

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS
(SCAPA)

PhD and MSc Programs in Developmental Biology

Brescia University College: Honors Specialization in Psychology

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FOR APPROVAL

1. **PhD and MSc Programs in Developmental Biology**

Recommended: That, pending approval by the Ontario Council on Graduate Studies, Senate approve the introduction of new collaborative Master of Science and Doctor of Philosophy programs in Developmental Biology, effective September 1, 2006.

Background:

The OCGS approval process for this program is under way, with the expectation that approval will be granted in the spring or summer of 2006.

A collaborative graduate program is an offering involving two or more OCGS- and Senate-approved graduate programs. Western currently has four collaborative graduate programs: Biostatistics, Environmental Sciences, Scientific Computing, and Theoretical Physics. Students in a collaborative program obtain their degree in the discipline of their home program along with a specialization in the area of the collaborative program. For example, a PhD student who has been admitted into the graduate program in Applied Mathematics also can apply to be admitted into the collaborative program in Theoretical Physics; his or her degree would then be a PhD in Applied Mathematics with a specialization in Theoretical Physics. The degree diploma would designate the degree as “PhD in Applied Mathematics (Theoretical Physics)”.

The collaborative program in Developmental Biology involves the participation of the following OCGS- and Senate-approved graduate programs: Biochemistry, Biology, Microbiology and Immunology, Physiology, and Pharmacology and Toxicology.

Students in the proposed collaborative program would gain specialized knowledge of mechanisms of spatially- and temporally-programmed change in developing organisms. Western has strength in these areas and the collaborative program will enhance our ability to attract top-quality students to our programs and provide a formal network to facilitate communication between faculty and students engaged in developmental biology research.

The program will be administered by a program director and program committee, and the administrative home of the program will be in the Victoria Research Laboratories.

The intake for the Master's program will be approximately 10-15 students a year. The proposed intake of the PhD program is 10 students a year.

2. **Brescia University College: Honors Specialization in Psychology**

Recommended: That an Honors Specialization in Psychology be introduced by Brescia University College, effective January 1, 2006.

NEW CALENDAR COPY

HONORS SPECIALIZATION IN PSYCHOLOGY

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, including the following psychology and mathematics courses, plus 1.0 additional course, with no mark in these principal courses below 60%:

1.0 course: Psychology 020

1.0 course from: Mathematics 028a/b and Statistical Sciences 024a/b (recommended); Mathematics 030 or 031 (031 is preferred); Calculus 050a/b, 051a/b, 081a/b, Linear Algebra 040a/b, Mathematics 012a/b, 017a/b. If either Mathematics 012a/b or 017a/b is selected, then either Statistical Sciences 024a/b or Mathematics 028a/b must be taken.

Module

9.0 courses:

1.0 course: Psychology 280E

1.0 course from: Psychology 281, 285

0.5 course in Psychology numbered 200-239

0.5 course in Psychology numbered 240-279

0.5 course in Psychology numbered 300-339

0.5 course in Psychology numbered 340-379

0.5 course: Psychology 380F/G

0.5 course from: Writing 020F/G, 101F/G

1.0 additional course in Psychology at the 200 level or above

2.0 additional courses in Psychology at the 300 level or above

1.0 course: Psychology 442E

Background:

Brescia University College is able to offer sufficient courses and programming to support an Honors Specialization module. There is a need for students registered in Psychology at Brescia to be able to complete requirements for an Honors Specialization at the College rather than elsewhere. Proposals for the introduction of Psychology 442E (Thesis), 380F/G (Psychological Statistics using Computers), and 313a/b at Brescia have been submitted to DAP.

3. **Huron University College: Minors in Contemporary English Literature and English for Teachers**

3a **Minor in Contemporary English Literature**

Recommended: That a Minor in Contemporary English Literature be introduced at Huron University College, effective September 1, 2006.

NEW CALENDAR COPY

MINOR IN CONTEMPORARY ENGLISH LITERATURE

Admission Requirements

Completion of first-year requirements including one of English 020E, 022E, 024E, 025E, 026E with a mark of at least 60%.

Module

4.0 courses:

0.5 course: English 204F/G

0.5 course: English 215a/b

1.0 course from: English 222E, 223F/G, 229F/G, 235E, 239F/G, 241F/G

1.0 course from: English 206F/G, 207E, 210F/G, 213F/G, 219F/G, 242E, 243F/G, 251F/G, 254E

1.0 additional English course from those listed above. English 316F/G also may be taken in partial fulfillment of this requirement.

Background:

The proposed module Minor in Contemporary English Literature at Huron University College will offer students an opportunity to take a set of courses in a particular field of English Literature. Students may be interested in the module because they are interested in teaching or simply because they want to gain an appreciation of contemporary English literature as a complement to their Major or Specialization in another discipline.

3b **Minor in English for Teachers**

Recommended: That a Minor in English for Teachers be introduced at Huron University College, effective September 1, 2006.

NEW CALENDAR COPY

MINOR IN ENGLISH FOR TEACHERS

Admission Requirements

Completion of first-year requirements including one of English 020E, 022E, 024E, 025E, 026E with a mark of at least 60%.

Module

5.0 courses:

0.5 course: English 204F/G

0.5 course: English 215a/b

1.0 course from: English 232E, 259E, 260F/G, 261F/G

1.0 course from: English 231F/G, 235E, 239F/G, 240F/G, 241F/G, 274E

2.0 additional English courses at the 100 level or higher (English 133E is recommended for those planning to teach primary or junior grades)

Background:

A Minor in English for Teachers module is offered in the Faculty of Arts and Humanities, and at King's and Brescia University Colleges. The proposed module at Huron University College follows the same structure as the other Minors in English for Teachers, but uses the equivalent Huron University College English courses where the numbers differ from those used at the other units. Introduction of the module at Huron University College will make it possible for Huron University College students to earn the Minor using their courses taken at Huron University College.

4. **Policy on Administration of Examinations**

Recommended: That the Policy on Administration of Examinations be revised to read as shown below, to make minor modifications to the responsibilities outlined and to add a section on dealing with emergencies (e.g., fire alarms, loss of power).

INSTRUCTIONS FOR CANDIDATES DURING EXAMINATIONS (Senate Agenda May 23/58, S.3648, S.00-182)

1. Candidates are responsible for arriving at the examination room on time with adequate supplies (pens, pencils, erasers, calculators, current I.D. card) and may be admitted five minutes before the beginning of the examination. Upon entering the examination room, candidates will refrain from talking to or communicating with other candidates. Candidates will read any posted instructions concerning seating and other arrangements within the examination room. Candidates must place their I.D. card on the left corner of the desk.
2. No candidate may leave the examination room during the first thirty minutes of the examination.
3. Candidates must sign the nominal roll which will be circulated by the proctor during the first thirty minutes of the examination.
4. Candidates arriving later than thirty minutes after the commencement of the examination will not be allowed to write the examination. Under such circumstances, candidates should advise the Chief Proctor of their situation and then proceed to the **Associate Dean (Academic) or designate*** of their faculty for instructions. In the case of evening or Saturday examinations, candidates ~~should~~ **must** proceed to the Office of the Registrar **Associate Dean (Academic) or designate*** for instructions **the next business day**.
5. Candidates prevented from writing an examination by circumstances such as illness or death in the family shall submit a written petition to the **Associate Dean (Academic) or designate*** of their faculty. A petition made because of illness should be accompanied by a medical certificate stating the time and duration of the illness; a petition for other reasons **normally** should be supported by evidence from a ~~responsible person~~ **professional** acquainted with the circumstances.
6. Candidates are forbidden to give information to, or receive it from, any candidate or person other than an examination proctor, during the examination.
7. Candidates will not make use of any books, notes, diagrams, communication equipment or other aids unless authorized by the examiner, such authorization being stated clearly on the question paper. Candidates who bring any unauthorized notes, books, communication equipment or other aids into the examination room must leave them in an area designated by the Chief Proctor.
8. Smoking is not permitted in the examination room.
9. In the case of an emergency, candidates will be permitted to leave and re-enter the examination room only if accompanied by a Proctor. Candidates may be granted permission to move to another available seat if they can provide a legitimate reason.
10. Candidates are responsible for ensuring that they receive the proper question paper.

