

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS
(SCAPA)

Faculty of Science: Honors Specialization and Specialization in Mathematics in Society

Faculty of Education: Minor for Concurrent Mathematics and Education Programs

Faculties of Science and Education: Concurrent Mathematics and Education Program; Withdrawal of the 5-Year BSc Honors Mathematical Sciences and BEd

Faculty of Health Sciences: Withdrawal of the BHSc Honors Specialization Module in Rural Health

Faculty of Health Sciences: Withdrawal of the BHSc Honors Specialization Module Health Information Management

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FOR APPROVAL

1. **Faculty of Science: Honors Specialization and Specialization in Mathematics in Society**

1a **Honors Specialization Module in Mathematics in Society**

Recommended: That an Honors Specialization in Mathematics in Society be introduced in the Faculty of Science, effective September 1, 2008.

NEW CALENDAR COPY

HONORS SPECIALIZATION IN MATHEMATICS IN SOCIETY

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, including Calculus 1000A/B or 1100A/B, Calculus 1501A/B (or 1301A/B with a mark of at least 85%), plus 2.0 additional courses, with no mark in these principal courses below 60%. Linear Algebra 1600A/B and Mathematics 1120A/B, if taken in first year, will count toward the 3.0 principal courses.

Linear Algebra 1600A/B and Mathematics 1120A/B are recommended.

Note: Linear Algebra 1600A/B with a minimum mark of 60% or Mathematics 1120A/B with a minimum mark of 70% must be completed prior to Mathematics 2120A/B.

Module

9.0 courses:

4.0 courses: Calculus 2502A/B, 2503A/B, Mathematics 2120A/B, 2122A/B, 2155A, 2212B, 3020A/B, 3150A

2.5 courses from: Actuarial Sciences 2553A, Applied Mathematics 2813B, 3815A/B, Computer Science 2209A/B, 2210A/B, 3331A/B, 3340A/B, Differential Equations 2402A, Earth Sciences 2222A/B, Economics 2210A/B, Mathematics 2124A/B, 2156B, 2251F/G, 3152A/B, 4158A/B, Philosophy 2250, 2251F/G, 2252W/X, 3201A/B, 3202B, 4201A/B, 4202A/B, Statistical Sciences 2657A, 2858B. Note that some of these courses have prerequisites that are not part of the module.

2.5 courses from: Actuarial Sciences, Applied Mathematics, Computer Science, Mathematics, or Statistics courses, at the 2100 level or above.

Note: Students intending to pursue graduate studies in Pure Mathematics should take the Honors Specialization in Mathematics module.

Background:

The intent of this module is to require exposure to a wide range of mathematical ideas at an honors level. This will benefit particularly future mathematics teachers and those who plan to enter professional programs, but is also appropriate for students for whom the BSc will be the highest degree. Students will be required to take courses in: Multivariable Calculus, Linear Algebra, Real Analysis, Complex Analysis, Logic & Discrete Structures, Abstract Algebra, and Number Theory. They also will be required to choose several courses from a broad selection of other mathematical topics, including Problem Solving, Differential Equations, Data Analysis and Signal Processing, Numerical Analysis, Combinatorics, Probability, Statistics, Conceptual Development of Mathematics, Logical Theory, Foundations of Mathematics, Philosophy of Mathematics, Mathematical Economics, Mathematics of Computing, and Financial Mathematics.

This module will serve students pursuing an honors degree not leading to graduate work in Pure Mathematics but with a broad exposure to many areas of Mathematics. Graduates will be sought-after applicants to a variety of professional programs. It is also an appropriate Mathematics Module for students in the five-year concurrent Math and Education degree.

1b Specialization Module in Mathematics in Society

Recommended: That a Specialization in Mathematics in Society be introduced in the Faculty of Science, effective September 1, 2008.

NEW CALENDAR COPY

SPECIALIZATION IN MATHEMATICS IN SOCIETY

Admission Requirements

Completion of first-year requirements including Calculus 1000A/B or 1100A/B with a mark of at least 60%, and either Calculus 1501A/B with a mark of at least 60% (recommended) or Calculus 1301A/B with a mark of at least 85%.

Linear Algebra 1600A/B and Mathematics 1120A/B are recommended.

Note: Linear Algebra 1600A/B with a minimum mark of 60%, or Mathematics 1120A/B with a minimum mark of 70%, must be completed prior to Mathematics 2120A/B.

Module

9.0 courses:

2.0 courses: Calculus 2302A/B or 2502A/B, Calculus 2303A/B or 2503A/B, Mathematics 2120A/B, 2122A/B

3.0 courses from: Actuarial Sciences 2553A, Applied Mathematics 2813B, 3815A/B, Computer Science 2209A/B, 2210A/B, 3331A/B, 3340A/B, Differential Equations 2402A, Earth Sciences 2222A/B, Economics 2210A/B, Mathematics 2124A/B, 2155A, 2156B, 2212B, 2251F/G, 3020A/B, 3150A, 3152A/B, 4158A/B, Philosophy 2250, 2251F/G, 2252W/X, 3201A/B, 3202B, 4201A/B, 4202A/B, Statistical Sciences 2657A, 2858B. Note that some of these courses have prerequisites that are not part of the module.

