

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS
(SCAPA)

Faculty of Social Science, Huron and King's University Colleges: Major and Minor Modules in Jewish Studies

Faculty of Health Sciences: Withdrawal of the Primary Health Care Nurse Practitioner Certificate Program

Dean's Honor List and Ivey Scholar Eligibility for HBA Students

Policies Governing Athletic Financial Awards

Guidelines on the Structure of the Academic Year

Undergraduate Sessional Dates

Medical Excuse Slips - Student Absences Due to Illness

New Scholarships, Awards and Bursaries

2007 Annual Report on Scholastic Offences

Schulich School of Medicine & Dentistry – Doctor of Medicine (MD) Program

Link to Faculty of Graduate Studies Course Renumbering Web site

Enforcing Deadlines for Submission to SCAPA and DAP

FOR APPROVAL

1. **Faculty of Social Science, Huron and King's University Colleges: Major and Minor Modules in Jewish Studies**

Recommended: That effective September 1, 2008, a Major and a Minor in Jewish Studies be introduced in the Faculty of Social Science, Huron University College and King's University College.

NEW CALENDAR COPY

JEWISH STUDIES

An introduction to the History of Judaism and Jews. This program will examine the religious, social, economic and cultural development of Judaism and Jewish life, and relationships between Jews and other communities.

MAJOR IN JEWISH STUDIES

Admission Requirements

Completion of first-year requirements, with a minimum mark of 60% in each course and no failures.

Module

6.0 courses:

2.0 courses: History 2809E, 3811E

2.0 courses from: Centre for Global Studies 2340F/G, 2341F/G, Film Studies 3322F/G, History 3427E, 3807E, 4413E, Media, Information and Technoculture 3434F/G, Political Science 3329E, 4409F/G, or other courses from a list maintained by the History Department.

1.0 course from: Religious Studies 2114A/B, 2204F/G, 2213F/G, 2214F/G, 2260F/G, 3450F/G, or other courses from a list maintained by the History Department.

1.0 course from: Hebrew 1030, 1040A/B, 1041A/B, 2200, 2240A/B, 2241A/B, Philosophy 2115F/G, 2117F/G, or other courses from a list maintained by the History Department.

MINOR IN JEWISH STUDIES

Admission Requirements

Completion of first-year requirements, with a minimum mark of 60% in each course and no failures.

Module

4.0 courses:

1.0 course: History 2809E

1.0 course from: Centre for Global Studies 2340F/G, 2341F/G, Film Studies 3322F/G, History 3427E, 3807E, 3811E, 4413E, Media, Information and Technoculture 3434F/G, Political Science 3329F/G, 4409F/G, or other courses from a list maintained by the History Department.

1.0 course from: Religious Studies 2114A/B, 2175A/B, 2204F/G, 2213F/G, 2214F/G, 2260F/G, 3450F/G, or other courses from a list maintained by the History Department.

1.0 course from: Hebrew 1030, 1040A/B, 1041A/B, 2200, 2240A/B, 2241A/B, Philosophy 2115F/G, 2117F/G, or other courses from a list maintained by the History Department.

For information, the courses listed above are as follows:

Centre for Global Studies

2340F/G: Mapping the Middle East

2341F/G: Perceptions of the Middle East

Film Studies

3322F/G: Special Topics Course: Before and After Shoah*

Hebrew

1030: Hebrew 1

1040A/B: Introduction to Biblical Hebrew

1041A/B: Introduction to Biblical Hebrew II

2200: Hebrew 2

2240A/B: Intermediate Biblical Hebrew: Prose

2241A/B: Intermediate Biblical Hebrew: Poetry

History

2809E: History of Judaism

3427E: The Holocaust

3807E: The Jewish Immigrant Experience in North America: 1880-1945

3811E: Jewish History and Culture, 1492 to the Present

4413E: Age of Extremes: Fascism, Communism and Authoritarianism in the Twentieth Century

Media, Information and Technoculture

3434F/G: Special Topics Course: Century of Genocide*

Philosophy

2115F/G: Introduction to Jewish Philosophy 1: From the Beginning to the Italian Renaissance

2117F/G: Introduction to Jewish Philosophy 1: Early Modern to Contemporary

Political Science

3329E: The Politics of the Middle East

4409F/G: The United States and the Middle East

Religious Studies

2114A/B: Introduction to the Dead Sea Scrolls

2175A/B: Judaism and Islam

2204F/G: World Religions: Judaism and Islam

2213F/G: Prophecy in Israel

2214F/G: Special Topics Course: Hebrew Scriptures

2260F/G: Topics in Judaism

3450F/G: Judaism and the Holocaust

*Dependent on demand, this course will be made into a regular course within three years.

Background:

Like American Studies or Canadian Studies, Jewish Studies is an interdisciplinary examination of a culture (in this case the Jewish culture) and its contribution to both the Western world and elsewhere. At present,

most Canadian universities of comparable stature to The University of Western Ontario offer Jewish Studies programs that include studies in Jewish history, philosophy, literature, art, etc. – much as many programs study other nationally-based cultures. Many of these universities find that courses associated with a Jewish Studies program draw considerable enrolment, fill significant existing gaps, and prove to be popular options courses for students in other programs. At the moment there is no such program at this University, despite the fact that Western: already offers many of the courses required for such modules; has a number of faculty working in the area; has a newly-established Waks Family Chair in Jewish History; and, is home to the Holocaust Literature Research Institute and the second largest collection of Holocaust survivor testimonials outside Israel. All things considered, Western is well placed to mount truly first rate, interdisciplinary Jewish History modules that will be not only of interest to students as a program of study, but also will provide exciting new alternatives for students in other programs.

Western currently does not have a Faculty of Interdisciplinary Studies in which a program like Jewish Studies could be housed, i.e., a Faculty that necessarily includes courses offered not only from across university faculties, but also from the affiliates. Initially, the History department at the Constituent University is willing to provide a home for this program and to take on its administration. The choice seems reasonable, given the fact that: 1) the overarching orientation that holds such an interdisciplinary program together is an historical perspective; and 2) History has just established the Waks Family Chair in Jewish History. Moreover, placing the emerging Jewish Studies program within an existing department will allow the new modules to be supported while they prove themselves and establish an institutional presence.

While ‘Jewish,’ like ‘French,’ ‘Italian’ or ‘Spanish,’ contains ethnic, sociological, and cultural connotations, it possesses, unlike these other national cultural terms, an explicit religious implication. However, just as a thorough study of Western European history cannot negate a study of the main Western religions that have helped form that history, Jewish Studies cannot be complete without some knowledge of the texts, institutions, rituals, and belief systems of Judaism. Thus, while considerable weight is given to each of these parameters in courses given at Western, direct consideration of Judaism as a religion will remain the prerogative of the Affiliates where it is already taught as part of the existing Religious Studies programs. The Major and Minor modules in Jewish Studies will be introduced at both King’s University College and Huron University College. Deeper collaboration with colleagues in the Affiliates is, from the perspective of the sponsoring department, something desirable in itself.

Currently, there are enough established course offerings to support the Jewish Studies modules, and new offerings are projected to add breadth to them and to fill in gaps. Additional new courses relevant to the Major and Minor modules are expected to be introduced in future after further consultation with the Faculty of Arts and Humanities and FIMS. Current library holdings across the University are sufficient, although a significant acquisition would be required before expansion to an Honors Specialization would be possible.

The calendar copy of the modules is identical in each of the three academic units which will offer them.

2. **Faculty of Health Sciences: Withdrawal of the Primary Health Care Nurse Practitioner Certificate Program**

Recommended: That effective September 1, 2008, the Primary Health Care Nurse Practitioner Certificate Program no longer be offered by Western’s School of Nursing and, that effective October 31, 2010, the Primary Health Care Nurse Practitioner Certificate Program be withdrawn by the Faculty of Health Sciences.

Background:

The certificate program is being withdrawn following the approval of a Masters-level Nurse Practitioner program (MN-NP).

The certificate program is offered by a consortium of Universities. Students in the program were advised that the undergraduate certificate program would be phased out at Western in 2007-2008. Students who have not completed the requirements for the certificate by Spring 2008 will be registered at Western but will complete the course work through McMaster. Upon completion of their program they will receive their certificate from Western. All students in this program must graduate by the Autumn 2010 Convocation.”

3. **Dean’s Honor List and Ivey Scholar Eligibility for HBA Students** (S.05-89)

Recommended: That effective September 2007, eligibility for recognition on the Dean’s Honor List be expanded from the current top 10% of the class to the top 25% of the class in the HBA program.

REVISED CALENDAR COPY

Dean’s Honor List

A student must complete a full year’s course work as defined by the program and attain grades in the top 25% of the class to be designated as Dean’s Honor List on Western’s transcripts. Students may attain Dean’s Honor List standing at the end of HBA1 and at the end of HBA2. The average excludes exchange and non-Ivey courses.

Ivey Scholar

A student who achieves a standing in the top 10% in both HBA1 and HBA2 will be designated as an Ivey Scholar on Western’s transcripts. Students may attain Ivey Scholar standing only at the end of HBA2. The HBA1 and HBA2 averages exclude exchange and non-Ivey courses.