11. Candidates will use only the approved answer form (question paper, markex card, or answer booklet) supplied. When answer booklets are employed, candidates will use them even for rough work and will not write on any other paper. Pages will not be removed from answer books. Candidates must keep all papers on their desk.
12. Candidates who require additional answer books during the examination will not leave their seat but will attract the attention of the Proctor by raising a hand.
13. Any suspected irregularities in the question paper or any unusual distractions in the vicinity of the candidates should be brought to the attention of the Proctor.
14. Upon completion of the examination, candidates will ensure that their student number, name, course number, book number and total number of books, and the name of the instructor are lettered legibly on all answer books. If more than one book has been used, they should be numbered consecutively and placed inside book one. No answer books or parts of answer books will be taken from the examination room.
15. Candidates will not be allowed to leave the examination room during the last 15 minutes. Under no circumstances, including late arrival, will the time beyond the designated period be extended.
16. At the conclusion of the examination, candidates will remain seated until a Proctor has collected their completed examination booklets. Candidates who leave the room and neglect to sign their name and submit their completed booklets to the Proctor will be considered as not having written the examination.
- ~~17. Students may obtain a copy of these regulations from the Office of the Registrar in the Stevenson-Lawson Building.~~

ALLOCATION OF PROCTORS (S.3648)

1. At least two Proctors normally shall be required to be present in each examination area. Where candidates of both sexes are writing, at least one male and one female Proctor shall be present, even if the requirement makes necessary the employment of additional Proctors (e.g., graduate students). Where candidates are of one sex only, a Proctor of that sex shall be present.
2. The Registrar shall advise each department (or faculty where applicable) of the number of Proctors and Chief Proctors required for each examination scheduled for the department.
3. The Department Chair in turn shall advise the Registrar of the name of the Chief Proctor for each examination. In those cases where the Chair is unable to assign a sufficient number of Proctors, the responsibility shall rest with the Dean of the faculty.
4. All information given or decisions taken that are pertinent to the conduct of an examination shall be recorded in writing on the nominal roll and reported to the Registrar by the Chief Proctor.

DUTIES OF CHIEF PROCTORS DURING EXAMINATIONS (S.3648, S.00-256)

The Chief Proctor shall be responsible for the conduct of examinations in the examination room. To this end, **for the start of the exam** the Chief Proctor shall:

1. Be familiar with the instructions for candidates regarding conduct.
2. Be at the examination room thirty minutes before the start of the examination to receive the sealed examination package.
3. Verify the contents of the examination package (i.e., examination papers, nominal rolls, information for Proctors). Any discrepancies are to be reported immediately to the Office of the Registrar.
4. Distribute examination papers, supplies, etc., to the individual Proctors who will then be responsible for distributing them. The seating plan provided will indicate the row numbers for separate examinations.
5. Use blackboards to advise students of the row numbers for separate examinations.

6. Inform all candidates regarding any special instructions related to the examinations being written and the procedure to be followed at the end of the examination. No student may leave the examination room during the last fifteen minutes of the examination.
7. Collect signatures on the nominal roll and check the I.D. card of each student during the first thirty minutes of the examination.
8. Record the name and student number of any student who arrives more than 30 minutes late for an exam and forward this information to the Associate Dean (Academic) or designate*.

~~Should~~ If a student becomes ill during an examination:

1. the Chief Proctor should take such actions as may be appropriate and should note the circumstances and other relevant details on the student's examination booklet.

If a student is suspected of cheating during an examination:

1. the Chief Proctor should document the incident as fully as possible, including the name and seating location of students writing in the immediate vicinity, the time at which the incident occurred, and a description of the behaviour observed.
2. at the conclusion of the examination, the Chief Proctor should secure any evidence bearing upon the suspected behaviour as may be available, and should report the matter to the ~~Registrar~~ Office of the Associate Dean (Academic) or designate*.

If there is a fire alarm, loss of power or other emergency during an examination:

1. if the examination has not started, the decision about whether or not to cancel the exam rests with the Chief Proctor. If there is only a short delay, it may be possible to start the examination once it is safe to re-enter the building.
2. the Chief Proctor must determine how much additional time should be granted the students.
3. if the delay lasts longer than one hour, it is recommended that the examination be cancelled.
4. if students have seen the examination, the examination should be cancelled and students advised that they should consult the Associate Dean (Academic) or designate* about the makeup exam. However, any examinations already submitted normally will be graded.

At the conclusion of the examination, the Chief Proctor is responsible for:

1. The orderly conduct of the students during the collection of booklets.
2. The sorting and distribution of all completed examination booklets to the appropriate Proctors in the examination room. (Proctors must verify receipt of booklets by signing the nominal roll.)
3. The return of unused examination booklets to a neat stack at the front of the examination room.
4. The delivery of verified nominal rolls to the ~~Registrar~~ Department Chair (or for interdisciplinary courses, to the appropriate Associate Dean (Academic) or designate*) following the examination.

DUTIES OF PROCTORS (S.3648)

The Proctors will be responsible to the Chief Proctor for:

1. Arriving at the examination room thirty minutes before the start of the examination.
2. Performing those duties assigned by the Chief Proctor.

3. ~~★ Collecting the completed examination booklets at the conclusion of the examination.~~ ~~☐~~ [Candidates will remain seated until a Proctor has collected their completed examination booklets. Candidates who leave the room and neglect to sign their name and submit their completed booklets to the Proctor will be considered as not having written the examination.]
4. Verifying receipt of completed booklets by signing the nominal roll.
5. Collecting the unused departmental supplies and returning them, and the completed examination booklets, to the department.

DIVISION OF RESPONSIBILITIES (S.3648, S.00-256)

The Registrar shall be responsible for:

1. Notifying Chairs of departments (and Deans of faculties or registrars of Affiliated University Colleges where applicable) of Senate regulations and policies (e.g., deadlines) regarding examinations.
2. Collecting and processing information submitted by department Chairs (and Deans of faculties or registrars of Affiliated University Colleges where applicable) regarding the scheduling of examinations.
3. Accommodating, where possible, special scheduling requests approved by Deans.
4. Preparing the examination schedules within the constraints imposed.
5. Distributing the preliminary and final examination timetables by the established Senate deadlines.
6. Assigning examination rooms for examinations scheduled by the Registrar.
7. Maintaining the confidentiality of examination papers.
8. Printing, storage and delivery of examination papers received by the established Senate deadlines.
9. Notifying department Chairs of Proctor requirements.
10. Delivery of examination answer booklets and nominal rolls.
- ~~11. Monitoring and storage of returned nominal rolls.~~
The remaining 5 points have been renumbered. Monitoring and storage of returned nominal rolls now rests with the Department Chair (see below).
11. Maintaining security of any answer booklets returned to the Registrar from examination rooms.
12. Administration of Conflict Rooms.
13. Reporting to Deans of faculties any deadlines that have not been met.
14. Collection of fees for Special Examinations.
15. Administration of Special Examinations to be arranged by the Registrar.

