

**REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS**  
**(SCAPA)**

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**Master of Arts Program: Critical Studies in Global Film Cultures**

**Faculty of Social Science: Honors Specialization in Developmental Cognitive Neuroscience**

**Timing of Spring and Autumn Convocation Ceremonies**

**Faculty of Health Sciences: Revisions to Ontario Secondary School Admission Requirements for the BHSc Program**

**Faculty of Health Sciences: Suspension of Admission to the Honors Specialization Module in Health Information Management**

**Faculty of Engineering: Policy on Repeating All Components in a Failed Course**

**New Scholarships and Awards**

**Timing of Hong Kong Convocation Ceremonies**

**Structure of the Academic Year: Projected Dates**

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**FOR APPROVAL**

1. **Master of Arts Program: Critical Studies in Global Film Cultures**

**Recommended:** That Senate approve, pending OCGS approval, that a new Master of Arts (MA) Program in Critical Studies in Global Film Cultures be introduced in September 2008.

**Background:**

The Ontario Council for Graduate Studies (OCGS) approval process for this program is underway with the expectation that approval will be granted in the spring or summer of 2008.

After some thirty years of gestation, the Department of Film Studies grew out of the Department of English and was established in July 2005. The 8.5 full-time faculty members teach and carry out research across disciplinary lines in ways that integrate this new department into the Faculty of Arts and Humanities and the university community at large, through - inter alia - a Joint Appointment with Women's Studies, Film Studies faculty teaching for Comparative Literature, English and the Centre for Theory and Criticism, and through Film Studies' October 2006 launch of a Visual Culture Research Forum bringing together researchers from Anthropology, MIT, Modern Languages, Visual Arts, the Centre for Theory and Criticism, Sociology, Women's Studies, and Political Science. The recently reorganized BA and the proposed MA integrate the department's traditional emphasis on film theory with an expanded core curriculum foregrounding national cinemas, global processes, cultural studies and theories of alterity. This synthesis, made possible by the strong relevant expertise within the Department, places Film Studies at UWO at the forefront of current developments in the field. The MA will draw also on relevant expertise in the above-named departments and centres engaged in work in Visual Culture.

Although it is an expanding field of research and teaching, the opportunities in Film Studies for Canadian graduates are limited by the very small number of departments offering MAs. Nationally, there are only four MAs in the field (Concordia, Carleton, York, UBC). UWO's unique MA eventually will offer sixteen additional graduate spaces to Ontario and the country. While the MA will prepare students for PhD programs in Film Studies or an associated discipline, it also can be taken as a terminal degree preparing students for work in such cultural and educational sectors as film journalism, film and video distribution, film exhibition, film festival marketing and programming, and museum curating.

The six-term program will be administered by a Graduate Chair and Program Committee, and the administrative home of the program will be in the Faculty of Arts and Humanities. The curriculum requirements are three full graduate course equivalents plus a research thesis.

The intake for the Master's program will be approximately 5-8 students a year.

2. **Faculty of Social Science: Honors Specialization in Developmental Cognitive Neuroscience**

**Recommended:** That an Honors Specialization in Developmental Cognitive Neuroscience leading to a Bachelor of Arts degree be introduced in the Faculty of Social Science, effective September 1, 2008.

NEW CALENDAR COPY

**HONORS SPECIALIZATION IN DEVELOPMENTAL COGNITIVE NEUROSCIENCE**

**Admission Requirements**

Completion of first-year requirements with no failures. Students must have an average of at least 70% in principal courses, including the following psychology and mathematics courses plus 1.0 additional course with no mark in these principal courses below 60%:

1.0 course from: Psychology 1000 or 1200

1.0 course from: Calculus 1000A/B, 1100A/B, 1201A/B, 1301A/B, 1501A/B, Linear Algebra 1600A/B Mathematics 0110A/B, 1225A/B, 1228A/B, 1229A/B, Statistical Sciences 1024A/B. If Mathematics 0110A/B is taken, then either Statistical Sciences 1024A/B or Mathematics 1228A/B must be taken. Mathematics 1228A/B and Statistical Sciences 1024A/B is the recommended combination.