Eligibility for the Ivey designations is contingent on adherence to the Ivey Student Code of Professional Conduct throughout the HBA program.

Background:

This proposal provides consistency in the determination of the Dean’s Honor List between the HBA and MBA programs. The Dean’s Honor List in the MBA program consists of the top 25%. Eligibility as an Ivey Scholar will remain unchanged as the top 10% of the class in both the HBA1 and HBA2 years, however, the calendar copy has been revised to show this.

4. **Policies Governing Athletic Financial Awards**

Recommended: That Senate approve the Policies Governing Athletic Financial Awards (AFA), attached as [Appendix 1](#).

Background:

Ontario University Athletics (OUA), the governing body for university athletics in Ontario, has approved the provision of Athletic Financial Awards beginning in the 2007-2008 academic year. Provision was made in the University’s 2007-2008 budget for start-up funds for such awards. The budget was reviewed by Senate on April 10, 2007 and approved by the Board of Governors on May 3, 2007. This proposal outlines the procedures to be followed in administering these funds.

The awards are intended to support financially student athletes who have met an established academic standard and are recommended by their coaches. These awards align Ontario universities with other Canadian universities which also compete for the top student athletes and have competitive programs in the Canadian Interuniversity Sport (CIS).

The OUA has set academic standards of a minimum 80% average, including prerequisite courses for a first-year award and a 70% yearly minimum average for awards in subsequent years. This annual academic threshold is higher than the required level for many universities outside the OUA, some of which use renewal averages as low as 65%.

The maximum award allowed under OUA regulations is \$3500 and a student may not receive more than the \$3500 AFA maximum over the course of an academic year (September to August). In addition, the OUA has determined that the dollar amounts of athletic financial awards provided by an OUA institution must be equal for male and female athletes. Discussions are ongoing with respect to how to achieve this balance given that fund-raising timetables and team compositions will have to be taken into consideration and will have an impact on this balance in the early stages of the program's development. For example, the composition of a given team could have an impact on student support requirements and the number of awards offered to student athletes on the team. SCAPA will receive annual reports from the Faculty of Health Sciences with respect to the development of the program, including information about final OUA regulations, listing and gender balance of allocated Western Athletic Financial Awards.

The allocation of awards will be based on a combination of academic achievement and ability to contribute to the success of a team and, in some cases, awards will also have a financial need component. Awards may be given in amounts of \$1000, \$2000 or \$3500 per year and Western proposes to award up to 50 per year. Western could allocate up to 240 of these awards (70% of 344 CIS student athletes).

The allocation of awards will be determined by a Western Athletic Financial Awards Committee (as outlined in Appendix 1) using the following criteria:

1. Student meets the approved academic threshold
2. Head Coach's written recommendation/assessment (see Western Athletic Financial Award Agreement) in each of the following categories:
 - i. athletic performance/potential (i.e., coach's assessment of the student's athletic abilities, honours and awards earned) *[60% weighting]*
 - ii. team/campus leadership performance/potential *[20% weighting]*
3. Academic performance/potential *[20% weighting]*

The Committee will be responsible for ensuring that CIS and OUA rules are followed. Awards will be disbursed in accordance with the normal schedules of Student Financial Aid. For awards with a financial-need component, the regular university student financial aid policies and procedures for assessing financial need will be followed. Coaches can make conditional offers to potential student athletes based on an allocation formula established annually by the Committee, but must make clear to the candidates that offers are not final until the individual award allocations are approved by the Committee. Receipt of an AFA does not preclude students from receiving other academic awards and bursaries.

These awards are being funded in part by an allocation of \$300,000 from the University's 2007-2008 operating budget along with a commitment of \$400,000 from the Western Fund. These funds will be replaced over time with both endowed and expendable funds received through fund-raising programs. As of August 2007, \$700,000 has been raised in donations (pledges and gifts). Three funds are in place with over \$242,500 raised for football awards, \$27,500 raised for track and field awards, and \$443,000 raised for all sports. A \$5 million goal (expendable and endowed gifts) has been proposed for Athletic Financial Awards for the next University capital campaign.

This policy will be forwarded to Property & Finance Committee and the Board of Governors for information.

5. **Guidelines on the Structure of the Academic Year**

Recommended: That “Conference Week” be renamed “Reading Week” and that starting in the 2008-2009 academic year, the Guidelines for the Structure of the Academic Year be revised to schedule it to commence the third Monday in February.

GUIDELINES FOR THE STRUCTURE OF THE ACADEMIC YEAR

The following Guidelines apply only to those faculties, schools and colleges which operate on a 26-week teaching term, i.e., they do not apply to the Faculties of Education, Graduate Studies, Law, the Schulich School of Medicine & Dentistry or the Richard Ivey School of Business.

1. Scheduling the Start Date of Classes and Length of the First and Second Terms
 - Classes in the first term will begin on the Thursday following Labour Day.
 - Classes in the second term will begin on the first Monday following January 2. Second-term classes will begin no earlier than twelve days following the last day of the mid-year examination period.
 - Each term will be thirteen weeks in length, comprising at least 62 "lecture days."
 - The first day of classes in the fall term in all teaching divisions should not be scheduled on the first or second day of Rosh Hashanah (the Jewish new year) or on Yom Kippur (the Day of Atonement), unless the cancellation of classes on those days results in a term of less than 62 “lecture days.” In that case, classes will proceed as usual.

2. Scheduling Study Days and Examinations
 - There will be at least one study day (including Saturdays and Sundays) between the completion of lectures and the first scheduled final examination.
 - The final day of examinations will be no later than December 22 in the first term and April 30 in the second term.
 - The final examination period will be at least 12 days in the first term and at least 17 days in the second term.
 - No examinations are to be scheduled on Good Friday or Easter Sunday.
 - No examinations are to be scheduled on the first two days of Passover unless the avoidance of those dates would extend the final examination period beyond the end of April. In years where examinations are scheduled on the first two days of Passover, affected students are required to request accommodation and arrange with their instructor(s) and/or Dean for an alternative examination.

3. Scheduling Conference Reading Week
 - Conference Reading Week will be scheduled to begin the third Monday in February following the first seven weeks in second term.

4. Scheduling Convocation Ceremonies
 - The *in absentia* February Convocation will be scheduled for the last Friday in February.
 - June Convocation ceremonies will be scheduled for the second full week in June.
 - October Convocation ceremonies will be scheduled on the fourth Thursday and Friday in October. [If October 1 is a Friday, it will not count as week 1.]

	2008-2009	2009-2010	2010-2011	2011-2012
Labour Day	Sept. 1	Sept. 7	Sept. 6	Sept. 5
Registration	Sept. 2-3	Sept. 8-9	Sept. 7-8	Sept. 6-7
Rosh Hashanah	Sept. 30	Sept. 19	Thurs., Sept. 9	Sept. 29
First Term	Sept.4-Dec. 3 (64 days)	Sept. 10-Dec. 9 (64 days)	Monday, Sept. 13- Dec. 8 (62 days)	Sept. 8 - Dec.7 (64 days)

Thanksgiving (Monday)	Oct. 13	Oct. 12	Oct. 11	Oct. 10
October Convocation	Oct. 23-24	Oct. 22-23	Oct. 28-29	Oct. 27-28
Study Day	Dec. 4-5	Dec. 10	Dec. 9	Dec. 8-9
Exams	Dec. 6-17 (12 days)	Dec. 11-22 (12 days)	Dec. 10-21 (12 days)	Dec. 10-21 (12 days)
Holiday	Dec.18-Jan. 4 (18 days)	Dec. 23-Jan. 3 (12 days)	Dec. 22-Jan.2 (12 days)	Dec. 22-Jan. 8 (18 days)
Second Term	Jan. 5-Apr. 8 (63 days)	Jan. 4 - Apr. 9 (64 days)	Jan. 3-Apr. 7 (64 days)	Jan. 9-Apr. 11 (62 days)
Family Day	Feb. 16	Feb. 15	Feb. 21	Feb. 20
Reading Week	Feb. 23-27 Feb. 16-20	Feb. 22-26 Feb. 15-19	Feb. 21-25	Feb. 27-Mar. 2 Feb. 20-24
In Absentia Convocation*	Feb. 27	Feb. 26	Feb. 26	Feb. 24
Good Friday	Apr. 10	Apr. 2	Apr. 22	Apr. 6
Easter Sunday	Apr. 12	Apr. 4	Apr. 24	Apr. 8
Passover	Apr. 9-10*	Mar. 30-31**	Apr. 19-20	Apr. 7-8
Study Day	Apr. 9-10	Apr. 10-11	Apr. 8-9	Apr. 12-13
Exams	Apr. 11-30 (19 days)	Apr. 12-30 (19 days)	Apr. 10-30 (17 days)	Apr. 14-30 (17 days)
June Convocation	June 8-12	June 14-18	June 13-17	June 11-15

* Application deadline for the In Absentia Convocation is January 22, or, if the deadline falls on a weekend or holiday, the next business day. No ceremony is held.