Associate Deans (Academic) or designates* shall be responsible for:

1. Approving special scheduling requests.
2. Approving take-home or optional examinations.
3. Approving unusual time allotments for examinations.
4. Approving Special Examinations.

5. Resolving "three in twenty-four hours" problems.
6. Ensuring that departments meet established Senate deadlines.
7. Dealing with students who arrive late at an examination.
8. Notifying department Chairs of their responsibilities where Senate deadlines are not met.

Chairs of departments shall be responsible for:

1. Submitting information regarding the scheduling of examinations to the Registrar by the established Senate deadlines.
2. Assigning Proctors in accordance with the numbers specified by the Registrar ~~and submitting the names of chief proctors to the Registrar.~~
3. Submitting examination papers for printing to the Registrar by the established Senate deadlines.
4. Delivering examination supplies (and papers where applicable) to appropriate areas.
5. Picking up examinations which have been written in the Conflict Room during the first working day following the examination date.
6. **Monitoring and storage of returned nominal rolls.**

Students shall be responsible for:

1. Notifying their **Associate Dean (Academic) or designate*** of Sabbath and Holy Day commitments by the ~~add~~ **course "Add" deadline of the appropriate term, as set out in the Policy on Accommodations for Religious Holidays.**
2. Checking the preliminary and final timetable postings.
3. Notifying the Registrar of any examination conflicts.
4. Notifying their **Associate Dean (Academic) or designate*** of "three in twenty-four hour" problems or personal conflicts requiring approval of a Special Examination.
5. Familiarizing themselves with the rules for conduct of examinations. ~~(Copies are available at the Office of the Registrar in the Stevenson-Lawson Building):~~ **Students may obtain a copy of these regulations on the web at <http://www.uwo.ca/univsec/handbook/exam/admin.pdf>.**

* Designates as follows:

Students should report to the Office of the Director for their respective School or Program in the Faculty of Health Sciences.

5. **Summer Co-op in Economics**

Recommended: That a Summer Co-op be introduced in the Department of Economics, Faculty of Social Science, and, that Economics 499: Economics Summer Co-Op be introduced to record the student's participation, effective September 1, 2006.

NEW CALENDAR COPY

Economics 499: Economics Summer Co-op

This course is designated to record whether or not participants have passed or failed the Economics Summer Co-op. This course cannot be used to fulfill any modular or degree requirements. Enrollment

in this course is restricted to students enrolled in the Honors Specialization in Economics or a double Major with Economics on main campus.

(To be included in the Department of Economics section,
Page 164 of the 2005 Academic Calendar.)

Summer Co-op in Economics

The Summer Co-op in Economics is designed to provide Economics students with work experience related to their studies. This optional program is available to full-time undergraduate students in the Department of Economics (main campus only), Faculty of Social Science, who are enrolled in Year 3 and returning in the fall to continue into Year 4 of the Honors Specialization in Economics or a double Major with one of the Majors in Economics. Students must have a minimum average in Economics of (1) 75% with no grade in Economics less than 60% in the second year of one of the above modules; and, (2) 75% with no grade in Economics less than 60% in the first term of the third year of one of the above modules. Students may use 100-level Economics to gain admission to the modules listed, but the average among these courses must be at least 75% with no grade less than 70%. Students interested in this Co-op must apply online by the deadlines specified by the Department of Economics. Students who accept a summer placement will receive a notation on their transcript (Economics 499) and a pass/fail grade will be recorded. An administrative fee will be charged for a successful placement.

For more information on the Summer Economics Co-op, please visit www.ssc.uwo.ca/economics/undergraduate/coop. You may also contact Undergraduate Studies, Department of Economics, Faculty of Social Science, The University of Western Ontario, London, ON, N6A 5C2, (519) 661-3507, mbroadfo@uwo.ca.

Background:

The Economics Summer Co-op is designed to provide students with an opportunity to use economics in the workplace, as well as provide them with experience that will be useful when they return to their studies; for example, in writing their Economics 400E paper. Co-op placements also can provide students with mentoring opportunities for professional development.

The Department of Economics is committed to providing employers with qualified students who are eager to apply their knowledge in real-world situations. Employers will benefit by having a connection to The University of Western Ontario, and by having an ability to fill temporary staffing needs and to potentially identify future employees. Students will benefit from having work experience related to their studies with employers who may provide future job opportunities.

It is expected students will treat this opportunity as they would any other academic commitment. To this end, students will be required to write a report upon completion of their Co-op placement and failure to do so will have academic consequences. Students also must have the necessary prerequisites to participate, as explained below. Employer feedback is important to the success of the Co-op, so the Department will be asking for their written comments as well.

Both employers and students are required to follow all Provincial and Federal legislation pertaining to recruitment and employment practices.

Contingent on approval of this proposal, the course description for Economics 499: Economics Summer Co-op, will be forwarded to DAP for information by the University Secretariat.

DETAILS OF THE PROPOSAL

The Co-op term will last up to four months from May to August, beginning in Summer 2007. Each work placement should be for a minimum of ten consecutive weeks.

Qualifications for Students

1. Full-time undergraduate student on main campus who is enrolled in a program leading to a degree in Honors Economics.
2. Must have a minimum average of 75% in the subset of Economics courses listed in (A) and (B) below that the student has taken. Further, no grade below:
(A) 60% in Economics 220a, 221b, 222a, 223b, 260a, 261b; and,
(B) 70% in Economics 122a, 123b, 150a, 151b, 152a, 153b.
3. Must have a minimum average of 75% with no grade in Economics less than 60% in the first term of the third year of the Honors Specialization or Major in Economics.
4. Applicants will be required to demonstrate completion of preparation workshops.
5. Applicants must be eligible to work in Canada.

Preparation Workshops

Students who participate in an Economics Co-op will take career management workshops in the semester preceding the Co-op term. All career management workshops are available through the Student Development Centre's Career Services. These workshops will be mandatory and students must provide proof they have completed the workshops as part of the application process. Workshops include: Résumés and Cover Letters, Interview Strategies, and Strategies to Succeed at Work. Students may view the schedule of workshops at www.sdc.uwo.ca/career/students/paths.html workshops. Workshops are offered several times during the fall semester and last approximately two hours.

Time Lines

These time lines may need to be modified after consultation with prospective employers.

Jobs Posted	Application Deadline	Interviews	Responses from Employers
Mid-February	March 1	Mid-March	April 1

Matches between the employers and applicants will be based on the employer's recommendations. Students will have a limited amount of time, e.g., five (5) calendar days, to accept or reject an offer of employment. Students will be advised that renegeing on a job offer after it has been accepted is not appropriate. The Department of Economics does not intend to influence placements in any way. The employment relationship is between the employer and the student. Should March 1 or April 1 fall on a weekend or a statutory holiday, the deadline will be extended to the next working day.

Application Process for Employers and Students

All job postings are subject to review by the Department of Economics. Job postings should be submitted to the Economics Undergraduate Office, preferably via email, and should include the following information:

1. Company name
2. Title of the position
3. A description of the responsibilities of the position
4. Salary or salary range
5. Location of the position
6. Application deadline, if different from March 1
7. Initial interview dates, if known

The Department will have access to a secure area of the Student Development Centre's (SDC) Web site to post jobs. Only those students eligible to participate will be allowed access to this area (students need to be

registered on SDC's career site as well). SDC also will provide administrative support to the Department. As well, it may be possible to use their interview rooms if the departmental rooms are not available.