4.0 courses from: Actuarial Sciences, Applied Mathematics, Computer Science, Mathematics, or Statistics courses, at the 2100 level or above.

Background:

The intent of this module is to require exposure to a wide range of mathematical ideas. This will benefit particularly future mathematics teachers and those who plan to enter professional programs, but is also appropriate for students for whom the BSc will be the highest degree. Students will be required to take courses in: Multivariable Calculus, Linear Algebra, and Real Analysis. They also will be required to choose courses from a broad selection of other mathematical topics, including Complex Analysis, Logic & Discrete Structures, Abstract Algebra, Number Theory, Problem Solving, Differential Equations, Data Analysis and Signal Processing, Numerical Analysis, Combinatorics, Probability, Statistics, Conceptual Development of Mathematics, Logical Theory, Foundations of Mathematics, Philosophy of Mathematics, Mathematical Economics, Mathematics of Computing, and Financial Mathematics.

This module will serve students pursuing a non-honors degree with a broad exposure to many areas of Mathematics. Graduates will be well prepared for entry into a number of professional programs. It is an appropriate Mathematics module for students in the five-year concurrent Math and Education degree. Secondly, it will serve as a temporary or permanent alternative for students who do not meet progression requirements for the Honors Specialization in Mathematics in Society.

2. **Faculty of Education: Introduction of a Minor Module for Concurrent Mathematics and Education Programs**

Recommended: That a Minor for Concurrent Mathematics and Education Programs be introduced in the Faculty of Education, effective September 1, 2008.

NEW CALENDAR COPY

MINOR FOR CONCURRENT MATHEMATICS AND EDUCATION PROGRAMS

Admission Requirements

Registration in the Concurrent Mathematics and Education program. (See the listing under the Department of Mathematics.)

Declaration of a Faculty of Education approved Second Teaching Subject. Completion of 1.0 course in the Second Teaching Subject is highly recommended.

With an approved Specialization module: a minimum average of 70% from first-year courses with no mark less than 50%.

With an approved Honors Specialization module: a minimum average of 70% from first-year courses with no mark less than 60%.

Completion and acceptance of a Faculty of Education Concurrent Program Experience Profile.

Module

5.0 courses: Education 2200E, 2401B, 3402B, 4405B, 4403B, and completion of course requirements for the Second Teaching Subject, normally 2.0 courses to coincide with another 1.0 course in the Second Teaching Subject achieved outside of the Minor module. The 3.0 credits in the Second Teaching Subject must have a minimum average of 70% with no mark less than 50%.

Details:

2.0 credits	Second Teaching Subject courses Prerequisite/Corequisite is 1.0 credit in the Second Teaching Subject, preferably achieved in first year at UWO.
1.0 credit	Education 2200E (Educ 2200E)
0.5 credit	Education Practicum 2401B (Educ 2401B) Corequisite: Students must be enrolled in the second year of the concurrent program at UWO. Students must timetable one full day free each week in term two for this in-school practicum.
0.5 credit	Education Practicum 3402B (Educ 3402B) Corequisite: Students must be enrolled in the third year of the concurrent program at UWO. Students must timetable one full day free each week in term two for this in-school practicum.
0.5 credit	Professional Practice in Context 4405B (Educ 4405B) This course occurs during the fourth year of the concurrent program, at the Faculty of Education.
0.5 credit	Classroom Learning Theory and Practice 4403B (Educ 4403B) Corequisite: Education Practicum 5505B (Educ 5505B), and enrolment in the second term of the fifth year of the concurrent program.

Background:

The proposed module structure will facilitate the counselling of concurrent students within New Academic Choices. The Faculty of Education will oversee student admission and progression through this Minor module while the Department of Mathematics will counsel concurrent students regarding their Mathematics module and their non-module BSc courses.

3 **Faculties of Science and Education Programs in Mathematics and Education (BSc/BEEd)**

3a **Faculties of Science and Education: Concurrent Mathematics and Education Program**

Recommended: That the Concurrent Mathematics and Education program be introduced in the Faculties of Science and Education, effective September 1, 2008.

NEW CALENDAR COPY

CONCURRENT MATHEMATICS AND EDUCATION PROGRAM

This five-year program is designed to prepare students to teach Mathematics at the intermediate-senior level. Graduates will earn a BSc or Honors BSc as well as a BEd. Entry into the program is after completion of first year. Students who wish to transfer into this program after their second year must consult with the Associate Dean, Undergraduate and Preservice Programs in the Faculty of Education, and a representative for the program from the Faculty of Science.