** N/A. Passover does not fall during the examination period this year.

	2012-2013	2013-2014	2014-2015	2015-2016
Labour Day	Sept. 3	Sept. 2	Sept. 1	Sept. 7
Registration	Sept. 4-5	Sept. 3-4	Sept. 2-3	Sept. 8-9
Rosh Hashanah	Sept. 17	Thurs., Sept. 5	Sept. 25	Sept. 14
First Term	Sept. 6-Dec. 5 (64 days)	Monday, Sept. 5- Dec. 4 (62 days)	Sept. 4-Dec. 3 (64 days)	Sept. 10-Dec. 9 (64 days)
Thanksgiving Monday	Oct. 8	Oct. 14	Oct. 13	Oct. 12
October Convocation	Oct. 25-26	Oct. 24-25	Oct. 23-24	Oct. 22-23
Study Days	Dec. 6-7	Dec. 5-6	Dec. 4-5	Dec. 10
Exams	Dec. 8-19 (12 days)	Dec. 7-18 (12 days)	Dec. 6-17 (12 days)	Dec. 11-22 (12 days)
Holiday	Dec. 20-Jan. 6 (18 days)	Dec. 19-Jan. 5 (18 days)	Dec. 18-Jan. 4 (18 days)	Dec. 23-Jan. 3 (12 days)
Second Term	Jan. 7-Apr. 11 (63 days)	Jan. 6-Apr. 8 (62 days)	Jan. 5-Apr. 8 (62 days)	Jan. 4 - Apr. 6 (62 days)

Family Day	Feb. 18	Feb. 17	Feb. 16	Feb. 15
Reading Week	Feb. 25-Mar. 1 Feb. 18-22	Feb. 24-28 Feb. 17-21	Feb. 23-28 Feb. 16-20	Feb. 22-26 Feb. 15-19
In Absentia Convocation*	Feb. 22	Feb. 28	Feb. 27	Feb. 26
Good Friday	Mar. 29	Apr. 18	Apr. 3	Mar. 25
Easter Sunday	Mar. 31	Apr. 20	Apr. 5	Mar. 27
Passover	Mar. 26-27**	Apr. 15	Apr. 4-5**	Apr. 23-24
Study Day	Apr. 12-13	Apr. 9-10	Apr. 9-10	Apr. 7-8
Exams	Apr. 14-30 (17 days)	Apr. 11-30 (17 days)	Apr. 11-30 (20 days)	Apr. 9-30 (20 days)
June Convocation	June 10-14	June 9-13	June 8-12	June 11-15

* Application deadline for the In Absentia Convocation is January 22, or, if the deadline falls on a weekend or holiday, the next business day. No ceremony is held.

** Passover does not fall during the examination period this year.

Background:

With the approval of the new statutory holiday, to be scheduled the third Monday in February each year, the University is faced with losing one teaching day in second term. To accommodate the holiday while maintaining the same number of teaching days, this proposal has been put forward providing the alternative of moving what is currently known as Conference Week, so that it will commence with Family Day. Currently this week is scheduled for the 8th week of second term; the revised schedule, in most cases, has it scheduled for the 7th week of the term.

Canadian universities were polled by the University Secretariat as to the name and timing of this week if it is held at their institution. Of the 10 universities which replied, 4 refer to "Reading Week," 3 refer to "Study Week," and 1 each refers to "Study Break," "Winter Break" and Mid-term Break."

6. Undergraduate Sessional Dates

Recommended: That Senate approve the undergraduate sessional dates for 2009, and the sessional dates in Dentistry, Education, Law and Medicine for 2008-2009, as outlined in [Appendix 2](#).

Background:

The sessional dates for 2009 are submitted for approval. Undergraduate Sessional Dates for 2008 have been approved and they have been included for information.

7. Medical Excuse Slips - Student Absences Due to Illness

Recommended: That the Policy on Medical Excuse Slips be revised to state that the Dean's Office is responsible for receipt, evaluation and storage of medical certificates for verification of absence for the reasons of illness.

MEDICAL EXCUSE SLIPS - Student Absences due to Illness (S.2506)

Students who are unable to meet a course requirement through any form of illness (whether temporary, serious, or long-term) should advise their instructors of the reasons for such an absence at the earliest possible opportunity (preferably in advance of the course requirement).

Medical excuse slips normally are not required. Instructors may, at their discretion, require medical certificates for verification of absence for reasons of illness, especially in the event that such absence includes a significant assessment period or evaluation. (Instructors are asked to use good judgement

in requesting the use of UWO Student Health Services to verify absence for reasons of minor illness or in instances where a student had not consulted a physician at the time of illness.) Such verification shall be submitted by the student to the office of the appropriate Dean. The Dean's Office will evaluate the original certificate and will retain it according to the University's records retention guidelines. The Dean's Office will then make arrangements with the appropriate instructor and Department Chair regarding accommodations to be made.

In the case of absence from final examinations, such verification is mandatory and shall be deposited by the student to the office of the appropriate Dean (who shall inform the Instructor and Department Chair). Such verification normally is contingent upon the student being assessed medically before the final examination.

UWO Student Health Services normally will issue verification of illness only in the case of serious or long-term illness or in cases involving absence from final examinations or other significant periods.

Student absences for reasons other than illness shall continue to be verified according to current practices.

Background:

Currently, the Senate regulation is silent on who would review and evaluate certificates in those cases where an instructor asks for medical certificates for verification of absence for reasons of illness. In some cases, very sensitive health information is involved. In order to provide consistency, this revision to the regulation states expressly that any medical information in an excuse slip will be submitted to, evaluated by and stored only in the office of the appropriate Dean. Every Dean has an obligation to ensure that no one in his or her faculty is using or disclosing personal information inappropriately. Monitoring this is almost impossible without storing the medical certificates in the Dean's Offices and ensuring that access to the original record is strictly limited.

The policy is under further review with respect to use of a medical certificate form for consistency and a further update to the policy is expected by SCAPA in the new year.

FOR INFORMATION

8. New Scholarships, Awards and Bursaries

SCAPA has approved on behalf of the Senate the following Terms of Reference for a new scholarship and award, for recommendation to the Board of Governors through the Vice-Chancellor:

Jacob Family International Study Award (Any Undergraduate Faculty)

Awarded to an undergraduate student in any year of any program wishing to study abroad for a minimum of one semester, based on demonstrated financial need and academic achievement (minimum 80% average). Preference will be given to a student studying at an accredited university in Israel, and to a student attending a full-year course over a one-semester course.

Application forms and details regarding the application process can be obtained from the Office of the Registrar. The deadline date for submissions is April 30. The award recipient will be announced in May of each year, but receipt of the award is dependent on an approved Letter of Permission and acceptance into an accredited university for study abroad. This award was established by Mr. Ellis Jacob.

Value: 1 at \$5,000

Effective: 2008-2009 to 2012-2013

Hill-Ivey HBA Scholarships (Richard Ivey School of Business)

Awarded to full-time students who have completed their first two years (60 credit hours) at the Paul J. Hill School of Business at the University of Regina and meet the entry requirements of The University of Western Ontario and the Richard Ivey School of Business. Applicants will be selected based upon demonstrated leadership potential and academic achievement (minimum 80% average). These students will be entering into the HBA program at the Richard Ivey School of Business. Final selection of recipients will be made jointly

by the HBA Scholarship Review Committee and representatives from the Paul J. Hill School of Business. Recipients will be notified at the time of acceptance into the HBA program. The award will be continued in second year of the HBA program as long as the student continues to maintain an 80% average in the program. This award is made possible through the generosity of Paul Hill (MBA '69).

Value: 6 at \$20,000 continuing
Effective: 2008-2009 to 2012-2013

9. **2007 Annual Report on Scholastic Offences**

Included in the regulations on Scholastic Discipline (S.03-77a) approved by Senate on April 11, 2003, is the requirement that:

“Each Faculty shall submit to the Vice-Provost & Registrar an annual summary of scholastic offences committed by students registered in the Faculty. The summary will set out the nature of the offence and the penalties, with students’ names removed. The Vice-Provost & Registrar will compile the information, by Faculty, and report annually to the Senate Committee on Academic Policy and Awards which will forward the report to Senate for information.”

The 2006-2007 Report on Scholastic Offences, covering the period from July 1, 2006 to June 30, 2007, is attached as [Appendix 3](#).

10. **Schulich School of Medicine & Dentistry – Doctor of Medicine (MD) Program**

- 1) The Schulich School of Medicine & Dentistry will expand the current MD program to include a four-year MD program in Windsor offered in collaboration with the University of Windsor, effective September 2008.
- 2) The Schulich School of Medicine & Dentistry will discontinue the Rural Summer Studentship program, effective January 2008.
- 3) The Schulich School of Medicine & Dentistry will advertise research opportunities currently available to MD students in the academic calendar, effective January 2008.

New Calendar Copy for 2008-09 is highlighted below (page 125 of the 2007 academic calendar). Course numbers have been revised to the 5000 level.