Applications must be received by the Undergraduate Office in the Department of Economics by the specified deadline each year. The Undergraduate Coordinator will confirm that applicants are eligible. The method of application may vary by employer. All eligible applicants will be forwarded by the Department to the employer for consideration.

All students who receive an interview will be notified by email. First interviews will be arranged through the Economics Undergraduate Office according to an interview schedule. If second interviews are necessary, they are to be arranged between the employers and students.

All students who accept a co-op placement will be required to sign a contract with the Department of Economics. An administration fee of \$250 will be charged to the student to support the costs of running the Co-op. The Department will enroll the student in Economics 499 on or about the start date for their placement. Western will invoice the student once Economics 499 is recorded on the academic record. Students will then have 30 days to make payment.

Employers may be eligible for a maximum tax credit of \$1,000 for each qualifying co-operative education placement of an Ontario student, known as the Co-operative Education Tax Credit. It will be the employer's responsibility to apply for this tax credit on the appropriate forms. At the conclusion of the Co-op, Western will issue a declaration to the employer as documentation for the tax credit.

SDC is working in partnership with the Department of Economics throughout the entire process.

On-Site Visits and Employer Feedback

On-site visits may be conducted during the co-op term by a representative(s) of the Department of Economics. The student will be notified of the visits as well. The purpose of such visits will be to reinforce the learning objectives of the program and to gather feedback on the Co-op. The employer will be asked to evaluate their experience with the Program at the conclusion of each placement. This evaluation will include (1) the fit between the student and the position, (2) the student's performance of the work, (3) suggestions for improvement, and, (4) other recommendations.

Completion of the Co-op – Students

Students will be required to submit a written report of approximately 2,000 words at the completion of their co-op placement. This report will include the following components:

1. Cover Letter
2. Title Page
3. Introduction
4. Executive Summary of Placement – this may include a description of the department worked in, summary of the responsibilities of the position and work done by the student, the relationship of the work to the broader work of the organization, and the relationship of the work to the student's academic studies.
5. Conclusions and/or Recommendations – this may include the learning objective for the work term and whether or not it was met, what effect the experience has had on career objectives, whether the experience has prepared the participant for future work experiences, how the experience has influenced the participant's academic studies, and the evaluation of and suggestions regarding the Co-op.
6. Glossary, References, Appendices, etc., as appropriate

This report shall be submitted to the Undergraduate Program Director by mid-September. Failure to complete this report will result in a failure of Economics 499.

Student Transcript

The course number Economics 499 will be used to designate a student's participation in the Co-op. As soon as the applicant is placed successfully, the course will be recorded on the student's record for that summer term. There are no tuition fees associated with this course because it will have a credit weight of zero. The grade will be recorded on the student's Official Academic Record as a pass/fail. This course cannot be used for degree or module requirements. A departmental committee consisting of the Chair (or designate), Director of the Undergraduate Program, and one other regular full-time faculty member will determine the grade for the participant.

Liability

Students who are placed successfully will sign a contract (see [Appendix 1](#)). This contract absolves the Department and Western of any liability. Employers also will be sent a letter outlining the Department's expectations and supervisory rights for the functioning of the Co-op. These employers will be asked to sign and return the letter to the Department of Economics as a type of informal educational placement agreement.

The contract and the letter have been reviewed by Western's legal counsel to ensure there are no liability issues. The Department of Economics intends to show due diligence because it is charging an administrative fee and recording a grade. The risk to students should be minimal given that most placements should be in a normal office environment. Site visits help to avoid unsafe or excessively-onerous placements from occurring. The employer and the student will be warned that terminating the employment relationship early may result in a failing grade.

FOR INFORMATION

6. **Annual Report on Reviews of Graduate Programs**

The Report on the OCGS Appraisal of Graduate Programs at The University of Western Ontario during the Fourth Cycle (1996/97 - 2005/06) is attached as [Appendix 2](#).

7. **M Level Courses and First Year Academic Performance: Full-Time Constituent Students: 2004-05**

An analysis of the academic performance of Western students admitted from an Ontario high school was done to explore the relationship between first-year grades and the number of high school 'M' courses taken. The results of a multiple-linear regression in which the effects of the final admission average were controlled suggests a weak inverse relationship between the number of M level courses taken in high school and students' averages upon completion of their first year of studies at Western, i.e., the more M courses taken, the lower the first-year average (correlations across Faculties ranged from -0.117 to -0.344). The attached tables show the correlation between the number of M level courses taken and first-year average by Faculty, and the mean first-year average by number of M level courses taken.

In interpreting this analysis it should be noted that in this model the strongest predictor of first-year academic performance is the admission average. It also should be noted that there are some limitations to this analysis. The number of repeated high school courses is not factored in and the courses used in the calculation of the admission average are not captured in the report.

4U Level Courses

- Advanced Functions and Introductory Calculus
- Economics
- Biology
- Canadian and International Law
- Canadian and World Politics
- Canadian World Issues: Geographical Analysis

- Chemistry
- Classical Civilization
- French
- Earth and Space Science
- English
- Physical Education
- Geometry and Discrete Mathematics
- Mathematics of Data Management
- Philosophy: Questions and Theories
- Physics
- Spanish
- Studies in Literature
- The Writer's Craft
- World Geography
- World History – The West and the World
- Canada: History, Identity, and Culture
- Other languages

4 M Level Courses

- Challenge and Change in Society
- Communications Technology
- Computer and Information Science
- Computer Engineering
- Dance
- Drama
- Environment and Resource Management
- Food and Nutrition Science
- Geomatics: Geotechnologies in Action
- Instrumental Music
- International Business
- Human Growth and Development
- Music
- Organizational Behaviour/Human
- Principles of Financial Accounting
- Religious Education
- Technological Design
- Visual Arts

The following table sets out the correlation between the number of 'M' Level courses and the first-year average for full-time, first-year constituent students in 2004-05:

Faculty	Correlation
Arts	-0.117
BACS	-0.112
Engineering	N/A
Health Science	-0.206
Kinesiology	-0.133

Nursing	N/A
MIT	-0.169
MTP	-0.344
Music	-0.295
Science	N/A
Medical Science	N/A
Social Science	-0.142
Total	-0.170

**Statistically controlling for final admission average*

Limitations:

*Note that students may have repeated courses to upgrade their mark - these courses were not deleted

*It was not possible to determine which courses were used in the calculation of the admission average

The following table sets out the number of 'M' Level courses and first-year average statistics for full-time, first-year constituent students for 2004-05:

All Faculties					
Number of 'M' Courses Taken	Mean	St. Deviation	Minimum	Maximum	N
0	74.0	10.704	32.00	98.73	935
1	72.3	10.249	40.00	95.40	1,270
2	70.6	9.719	40.00	94.90	815
3	68.1	10.552	40.00	94.40	349
4	67.3	9.746	40.80	88.87	114
5	67.2	10.202	41.33	85.25	55
6	68.9	9.246	45.55	81.90	11
7	72.8	4.525	69.60	76.00	2
Total	70.9	10.232	40.00	95.40	2,616

8. **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships and awards, for recommendation to the Board of Governors through the Vice-Chancellor:

Western International Exchange Ambassador Award (Any Undergraduate Faculty, Faculty of Graduate Studies)

Awarded to graduate or undergraduate students in upper years of their program wishing to study at one of the partner universities for the full year or one term, based on academic achievement, participation in extra-curricular activities, cross-cultural experience, and demonstration of leadership qualities. Only students who have been approved for Exchange and are registered at Main Campus will be considered. Students must have completed their prescribed academic program the previous year, and currently be registered in a full-time course load (minimum 3.5 courses). Students who completed their previous academic year at an affiliated university college or institution other than Western are not eligible.

