - Service Learning Project

An introduction, through volunteer service and seminar discussions, to the Roman Catholic Education system. Intended primarily for students enrolled in the Honors Specialization and Major modules in Catholic Studies for Teachers.

Prerequisite(s): Admission to the Honors Specialization or Major modules in Catholic Studies for Teachers or permission of the department.

12 seminar hours and 75 hours of volunteer service in a Catholic High School over two terms, 0.25 course (King's)

Religious Studies 3308U: Catholic Education in Practice (2) - Service Learning Project

An exploration, through volunteer service and seminar discussion, of the mission and methodologies of Roman Catholic education systems in Southwestern Ontario. Intended primarily for students enrolled in the Honors Specialization or Major modules in Catholic Studies for Teachers.

Prerequisite(s): Religious Studies 2208U and good standing in an Honors Specialization or Major module in Catholic Studies for Teachers or permission of the department.

12 seminar hours and 75 hours of volunteer service in a Catholic High School over two terms, 0.25 course (King's)

Religious Studies 4408Y: Catholic Education in Practice

An investigation, through volunteer service and seminar discussions, of various philosophies of education with particular reference to those employed in Catholic secondary schools. Intended primarily for students enrolled in the Honors Specialization or Major modules in Catholic Studies for Teachers.

Prerequisite(s): Religious Studies 2208U, 3308U, and good standing in an Honors Specialization or Major module in Catholic Studies for Teachers or permission of the department.

Twelve 3-hour seminars, and 75 hours of volunteer service in a Catholic High School over two terms, 0.5 course (King's)

2. **Affiliation Agreement: UWO, King's University College and St. Peter's Seminary**

Recommended: That SCAPA approve and recommend to Senate for recommendation to the Board of Governors through the President & Vice-Chancellor, revisions to the Affiliation Agreement for The University of Western Ontario and King's University College and St. Peter's Seminary, as outlined in [Appendix 2](#).

3. **Policy on Progression Requirements for Special Students**

Recommended: That the policy on Progression Requirements for Special Students be revised as highlighted below:

REVISED CALENDAR COPY
(page 32 of the 2008 academic calendar)

PROGRESSION REQUIREMENTS FOR SPECIAL STUDENTS

A Special Student is one who has been awarded a first degree equivalent to at least a three-year degree at Western.

~~Applicants admitted under regulations governing Special Students are not subject to the normal progression requirements. A student may continue registration provided the maximum number of failures, 6.0 courses, is not exceeded. If the maximum number of failures is exceeded, a student will be Required to Withdraw.~~

Applicants admitted under regulations governing Special Students will be subject to Level 2 progression requirements (i.e., a minimum cumulative average of 60%) at the first adjudication period at which the student has completed a minimum of 3.0 course attempts. Special Students will then be subject to Level 2 progression requirements for all subsequent adjudication periods. Students who fail to meet this standard will be Required to Withdraw. Readmission shall be at the discretion of the appropriate Admissions Office.

4. **Policy on Incomplete Standing**

Recommended: That the policy on Incomplete Standing be revised as highlighted below:

REVISED CALENDAR COPY
(Page 35 of the 2008 academic calendar)

INCOMPLETE STANDING

A student who, for medical or compassionate reasons, is unable to complete his/her term work prior to the last day of classes and who wishes an extension in order to complete it, shall submit a written request to the Dean of the Faculty in which the student is registered. The request shall include the following information:

1. the type and extent of the work to be completed;
2. the date on which it is due;
3. the name of the faculty member who will receive and grade it.

Before making a decision, the Dean will consult with the instructor and Department Chair or Director. If Incomplete Standing is granted, the Dean shall inform the student, the instructor, and the Department Chair or Director of the date by which a final grade must be forwarded to the Registrar.

Failure of the student to meet the extended assignment deadline shall result in a grade of zero (0) for the assignment unless the Dean authorizes a further extension for medical or compassionate reasons. **In any case, students who continue an Incomplete Standing in a course at the beginning of the Add/Drop period of the following registration session (including Fall, January and Intersession/Summer sessions), must reduce their course load accordingly or seek permission for an overload from the Dean of their Faculty.**

The authorization of the Chair of the Department or Departmental Graduate Studies Committee shall be sufficient for granting Incomplete Standing for graduate students.

When a grade of Special (SPC) or Incomplete (INC) appears on a student's record, the notation will be removed and replaced by a substantive grade as soon as the grade is available.