The program consists of three parts. First is a Specialization or Honors Specialization offered by the Faculty of Science, chosen from the following list:

- Specialization in Mathematics in Society
- Honors Specialization in Mathematics in Society
- Honors Specialization in Mathematical Sciences (see Applied Mathematics)
- Honors Specialization in Mathematics
- Honors Specialization in Applied Quantitative Information Technology (see Applied Mathematics)

Second is the Minor for Concurrent Mathematics and Education Programs module, offered by the Faculty of Education. These two parts form the BSc. The third part is the BEd degree offered by the Faculty of Education.

Admission Requirements

Students must meet module admission requirements for the chosen Science module and for the Minor for Concurrent Programs. In addition students must be accepted to the Faculty of Education based on their first-year performance and on the completion of a written Experience Profile. The program is of limited size and entry may be on a competitive basis.

Background:

The Five-Year BSc Honors Mathematical Sciences and Bachelor in Education program is being reorganized to operate within the New Academic Choices framework. In addition, several improvements are proposed, which will provide students with greater flexibility in the mathematical requirements for the degree. In particular, the proposed program will be open to non-honors students.

3b Withdrawal of the Five-Year BSc Honors Mathematical Sciences and Bachelor in Education

Recommended: That the Five-Year BSc Honors Mathematical Sciences and Bachelor in Education program be withdrawn, effective April 30, 2008.

Background:

The program is being substantially reorganized. Since the proposed program will include a non-honors stream, the existing title is unsuitable and must be withdrawn.

4. Faculty of Health Sciences: Withdrawal of the BHSc Honors Specialization in Health Sciences - Rural Health

Recommended: That commencing the 2008-09 academic year, the Honors Specialization in Health Sciences - Rural Health be phased out and new admissions to the module be suspended, and that the module be withdrawn effective September 1, 2010.

REVISED CALENDAR COPY

HONORS SPECIALIZATION IN HEALTH SCIENCES – RURAL HEALTH

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, with no mark in these principal courses below 60%, including:
Health Sciences 1000 or the former Health Sciences 021
Biology 1222 or 1223 or the former Biology 026
1.0 course from: Anthropology 1025F/G, 1026F/G, 1027A/B, Psychology 1000, 1200, Sociology 1020, 1021E

NOTE: No new admissions will be accepted for 2008-09. Commencing September 2008, the Honors Specialization in Health Sciences - Rural Health will be phased out, beginning with second year. Students enrolled in the module must complete their requirements for graduation by September 2010.

Background:

An overall review of the BHSc curriculum was mandated by an External Review (held in conjunction with a Director search) and has resulted in proposed changes to the curriculum to better reflect the focus of the program, expertise and resources of the faculty members, and bring it in line with future directions of the program.

The Honors Specialization in Health Sciences - Rural Health will be phased out, leaving the newly implemented joint program with Brescia University College in Community Rural Health Development as the module for students with an interest in Rural Health. Students who do not complete the current module by September 2010 will be able to graduate in the new curriculum or complete the requirements for the joint program. The program will continue to offer rural health courses required in the Honors Specialization in Community Rural Health Development.

5. **Faculty of Health Sciences: Withdrawal of the BHSc Honors Specialization in Health Information Management**

Recommended: That commencing the 2008-09 academic year, the Honors Specialization in Health Information Management (HIM) be phased out, and that the module be withdrawn effective September 1, 2010.

REVISED CALENDAR COPY

HONORS SPECIALIZATION IN HEALTH INFORMATION MANAGEMENT (HIM)

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, with no mark in these principal courses below 60%, including:
Health Sciences 1000 or the former Health Sciences 021
Biology 1222 or 1223 or the former Biology 026
1.0 course from: Anthropology 1025F/G, 1026F/G, 1027A/B, Psychology 1000, 1200, Sociology 1020, 1021E

Students are advised to consult with an academic counsellor prior to selecting their first-year courses to ensure that the appropriate prerequisite courses have been selected to allow registration in courses at the 2000 level or above.

NOTE: No new admissions will be accepted for 2008-09. Commencing September 2008, the Honors Specialization in Health Information Management will be phased out, beginning with second year. Students enrolled in the module must complete their requirements for graduation by September 2010.

Background:

An overall review of the BHSc curriculum was mandated by an External Review (held in conjunction with a Director search) and has resulted in proposed changes to the curriculum to better reflect the focus of the program, expertise and resources of the faculty members, and bring it in line with future directions of the program.

The Honors Specialization in Health Information Management will be phased out due to the very small enrolment levels (1-2 students each year) and high cost to continue. Students who do not complete the current module by September 2010 will be able to graduate in the Honors Specialization in Health Sciences.