ACADEMIC ADMISSION REQUIREMENTS

Registration Deadline: Second week of September for admission to Medicine for the following September. Refer to the OMSAS Web site for exact dates (www.ouac.on.ca/omsas/)

Programs of Study: Windsor and London

As of September 2008, the Schulich School of Medicine & Dentistry will have a Doctor of Medicine Program running simultaneously from two sites: London, Ontario and Windsor, Ontario. Twenty-four students each year will complete all of their academic studies through the Windsor program and graduate from The University of Western Ontario. The Windsor program is a partnership between The University of Western Ontario, The University of Windsor, and the London and Windsor hospitals. This new program builds on the strength of clerkship training already provided in Windsor through Schulich School of Medicine & Dentistry’s Southwestern Ontario Medical Education Network (SWOMEN).

Applicants invited for an interview will have an opportunity to indicate their city of preference. Once one of the sites reaches its enrolment limit, successful applicants will be offered admission to the available site regardless of the applicants’ initial preference. Applicants for both programs will be processed by the Schulich School of Medicine & Dentistry, The University of Western Ontario and will be subject to the same entry criteria.

Enrolment is limited. Admission to the Doctor of Medicine Program is competitive and the possession of the minimum requirements does not assure acceptance. Individuals satisfying the following requirements are eligible to apply for admission to the first year of the four-year MD program in Medicine.

Medicine will consider applications to its first-year medical program from individuals who currently are (or were) registered in a Doctor of Medicine program (or equivalent) elsewhere.

To be eligible to apply, students must have completed or currently be enrolled in a program leading to a four-year honors degree or equivalent from a recognized university, and expect to have completed a minimum of 20 full or equivalent courses by the end of the academic year (September - April) in which application is being made. Please note: the MCAT is still required to apply to this medical school.

Only those terms in which at least five full or equivalent courses (30 credit hours) are taken will be used in the calculation of GPA admission cutoffs. When students are required to take more than five full courses during any September - April academic year because of program requirements, the five best courses will be used in the calculation of GPA admission cutoffs. Three full or equivalent senior courses (second year and above) must be included in at least one of the two undergraduate years being used to determine compliance with established GPA cutoffs. The minimum GPA must be met in EACH of the two undergraduate years.

Special Students: University Graduates

Applicants who have earned a degree from a recognized university may elect to continue in full-time undergraduate studies (a so-called “special year”) so that their academic standing may be improved for application to medical school. Only the first special year taken by the applicant will be considered for determination of GPA. Special years will be considered only if they contain five full or equivalent courses (30 credit hours) with a minimum of four full or equivalent courses at the honors level, (which at Western are numbered 200 or higher). Honors-level courses at Western numbered 200 are equivalent to i.e., at the third year courses or above at all other universities. First-year courses are not acceptable in the special year.

Graduate students are required to have completed all requirements for their graduate degree and their thesis (if required) must be submitted for defense by the examination committee prior to registration in the Medicine MD Program.

Additional Non-Academic Requirements

Confidential Assessment Form

Any three persons who, in the opinion of the applicant, will give an informed critical assessment will be acceptable as referees.

Medical College Admissions Test (MCAT)

All applicants must arrange for verified results of the revised Medical College Admissions Test to be submitted directly to the Ontario Medical School Application Centre. MCAT test results will be accepted provided the test was written no more than five years prior to the October application deadline. Refer to the OMSAS Web site (www.ouac.on.ca/omsas/) for exact deadline dates.

Interview

Interviews will be conducted beginning in March. Applicants who satisfy the course load, the GPA, and the MCAT requirements (obtaining the minimum in each of the four sections of the MCAT), as determined by the Admissions Committee each year, will have their applications reviewed carefully and will receive consideration for an interview. However, many factors contribute to the final determination of which applicants will be invited for an interview. Achieving the minimum GPA and MCAT scores does not guarantee an invitation to be interviewed.

Proficiency in English

The Schulich School of Medicine & Dentistry reserves the right to deny admission to any applicant whose facility in written and spoken English is judged to be inadequate.

Basic Life Support Training

Applicants should complete a St. John Ambulance course or the equivalent in standard first aid and a CPR Basic Rescuer course, and be able to produce valid certificates before enrolment in the medical program.

Selection Criteria

Admission to the MD Program is based primarily on the academic undergraduate record, MCAT scores, and interview score. Although careful assessment is made of the academic record throughout all years at university, the academic marks obtained during two undergraduate years will be used to formulate your grade-point average. Five full courses in each year (30 credit hours), September to April, will be considered.

Admission and Application Policies

The maximum number of places available in first year is 147, with 123 students enrolled in the London Program and 24 students enrolled in the Windsor Program.

Following the final date for application, an applicant may file any supplementary information relevant to the application with the Schulich School of Medicine & Dentistry, The University of Western Ontario, on or before the last day of May in the year following submission of the application.

Applicants may request a review of the decision of the Medicine Admissions Committee, provided that such a request is based upon new and significant information pertinent to the application. This request must be filed with the Schulich School of Medicine & Dentistry, The University of Western Ontario, no later than two weeks after the issue of the original decision. The request should contain information not available to the applicant prior to the last Wednesday in May in the year following submission of the application. This request will be passed on to the Appeals Committee whose decision is final.

Advanced Standing and Transfers

The structure of the medical curriculum at The Schulich School of Medicine & Dentistry is such that transfer from another Canadian medical school can be considered only in very exceptional cases and subject to space being available. Applicants considering transfer must first contact the office of Admissions & Student Affairs. Western does not accept advanced standing or transfers from non-Canadian Medical Schools.

Candidates from Accredited Degree-Granting Institutions

Candidates with acceptable standing at accredited degree-granting institutions may be considered for admission provided that the content of studies completed is equivalent in content to the courses offered by Western, and to the requirements of the program to which the student has applied. The University will review other candidates on an individual basis. Admission in all cases is competitive.

Page 126:

CURRICULUM PHILOSOPHY

Our Pledge To Be Patient-Centred

Medicine is a calling, a call to service. The patient-centred curriculum reflects this noble tradition of commitment to individual patients, their families and community. The physician's covenant is a promise to be fully present to patients in their time of need - to "be there" even when the physician can offer no cure, to provide relief whenever possible, and always to offer comfort and compassion.

The patient is the centre of our clinical work and, consequently, the centre of our learning. Patient-centred care requires a relationship in which patients will feel that their concerns have been acknowledged and that the physician has understood their plight from each patient's own unique perspective. Patients and physicians must work together to find common ground regarding management - reaching a mutual understanding of their problems, goals of treatment and respective roles of patient and physician. Patient-centred care also incorporates the concept of ecosystem health which studies human health within the interrelations among economic activity, social organization and the ecological integrity of natural systems.

Our curriculum is a reflection of our responsibility to attend to our patients' suffering in the broadest and deepest sense. Our graduates must have a thorough understanding of the biological, behavioural and population sciences basic to medicine. They will apply their medical learning within the integrated context of patient's lives, families and communities, and they must also begin a lifelong quest to understand the human condition, especially the unique responses of patients to their illnesses.

UNDERGRADUATE CURRICULUM

The undergraduate medical curriculum is a four-year program. ~~that is divided into four years of variable length.~~ It is designed to provide each student with an opportunity to acquire the knowledge, skills and attitudes required to advance to graduate or post-graduate studies leading to clinical practice, research or other medical careers. The educational format is a blend of lectures, laboratory exercises, small-group learning and supervised clinical experience in community and hospital settings.

Students enrolled in the undergraduate medical education program will be located in London and Windsor. Twenty-four students from the first-year class of one hundred forty-seven will attend classes in Windsor for the entire four-year program. The curriculum will be set and delivered by the Schulich School of Medicine & Dentistry and all graduates will receive University of Western Ontario medical degrees.

Undergraduate medical education is a continuous process and should not be interrupted except under the most unusual circumstances.

Years One and Two

The first two years of the curriculum provide the student with a solid grounding in the basic and clinical sciences. Each of these two years is divided into a series of **systems-based courses**: Introduction to Medicine; Blood & Oncology; Digestive System & Nutrition; Emergency Care; Endocrine & Metabolism; Heart & Circulation; Infection & Immunity; Musculoskeletal System; Respiration & Airways; Neurosciences, Eye & Ear; Psychiatry & Behavioural Sciences; Reproduction; and, Urinary System. Within each **course**, various subject areas are presented which integrate the basic and clinical sciences.

Students participate in early patient contact that emphasizes a patient-centred approach to medicine during the Clinical Methods in both Year 1 and Year 2. ~~Part of being a good physician is understanding the community in which patients live. During Community Health courses in the first two years of the program a variety of opportunities for student involvement in the community are provided.~~ At the end of first year, all medical students also participate in Rural & Regional Discovery Week to gain clinical experience and exposure to rural and regional medicine in a southwestern Ontario community hospital **or clinic**. This experience enhances the understanding of the communities where patients live.

The weekly timetable **often** is structured around a case which is introduced at the beginning of each week or subject block. The case provides the stimulus for instruction and is designed to highlight a number of objectives of the MD program. Throughout the week, the student is exposed to a variety of teaching methods including: small group tutorials, problem-based learning, lectures and large group discussions, self-instructional materials, and laboratories. Time is also provided in the curriculum for students to explore career opportunities.