5. **Eligibility for LLB/MBA Awards**

Recommended: That the regulations for eligibility for honors designations for students in the combined LLB/MBA Program be revised, as shown below:

ELIGIBILITY FOR HONORS DESIGNATIONS IN THE COMBINED LLB/MBA PROGRAM (S.05-117b)

Dean's Honor List

Students are considered for the Dean's Honor List at the Faculty of Law during their first year of Law ~~and at the Richard Ivey School of Business during their first year of the MBA.~~ In **subsequent years** ~~the third and fourth year~~ of the combined program, students who take Law courses totalling at least 12 credit hours in any year are considered for the Dean's Honor List at the Faculty of Law **in that year** on the basis of those courses. ~~In the fourth year,~~ **Students also** are considered for the Dean's Honor List at the Richard Ivey School of Business **after completion of the MBA component of the combined LLB/MBA program.** ~~on the basis of the MBA courses taken during the third and fourth years of the combined program. Only grades obtained in 600-level Business courses will be used in calculating averages for determining Dean's Honor List standing. Courses taken on exchange and courses taken outside the Richard Ivey School of Business are excluded.~~

Graduation "With Distinction"

Eligibility **is determined by the regulations in effect in the Faculty of Law and the Richard Ivey School of Business respectively** to graduate "With Distinction" for each degree is determined by each Faculty.

Gold Medal

Eligibility is determined by the regulations in effect. **Students in the combined program are eligible for the Stephen Watchorn Memorial Gold Medal and are not eligible for the gold medal in the Faculty of Law and the Richard Ivey School of Business.**

Background:

The changes are essentially housekeeping, to bring the policy in line with the current practice.

6. Retention of Examination Papers and Records

Recommended: That the Retention of Examination Papers and Records section of the Student Access to Examination Papers and Other Work policy be revised to include reference to online (WebCT) courses.

STUDENT ACCESS TO EXAMINATION PAPERS AND OTHER WORK

In the event that a student requests it, an instructor shall produce and review* with the student all papers (final examination or other) not returned to the student and for which a mark has been assigned. A student who has appealed in writing to a departmental chair (or dean in faculties without departmental structure) shall be granted access, upon his or her request, to such papers under supervisory arrangements established by the appropriate dean.

*In the course of this review, the student shall be entitled to see the paper.

[Note: Students are reminded that there are deadlines for submitting requests for relief. See Academic Rights and Responsibilities section of the Calendar.]

Submitting or Returning Student Assignments, Tests and Exams

All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted.

Retention of Examination Papers and Records

Departments (or Faculties without departmental structure) shall require all instructors to maintain complete records of all marks/grades (and their relative weights) for individual assignments, tests, etc., which are used in calculating the final overall mark/grade in a course **in accordance with Western's Records Retention and Disposal Schedules** for a period of twelve months from the date of the last use*.

Departments (or Faculties without departmental structure) shall retain all papers (final examination or otherwise), which have not been returned to the student and for which a mark has been assigned, **for a period of twelve months from the date of the last use*, in accordance with Western's Records Retention and Disposal Schedules. This retention period also applies to reports, tests and examinations for on-line courses for which a mark has been assigned.**

Department chairs will make arrangements for storing such papers either with instructors or in a departmental depository. Instructors are expected to provide complete records to the Department or Faculty upon request. It is the duty of every faculty member who will be leaving the University temporarily or permanently at the end of the teaching term to formally transfer his/her records and exam papers to the Chair of a Department (or his or her designate) or the Dean of the Faculty (for Faculties without departmental structure).

Records for online (WebCT) courses which have been graded will be retained by the Department of Information Technology Systems until July of the year following the end of the course, i.e., 14 months, at which time they will be erased. Only the final submission will be retained. "Wiki" records, which allow students to interact on group assignments, will not be retained.

The Student Affairs records retention and disposal schedule is at the following Web site:
http://www.lib.uwo.ca/archives/retention_schedules/05_student_affairs.shtml

~~*Last use will be interpreted as the date of the last class if there is no final examination, the date that the marks were submitted after the final examination, or, if an appeal has been made, the date the student is informed of the decision on the appeal, whichever is later.~~

Background:

More and more courses are using the interactive portions of WebCT. Discussion areas have always been there, but have had limited use. However, for September 2008, ITS will have implemented the "wiki" capability in WebCT, which allows students to contribute individual assignments, work together on group assignments, or have online discussions or share opinions. Any course may use this capability, but it is up to the instructor to "turn this on" if they wish.