**Module**

9.0 courses:

3.0 courses: Psychology 2220A/B, 2410A/B, 2800E, 2810

2.0 courses from: 2135A/B, 2220A/B, 2221A/B, 2620A/B, 2720A/B, 3130A/B, 3137A/B, 3138A/B, 3139A/B, 3209F/G, 3224F/G, 3229F/G, 3320F/G, 3620E, 3722F/G

3.0 courses: Psychology 3440F/G, 3441F/G, 3442F/G, 3443F/G, 3485F/G, 3800F/G

1.0 course: Psychology 4850E

**Background:**

Developmental Cognitive Neuroscience is an exciting emerging field which combines Developmental Psychology with cognitive neuroscience. It appears that this is the only program of its kind in Canada and thus represents a unique opportunity for Western's students. It will provide students with the requisite skills they will need to pursue opportunities for advanced graduate studies in this field.

*For information, the four-digit Psychology courses listed above include:*  
2135A/B: *Introduction to Cognition*  
2220A/B: *Introduction to Behaviour and Cognitive Neuroscience*  
2221A/B: *Introduction to the Biological Basis of Behaviour*  
2620A/B: *Introduction to Educational Psychology*  
2720A/B: *Introduction to Social Psychology*  
3130A/B: *Psychology of Thinking*  
3137A/B: *Attention and Perceptual Cognition*  
3138A/B: *Memory*  
3139A/B: *Fundamentals of Cognitive Science*  
3209F/G: *Neuroscience of Motivation and Behaviour*  
3224F/G: *Neuropsychology and Cognitive Neuroscience*

229F/G: *Evolution and Human Behaviour*  
3320F/G: *Child Psychopathology*  
3440F/G: *Introduction to Developmental Cognitive Neuroscience*  
3441F/G: *Frontal Cortex and the Development of Cognitive Control*  
3442F/G: *Mind, Brain and Education*  
3443F/G: *Development of the Mathematical Brain*  
3485F/G: *Research in Developmental Cognitive Neuroscience*  
3620E: *Psychology of the Classroom with Practicum*  
3722F/G: *Social Cognition and Motivation*  
3800F/G: *Psychological Statistics Using Computers*  
4850E: *Honors Thesis*

### 3. Timing of Spring and Autumn Convocation Ceremonies

**Recommended:** That the following schedule for June and October Convocation ceremonies be approved:

1. June Convocation ceremonies will be scheduled for the second full week in June.
2. October Convocation ceremonies will be scheduled on the fourth Thursday and Friday in October. [If October 1 is a Friday, it will not count as week one.]

#### **Background:**

In January 2005, Senate approved a recommendation that set up a schedule for future convocations in June to be held during the second full week in June, and in October to be held the third Thursday and Friday in October. The recommendation was made in the Report of the Senate Committee on Academic Policy and Awards and, in putting forward this proposal, SCAPA agreed to review the timing of convocation ceremonies in 2007.

In August 2007, the Associate Secretary of Senate e-mailed Deans, Associate Deans, Office of the Registrar Managers, Department Chairs and members of the Convocation Board asking for comments on the scheduling of convocation for the October meeting of SCAPA, i.e.,

- For Spring Convocation, should ceremonies stay as the SECOND full week in June, as scheduled in 2005 to 2007, or revert to the FIRST full week in June, as it was prior to June 2005?
- For Autumn Convocation, should the ceremonies stay as the THIRD Thursday and Friday in October, as it has been in 2006 and 2007, or revert to the FOURTH Thursday and Friday in October, as it was in 2004 and 2005?

The majority of responses received supported retaining the Spring Convocation ceremonies as the second full week in June and returning the Autumn convocation ceremonies to the fourth Thursday and Friday in October. In both cases, the main reason for this is that both Faculties and the Registrar's Office need time to complete adjudications, make award decisions, and deal with changes in programs at the last minute if students are ineligible to graduate from their current particular program. Due to the complex nature of New Academic Choices, the modular system introduced in 2004, adjudication takes longer to process. Reverting to the earlier week was seen to seriously compromise Faculties' ability to get things done and done properly.