Awards are provided to students who show promise as effective Exchange Ambassadors. The awards are put in place to support students who might otherwise not be able to seize the opportunity to study at a partner institute in another country. (Exchanges to partner institutes in Canada generally are not eligible for this award.) The award is presented prior to the recipient's enrolment in course work at an exchange partner institution.

Applications are available from the International Student Exchange office and must be submitted along with a nomination from a professor, teaching assistant or staff member with whom the candidate has been involved, and a statement (maximum 250 words) specifying how the candidate will be an effective Ambassador of the University. The deadline for submission will coincide with the deadlines for the Exchange Program. Award recipients will be announced in May of each year and receipt of the award will be dependent on acceptance of the student by the partner university.

Value: For students undertaking a year of studies overseas, the award usually is \$1,000. For students undertaking one term of overseas studies, the award usually is \$500. The number of awards will vary annually based on funds available.

Effective: May 2005

Entrepreneurial Spirit Award (Faculty of Engineering)

Awarded to a full-time Engineering student admitted into the Technological Entrepreneurship Certificate Program. Applications are available from the Faculty of Engineering and must be submitted, together with a statement (approximately 250 words) describing the candidate's interest or involvement with entrepreneurship and their demonstrated leadership potential, by September 30. The Faculty of Engineering will select the recipient. This award was established by Gary Mottershead (BESc'75, MBA'77).

Value: 1 at \$1,000

Effective: 2005-2006 to 2009-2010

EDC International Studies Scholarship (Richard Ivey School of Business)

Awarded to a full-time student in HBA Year 1 based on academic achievement (minimum 70% average), a demonstrated interest in international business (finance and/or economics), and leadership potential. Applications can be obtained from the HBA Program Office in the Richard Ivey School of Business and must be submitted, along with a short essay and letters of reference, by March 1. The HBA Scholarship Committee in the Richard Ivey School of Business will select the recipient. This award is made possible by the Export Development Corporation.

Value: 1 at \$3,000

Effective: May 2005

Andrew Grindlay MBA Student Award (Faculty of Graduate Studies, Business Administration)

Awarded to a full-time MBA student of outstanding quality entering the MBA program. Preference will be given to a Canadian student who has studied in Canada previously. Application deadline is May 1. The MBA Scholarship Review Committee will select the Award recipient in consultation with at least one faculty member who is also a member of the Faculty of Graduate Studies. This Award was made possible by the Grindlay Family in honour of Professor Emeritus Andrew Grindlay (MBA'57).

Value: \$2,000

Effective: May 2006 to May 2010

Lilija and Janis Strauts Award in Family Medicine (Schulich School of Medicine & Dentistry)

Awarded to a Postgraduate Family Medicine resident based on academic achievement and professional characteristics. Candidates must be planning to practice in a rural region in Middlesex, Elgin or Oxford County. Application forms will be available for pick up in January of the year applying. Completed forms must be returned to the Department of Family Medicine by March 31, along with a statement (maximum 250 words) describing why the applicant is committed to practicing in a rural setting. The Chair of the Department of Family Medicine, in consultation with a committee, will review the statements and provide a short list of finalists to the Progression, Awards and Appeals Committee in the Schulich School of Medicine & Dentistry. This award was established by Lilija and Janis Strauts to address the need for rural family physicians and to affect positively the healthcare outcomes in their region.

Value: \$1,200

Effective: May 2006

Courthill Capital Finance Awards (Richard Ivey School of Business)

Awarded annually to one Year 1 and one Year 2 female full-time student of outstanding quality in the undergraduate Honors Business Administration program at the Richard Ivey School of Business. The purpose of the student awards is to increase female enrollment at Ivey and, in turn, women in business.

The recipients will have a minimum academic average of 73%. They will demonstrate an aptitude for, and an interest in, finance as a career, as determined by their previous work experience, their stated goals on their resume, and their faculty member in a Finance course:

- a. Year 1 recipient – identified by her participation and enthusiasm during the first semester in her first-year compulsory HBA Finance course (*determined by December*).
- b. Year 2 recipient – the successful recipient will have enrolled in three or more second-year HBA finance-oriented courses and have a stated career interest in Finance (*determined by September*).

Previous recipients of the award are ineligible to win the award a second time.

Each recipient may not necessarily be the top academic achiever, but will be the self-motivated, enthusiastic group leader with a demonstrated drive to get ahead, as perceived by her faculty. The final decision on the successful candidate will rest with the HBA Scholarship Review Committee. These awards were made possible by Carolyn Cross, HBA'84.

Value: 2 at \$2,300

Effective: 2005-2006 to 2009-2010

Courthill Capital Leadership Award (Richard Ivey School of Business)

Awarded to a full-time female student of outstanding quality in Year 2 of the undergraduate Honors Business Administration program at the Richard Ivey School of Business. The purpose of this student award is to increase female enrollment at Ivey and, in turn, women in business.

After Year 1, a committee formed of the HBA Faculty Director, the HBA Program Services Director, the Director of Financial Aid, and the Executive Director of Advancement, will meet to identify the recipient

from all female HBA students entering Year 2. Each recipient may not necessarily be the top academic achiever, but will be the self-motivated, enthusiastic group leader with a demonstrated drive to get ahead, as perceived and determined by her faculty. She will have a minimum academic average of 73%. The final decision on the successful candidate will rest with the HBA Scholarship Review Committee, to be awarded at the beginning of Year 2. This award was made possible by Carolyn Cross, HBA'84.

Value: 2 at \$4,600, effective 2005-2006 only
1 at \$4,600, effective 2006-2007 to 2009-2010

Morgentaler Scholarship (Any Undergraduate Program)

Awarded to a full-time undergraduate student in any degree program at the constituent university who is taking a module in Women's Studies, based on academic achievement (minimum 80% average). The Director of the Department of Women's Studies and Feminist Research will select the recipient. This scholarship was made possible from donations made in honour of Dr. Henry Morgentaler, recipient of an Honorary Degree at the 2005 Spring Convocation.

Value: 1 at \$1,125
Effective: May 2006

Centre for Inclusive Education Research Awards (Faculty of Graduate Students, Education)

Awarded to part-time or full-time graduate students enrolled in the Faculty of Education who will be completing a thesis on a topic related to the inclusive education of students with special needs. Recipients will be selected based on their research potential and must submit an application to the Centre for Inclusive Education in the Faculty of Education by December 15. The application will consist of a cover sheet with demographic and program information, two letters of reference, a current CV, and a two-page proposal outlining the research to be undertaken. Complete application packages are available at the Centre for Inclusive Education's Web site www.edu.uwo.ca/Inclusive_Education. Applications will be assessed by three members of the Centre for Inclusive Education, and at least one member of the selection committee must hold membership in the Faculty of Graduate Studies. These awards were established by gifts from alumni through Foundation Western.