List of First-Year Courses

Medicine 5115 (weight 1.0) Introduction to Medicine
Medicine 5116 (weight 1.0) Infection & Immunity
Medicine 5117 (weight 0.25) Skin
Medicine 5118 (weight 1.0) Musculoskeletal System
Medicine 5119 (weight 1.0) Respiration & Airways
Medicine 5120 (weight 1.0) Heart & Circulation
Medicine 5121 (weight 1.0) Blood & Oncology
Medicine 5139 (weight 1.0) Patient Centered Clinical Methods I
Medicine 5114 (weight 1.0) Community Health I

List of Second-Year Courses

Medicine 5202 (weight 1.0) Endocrine and Metabolism
Medicine 5203 (weight 1.0) Digestive System & Nutrition
Medicine 5204 (weight 1.0) Genitourinary System
Medicine 5205 (weight 1.0) Reproduction
Medicine 5206 (weight 1.0) Neurosciences, Eye & Ear
Medicine 5207 (weight 1.0) Psychiatry & the Behavioural Sciences

Medicine 5208 (weight 0.25) Emergency Care
Medicine 5224 (weight 0.5) Community Health II
Medicine 5246 (weight 1.50) Patient Centered Clinical Methods II

Years Three and Four

The third and fourth years of medicine include a 52-week integrated Clerkship (Medicine 5475), Clinical Electives, and the Transition Period.

The Southwestern Ontario Medical Education Network includes faculty located from Tobermory to Leamington. Students learn clinical skills in various geographic sites. The objective is to ensure that Western students at all levels gain an understanding and experience of the practice of Medicine from both a rural/regional and a tertiary care/urban perspective. ~~During the clerkship year a group of students will be based in Windsor.~~ During the 2008-09 and 2009-10 clerkship years, a group of 24 full-time Year 3 students from London will be based in Windsor. The following year the full-time four-year Windsor program will utilize these places.

During the third-year Clerkship, the student becomes an active member of clinical care teams in the following medical disciplines: family medicine, medicine, obstetrics and gynaecology, paediatrics, psychiatry, and surgery. Under the supervision of faculty and more senior house staff, clerks are given graded responsibility in the diagnosis, investigation, and management of patients in hospital, clinic and outpatient settings. All students in third year are required to complete a community Clinical Clerkship for a minimum of four weeks.

Beginning in Year 4, Clinical Electives are arranged entirely by the student in any area of medicine, at Schulich or in other centres. After completion of the Clinical Electives, students return to Schulich in February for the Transition Period which includes a menu of advanced-level learning opportunities in basic and clinical sciences. This permits students to further integrate the basic and clinical aspects of medicine in light of their clinical experience.

Rural Medicine Program

Despite rapid advances in medicine and unprecedented health care restructuring, providing accessible high-quality rural health care remains a major challenge in southwestern Ontario, many other parts of Canada, and around the world.

Rural Undergraduate Medicine integrates rural and community medicine throughout the years of the medical program. At the end of their first year, all medical students participate in Rural Discovery Week which provides an opportunity for clinical experience and exposure to rural and regional medicine in a southwestern Ontario community. All students in third year also are required to complete a community Clinical Clerkship for a minimum of four weeks outside of London or Windsor. Regional community clerkship rotations help students develop an understanding of non-tertiary care medicine. Some fourth-year students also complete two-month electives in a variety of near and distant rural/regional communities.

The rural training track encompasses a variety of optional experiences for students who wish to have a comprehensive rural-oriented medical education. In addition to curriculum requirements, students in the rural-training track have opportunities to participate in more rural/regional experiences. ~~Rural Summer Studentships allow students to work in communities doing research/clinical projects over the summer months. A competition is held for ten Studentships. These are eight-week summer jobs awarded to students at the end of first- and second-year medicine who would like to work under a physician in a rural setting. Student ventures can involve research studies, development projects, or institution a new program or educational event in a rural community.~~

Medical Electives Overseas is a special program of study in a third world country, available as part of Clinical Science Options in Year 4. An application form must be completed and a personal interview arranged. Assistance with funding is available for those students who are selected. Because communication and administrative problems may arise, applicants are advised to begin planning for a third world elective two years in advance. For information, contact the Overseas Medical Student Office.

Research Opportunities

Two programs are available for medical students to pursue research interests under the supervision of a faculty member. The Summer Research Training Program is available to first and second-year students who apply during their first year. Under this program students participate in a research project during the summer months. Students also may pursue a research project through the Schulich Research Opportunities Program. During this program students undertake a research project during the summer and/or academic year.

Background:

- 1) The Schulich School of Medicine & Dentistry – Windsor Program is part of an Ontario-wide expansion of medical student training announced by the provincial government in February 2006. In preparation for the Windsor Program, the School has increased its incoming class size by 14 to 147. Starting in September 2008, 24 of these first-year students will undertake their medical training in Windsor. The new program builds on the strength of clerkship training already provided in Windsor through Schulich School of Medicine & Dentistry’s Southwestern Ontario Medical Education Network (SWOMEN). It also offers renewed hope to a region in need of doctors.
- 2) Funding for the Rural summer studentships has been discontinued.

11. **Link to Faculty of Graduate Studies Course Renumbering Web site**

Effective May 1, 2008, Western will be moving to a new four-digit course renumbering scheme. Graduate course numbers are available on the web at: http://grad.uwo.ca/faculty_staff/courserenumberingfinal.htm

12. **Enforcing Deadlines for Submission to SCAPA and DAP**

SCAPA has asked that the University Community be reminded of the deadlines for submission to SCAPA and DAP of new and revised programs/modules and courses. The deadlines were not strictly enforced this year, in part to accommodate the burdensome task of revising of all course numbers, however, in future it should be noted that it is within SCAPA’s authority not to accept late submissions for its last meeting in late November, and within DAP’s authority not to include late submissions in the academic calendar.

Deadlines:

For inclusion in the printed copy of the academic calendar	November 1
For programs offered in September	June 1
For courses offered in September	July 1
For courses offered in January	November 1
For courses offered in Summer	March 1

Changes will not be approved retroactively.

Although the World Wide Web copy of the academic calendar will be updated on an ongoing basis, for proposals received subsequent to the print deadline for the calendar, Departments/Faculties are responsible for any advertising required to publicize the program or course.

Policies Governing Athletic Financial Awards (AFA)

1. The University of Western Ontario Athletic Financial Awards program will accord with the applicable policies of the Canadian Interuniversity Sport (CIS), Ontario University Athletic (OUA) and with Senate policy.

2. AFAs are open to undergraduate and graduate student athletes registered at Western or at an Affiliated University College.

3. Types of AFA

Entering AFA: Awarded to first-year students or transfer students in their first year of enrolment at Western or an Affiliated University College. Tenable for one year.

Continuing AFA: Awarded to first-year students or transfer students in their first year of enrolment at Western or an Affiliated University College. Tenable for up to four years, subject to maintenance of eligibility requirements.

Returning AFA: Awarded to students in their second or higher year of enrolment at Western or an Affiliated University College. Tenable for one year; renewable for additional years subject to maintenance of eligibility requirements. Renewed amounts may vary from year to year.

4. Eligibility

Entering AFA: Minimum final admission average of 80%, including prerequisite courses; competing in CIS.

Continuing AFA: For first year, minimum final admission average of 80%, including prerequisite courses; competing in CIS; award in subsequent years requires a minimum average of 70% in the preceding year and continued participation in the Canadian Interuniversity Sport.

Returning AFA: Successful completion of at least 3.0 credits, minimum average of 70% in the preceding year and continued participation in CIS.

Note: Graduate students must meet the entering thresholds as outlined above. To retain Continuing AFA or to be eligible for a Returning AFA, a graduate student must be in “good standing” as determined by the Faculty of Graduate Studies (School of Graduate Studies).

5. Value

\$1000, \$2000 and \$3500. No student may receive more than a total of \$3500 in AFA funding in any academic year. Value of award determined by the Western Athletic Financial Awards Committee.

6. Allocation Process

- (a) A Western Athletic Financial Awards Committee (WAFAC) will be established to allocate the awards. The Committee’s membership will be as follows:

Dean of the Faculty of Health Sciences (Chair)
Director of the School of Kinesiology

The two Senate-elected members of the Western Sports Advisory Council
Associate Dean – Programs, Faculty of Health Sciences

Director of Sport and Recreational Services (non-voting)
Associate Registrar (non-voting)
Director of Admissions (non-voting)

- (b) Written recommendations for allocation will be made by the Intercollegiate Athletics Head Coaches (using the Western Athletic Financial Award Nomination Form) and the recommendations will be presented to the Committee by the Director of Sport and Recreation Services.
- (c) Allocation of awards will be based on the following criteria:
- (i) Student meeting the approved academic threshold for eligibility.
 - (ii) Head Coach's written recommendation/assessment (see Western Athletic Financial Award Nomination Form) in each of the following categories:
 - athletic performance/potential (i.e., coach's assessment of the student's athletic abilities, honours and awards earned) [60% weighting]
 - team/campus leadership performance/potential [20% weighting]
 - (iii) academic performance/potential [20% weighting]

For awards with a financial-need component, financial-need assessment will be dealt with through the regular Student Financial Aid policies and procedures.