For Autumn Convocation, the extra time is also helpful to receive and process grades for students who have taken Letters of Permission or gone on exchanges during the summer.

The dates for these convocation ceremonies have been added to the projected dates in the Policy on the Structure of the Academic Year shown below in item 9.

4. **Faculty of Health Sciences: Revision to Ontario Secondary School Admission Requirements for the BHSc Program**

**Recommended:** That effective for admission in September 2009, the Ontario Secondary School admission requirements for the Bachelor of Health Sciences program be revised to read as shown below.

NEW CALENDAR COPY

**Ontario Grade 12 Admission Requirements**

- English Grade 12U (ENG4U)
- Biology Grade 12 U (SBI4U)
- One of: Advanced Functions Grade 12U (MHF4U), Calculus and Vectors Grade 12U (MCV4U), Math of Data Management Grade 12U (MDM4U)
- Chemistry Grade 12U (SCH4U) is recommended but not required

Note that enrolment in the program is limited and possession of the minimum requirements does not guarantee admission.

**Background:**

The change to the admission requirements for the Bachelor of Health Sciences Program are in line with the content requirements of the program, and reflect upcoming changes in first-year course offerings by the Department of Chemistry (i.e., the withdrawal of Chemistry 023).

5. **Faculty of Health Sciences: Suspension of Admission to the Honors Specialization Module in Health Information Management**

**Recommended:** That effective for the 2008-09 academic year, new admissions to the Honors Specialization in Health Information Management be suspended.

NEW CALENDAR COPY

**Admission Requirements**

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, with no mark in these principal courses below 60%, including: Health Sciences 022 or the former Health Sciences 021; Biology 022 or 023 or the former Biology 026; and 1.0 course from: Psychology 020, 023, Sociology 020, 021E, Anthropology 025F/G, 026F/G, 027a/b. Computer Science 026a/b or 031a/b, or permission of the Department.

**NOTE: No new admissions will be accepted for 2008-09.**

**Background:**

The Bachelor of Health Sciences Program is presently considering the withdrawal of this module. In the interim, the program proposes to suspend new admissions to the module in order not to push back the possible withdrawal date.

6. **Faculty of Engineering Policy on Repeating All Components in a Failed Course**

**Recommended:** That students who are required to repeat an Engineering course must repeat *all* components of that course and that no special permissions will be granted enabling a student to retain laboratory, assignment or test marks from previous years.

NEW CALENDAR COPY

(To be inserted after the section entitled "Failed with Leave to Repeat,"  
p.76 of the 2007/08 Academic Calendar)

**Failed courses: Policy on repeating all components of the course**

Students who are required to repeat an Engineering course must repeat *all* components of that course. No special permissions will be granted enabling the student to retain laboratory, assignment or test marks from prior years. Previously completed assignments and laboratories cannot be resubmitted for grading by the student in subsequent years.

**Background:**

Any student who fails a course has not demonstrated knowledge of the subject material adequately and, therefore, must repeat the course in full. No special permissions will be granted to those students by Academic Counsellors in the Department or the Office of Undergraduate Services enabling them to retain laboratory, assignment or test marks from previous years. Previously completed assignments and laboratories cannot be resubmitted for grading by the student in subsequent years.

**FOR INFORMATION**

7. **New Scholarships, Awards and Bursaries**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships, awards, bursaries and prizes, for recommendation to the Board of Governors through the Vice-Chancellor:

C.B. (Bud) Johnston MBA Scholarships (Faculty of Graduate Studies, Business Administration)

Awarded to full-time students entering the Master of Business Administration program at the Richard Ivey School of Business who have demonstrated outstanding academic merit (minimum 80% average) and financial need. Applications are available through the MBA Program Office. The deadline for submission is January 1. Final selection of recipients will be made by the MBA Scholarship Review Committee (with at least one representative of the Committee being a member of the Faculty of Graduate Studies), following an assessment of financial need by the Ivey Financial Aid Office. Recipients must meet the Ontario residency requirements of the Ontario Trust for Student Support Program. These scholarships were established by Ralph M. Barford (LLD' 87).