Value: Up to 3 awards of \$750 each will be available annually
Effective: May 2005

Student Choice Award in Economics 400E (Faculty of Social Science, Economics)

Awarded to a full-time student in fourth year of a BA Honors degree with an Honors Specialization in Economics at main campus, who also is enrolled in Economics 400E. The student who is recognized as making the greatest contribution in Economics 400E by helping other students in the course will be selected as the recipient. Students enrolled in Economics 400E will nominate candidates and also will select the winner by secret ballot. In the event of a tie, the Economics 400E Course Committee will decide the winner. Nomination forms are available from the Department of Economics and must be submitted by March 15. This award was established through Foundation Western.

Value: Book prize valued at up to \$60
Effective: May 2005

Universal Music Continuing In-Course Award (Don Wright Faculty of Music)

Awarded to a full-time undergraduate student in Year 2 of a four-year degree offered by the Don Wright Faculty of Music, based on academic achievement (minimum 70% average) and financial need. This award will continue in Years 3 and 4, provided that the recipient maintains full-time status, a 70% average, and demonstrates financial need each year. A new recipient will be selected once the current recipient no longer qualifies. Only one student may hold this award in any given year. Applications can be accessed through the Office of the Registrar's Web site and must be submitted by October 31. The Office of the Registrar will

determine financial need and the Don Wright Faculty of Music will select the recipient. This award was established by a generous gift from Universal Music Canada.

Value: 1 at \$1,500, continuing for 3 years
Effective: May 2006

Audrey Brown Pritchard Award in English (Faculty of Arts and Humanities, English)

Awarded to a full-time undergraduate student in Year 2 or higher who is pursuing a three- or four-year Bachelor degree with an Honors Specialization, Specialization or Major in English Language and Literature, based on financial need and academic achievement (minimum 70% average). Preference will be given to female candidates from Southwestern Ontario, and Chatham-Kent in particular. Applications can be accessed online through the Office of the Registrar's Web site and must be submitted by October 31. The Office of the Registrar will determine financial need and the Faculty of Arts and Humanities will select the recipient. This award was established by a gift and bequest through Foundation Western from Ross E. Pritchard and the Late Audrey Brown Pritchard (BA '54, English.)

Value: 1 at \$2,000
Effective: May 2006

Douglas N. Jackson Memorial Award (Faculty of Graduate Studies, Psychology)

Awarded to a full-time graduate student entering the graduate program in Psychology, specializing in Industrial/Organizational Psychology, based on academic achievement (minimum 78% average) and research potential. The Industrial/Organizational Psychology Graduate Committee will select the recipient. At least one member of this committee will hold membership in the Faculty of Graduate Studies. This award is made possible by donations made in memory of Douglas N. Jackson.

Value: 1 at \$500
Effective: Beginning in 2005-2006 and ending when funds are no longer available (estimated as 2014-2015). Additional gifts may be made and/or a suitable recipient may not be found each year, which will extend the term of the award.

D. Jane Riddell Student Athlete Award (Any Undergraduate Program)

Awarded to a full-time female undergraduate student in Year 2 or higher of any degree program who achieves a minimum average of 70% and demonstrates athletic leadership skills as a member of a varsity team. The School of Kinesiology in the Faculty of Health Sciences will select the recipient. Candidates who are varsity athletes must be in compliance with current OUA and CIS regulations. This award was established by D. Jane Riddell (MA '85, Physical Education) through Foundation Western.

Value: 1 at \$900
Effective: May 2005

9. **Revision to Undergraduate Sessional Dates**

The sessional dates were approved at the last meeting of Senate, however, the following dates have been revised since that time. The 2006 academic calendar will reflect these changes.

2006

- Revise: From April 21 to April 29: Last day for web registration for Summer Evening and Spring/Summer Distance Studies courses.
- Add: May 5: Last day to add a Spring/Summer Distance Studies course.

2007

Revise: From April 20 to May 5: Last day for web registration for Summer Evening and Spring/Summer Distance Studies courses.

Add: May 11: Last day to add a spring/summer Distance Studies course.

10. **Correction to 2004-5 Report on Scholastic Offences**

In the last report to Senate, the 12th item was the Registrar's Report on Scholastic Offences between November 15, 2004 and June 30, 2005. The item referred to a table of statistics in Appendix 2, however, on page 1, column 3, the sanction for the second item listed for the Faculty of Graduate Studies was blank. For the information of Senate, the sanction has been added to the following:

Graduate Studies (3)	1 plagiarism – final exam	50% reduction in examination grade
	1 plagiarism – copying material from published article	received zero on paper
	1 plagiarism – text of thesis	A thorough re-writing was required

The University of Western Ontario, Department of Economics

STUDENT LEARNING CONTRACT -- SUMMER CO-OP IN ECONOMICS

I, name (number) am a student in the program and have accepted a co-op position with Name of Company for a period of up to 4 months beginning May X, 200X.

In consideration for being permitted to participate in the Economics Summer Co-op, I agree to comply with the following terms and conditions:

1. I will pay a \$250 co-op fee to The University of Western Ontario upon being invoiced by the University. I understand that this fee is payable upon acceptance of the co-op offer, regardless of whether I complete the co-op placement. (Non-payment of the fee after 30 days of the invoice will result in the sealing of a student's academic record. The student also will be required to pay a charge to remove the seal). Co-op fees are NOT refundable and are NOT tax deductible.
2. I understand that I must complete the specified co-op period satisfactorily and prepare a report in order to obtain a pass grade. I am responsible for ensuring that the report complies with the requirements set by the Department.
3. I must return to campus to complete my current undergraduate degree, following the completion of the co-op term. I understand that I am not permitted to complete my degree while on the co-op.
4. Under the provisions of the Undergraduate Student Health Plan, students are not covered during co-op placements. In order to maintain extended health coverage, I am responsible for continuing my coverage either on my own or through my parents' plan. The University does not provide medical, accident, injury, or property insurance for the students' benefit.
5. I understand that students who are recipients of any student loans (OSAP, bank loans, etc.) may be required by their loan issuer to repay all or portions of the loans while they are completing their co-op placement. I understand that students are responsible for making the necessary inquiries of their loan issuer and making any required repayments during the co-op period.
6. I agree that while on co-op I am a representative of The University of Western Ontario and that I am expected to conduct myself in a professional manner. I understand that I am responsible for my own actions and agree not to hold the University responsible for any loss, damage, or injury, either to me or my property and will indemnify the University for any claim which may be made against the University as a result of my actions during the co-op placement.
7. I understand that the University does not supervise my activities during the co-op placement. I agree to notify the Undergraduate Coordinator, Department of Economics, immediately if any problems arise that might interfere with the success of the placement.
8. I understand that students are subject to the provisions of The University of Western Ontario Code of Student Conduct during co-op placements.
9. I agree to notify the Department of Economics, Undergraduate Office, if I terminate my employment prematurely. Early termination of the Economics Summer Co-Op will ordinarily result in a failing grade.

Dated this _____ day of _____, 200X.

Student Signature

Chair or Undergraduate Program Director
Department of Economics

Date: _____

**Report on the OCGS Appraisal of Graduate Programs at The University of Western Ontario
During the Fourth Cycle
(1996/97 - 2005/06)**

**Prepared by the Faculty of Graduate Studies
Updated December 2005**

Starting in 1967, the publicly-funded Universities in Ontario agreed, voluntarily, to submit all proposed new graduate programs to a process of appraisal ("Standard Appraisal") financed and administered at arm's length by the Ontario Council on Graduate Studies (OCGS). The Universities agreed to put aside their autonomy and offer new graduate programs only where they had been found by OCGS to meet a minimum quality standard. In 1982, this appraisal process was extended to existing graduate programs, meaning the Universities agreed that currently-offered graduate programs would be appraised periodically ("Periodic Appraisal") on a seven-year cycle, and that the programs would be withdrawn, or measures taken to improve them, if they were found to be below the minimum quality standard.