- (d) In making the awards, the Committee is responsible for ensuring that recipients of the awards are in compliance with CIS regulations and that CIS and OAC regulations are followed with respect to the allocations.
- (e) The Committee is responsible for ensuring the equitable allocation of the awards with respect to men's and women's athletic teams.
- (f) Coaches and Committee members must declare any actual or perceived conflict of interest and must remove themselves from the allocation process. Conflict of interest may include, but is not limited to: family relationships, other personal relationships and relationships of a financial or commercial nature which may give rise to the apprehension of bias. If it is unclear whether a conflict of interest exists, the Committee will make the determination and its decision shall be final.

7. Gender Equity

The Committee will ensure that equal dollar amounts are allocated to men's and women's athletic teams.

Note: Given existing structure and distribution issues affecting Western Athletics, the commitment to equal dollar amounts will be realized in the 2009-10 academic year. In 2007-08 and 2008-09, the Committee shall ensure that allocations do not exceed OUA allowances for disparate funding of men's and women's athletics, and shall strive where possible to be closer to full parity. In any case, the University is committed to the allocation of equal dollar amounts to men's and women's athletic teams in 2009-10, at which point this italicized note shall be removed from this policy.

8. Injury Policy

A student athlete in receipt of an Entering or Returning AFA who becomes injured during the course of a season will continue to receive his/her award for the balance of the award term. A student athlete in receipt of a Continuing AFA who becomes injured during the course of a season will continue to receive the award for the balance of the award term, provided that he/she continues in an approved program of rehabilitation/training.

9. Appeal Process

Decisions with respect to Entering AFAs are not appealable. With respect to Continuing or Returning AFAs, student athletes may appeal a decision of the Western Athletic Financial Awards Committee by submitting a written appeal to the Committee within eight weeks of the announcement of the awards. The merits of an appeal will be measured against the allocation criteria.

The Associate Dean – Programs of the home faculty or Affiliated University College of the student athlete and the Chair of the Senate Committee on Academic Policy and Awards (or designate) will be added to the membership of the Western Athletic Financial Awards Committee as full voting members for the purposes of hearing and adjudicating an appeal.

10. Annual Report to SCAPA

Because of the unique nature of these awards, Western Athletic Financial Awards Committee (WAFAC) will report annually through the Faculty of Health Sciences to SCAPA on the allocation of the awards.

UNDERGRADUATE SESSIONAL DATES

Any of the following deadlines (e.g., application for admission, application for graduation) that occur on a Saturday, Sunday or a Statutory holiday will be extended to the next working day. These deadlines are marked with an *.

All add/drop deadlines for courses offered in the following sessions are postmarked dates: Fall/Winter (London Evening and Distance Studies); Spring/Summer (Summer Evening, Intersession, Summer Day and Distance Studies).

Also see Sessional Dates for the Programs of Dentistry, Education, Law, and Medicine printed in this *Calendar*. Business dates may differ. Consult the Dean's Office, Business School.

2008

January	7	Classes resume.
January	11	Last to add a second-term first quarter ('s') course (Kinesiology).
January	15	Last day to add a second-term half course, or a second-term full course.
* January	15	Last day to receive admission applications for the Diploma in Accounting, and the Diploma in Public Relations offered through The Western Centre for Continuing Studies.
January	18	Last day to drop a second-term first quarter ('s') course without academic penalty (Kinesiology).
* January	22	Last day to receive applications for graduation at In Absentia February Convocation.
* January	31	Deadline to apply for relief against a final grade in a first-term course. Last day to receive admission applications: Business Administration.
* February	1	Last day to receive admission applications: Social Work (King's University College).
February	4 - 22	Program counselling period for Fall/Winter Term 2008-2009.
* February	15	Last day to drop a second-term half course, or a second-term full course without academic penalty. Last day to receive applications: BScN Program for Registered Nurses and Collaborative Nursing Program.
February	18	Family Day.
February	20	First day of second-term second quarter ('t') course (Kinesiology).
February	22	Last day to add a second-term second quarter ('t') course (Kinesiology).
February	25 - 29	Reading Week
February	29	In Absentia February Convocation.
* March	1	Last day to receive admission applications from CEGEP applicants. Last day to receive admission applications: Compressed Time Frame BScN Program. Last day to receive admission applications for Spring/Summer Distance Studies from students applying for the first time. All supporting documentation must be submitted within seven days of this date. Last day to receive admission applications: Certificate & Diploma Programs offered through The Western Centre for Continuing Studies. Last day to receive admission applications for Summer Evening and Intersession from students applying for the first time. All supporting documentation must be submitted within seven days of this date.
March	3	First day for web registration for Summer Evening and Spring/Summer Distance Studies.

March	6	First day for web registration for Intersession.
March	7	Last day to drop a second-term second quarter ('t') course without academic penalty (Kinesiology).
March	10	First day for web registration for Summer Day.
* March	15	Last day to receive applications for graduation at Spring Convocation. Last day to receive admission applications: Diploma Program in Public Administration.
March	21	Good Friday
March	23	Easter Sunday
April	10	Fall/Winter Session classes end.
April	11	Study Day.
April	20-21	Passover
April	12-30	Final examination period.
April	30	Second term ends for all Faculties except Dentistry, Education, Law, and Medicine.
* May	1	Last day to receive admission applications for Summer Day courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date. Last day to withdraw an application for graduation at Spring Convocation.
May	3	Last day for web registration for Summer Evening and Spring/Summer Distance Studies courses.
TBA		Master of Business Administration Convocation.
May	5	Summer Evening and Spring/Summer Distances Studies courses begin.
TBA		Huron University College Theology Convocation.
May	9	Last day to add a full course, a first-term half course, a first-term first quarter ('q') course, and a full year half-course in Summer Evening. Last day to add a Spring/Summer Distance Studies course.
May	10	Last day for web registration for Intersession courses.
May	12	Intersession courses begin.
May	13	Last day to add a full course, or a 6-week half course, a first-term first quarter ('q') course, or a full-year half course in Intersession.
TBA		Doctor of Medicine Convocation
May	15	Last day to drop a 3-week first-term half course in Intersession without academic penalty.
* May	15	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Spring Convocation. Last day to receive admission applications for full-time general studies for 2008-09 Fall/Winter Term from candidates outside Canada
May	16	Last day to drop a first-term half course, or a first-term first quarter ('q') course in Summer Evening without academic penalty.
May	19	Victoria Day.
May	22	Last day to drop a full course, or a 6-week half course, a first-term, first quarter ('q') course, or a full-year half course in Intersession without academic penalty.

May	30	Last day to drop a full course or full-year half course in Summer Evening without academic penalty. Last day to drop a full-course or full year half course in Spring/Summer Distance Studies course without academic penalty.
* June	1	Last day to receive admission applications from new students for Fall/Winter Term 2008-09 for full-time studies, provided that the program requested is open. All supporting documentation must be submitted within seven days of this date.
June	2	Second-term half courses in Intersession begin.
June	3	Last day to add a second-term half course in Intersession.
June	5	Last day to drop a second-term half course in Intersession without academic penalty.
June	9-13	Spring Convocation.
June	16	Second term half courses in Summer Evening begin.
June	16	Proposed start date for Course Registration for 2008-2009 Fall/Winter Term.
June	20	Last day to add a second-term half course in Summer Evening.
June	20	Intersession courses end.
June	23 & 24	Examinations: Intersession.
June	27	Last day to drop a second term half course, or a second-term, first quarter ('s') course, in Summer Evening without academic penalty.
* June	30	Deadline to apply for relief against a final grade in a second-term or a full-year course. Deadline to apply for relief against a program eligibility decision. Deadline requesting a waiver of the progression requirements.
* July	1	Canada Day. Last day to receive admission applications from new students for Fall/Winter Term 2008-09 for courses taught by Distance Studies and for part-time studies in courses taught on campus during the day and evening provided that the program requested is open. All supporting documentation must be submitted within seven days of this date. New students wishing to pursue part-time studies after July 1, should contact the Admissions Office to arrange for an appointment.
July	5	Last day for web registration for Summer Day courses.
July	7	Summer Day Term begins.
July	8	Last day to add a full course, a first-term half course (3-week or 6-week), or a full-year half course in Summer Day.
July	10	Last day to drop a 3-week first-term half course in Summer Day without academic penalty.
July	16	Last day to drop a full course, or a 6-week half course, or a full-year half course in Summer Day without academic penalty.
July	25	Summer Evening and Spring/Summer Distance Studies Terms end.
July	28	Second-term half courses in Summer Day begin.
July	28 & 29	Examinations: Summer Evening Term.
July	28 - 31	Examinations: Spring/Summer Distance Studies courses.
July	29	Last day to add a second-term half course in Summer Day
July	31	Last day to drop a second-term half course in Summer Day without academic penalty.