Value: 2 at \$10,000 to either May or October cohort  
Effective: May 2008

UK Alumni Scholarship (Any Undergraduate Program)

Awarded to a permanent resident or citizen of the United Kingdom who is entering the first year of any undergraduate degree program at Western as a full-time student, based on academic achievement. Candidates must have the equivalent of a minimum 80% admission average to be considered. This scholarship is made possible by the generosity of Western's UK alumni through Foundation Western.

Value: 1 at \$450  
Effective: May 2007

Pirie Foundation 125th Anniversary Alumni Award (Any Undergraduate Program)

Awarded to a full-time undergraduate student in Year 2 or beyond of any degree program offered by a faculty other than the Richard Ivey School of Business, based on academic achievement and financial need. Applications can be accessed online through the Office of the Registrar's Web site and must be submitted by October 31. This award was established by the Pirie Foundation through Foundation Western.

Value: 1 at \$360  
Effective Date: May 2007

*This award is offered through the Ontario Student Opportunity Trust Fund II (OSOTF II) program and recipients must meet Ontario residency requirements.*

Pirie Foundation 125th Anniversary Alumni HBA Award (Richard Ivey School of Business)

Awarded to a full-time student in the Honors Business Administration program based on academic achievement and financial need. Applications are available online through the Office of the Registrar's Web site and must be submitted by March 1. The Office of the Registrar will determine financial need and the Richard Ivey School of Business will select the recipient. This award was established by the Pirie Foundation through Foundation Western.

Value: 1 at \$450  
Effective: May 2007

*This award is offered through the Ontario Trust for Student Support (OTSS) program and recipients must meet Ontario residency requirements.*

Verna J. Pierce Bursary (Any Undergraduate Program)

Awarded to a full-time undergraduate student in any year of any program at Western based on financial need. This bursary is made possible by an annual grant from the Verna J. Pierce Bursary Fund, a fund within the London Community Foundation.

Value: 1 at approximately \$750, the amount varies based on the annual Foundation grant  
Effective: May 2007

William and Cecilia Davies Bursary in Medicine (Schulich School of Medicine & Dentistry, Medicine)

Awarded to a full-time undergraduate student in any year of the Doctor of Medicine (MD) program who demonstrates financial need. This bursary was established by a gift from Mr. and Mrs. Davies through Foundation Western.

Value: 1 at \$500  
Effective: May 2007

*This bursary is offered through the Ontario Student Opportunity Trust Fund II (OSSTF II) program and recipients must meet Ontario residency requirements.*

Judy and Murray Bryant HBA Rugby Award (Richard Ivey School of Business)

Awarded to a full-time student in the Honors Business Administration program who demonstrates athletic leadership skills as a member of The University of Western Ontario's Rugby Team. Candidates must have a minimum 70% average. Applications for this award will be available in the HBA Programs Office and must be submitted by October 31. The HBA Scholarship Committee will make the final selection of the recipient after consultation with the Faculty of Health Sciences. Candidates who are intercollegiate student athletes must be in compliance with current OUA and CIS regulations. This award was established by Professor Murray Bryant, Richard Ivey School of Business.

Value: 1 at \$3,500  
Effective: 2007-2008 to 2009-2010

8. **Timing of Hong Kong Convocation Ceremonies**

**Policy on Eligibility for Participating in the Spring Hong Kong Convocation Ceremonies**

Starting in September 2005, there will be a University-wide Convocation Ceremony in Hong Kong that involves, in addition to those who complete their Executive MBA degree in Hong Kong, any undergraduate or graduate student who was eligible to graduate at the **Spring or Fall or Spring Convocation ceremonies of that year or the Fall Convocation of the prior preceding year in London or at the February in absentia degree conferral of the same year**. Students are required to apply to participate in the Hong Kong ceremony and will receive either their degree diploma (if not collected at the a London ceremony) or a Certificate of Participation.