Periodic and Standard Appraisals are undertaken by an Appraisal Committee, consisting of 35 senior faculty with established scholarly reputations and experience in graduate affairs, who are drawn from the 18 publicly-funded Ontario Universities upon nomination by the Graduate Deans. The Committee is divided into five panels of seven members each; four of the panels deal with periodic appraisal and meet once a month in Toronto from September through June. The fifth panel is devoted to appraising standard briefs for new programs and meets once a month throughout the year. Each panel includes a member from each of the six broad disciplinary groups: Humanities, Social Sciences, Applied Sciences, Physical Sciences, Life Sciences, and Professional Disciplines. The panels evaluate the academic quality of proposed or existing graduate programs and for each program make a recommendation to OCGS concerning the program's implementation, continuation or modification. The evaluation and recommendation are based upon consideration of a written brief supplied by the program through the Dean of Graduate Studies of the University, the reports of External Consultants sent to the University to review the program, and a written response to the External Consultants' reports provided by the Dean of Graduate Studies on behalf of the University. The External Consultants are established authorities in the discipline of the program under review, possess experience in graduate affairs, normally come from Universities outside of Ontario, and are chosen by the Appraisal Committee from a list provided by the program under review. Prior to 2000-2001, the Appraisal Committee sent External Consultants to approximately 30% of the programs submitted for review, and did so only if the Committee felt the need for advice from experts in the discipline of the program; as a result of a change in policy at OCGS, the Appraisal Committee now appoints External Consultants for all programs under review. In a further reversal of policy, OCGS now asks that where possible External Consultants visit together and write joint reports, rather than visiting and reporting independently as done previously.

Recommendations from the Appraisal Committee are placed before OCGS for approval. Meetings of OCGS are held monthly from September through June, and are attended by the 17 Graduate Deans in Ontario. When OCGS votes to accept or reject a recommendation, it does so based upon whether or not the procedures of appraisal have been followed properly, and does not debate the substance of the recommendation; in this way conflict of interest is avoided and the appraisal process is maintained at arm's length from the graduate Deans and the Universities. The work of the Appraisal Committee is facilitated by a full-time Executive Director and secretariat housed in the offices of the Council of Ontario Universities in Toronto; policies and guidelines are established by OCGS to define for the Appraisal Committee the criteria it should use to determine if programs meet the minimum quality standard.

The outcome of a Standard Appraisal of a proposed new graduate program is one of the following:

- The program is approved to commence, in which case it can commence the recruitment and admission of students.
- The program is not approved to commence.
- Approval of the program is deferred for up to one year to allow the University to fulfil certain conditions.

Approval by OCGS of the commencement of a new program is required by the Ministry of Training, Colleges and Universities before the Ministry will allow students registered in the program to be included in the University's BIU count.

The outcome of a Periodic Appraisal of an existing program is that the program is placed in one of the following categories:

- Good Quality
- Good Quality with Report
- Conditionally Approved
- Not Approved

A program judged of "Good Quality" is considered to have the following characteristics:

- the faculty complement is appropriate for the level and scope of the program
- core faculty are engaged actively in research in the disciplinary areas of the program
- physical resources are adequate
- enrollments are appropriate for the resources available
- curriculum design is appropriate
- students complete the program and in a timely manner
- students' experience in the program is appropriate for the degree sought

The category of "Good Quality with Report" means that the program is of Good Quality at the time of the review, but that monitoring is required because significant changes are expected in the next seven years. Anticipated retirements are a frequent reason for requiring a report. Reports usually are due two or three years after the date of approval by OCGS of the Appraisal Committee's recommendation and must address issues identified by the Appraisal Committee.

The category of "Conditionally Approved" means that the program currently is not meeting the Good Quality standard, and that specified improvements must be made. Normally, a Report is required after two or three years to demonstrate that the improvements have been made and Good Quality achieved.

The category of "Not Approved" means that a program fails to meet the Good Quality standard and that major improvements are required. In such cases admission of students to the program must be suspended, and a Standard Appraisal must occur before the program can be resumed; submission of a Standard Appraisal brief cannot occur before two years following the OCGS decision to accept a recommendation from the Appraisal Committee that a program not be approved.

Graduate Program Periodic and Standard Appraisals by the Ontario Council on Graduate Studies

Program	Degrees	Consultants' Visit	Outcome Date	Outcome	Report	Report	Final Outcome
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Submitted

1996-1997 Cycle

Periodic Appraisals

Anatomy and Cell Biology	MSc, PhD		September 1996	Good Quality	no		
Biochemistry	MSc, PhD		November 1996	Good Quality	no		
Classical Studies	MA		October 1996	Good Quality	no		
Education (Counselling)	MEd		March 1997	Good Quality	no		
Educational Studies	MEd		March 1997	Good Quality	no		
Medical Biophysics	MSc, PhD		March 1997	Good Quality	no		
Microbiology and Immunology	MSc, PhD		November 1997	Good Quality	no		
Pathology	MSc, PhD		November 1996	Good Quality	no		
Pharmacology and Toxicology	MSc, PhD		June 1997	Good Quality	no		
Physiology	MSc, PhD		November 1996	Good Quality	no		

1997-1998 Cycle

Periodic Appraisals

Business	MBA, PhD		October 1997	Good Quality	no		
Comparative Literature	MA		May 1998	Good Quality	no		
French	MA, PhD		November 1997	Good Quality	no		
Geology	MSc, PhD		March 1999	Good Quality	no		
Geophysics	MSc, PhD		May 1999	Good Quality	yes	April 2002	Good Quality
Kinesiology	MA, MSc, PhD		October 1999	Good Quality	yes	May 2001	Good Quality
Molecular Biology	MSc, PhD		April 1998	Good Quality	no		
Spanish	MA		January 1999	Conditional Approval	yes	November 2000	Good Quality
Theoretical Physics	MSc, PhD		April 1998	Good Quality	no		

Standard Appraisals

Rehabilitation Sciences	PhD		June 1998	Approved to commence	no		
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1998 -1999 Cycle

Periodic Appraisals

Astronomy	MSc, PhD		June 1999	Good Quality	yes	May 2002	Good Quality
Communication Sciences and Disorders	MSc, MClSc		January 2000	Good Quality	yes	November 2002	Good Quality
Engineering Science	MEng, MEng, PhD		January 2001	Good Quality	no		
Epidemiology and Biostatistics	MSc, PhD, Certificate		March 2001	Good Quality	yes	January 2003	Good Quality
Family Medicine	MClSc		September 1999	Good Quality	yes	June 2002	Good Quality
Neuroscience	MSc, PhD		April 1999	Good Quality	no		
Nursing	MScN		January 2000	Good Quality	no		
Orthodontics	MCID		December 2000	Good Quality	no		
Physics	MSc, PhD		January 2000	Good Quality	no		

Standard Appraisals

Education Studies	PhD		March 1999	Approved to commence	no		
Educational Studies (Joint)	PhD		October 1999	Approved to commence	no		