6. **Faculty of Health Sciences: Admission Requirements for Bachelor of Health Science Modules**

Recommended: That effective for admission September 1, 2008, the admission requirements be revised from 3.0 to 2.0 principal courses, and the calendar copy be revised to read as shown below, for the following modules in the BHSc program: 1) Honors Specialization in Health Sciences, 2) Honors Specialization in Health Sciences - Health Promotion, 3) Major in Health Sciences, and 4) Specialization in Health Sciences.

REVISED CALENDAR COPY

HONORS SPECIALIZATION IN HEALTH SCIENCES

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 2.0 principal courses with no mark in these principal courses below 60% including:
Health Sciences 1000
Biology 1222 or 1223

HONORS SPECIALIZATION IN HEALTH SCIENCES - HEALTH PROMOTION

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 2.0 principal courses with no mark in these principal courses below 60% including:
Health Sciences 1000
Biology 1222 or 1223

MAJOR IN HEALTH SCIENCES

Admission Requirements

Completion of first-year requirements including:
Health Sciences 1000 with a mark of at least 60%
Biology 1222 or 1223

SPECIALIZATION IN HEALTH SCIENCES

Admission Requirements

Completion of first-year requirements including:
Health Sciences 1000 with a mark of at least 60%
Biology 1222 or 1223

Background:

An overall review of the BHSc curriculum was mandated by an External Review (held in conjunction with a Director search) and has resulted in proposed changes to the curriculum to better reflect the focus of the program, expertise and resources of the faculty members, and bring it into line with future directions. In line with this proposed curricular change, the Year 1 requirements for the above BHSc modules are being revised to remove the mandatory selection of 1.0 course in the behavioral sciences (Psychology, Sociology or Anthropology).

Admission requirements for the Honors Specialization modules currently state:

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, with no mark in these principal courses below 60% including:
Health Sciences 022 or the former Health Sciences 021
Biology 022 or 023 or the former Biology 026
1.0 course from: Psychology 020, 023, Sociology 020, 021E, Anthropology 025F/G, 026F/G, 027a/b

and for the Major and Specialization modules:

Completion of first-year requirements including:
Health Sciences 022 or the former Health Sciences 021 with a mark of at least 60%
Biology 022 or 023 or the former Biology 026
1.0 course from: Psychology 020, 023, Sociology 020, 021E, Anthropology 025F/G, 026F/G, 027a/b

7. **Richard Ivey School of Business: Extended-Time Enrolment for Current HBA Students; Special Student Enrolment for HBA Graduates**

Recommended: That Senate approve, effective September 1, 2008,

- that students be permitted to complete the HBA program on an extended-time basis only with permission of the HBA Program Director, and,
- that HBA graduates may enroll in HBA2 electives as special students only with permission of the HBA Program Director.

NEW CALENDAR COPY

Extended-Time HBA Program

All students are expected to complete the HBA program on a full-time basis. The Extended-Time HBA program is intended for HBA2 students who are not able to complete the final year of the HBA program because of significant extenuating compassionate or medical circumstances. The Extended-Time HBA program is available only with the permission of the HBA Program Director and with supporting documentation.

Background:

Proposal 1: Extended-Time HBA Program

It is expected that all students enrolled in the HBA program will complete the program on a full-time basis over two academic years. In the past, situations warranting extended enrolment time were rare. However, in recent years, as enrolment in the program has grown, situations in which students have not been able to complete the HBA program on a full-time basis have increased.

The examples below illustrate when HBA students might be permitted to extend their enrolment in the HBA program:

1. Failure to meet HBA graduation requirements
Students returning for one term or returning part-time to complete the HBA program on the recommendation of the HBA Program Appeals Committee because program graduation requirements were not met.

2. Unable to complete the HBA program due to extenuating circumstances
Occasionally, some students are unable to complete the HBA2 year due to extenuating circumstances for medical or compassionate reasons. These students may be permitted to complete HBA2 on a part-time basis over two years.
3. Combined program students with three years of study prior to HBA1
Students enrolled in combined programs with HBA who completed three years of study before starting the HBA1 year might not be able to meet all course requirements from both faculties in the traditional five-year time. These students would receive permission to complete the combined program in 1.5 years after the HBA1 year.

Proposal 2: Special Student Status for HBA Graduates

Only in unusual circumstances and with evidence of career-related reasons, for example, may an HBA graduate be permitted to enroll either part time or full time as a special student in the HBA program in HBA2 electives.

Proposals 1 and 2:

The HBA program would like to recommend the following new enrolment categories:

1. Part-time enrolment in the HBA program from September to April for HBA2 students only. Tuition would be charged based on the number of courses taken.
2. Part-time special student and full-time special student enrolment in the HBA program only for graduates of the HBA program. Tuition would be charged based on the number of courses taken.