* July	31	Deadline to apply for relief against a final grade in an Intersession course.
August	4	Civic Holiday.
August	9	Last day for web registration for 2008-09 Fall/Winter Term.
August	15	Summer Day courses end.
August	18, 19 & 20	Examinations: Summer Day courses.
August	25	Extended WEB Registration begins.
* August	31	Deadline to apply for relief against a final grade in a Summer Evening course.
September	1	Labour Day.
September	4	Fall/Winter Term classes begin.
September	6	WEB Registration ends.
* September	8	Last day to receive applications for graduation at Autumn Convocation.
September	12	Last day to add a full course, a first-term half course, a first-term first quarter ('q') course (Kin), a first-term full course, or a full-year half course on campus and Distance Studies. Last day for late registration.
* September	15	Deadline to apply for relief against a final grade in a Summer Day course.
September	19	Last day to drop a first-term first quarter ('q') course without academic penalty (Kinesiology).
September	29	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Autumn Convocation. Last day to withdraw application for graduation at Autumn Convocation.
TBA		Hong Kong Convocation.
October	13	Thanksgiving Holiday.
* October	15	Deadline to apply for relief against a final grade in a Spring/Summer Distance Studies course. Last day to drop a first-term half course or a first-term full course (2008-09 Fall/Winter Term) without academic penalty. Last day to receive admission applications: Medicine for 2009.
October	20	First day of first-term second quarter ('r') courses (Kin).
October	23-24	Autumn Convocation.
October	24	Last day to add a first-term second quarter ('r') course (Kin).
October	31	Last day to drop a first-term second quarter ('r') course without academic penalty (Kin).
* November	1	Last day to receive admission applications: Law for 2009. Last day to receive official transcripts for courses taken on Letters of Permission during the academic year 2008-09 and the Spring/Summer Terms of 2008. Last day that students registered in 'w' accelerated language courses may transfer to the equivalent full-year course with the permission of their Faculty.
* November	30	Last day to drop a full course and full-year half course [on campus day and evening and Distance Studies] without academic penalty.
* December	1	Last day to receive admission applications: Dentistry for 2009.

Last day to receive admission applications, transcripts, and supporting documentation: Education for 2009. (If December 1st falls on a week-end or holiday, then the deadline date will be decided by the Association of Education Registrar's of Ontario)

December	3	Classes end.
December	4-5	Study Day.
December	6-17	Mid-year examination period.
December	18	First term ends for all Programs except Dentistry, Education, Law and Medicine.

2009

January	5	Classes resume.
January	9	Last day to add a second-term first-quarter ('s') course (Kinesiology). Last day to receive admission applications: Master Public Administration.
January	13	Last day to add a second-term half course, or a second-term full course.
* January	15	Last day to receive admission applications: Diploma in Accounting and the Diploma in Public Relations offered through The Western Centre for Continuing Studies.
January	16	Last day to drop a second-term first-quarter ('s') course without academic penalty (Kinesiology).
* January	22	Last day to receive applications for graduation at in absentia February Convocation.
* January	31	Deadline to apply for relief against a final grade in a first-term course. Last day to receive admissions applications: Business Administration.
* February	1	Last day to receive admission applications: Social Work (King's University College).
February	2-20	Program counselling period for Fall/Winter Term 2009-2010.
* February	15	Last day to drop a second-term half course, or a second term full course without academic penalty. Last day to receive applications: BScN Program for Registered Nurses and Collaborative Nursing Program.
February	16	Family Day
February	16-20	Reading Week
February	23	First day of second-term second-quarter ('t') course (Kinesiology).
February	27	Last day to add a second-term second-quarter ('t') course (Kinesiology).
February	27	In Absentia February Convocation
* March	1	Last day to receive admission applications from CEGEP applicants. Last day to receive admission applications: Compressed Time Frame BScN Program

Last day to receive admission applications for Spring/Summer Distance Studies from students applying for the first time. All supporting documentation must be submitted within seven days of this date.

Last day to receive admission applications: Certificate & Diploma Programs offered through the Western Centre for Continuing Studies.

Last day to receive admission applications for Summer Evening and Intersession from students applying for the first time. All supporting documentation must be submitted within seven days of this date.

March	2	First day for web registration for Summer Evening and Spring/Summer Distance Studies.
March	5	First day for web registration for Intersession.
March	6	Last day to drop a second-term second-quarter ('t') course without academic penalty (Kinesiology).
March	9	First day for web registration for Summer Day.
* March	15	Last day to receive admission applications: Diploma Program in Public Administration.
		Last day to receive applications for graduation at Spring Convocation.
April	8	Fall/Winter Session classes end.
April	9-10	Study Day
April	9-10	Passover
April	10	Good Friday
April	12	Easter Sunday
April	11-30	Final examination period.
April	30	Second term ends for all Faculties except Dentistry, Education, Law, and Medicine.
* May	1	Last day to receive admission applications for Summer Day courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date.
		Last day to withdraw application for graduation at Spring Convocation.
TBA		Master of Business Administration Convocation.
TBA		Huron University College Theology Convocation.
May	2	Last day for web registration for Summer Evening and Spring/Summer Distances Studies courses.
May	4	Summer Evening and Spring/Summer Distance Studies courses begin.
May	8	Last day to add a full course, a first-term half course, a first-term, first-quarter ('q') course, and a full year half-course in Summer Evening.
		Last day to add a Spring/Summer Distance Studies course.
May	9	Last day for web registration for Intersession courses.
May	11	Intersession courses begin.
May	12	Last day to add a full course, or a 6-week half course, a first-

		term first-quarter ('q'), or a full-year half course in Intersession.
TBA		Doctor of Medicine Convocation
May	14	Last day to drop a 3-week first-term half course in Intersession without academic penalty.
* May	15	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Spring Convocation. Last day to receive admission applications for full-time general studies for 2009-10 Fall/Winter Term from candidates outside Canada.
May	15	Last day to drop a first-term half course, or a first-term, first-quarter ('q') course in Summer Evening without academic penalty.
May	18	Victoria Day.
May	21	Last day to drop a full course, or a 6-week half course, a first-term, first-quarter ('q') course, or a full-year half course in Intersession without academic penalty.
May	29	Last day to drop a full course or full-year half course in Summer Evening without academic penalty. Last day to drop a full course or full-year half course in Spring/Summer Distance Studies course without academic penalty.
* June	1	Last day to receive admission applications from new students for Fall/Winter Term 2009-10 for full-time studies, provided that the program requested is open. All supporting documentation must be submitted within seven days of this date.
June	1	Second-term half courses in Intersession begin.
June	2	Last day to add a second-term half course in Intersession.
June	4	Last day to drop a second-term half course in Intersession without academic penalty.
June	8-12	Spring Convocation.
June	15	Second-term half courses in Summer Evening begin.
June	15	Proposed start date for Course Registration for 2009-2010 Fall/Winter Term.
June	19	Last day to add a second-term half course in Summer Evening.
June	19	Intersession courses end.
June	22 & 23	Examinations: Intersession.
June	26	Last day to drop a second-term half course, or a second term, first quarter ('s') course, in Summer Evening without academic penalty.
* June	30	Deadline to apply for relief against a final grade in a second-term or a full-year course. Deadline to apply for relief against a program eligibility decision. Deadline for requesting a waiver of the progression requirements.
* July	1	Canada Day. Last day to receive admission applications from new students

Last day to receive admission applications for Spring/Summer Distance Studies from students applying for the first time. All supporting documentation must be submitted within seven days of this date.

Last day to receive admission applications: Certificate & Diploma Programs offered through the Western Centre for Continuing Studies.

Last day to receive admission applications for Summer Evening and Intersession from students applying for the first time. All supporting documentation must be submitted within seven days of this date.

March	2	First day for web registration for Summer Evening and Spring/Summer Distance Studies.
March	5	First day for web registration for Intersession.
March	6	Last day to drop a second-term second-quarter ('t') course without academic penalty (Kinesiology).
March	9	First day for web registration for Summer Day.
* March	15	Last day to receive admission applications: Diploma Program in Public Administration.
		Last day to receive applications for graduation at Spring Convocation.
April	8	Fall/Winter Session classes end.
April	9-10	Study Day
April	9-10	Passover
April	10	Good Friday
April	12	Easter Sunday
April	11-30	Final examination period.
April	30	Second term ends for all Faculties except Dentistry, Education, Law, and Medicine.
* May	1	Last day to receive admission applications for Summer Day courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date.
		Last day to withdraw application for graduation at Spring Convocation.
TBA		Master of Business Administration Convocation.
TBA		Huron University College Theology Convocation.
May	2	Last day for web registration for Summer Evening and Spring/Summer Distances Studies courses.
May	4	Summer Evening and Spring/Summer Distance Studies courses begin.
May	8	Last day to add a full course, a first-term half course, a first-term, first-quarter ('q') course, and a full year half-course in Summer Evening.
		Last day to add a Spring/Summer Distance Studies course.
May	9	Last day for web registration for Intersession courses.
May	11	Intersession courses begin.
May	12	Last day to add a full course, or a 6-week half course, a first-