1999-2000 Cycle

Periodic Appraisals

Computer Science	MSc, PhD		October 2000	Good Quality	no		
Environmental Science	MSc, MA, PhD		January 2001	Approved to Continue	yes	December 2002	Approved to Continue
History	MA, PhD		December 2000	Good Quality	yes	October 2003	Good Quality
Music	MA, MMus, PhD		October 2000	Good Quality	yes	November 2003	Good Quality
Occupational Therapy	MSc, MClSc		January 2000	Good Quality	no		
Physical Therapy	MSc		January 2000	Good Quality	no		
Sociology	MA, PhD		October 2000	Good Quality	yes	October 2001	Good Quality
Software Engineering	MSc		November 2001	Approved to Continue	no		

Visual Arts	MA,MFA		March 2000	Good Quality	no		
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2000-2001 Cycle

Periodic Appraisals

Geography	MA,MSc,PhD		June 2001	Good Quality	yes	November 2004	Good Quality
Political Science	MA,PhD		September 2001	Good Quality	no		
Public Administration	MPA		June 2002	Good Quality	yes	January 2005	Good Quality

Standard Appraisals

Biomedical Engineering (Interdisciplinary)	MESc,PhD		June 2001	Approved to commence	no		
Design and Manufacturing (Joint program)	MEng		July 2000	Approved to commence	no		
Education: New Field for MEd, Educational Studies	Leadership		February 2001	Approved to commence	no		
Nursing	PhD		June 2002	Approved to commence	no		
Physical Therapy	MPT		May 2001	Approved to commence	no		
Visual Arts name change for MA in Visual Arts to:	MA in Art History		March 2001	Approved to commence	no		

2001-2002 Cycle

Periodic Appraisals

Applied Mathematics	MSc,PhD		January 2004	Good Quality	no		
Chemistry	MSc,PhD		October 2002	Good Quality	no		
Economics	MA,PhD		January 2003	Good Quality	no		
Journalism	MA		November 2002	Good Quality	no		
Library and Information Science	MLIS,PhD		March 2003	Good Quality	no		
Mathematics	MA,PhD		October 2002	Good Quality	no		
Statistics	MSc,PhD		October 2002	Good Quality	yes	August 2005	Pending

Standard Appraisals

Biostatistics (Collaborative)	MSc,PhD		October 2001	Approved to commence	no		
Business Administration EMBA	EMBA		October 2001	Approved to commence	no		
- new section offered downtown Toronto							
Comparative Literature	PhD		June 2002	Approved to commence	no		
Education name change: MEd in Counselling to:	MEd in Counselling Psychology		April 2002	Approved to commence	no		
Media Studies	MA,PhD		June 2002	Approved to commence	no		
Scientific Computing (Collaborative)	MSc,PhD		September 2001	Approved to commence	no		
Theory and Criticism	PhD		October 2002	Approved to commence	no		

2002-2003 Cycle

Periodic Appraisals

English	MA,PhD		November 2003	Good Quality	no		
Philosophy	MA,PhD		March 2004	Good Quality	yes	Report due 1Oct06	Pending
Psychology	MA,PhD		January 2005	Good Quality	no		
Theory and Criticism	MA		September 2002	Good Quality	yes	October 2005	Submitted Oct 05-Pending

Standard Appraisals

Anthropology	PhD		June 2002	Approved to commence	no		
Mathematics name change from MA to MSc	MSc		October 2002	Approved to commence	no		
Music:Revisions to MMus in Education degree req'ts	MMus		June 2002	Approved to commence	no		
- a part-time stream							
Occupational Therapy:			May 2002	Approved to commence	no		
- introduction of parallel MSc and MClSc streams							
Social Work	MSW		October 2002	Approved to commence	no		

2003-2004 Cycle

Periodic Appraisals

Anatomy and Cell Biology	MSc,PhD	3-4 May 2004	April 2005	Good Quality	yes	Report due 28Feb08	Pending
Biology	MSc,PhD	28-29 Sept 2004	April 2005	Good Quality	no		
Biochemistry	MSc,PhD	11-12 March 2004	September 2004	Good Quality	no		
Biomedical Engineering	MESc,PhD	Not required	May 2004	Good Quality	no		
Classical Studies	MA	19-20 Feb 2004	March 2005	Good Quality	yes	Report due 28Feb08	Pending
Education	MEd,PhD,Joint PhD	24-25 Mar 2004	June 2004	Good Quality	no		

Medical Biophysics	MSc,PhD	6-7 May 2004	October 2004	Good Quality	no		
Microbiology and Immunology	MSc,PhD	12-13 Oct 2004	June 2005	Good Quality	no		
Pathology	MSc,PhD	2-3 Dec 2004	June 2005	Conditionally Approved	yes	Report due 31Dec06	Pending
Pharmacology and Toxicology	MSc,PhD	5-6 Oct 2004	April 2005	Good Quality	yes	Report due 15Feb07	Pending
Physiology	MSc,PhD	6-7 Dec 2004	June 2005	Good Quality	yes	Report due 1May08	Pending

Standard Appraisals

Business Administration MBA: Hong Kong satellite program	MBA (Hong Kong)	9-10 Nov 2005	August 2003	Approved to commence	no		
Law	LLM	1-2 April 2004	June 2004	Approved to commence	no		
Music: MA in Music Theory - course based stream added	MA	n/a	March 2004	Approved to commence	no		
Nuclear Engineering (Joint)	MEng	1-Oct-04	June 2003	Approved to commence	no		

2004-2005 Cycle

Periodic Appraisals

Business Administration	MBA,EMBA,PhD	9-10 Nov 2005	Submitted Aug 04-Pending				
Comparative Literature	MA,PhD	24-25 Nov 2005	Submitted July 04-Pending				
French	MA,PhD	20-21 Oct 2005	Submitted July 04-Pending				
Geology	MSc,PhD	12-13 Dec 2005	Submitted July 04-Pending				
Geophysics	MSc,PhD	12-13 Dec 2005	Submitted March05-Pending				
Kinesiology	MA,MSc,PhD	16-17 May 2005	December 2005	Good Quality	yes	Report due 30Oct08	Pending
Spanish: appraisal and name change to Hispanic Studies	MA	15-16 Mar 2005	September 2005	Good Quality	yes	Report due 15May08	Pending

Standard Appraisals

Hispanic Studies	PhD	15-16 Mar 2005	September 2005	Approved to commence	no		
Theology	MA	22-23 Mar 2005	November 2005	Approved to commence	no		

2005-2006 Cycle

Periodic Appraisals

Astronomy	MSc,PhD		Submitted July 05-Pending				
Biostatistics (Collaborative program)	MSc,PhD		Submitted July 05-Pending				
Communication Sciences and Disorders	MSc,MClSc		Submitted Nov 05-Pending				
Epidemiology and Biostatistics	MSc,PhD, Cert		Submitted July 05-Pending				
Family Medicine	MClSc		Submitted July 05-Pending				
Neuroscience	MSc,PhD		Submitted July 05-Pending				
Nursing	MScN,PhD		Submitted July 05-Pending				
Orthodontics	MClD	Waived	Submitted June 05-Pending				
Physics	MSc,PhD		Submitted July 05-Pending				
Rehabilitation Sciences	PhD		Submitted Nov 05-Pending				
Theoretical Physics (Collaborative program)	PhD		Submitted July 05-Pending				
Visual Arts and Art History	MA,MFA		Submitted June 05-Pending				

Standard Appraisals

Health and Rehabilitation Sciences	MSc,PhD		Submitted Nov 05-Pending				
Visual Culture, Studio and Media Arts	PhD		Submitted July 05-Pending				