The question arose this summer that, if the instructor is evaluating students' participation as part of the mark or group assignment, everything that is entered on the system by every student for every course would have to be retained in case there was an appeal. Instead, it is recommended that the participation component not be appealable and that, apart from retaining final online submissions from groups of students, the wiki capability be erased when the course is finished.

With the introduction of a records retention and disposal schedule for student records, the reference to a 12-month retention period has been changed to refer to the archival policy.

FOR INFORMATION

7. **New Scholarships, Awards and Bursaries**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships and awards, for recommendation to the Board of Governors through the President & Vice-Chancellor:

Jack Cowin Wrestling Scholarships (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Wrestling])

Awarded to full-time undergraduate and graduate students in any year of any degree program at Western, including the Affiliated University Colleges, who are making significant contributions as members of the Men's or Women's Wrestling Team. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipients based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). These scholarships were established by Dr. Cowin (BA'64) through Foundation Western.

Value: 2 at \$2,000, effective 2008-2009 to 2012-2013 academic years inclusive
2 at \$1,800, effective 2013-2014 academic year and forward

Wilbert (Bill) H. Hopper MBA '59 Scholarship (Graduate and Postdoctoral Studies, Business Administration)

Awarded to a full-time MBA student at the Richard Ivey School of Business entering either cohort of the MBA program. The successful candidate will have demonstrated academic achievement (minimum 78% admission average) and either be employed in, or interested in employment in, the Federal Public Sector. Applications for the award are available at the MBA Program Office and are due by January 31. The MBA scholarship review committee, with at least one member holding membership in the School of Graduate and Postdoctoral Studies, will select the award recipient annually. This award was established by a gift from Michael Phelps and Bill Hopper's family and friends in his memory.

Value: \$17,000
Effective: 2008-2009 to 2012-2013 academic years inclusive

Stanley Jay – Myrtle Rowntree Memorial Scholarship (Faculty of Arts and Humanities, English)

Awarded to a student in the third year of an Honors Specialization in English Language and Literature based on academic achievement (minimum 80% average). The recipient will be selected by the Faculty of Arts and Humanities Scholarships and Awards Committee. This scholarship was established by the Rev. Stanley Jay (BA'56) and the Myrtle Rowntree estates.

Value: \$1,300
Effective: 2008-2009 academic year

Don Wright Graduate Entrance Awards (Graduate and Postdoctoral Studies, Music)

Awarded to either Masters or Doctoral students entering their first year of any Faculty of Music graduate program, based on academic and musical achievement. The Dean, Don Wright Faculty of Music, in consultation with the Associate Dean (Graduate Programs & Research), will select the recipients. This award is made possible through a generous donation from Don Wright (BA'33) established through Foundation Western.

Value: Minimum value of each award is \$1,000. Number of awards to be determined annually by the Dean, Don Wright Faculty of Music. Maximum allocation per year is \$10,000.
Effective: May 2008

Netta Brandon Distance Clinical Placement Bursary (Graduate and Postdoctoral Studies, Communication Sciences and Disorders)

Awarded to a full-time audiology graduate student in the School of Communication Sciences and Disorders who is participating in a clinical audiology placement and is in financial need. Applicants must demonstrate that they have to pay for accommodation in a Canadian placement location for the period of their clinical/fieldwork course in addition to the costs incurred in maintaining their university-location housing. Applicants will discuss clinical placement options with the Clinical Director, Audiology, prior to applying to ensure that an appropriate placement is available to the award recipient. Applications are available from the School of Communication Sciences and Disorders office. Completed applications must be submitted by January 30. The Graduate Awards Committee in the School of Communication Sciences and Disorders, with at least one member who holds membership in the School of Graduate and Postdoctoral Studies, will select the recipient. This bursary was established through Foundation Western with funding received from Mary Netta Brandon (BA'44).

Value: \$2,000
Effective: May 2009

Tom Whealy Football Scholarship (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Football])

Awarded to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a significant contribution as a member of the Men's Football Team. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipients based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This scholarship was established by Tom Whealy (BA'65).

Value: \$3,500
Effective: 2008-2009 to 2011-2012 academic years inclusive

Elsie Victoria Laing Award in Nursing (Faculty of Health Sciences, Nursing)

Awarded to a full-time, undergraduate student registered in first year of the Bachelor of Nursing Science program with a minimum 70% admission average and demonstrated financial need. Preference will be given to a female recipient who has a strong desire to become a nurse, but experienced obstacles in her personal life that led to a delay in pursuing a degree in nursing of one or more years following completion of high school.