Part-time status in the HBA program for the summer term (May to August) will remain as not available. HBA students taking non-Ivey courses at Western in the summer between HBA1 and HBA2 will continue to have their enrolment status adjusted to another faculty for the summer so that the students are charged the lower tuition for non-Ivey courses.

8. **UWO Awards for Excellence in Teaching: Distribution of Awards**

Recommended: That Senate approve that Section A, List of Annual Awards, in the regulations for the UWO Awards for Excellence in Teaching, be revised as shown below to allow flexibility as to the number of awards to be made in each category.

A. **A List of the Annual Awards for Excellence in Teaching**

Up to 6 awards may be made annually. If in any year there are no recipients of the Marilyn Robinson Award, up to 5 awards may be made.

1. **The Edward G. Pleva Award for Excellence in Teaching**

All continuing members of full-time* faculty who are either Limited Term or tenured at the University and its Affiliated University Colleges are eligible for nomination. Previous recipients of this award are ineligible for renomination.

~~Up to four awards will be made annually. The a~~ Award recipient (s) will receive a medal and commemorative scroll which normally will be presented at the appropriate Spring Convocation. In addition, his/her name will be inscribed on a plaque which will be displayed in a prominent location in the University.

The University Awards for Excellence in Teaching were created in 1980-81. In 1987, the awards were named in honor of Edward Gustav Pleva, Western's first geography teacher in

1938. Dr. Pleva was Head of the Department of Geography from the time it was established in 1948 until 1968. He has received a number of teaching awards for his contribution to the development of modern geographical education in Canada at all levels. His special area of interest is the Great Lakes region.

Dr. Pleva has acknowledged that, "Teaching has always been central to my career. My only claim to recognition rests in the relationship I have with the thousands of geography students in the classes I taught. I appreciate the many awards, including the Massey Medal, I have received as a teacher. In my opinion teaching is one of the highest callings."

* For the purposes of this award, Clinical Academics appointed under *Conditions of Appointment: Physicians Appointed in Clinical Departments and Clinical Divisions of Basic Science Departments* are eligible for nomination.

2. **The Angela Armitt Award for Excellence in Teaching by Part-Time Faculty**

The award for excellence in teaching by part-time faculty was established at Western in 1989-90. It is to be awarded based on evidence of continued outstanding contributions to the academic development of students.

All part-time* members of faculty of the University and its Affiliated University Colleges are eligible for nomination for the award. Previous recipients of the award are ineligible for renomination.

~~No more than one award will be made annually.~~ The award recipient(s) will receive a medal and commemorative scroll which normally will be presented during the appropriate Spring Convocation. In addition, his/her name will be inscribed on a plaque which will be displayed in a prominent location in the University.

In 2003, the award was renamed in honor of Angela Mary Armitt (BA '36, MA '67, LLD '87), a champion of life-long learning, and Western's first Dean of the Faculty of Part-Time and Continuing Education. In addition to her honorary degree from Western in 1987, York University had conferred a Doctor of Laws upon her in 1975 as "one of education's best ambassadors." A much-loved administrator, she was dedicated to helping others achieve their university degrees and she travelled to the many extension centres where adult students were able to work towards a university degree on a part-time basis. She described herself as, "the first travelling saleswoman extolling the virtues of a degree from Western."

* For the purposes of this award, a part-time faculty member is one who held an academic appointment to teach at least one full (1.0 or equivalent) degree-credit course offered by Western or an Affiliated University College during the academic year (September 1 through August 31) preceding nomination, and was not a regular full-time faculty member, visiting faculty member, graduate teaching assistant or previous award recipient.

3. **The Marilyn Robinson Award for Excellence in Teaching**

In 1996-97, the award for excellence in teaching was established at Western to be awarded based on evidence of outstanding contributions in the area of classroom, laboratory, or clinical instruction.

All continuing members of full-time faculty who are either Limited Term or Probationary at the University and its Affiliated University Colleges and who usually have seven years or less of full-time university teaching experience at the time of their nomination are eligible

for nomination for the award. Previous recipients of this award are ineligible for renomination.

~~No more than one award will be made annually.~~ The a Award recipient(s) will receive a commemorative scroll which normally will be presented at the appropriate Spring Convocation. Also, at the appropriate faculty's award ceremonies, the award recipient will be presented with an item that is emblematic of Marilyn's love for beauty and life: a framed reproduction of an artist such as Georgia O'Keeffe or Claude Monet, to be selected by the recipient in consultation with the Teaching Support Centre. In addition, the award recipient's name will be inscribed on a plaque which will be displayed in a prominent location in the University.