**Background:**

As reported to Senate by the Operations/Agenda Committee in June (S.07-129), beginning with Spring 2008, the convocation ceremony in Hong Kong will be moved from the October/November time frame to March/April. The above note in the Academic Handbook will be updated to reflect the change and add a reference to the February granting of an “in absentia” degree.

9. **Structure of the Academic Year: Projected Dates**

The Guidelines for the Structure of the Academic Year allow the University to project dates for the start and end of terms, study days and examination periods, convocation ceremonies, etc. The dates shown below for 2008-09 to 2015-16 have been modified slightly in some cases from the dates currently posted on the web in order to take into account: revised dates for first term to begin on a Monday in 2010 and 2013 (because Rosh Hashanah falls on a Thursday); a recent request by the President of the University Students’ Council to have two study days whenever possible within the parameters of the policy. The policy statement has been revised to include a reference to the timing of the *In Absentia* Convocation approved by Senate in 2006, and is contingent on approval of the timing of the convocation ceremonies, covered in item 3 above.

**GUIDELINES FOR THE STRUCTURE OF THE ACADEMIC YEAR**

The following Guidelines apply only to those faculties, schools and colleges which operate on a 26-week teaching term, i.e., they do not apply to the Faculties of Education, Graduate Studies, Law, the Schulich School of Medicine & Dentistry or the Richard Ivey School of Business.

1. **Scheduling the Start Date of Classes and Length of the First and Second Terms**

- Classes in the first term will begin on the Thursday following Labour Day.
- Classes in the second term will begin on the first Monday following January 2. Second term classes will begin no earlier than twelve days following the last day of the mid-year examination period.
- Each term will be thirteen weeks in length, comprising at least 62 "lecture days."
- The first day of classes in the fall term in all teaching divisions should not be scheduled on the first or second day of Rosh Hashanah (the Jewish new year) or on Yom Kippur (the Day of Atonement), unless the cancellation of classes on those days results in a term of less than 62 “lecture days.” In that case, classes will proceed as usual.

2. **Scheduling Study Days and Examinations**

- There will be at least one study day (including Saturdays and Sundays) between the completion of lectures and the first scheduled final examination.

- The final day of examinations will be no later than December 22 in the first term and April 30 in the second term.
- The final examination period will be at least 12 days in the first term and at least 17 days in the second term.
- No examinations are to be scheduled on Good Friday or Easter Sunday.
- No examinations are to be scheduled on the first two days of Passover unless the avoidance of those dates would extend the final examination period beyond the end of April. In years where examinations are scheduled on the first two days of Passover, affected students are required to request accommodation and arrange with their instructor(s) and/or Dean for an alternative examination.

3. Scheduling Conference Week

- Conference Week will be scheduled following the first seven weeks in second term.

4. Scheduling ~~June and October~~ Convocation Ceremonies

- The *in absentia* February Convocation will be scheduled for the last Friday in February.
- June Convocation ceremonies will be scheduled for the second full week in June.
- October Convocation ceremonies will be scheduled on the fourth Thursday and Friday in October. [If October 1 is a Friday, it will not count as week 1.]