		Last day to withdraw application for graduation at Autumn Convocation.
TBA		Hong Kong Convocation.
October	12	Thanksgiving Holiday.
* October	15	Deadline to apply for relief against a final grade in a Spring/Summer Distance Studies course.
		Last day to drop a first-term half course or a first-term full course (2009-10 Fall/Winter Term) without academic penalty.
		Last day to receive admission applications: Medicine for 2010.
October	22 - 23	Autumn Convocation.
October	26	First day of first-term second-quarter ('r') course (Kinesiology).
October	30	Last date to add a first-term second quarter ('r') course (Kinesiology).
* November	1	Last day to receive admission applications: Law for 2010.
		Last day to receive official transcripts for courses taken on Letters of Permission during the academic year 2008-2009 and the Spring/Summer Terms of 2009.
		Last day that students registered in 'w' accelerated language courses may transfer to the equivalent full-year course with the permission of their Faculty.
November	6	Last date to drop a first-term second quarter ('r') course without academic penalty (Kinesiology).
* November	30	Last day to drop a full course and full-year half course [on-campus day and evening and Distance Studies] without academic penalty.
* December	1	Last day to receive admission applications: Dentistry for 2010.
		Last day to receive admission applications, transcripts, and supporting documentation: Education for 2010. (If December 1st falls on a week-end or holiday, then the deadline date will be decided by the Association of Education Registrar's of Ontario)
December	9	Classes end.
December	10	Study Day.
December	11-22	Mid-year examination period.
December	23	First term ends for all Programs except Dentistry, Education, Law and Medicine.

DENTISTRY SESSIONAL DATES 2008 - 2009

2008

August 25 – 29	Clinic Orientation, Year 3 & ITD1
August 29	White Coat Ceremony
	Dental Kit Orientation Day, Year 1 (All Disciplines)
September 1	Labour Day, no classes scheduled
September 2	UWO/DDS Orientation Day, Year1 (no classes)
	Regular classes and clinics commence: Year 2, Year 3 / ITD1, Year 4 / ITD2
September 3	Year 1 Classes Commence
October 13	Thanksgiving, no classes scheduled
October 16-17	Autumn Convocation (tentative)
November 28	Last Day of Classes
	Last Day for receiving admission applications for Year1 Dentistry
December 1 – 19	Exam Period, All Years

2009

January 5	Winter Term Commences, All Years
February 16	Family Day
March 16-20	Study Week
March (TBA)	NDEB Examinations (Written & OSCE), Year 1 / ITD2
March 23 –Apr 3	Final Examinations, Year 4 & ITD Students
Apr 10	Good Friday
April 27 – May 8	Supplemental Examinations, Year 4 / ITD2
May 1	Winter Term Ends – all classes
May 4 – May 22	Final Examinations, Year 1, Year 2, Year 3 / ITD1
June 12	Spring Convocation (tentative)
July 6 – 17	Supplemental Examination Period, Year 1, Year 2, Year 3 / ITD1
August 3	Application Deadline for Year 2 admissions (transfers)

Sessional Dates – Education

2008

August 28-29: Registration & Orientation

September 1: Labour Day

September 2: Classes Begin

September 2-12: 1st term add drop

October 13: Thanksgiving

October 6-24: Student Teaching (weeks 1-3)

October 27: Classes resume

November 21: Examination Day

November 24-December 12: Student Teaching (weeks 4-6)

December 15-January 2: Vacation

2009

January 5 – Classes Resume

January 5-16: 2nd term Add/Drop

February 9-13: Reading Week

February 16: Family Day

March 13: Examination Day

March 16-20: Spring Break

March 23-April 17: Student Teaching (weeks 7-10)

April 10/13: Good Friday/Easter Monday

April 20-30: Transition to Professional Practice

**Law Sessional Dates
2008/2009**

September 1	Labour Day
September 2	Fall term begins
September 2-8	Add/Drop period
October 13	Thanksgiving Day
October 16, 17	Fall Convocation
November 28	Fall term classes end
December 1-12	Fall examination period
December 12	Fall term ends
December	UWO CLOSED
2009	
January 5	January term begins
January 5-6	January term Add/Drop period
January 30	January term ends
February 2-6	Law study week
February 9	Spring term begins
February 9-13	Spring term Add/Drop period
February 16	Family Day
April 9-10	Passover
April 10	Good Friday
April 15	Spring term 1 st year classes end
April 16	Spring term upper year classes end
April 17-30	Spring 1 st year examination period
April 20-30	Spring upper year examination period
April 30	Spring term ends
June	Spring Convocation

2008	MD Program
August 27- 29	Year 1 Orientation
September 1	Statutory Holiday – Labour Day
September 2	Classes Begin all years
October 13	Statutory Holiday – Thanksgiving
December 15-20	Evaluation Years 1 & 2
December 20	Term Ends Years 1, 2 & 4
2009	
January 5	Year 4 Transition Period Begins
January 5	Years 1 & 2 Classes Resume
February 16	Statutory Holiday – Family Day
March 16 -20	Years 1 & 2 Vacation
Apr 10	Statutory Holiday – Good Friday
April 25	Year 4 Classes End
May 15	Convocation
May 18	Statutory Holiday – Victoria Day
May 25 – May 29	Year 1 Evaluation
June 1- 5	Year 1 Rural & Regional Week Year 2 Exam Week
June 5	Years 1 & 2 Term Ends
August 21(Friday)	Year 3 Clerkship Teaching Ends

Report of Scholastic Offences
for the period July 1, 2006 – June 30, 2007
prepared by Roma Harris,
Vice-Provost (Academic Programs & Students)

FACULTY / AFFILIATED UNIVERSITY COLLEGE	OFFENCE	SANCTION
Arts and Humanities (13 offences reported)	Plagiarism (12)	2 students received mark reduction for assignment 2 students received 'F' for assignment 7 students received zero for assignment 1 given written reprimand
	Cross-Submissions / Erroneous Material (1)	as this was a second offence, the student failed both courses
Business (no offences reported)		
Education (no offences reported)		
Engineering (5 offences reported)	Plagiarism (2)	Both students received zero for their assignment and a letter of warning from the Associate Dean, Academic
	Cheating (3)	1 student received zero for an assignment; 1 student received zero for a mid-term exam; 1 student received zero for a final exam. Each student received a warning letter from the Associate Dean, Academic
Graduate Studies (3 offences reported)	Plagiarism (3)	1 student received 'F' for final paper; 1 student was suspended for a year as a result of plagiarism as well as submitting the same paper for 2 courses; 1 student was permitted a rewrite with a limit of 70%
	Submission of same paper in two courses within doctoral program	
Health Sciences (22 offences reported)	Cheating (14) 1 student posted answers to a quiz in a chat room and 11 other students used those answers.	2 students received 'F' in course; All 12 students received zero on the quiz.
	Plagiarism (8)	8 students received zero for assignments

Information & Media Studies (22 offences reported)	Plagiarism / inconsistent citing practices (21)	6 students received 'F' for assignments; 5 students received zero for assignments; 2 students received 'F' for course; 2 were permitted re-writes with limits of 55% and 70%; 2 students received 10% reduction in final grade 3 students received 20% reduction for assignment 1 student received reduction of 5% for assignment along with a warning
	Cheating (1)	student received 'F' for a final exam
Law (no offences reported)		
Medicine & Dentistry (no offences reported for Medicine or Dentistry)		
Music (2 offences reported)	Plagiarism (2)	2 students received zero for assignments
Science including BMSc (21 offences reported)	Cheating (10)	6 students received zero for exams/midterms 3 students received 'F' for a course 1 student received a warning letter
	Plagiarism (10)	1 student received 'F' for an assignment 6 students received zero for assignment 2 student received 'F' for a course 1 incident is pending investigation
	Student lied about illness to get out of writing exam (1)	Student received 'F' in the course
Social Science (67 offences reported)	Cheating (4)	2 students received zero for exam 1 student received 'F' for a course 1 student received a 6-mark reduction for an assignment
	Improper use of Clickers (3)	3 students received zero for participation
	Plagiarism (55)	3 received 'F' for an assignment 27 students received zero for an assignment 1 student received a mark reduction for an assignment 1 student was reprimanded 21 students had their assignment marks spilt as their assignments matched others 2 students received 'F' for a course
	Plagiarism of multiple essays (1)	Student received a zero for each essay

	Plagiarism 2 nd offence (3)	1 student received 'F' in a course 1 student received zero for an assignment plus delayed graduation until June 2008 1 student received 'F' in a course plus not permitted to take courses in summer 2007 session
	Forged notes (1)	This student received 'F' on both test and exam and was suspended from the university for eighteen months. This student was on academic probation and was therefore RTW. Eligible to reapply for Sept 2008.
Brescia University College (8 offences reported)	Plagiarism (8)	5 students received a mark reduction for an assignment 3 students received zero for an assignment
Huron University College (6 offences reported)	Plagiarism (4)	4 student received mark reductions for an assignment
	Cheating (2)	1 student received a mark reduction for an assignment 1 student received 'F' in a course
King's University College (34 offences reported)	Plagiarism (31)	3 students received a mark reduction for an assignment 28 students received zero for an assignment
	Cheating (3)	2 students received zero for an assignment/test 1 student received a zero for a course