Marilyn Robinson was an enthusiastic and inspirational lecturer who was much loved and respected by both colleagues and students. In her roles as Assistant Professor in Physiology and Coordinator of the Educational Development Office, she helped raise the profile of teaching at UWO. One special gift was an ability to establish a rapport with students: she was always available for students, and each was dealt with warmly and compassionately, whether it was to discuss an academic or a personal problem. Through interaction with many colleagues she became captivated with the idea of exciting students by means of active learning and problem solving, and convinced many throughout the University of the benefits of this approach. Her expertise was recognized with many teaching awards including the 3M Teaching Fellowship and the Excellence in Teaching Award (Pleva).

Background:

Because of the imbalance in nominations for excellent and qualified nominees in certain years, the Subcommittee on Teaching Awards is requesting that the distribution of awards be at the discretion of the committee from year to year. Currently, SUTA may only offer up to four Pleva awards, one Armitt award and one Robinson award. The revised regulations allow for increased flexibility. An exception has been made for at least one of the awards to be a Marilyn Robinson award since it is funded by an endowment that restricts recipients to Marilyn Robinson award nominees only.

The Pleva awards have ranged from two to four since the award started in 1980-81, but at least two awards have been given annually (91 in total since its inception); the Armitt award has been given 12 times in its 19 years; the Robinson award has been given 10 times in its 11 years.

9. **Teaching Award Regulations: Retention of Dossiers**

Recommended: That Senate approve that Section C, Nomination Procedure, in the regulations for the UWO Excellence in Teaching Awards be revised, as shown below, with regard to the retention of the dossiers of award winners.

C. **Nomination Procedure**

Nominations may be initiated by an individual or group, including students, alumni, fellow faculty members, Deans, and department Chairs. However, all nominations should be submitted by two primary nominators through the Dean of the nominee's faculty or school, or Principal of the nominee's Affiliated University College. The Dean or Principal is ultimately responsible for the compiling of the nomination dossier and for forwarding the **original and one copy** to the University Secretariat not later than **December 15**, and also for advising nominators about the confidentiality of information in the nominee's academic file. Regardless of who initiates the nomination, consultation with other relevant parties, including the Awards Committee, is strongly advised.

Each candidate will be given the opportunity to decline to let his or her name stand. Willing candidates must also give permission to those preparing their dossiers to examine data contained in their academic files and should be given the opportunity to attest to the completeness of the dossier prepared for viewing by the Awards Committee.

Each candidate's dossier should contain two official letters of nomination. The nominators should be familiar with the candidate and the contents of the dossier.

Nominators are responsible for advising people who will be forwarding letters of support for a candidate that these letters will be available for public view if permission is given by a winning candidate to the University Secretariat to show the dossier in both the Secretariat and the **Western Archives** ~~Weldon Library~~.

For the dossiers of award recipients, the original version will be sent to the Archives for full or selective retention. The copy of the dossier will be retained in the University Secretariat for three years, on condition that release statements to permit public viewing have been signed by the award recipient and individuals who have written letters of support. For the dossiers of unsuccessful candidates, the original and copy will be returned by the University Secretariat to the nominator immediately upon completion of the selection process.

Background:

The regulations regarding access to dossiers of teaching award recipients were revised by Senate in April 2007 (S.07-77) to require nominators to advise people forwarding letters of support that, if the winning candidate agrees, their letters will be available for public view in the University Secretariat and the Weldon Library Archives. Usually, the winning candidate has agreed that the dossier can be available to the public. However, in the absence of release statements from people forwarding letters of support prior to the 2007-08 competition, i.e., from 1981 to 2007, there is a concern that the dossier could contain personal information on these individuals.

In almost all cases, requests to access previous winners' dossiers come from individuals who are mounting a nomination for another candidate. In a few cases, requests are received from the recipient's Department (with the award winner's consent), asking that the Department borrow a copy of a recent dossier so that the recipient can be nominated for another award.

In order to provide a consistent records-retention system on access to these records, the University Secretariat recommends that the copy of the dossier be retained in the Secretariat for a period of three years, if agreement has been received from the award recipient and the people writing letters of support that the dossier may be used for public viewing. The original dossier will be assigned to the Archives to be stored under the auspices of its Records Centre Service. Thereafter, the dossier will be subject to full or selective archival retention; access would be administered by Western Archives under FIPPA. The type of documentation to be retained will be determined in future by Western Archives and the President's Advisory Committee on University Records and Archives. Individuals that need access to an original dossier will be required to submit an informal access request.

FOR INFORMATION

10. **Report of the Western Athletic Financial Awards Committee**

The Report of the Western Athletic Financial Awards Committee is attached as [Appendix 1](#).

11. **New Scholarships, Awards and Bursaries**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships, awards and bursaries, for recommendation to the Board of Governors through the Vice-Chancellor:

Mary Irene Rice Award in Nursing (Faculty of Health Sciences, Nursing)

Awarded to a full-time student registered in third year of the Nursing program (minimum 70% average) who has demonstrated financial need. Online applications are available through the Office of the Registrar's Web site and must be submitted by October 31. The scholarship/awards committee in the School of Nursing will select the recipient after the Office of the Registrar has assessed financial need. This award was established by Dr. Donald G. Rice in memory of his wife Mary Irene Rice through Foundation Western.