	2008-2009	2009-2010	2010-2011	2011-2012
Labour Day	Sept. 1	Sept. 7	Sept. 6	Sept. 5
Registration	Sept. 2-3	Sept. 8-9	Sept. 7-8	Sept. 6-7
Rosh Hashanah	Sept. 30	Sept. 19	Thurs., Sept. 9	Sept. 29
First Term	Sept.4-Dec. 3 (64 days)	Sept. 10-Dec. 9 (64 days)	Monday, Sept. 13-Dec. 8 (62 days)	Sept. 8 - Dec.7 (64 days)
Thanksgiving (Monday)	Oct. 13	Oct. 12	Oct. 11	Oct. 10
October Convocation	Oct. 23-24	Oct. 22-23	Oct. 28-29	Oct. 27-28
Study Day	Dec. 4-5	Dec. 10	Dec. 9	Dec. 8-9
Exams	Dec. 6-17 (12 days)	Dec. 11-22 (12 days)	Dec. 10-21 (12 days)	Dec. 10-21 (12 days)
Holiday	Dec.18-Jan. 4 (18 days)	Dec. 23-Jan. 3 (12 days)	Dec. 22-Jan.2 (12 days)	Dec. 22-Jan. 8 (18 days)
Second Term	Jan. 5-Apr. 8 (63 days)	Jan. 4 - Apr. 9 (64 days)	Jan. 3-Apr. 7 (64 days)	Jan. 9-Apr. 11 (62 days)
In Absentia Convocation*	Feb. 27	Feb. 26	Feb. 26	Feb. 24
Conf. Week	Feb. 23-27	Feb. 22-26	Feb. 21-25	Feb. 27-Mar. 2
Good Friday	Apr. 10	Apr. 2	Apr. 22	Apr. 6
Easter Sunday	Apr. 12	Apr. 4	Apr. 24	Apr. 8
Passover	Apr. 9-10*	Mar. 30-31**	Apr. 19-20	Apr. 7-8
Study Day	Apr. 9-10	Apr. 10-11	Apr. 8-9	Apr. 12-13
Exams	Apr. 11-30 (19 days)	Apr. 12-30 (19 days)	Apr. 10-30 (17 days)	Apr. 14-30 (17 days)
June Convocation	June 8-12	June 14-18	June 13-17	June 11-15

\* Application deadline for the In Absentia Convocation is January 22, or, if the deadline falls on a weekend or holiday, the next business day. No ceremony is held.

\*\* N/A. Passover does not fall during the examination period this year.

	2012-2013	2013-2014	2014-2015	2015-2016
Labour Day	Sept. 3	Sept. 2	Sept. 1	Sept. 7
Registration	Sept. 4-5	Sept. 3-4	Sept. 2-3	Sept. 8-9
Rosh Hashanah	Sept. 17	Thurs., Sept. 5	Sept. 25	Sept. 14
First Term	Sept. 6-Dec. 5 (64 days)	Monday, Sept. 5-Dec. 4 (62 days)	Sept. 4-Dec. 3 (64 days)	Sept. 10-Dec. 9 (64 days)
Thanksgiving Monday	Oct. 8	Oct. 14	Oct. 13	Oct. 12
October Convocation	Oct. 25-26	Oct. 24-25	Oct. 23-24	Oct. 22-23
Study Days	Dec. 6-7	Dec. 5-6	Dec. 4-5	Dec. 10
Exams	Dec. 8-19 (12 days)	Dec. 7-18 (12 days)	Dec. 6-17 (12 days)	Dec. 11-22 (12 days)
Holiday	Dec. 20-Jan. 6 (18 days)	Dec. 19-Jan. 5 (18 days)	Dec. 18-Jan. 4 (18 days)	Dec. 23-Jan. 3 (12 days)
Second Term	Jan. 7-Apr. 11 (63 days)	Jan. 6-Apr. 8 (62 days)	Jan. 5-Apr. 8 (62 days)	Jan. 4 - Apr. 6 (62 days)
In Absentia Convocation*	Feb. 22	Feb. 28	Feb. 27	Feb. 26
Conf. Week	Feb. 25-Mar. 1	Feb. 24-28	Feb. 23-28	Feb. 22-26
Good Friday	Mar. 29	Apr. 18	Apr. 3	Mar. 25
Easter Sunday	Mar. 31	Apr. 20	Apr. 5	Mar. 27
Passover	Mar. 26-27**	Apr. 15	Apr. 4-5**	Apr. 23-24
Study Day	Apr. 12-13	Apr. 9-10	Apr. 9-10	Apr. 7-8
Exams	Apr. 14-30 (17 days)	Apr. 11-30 (17 days)	Apr. 11-30 (20 days)	Apr. 9-30 (20 days)
June Convocation	June 10-14	June 9-13	June 8-12	June 11-15

\* Application deadline for the In Absentia Convocation is January 22, or, if the deadline falls on a weekend or holiday, the next business day. No ceremony is held.

\*\* Passover does not fall during the examination period this year.