Applications can be accessed through the Office of the Registrar's Web site and should be accompanied by a one-page statement describing the student's desire to become a nurse and obstacles experienced in pursuing a nursing degree. Submission deadline for application and statement to the Registrar's Office is October 31. The Office of the Registrar will select the recipient. This award was established by Dr. William Laing in memory of his wife, Elsie Victoria Laing.

Value: \$6,500
Effective: 2008-2009 academic year only

Madeline Lennon Essay Award (Faculty of Arts and Humanities)

Awarded to a full-time undergraduate student in Year 3 or 4 of a BA in Honors Specialization Art History and Criticism or a Major in Art History, who is judged to have the best essay on Art History. Essay regulations will be advertised and posted through the Visual Arts departmental office, with an annual due date of October 31. The winning essay will be chosen by a joint committee of faculty and staff to be appointed by the Chair of Visual Arts. This award was established by Professor Madeline Lennon (Western Visual Arts Faculty Member) through Foundation Western.

Value: \$1,000, effective 2009-2010 academic year
\$1,125, effective 2010-2011 academic year

Towers Perrin Graduate Scholarship (Graduate and Postdoctoral Studies, Statistical /Actuarial Sciences)

Awarded to a full-time graduate student entering first year of the Master's in Statistics with an area of concentration in Actuarial Sciences, based on academic achievement (minimum 78% average). The Chair of the Department of Statistics and Actuarial Sciences will select the recipient in consultation with a committee of which at least one representative is a member of the School of Graduate and Postdoctoral Studies. This scholarship is made possible by the generosity of Towers Perrin and its employees.

Value: \$1,000
Effective: 2008-2009 to 2013-2014 academic years inclusive

Joan Hamilton Swimming Award (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Swimming])

Awarded to a full-time undergraduate or graduate female student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a contribution as a member of the Women's Mustang Swimming team. Candidates who are intercollegiate student athletes must be in compliance with current OUA and CIS regulations. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. The Western Athletic Financial Awards Committee will select the recipient, based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established through Foundation Western by Joan Hamilton (BA '39).

Value: \$1,125
Effective: 2009-2010 academic year

Graduate Awards in Arts and Humanities

The following awards have been established at the request of the Dean of Arts and Humanities. The awards are intended to provide a mechanism for the Faculty to award operating funds to incoming graduate students.

Faculty of Arts and Humanities Chair's Entrance Scholarship (Graduate and Postdoctoral Studies, Arts and Humanities)

Awarded to students entering a Master's or Doctoral program in Arts and Humanities. Students must have a minimum admission average of 80%. Graduate chairs in each program will select recipients of the award. The number of scholarships will be determined annually by the individual Department Chairs, Faculty of Arts and Humanities.

Value: Up to \$2,000 each
Effective: May 2008

Faculty of Arts and Humanities Chancellor's Entrance Scholarship (Graduate and Postdoctoral Studies, Arts and Humanities)

Awarded to full-time students entering a Doctoral program in Arts and Humanities. Students must have a minimum admission average of 80%. Graduate chairs in each program will select recipients of the award. The number of scholarships will be determined annually by the Dean, Faculty of Arts and Humanities.

Value: \$8,000 each
Effective: May 2008

8. **Revising References to the Faculty of Graduate Studies in Awards**

Effective July 1, 2008, the Faculty of Graduate Studies was renamed the School of Graduate and Postdoctoral Studies. All graduate award descriptions will be updated to reflect this change. Any reference to the Faculty of Graduate Studies will be changed to the School of Graduate and Postdoctoral Studies. Any reference to holding membership within the Faculty of Graduate Studies will be changed to holding membership within the School of Graduate and Postdoctoral Studies.

9. **Archiving Student Offence Records**

As an editorial revision, the regulations on Scholastic Discipline will be revised for graduate and undergraduate students to reflect the introduction of a records retention and disposal schedule for student records. In each case, the statement on archiving Offence Records has been changed to read as highlighted below:

If a student is subsequently found not to have committed the offence in question, the record of that charge will be destroyed **in accordance with Western's Records Retention and Disposal Schedules.**

The Student Affairs records retention and disposal schedule is at the following Web site:
http://www.lib.uwo.ca/archives/retention_schedules/05_student_affairs.shtml

10. **Scheduling for Ivey Fall Convocation**

In June 2006 (S.06-104), Senate approved the addition of an autumn convocation ceremony for graduates from programs of the Richard Ivey School of Business beginning in fall 2007, with the first ceremony to be held on September 21, 2007. The proposal stated that the same time frame will be used in subsequent years, however, the School has since changed its scheduling so that in 2008 and succeeding years the ceremony will take place at the end of August.