Value: 1 at \$1,125*
Effective: May 2008

*This gift is eligible for inclusion in the Ontario Trust for Student Support (OTSS) program. Recipients must meet Ontario residency requirements.

George Turnbull Award (Faculty of Social Science, Management and Organizational Studies; Richard Ivey School of Business - Athletic Award)

Awarded annually to a full-time student in Year 2 of a degree program in the Aubrey Dan Program in Management and Organizational Studies, or to a student in either year of the HBA program, who has demonstrated financial need. Preference will be given first to a student playing varsity Football who makes a major contribution to the team, followed by a male or female student who makes a recognized contribution to another varsity team. Candidates must be in compliance with current OUA and CIS regulations. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by the Turnbull Family in honour of their father, George B. Turnbull (HBA'49) through Foundation Western.

Value: 1 at \$1,125*
Effective: May 2008

*This gift qualifies for the Ontario Trust for Student Support (OTSS) program. Recipients must meet Ontario residency requirements.

London District Sewer & Watermain Construction Award (Faculty of Engineering)

Awarded to a full-time undergraduate student in Year 2 or higher of the Civil and Environmental Engineering program (minimum 70% average) who has demonstrated financial need. The Office of the Registrar will determine financial need and the Faculty of Engineering will select the recipient. This award was established by the London & District Heavy Construction Association.

Value: 1 at \$1,000
Effective: May 2008

Mark About Swimming Award [Available to any undergraduate, graduate, or Affiliated University College student - Athletic Award (Swimming)]

Awarded to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who has a minimum admission average of 80% or a minimum in-course average of 70%, and is making a contribution as a member of either the Women's or Men's Mustang Swimming team. Candidates who are intercollegiate student athletes must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by Mark About (BSc Computer Science '78).

Value: 1 at \$2,000

Effective: 2007-2008 to 2009-2010 academic years inclusive

Research in Motion Scholarship (Faculty of Engineering)

Awarded to full-time undergraduate students in Year 2 or 3 of the Electrical and Computer Engineering Program, Faculty of Engineering, with academic achievement (minimum 80% average) and involvement in extracurricular activities. A one-page statement outlining the extracurricular activities is required to be submitted to the Engineering Undergraduate Services Office by September 30. The recipients will be selected by the Scholarship and Awards Committee in the Faculty of Engineering.

Value: 2 at \$2,500

Effective: 2007-2008 to 2008-2009 academic years inclusive

Timothy Findley Memorial Scholarship (Faculty of Arts and Humanities)

Awarded to a full-time undergraduate student entering third year and enrolled in a four-year degree program which includes an Honors Specialization, Specialization or Major in English Language and Literature or Film Studies, based on academic performance (minimum 80% average). Preference will be given to a student who has taken courses in Writing. The Scholarship and Awards Committee in the Faculty of Arts and Humanities will select the recipient. This scholarship was established by Susan Carlyle (LLB'82) as well as other family and friends of Timothy Findley.

Value: 1 at \$890

Effective: 2008-2009 to 2012-2013 academic years inclusive

Beacon Securities MBA Bursaries (Faculty of Graduate Studies, Business Administration)

Awarded to a bilingual female from Quebec entering either the spring or fall cohort of the MBA program based on academic standing (minimum 78% average) and financial need. Applications for award consideration are available at the time of applying for admission to the Ivey MBA program. The successful recipient will be selected by the MBA scholarship review committee, with at least one representative holding current membership in the Faculty of Graduate Studies, following an assessment of financial need by the Ivey Financial Aid Office. This award was established by Lonsdale Holland (MBA'57) through Foundation Western.

Value: 1 at \$8,000

Effective: May 2008

William Quinn HBA Scholarships (Richard Ivey School of Business)

Awarded to one female and one male full-time student entering the Honors Business Administration program at the Richard Ivey School of Business, based on academic achievement (minimum 80% average) and demonstrated community leadership. Applications for these Scholarships must be submitted to the HBA Programs Office by January 31. The HBA Scholarship Committee of the Richard Ivey School of Business

will select the scholarship recipients. These scholarships are made possible by a generous gift from Bill Quinn (HBA'81).

Value: 2 at \$2,600
Effective: 2008-2009 to 2010-2011 academic years inclusive

Interface Oral and Maxillofacial Surgery Scholarship (Schulich School of Medicine & Dentistry, Dentistry)
Awarded to a full-time student in the fourth year of the Dentistry program who exemplifies top academic and clinical achievement in oral and maxillofacial surgery (minimum 80% average). The recipient will be selected by the Dentistry Scholarship and Awards Committee at the Schulich School of Medicine & Dentistry. This award was established by the partners at Interface Centre for Oral and Maxillofacial Surgery and will be awarded at the June convocation.

Value: 1 at \$1,000
Effective: 2007-2008 to 2011-2012 academic years inclusive

Igal Holtzer and Family International Student Bursary in Science (Faculty of Science)
Awarded to the full-time international undergraduate student in any year of any program in the Faculty of Science who demonstrates the greatest financial need. Applications can be obtained from International Student Services at Student Development Services and must be submitted by January 31. This bursary was established by Igal Holtzer (BA'75) and family.

Value: 1 at \$1,500
Effective: 2008-2009 to 2012-2013 academic years inclusive

A.R. Wood HBA Award (Richard Ivey School of Business)
Awarded to an HBA student with outstanding academic achievement in the HBA 1 Operations Management Course. Preference will be given to a student taking an Operations elective in HBA 2. The successful recipient will be selected by the HBA Scholarship Committee in conjunction with Operations Faculty at the Richard Ivey School of Business. The recipient will be announced each June at the HBA Awards Ceremony. This award was made possible by a generous gift from Professors Albert R. and Vivian Wood through Foundation Western.

Value: 1 at \$750
Effective: May 2007

Regna Darnell Graduate Award for Fieldwork in Socio-Cultural Anthropology (Faculty of Graduate Studies, Anthropology)
Awarded to a full-time graduate student in Socio-Cultural Anthropology who is engaging in fieldwork. Preference will be given to a doctoral student. The recipient must have achieved a minimum 78% average and demonstrated a commitment to research. Letters of Application must be submitted annually to the Department of Anthropology along with a one-page statement outlining fieldwork requirements, outcomes and expected costs to be incurred. Final selection will be made by the Awards Committee in the Department of Anthropology, with at least one participant holding current membership in the Faculty of Graduate Studies, in consultation with the Department Chair. This award is made possible through a *Premier's Discovery Award* received by Dr. Regna Darnell from the Ministry of Research and Innovation.

Value: Up to \$2,000 in total available for one or more awards as determined by the Awards Committee.
Effective: May 2008
[Effective for the 2009-2010 academic year, a total of \$4,500 will be available for one or more awards as determined by the Awards Committee.]

Founders Club Western Mustangs Football Awards [Available to any undergraduate, graduate, or Affiliated University College student - Athletic Awards (Football)]

Awarded to full-time undergraduate or graduate students in any year of any degree program at Western, including the Affiliated University Colleges, who are making a contribution as members of the Mustangs Football Team. Candidates must be in compliance with current OUA and CIS regulations. As per OUS and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. The Western Athletic Financial Awards Committee will select the recipients based on its evaluation of academic performance/potential (20%) and the written recommendation from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). These awards are made possible by donations from Mustangs Football alumni and friends.

Value: 2 at \$3,500 and 2 at \$1,750
Effective: 2007-2008 only

Value: 2 at \$3,500 and 3 at \$1,750
Effective: 2008-2009 to 2011-2012 academic years inclusive



Western Athletic Financial Awards Report to SCAPA

The Western Athletic Financial Awards Committee (WAFAC) met on Monday, January 11, 2008 to review the Sport and Recreation recommendations for the 2007-08 Western Athletic Financial Awards. All members of the Committee were present at the meeting and Ms. Christine Wilton also attended as a resource person. All AFA candidates were pre-screened for academic eligibility by an official from the Office of the Registrar.

There are 862 student-athletes representing The University of Western Ontario on one of 38 varsity teams. These students originate from very Faculty and each of the three affiliates. The gender breakdown is 43% women and 57% men.

The Ontario University Athletics (OUA) rules state that 70% of our student-athletes could receive an AFA if they met the academic criteria. The OUA also allows a 15% gender disparity for 2007-08 with a goal to make the equal gender-balanced allocations by 2010.

I'm pleased to report that the Western Athletic Financial Awards Committee endorsed the allocation of \$166,416 Western Athletics Financial Awards for 2007-08. Women will receive \$80,025 (48.02% of the allocation) in 2007-08 while men will receive \$86,391 (51.9% of the allocation).

We note, with pleasure, that we are in full compliance with the OUA rules and the Senate- approved policy for The University of Western Ontario. Further, we did not use University seed money to fund AFAs for student-athletes registered in the any of the Affiliates so there is not a need to invoice them for any of the 2007-08 allocations.

The Committee reviewed the process at the end of the meeting and made suggestions to improve it in future years (e.g., have coaches rank the candidates within the funding categories, distribute all completed forms and a summary sheet in advance of the meeting).

I trust that this report is helpful to SCAPA members, and ask that members not hesitate in contacting me should they require additional information.

Dr. Jim Weese, Chair
Western Athletic Financial Awards Committee
January 24, 2008