

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

Policy on Records Check and Vulnerable Sector Screening

Revisions to the MD program

Policy on Course Numbering

Brescia University College: Specialization in Family Studies (Interdisciplinary)

New Scholarships and Awards

Calendar Copy for Upgrading Three-Year Degrees

FOR APPROVAL

1. **Records Check and Vulnerable Sector Screening**

Recommended: That the policy on Records Check and Vulnerable Sector Screening be revised as highlighted below:

RECORDS CHECK AND VULNERABLE SECTOR SCREENING

The University of Western Ontario does not require a Criminal Records Check or other screening procedure (e.g., Vulnerable Sector Screen {VSS}) as a condition of admission into its programs in the Faculty of Health Sciences. However, prospective students should be aware that a criminal records check or VSS may be required by other facilities used for clinical or co-op placements or experiences related to an academic course assignment. It is the **student's responsibility** to have the necessary procedure completed. In some programs students **will not be permitted access** to such courses without having completed this requirement.

~~In adherence with The University of Western Ontario *Guidelines on Access to Information and Protection of Privacy*, and the provincial legislation or Privacy Act, students~~ **Students** will share VSS or other record check information directly with the facility or agency for which they have been assigned a placement and may, if they wish, disclose results to their School or Program. Students unable to complete a clinical requirement of their program because they are unable to meet a facility's requirement for such a screening, ~~or because a facility refuses to accept them on the basis of the information contained in the record check or other screening procedure,~~ **will not be eligible for progression or graduation.** Those students enrolled in an internship placement, clinical practice placement or co-op as a course requirement **may not be able to pass the course** if they have not met an agency's requirement ~~or if the agency refuses to accept them on the basis of the information contained in the record check or other screening procedure.~~ Students should check with their School or Program for details as to policy on course access and to the time frame within which a screening must be completed.

Background:

Subsequent to the June meeting of Senate, at which this policy statement was approved, a lawyer in the Secretariat advised that the reference to the UWO Guidelines on Access to Information and Protection of Privacy, the provincial legislation and the Privacy Act was inaccurate.

Also, more specific wording has been added to clarify the academic consequences for students if they complete the records check or other screening procedure as requested by the placement agency, but the agency then refuses to accept them on the basis of the information contained in the document.

2. **Revisions to the Doctor of Medicine (MD) Program**

Recommended: That the Doctor of Medicine (MD) program be revised with regard to the following items: 1) attendance, 2) progression, 3) length of time student has to prepare an appeal.

1) Attendance

REVISED CALENDAR COPY
(2005 Academic Calendar p.120)

STUDENT REGULATIONS

Any statement in this announcement applies only to the current session. Students registering in Medicine are subject to any decisions that may be made by the Council of the Schulich School of Medicine & Dentistry, and by the Senate and Board of Governors of the University.

Attendance

Students registered in any year are expected to attend the courses of instruction and are required to take the examinations in all subjects prescribed for that year, unless otherwise permitted ~~by the Chair of the Course Committee concerned and~~ by the Associate Dean, Admissions & Student Affairs ~~or the Dean of Medicine & Dentistry~~. Classes desiring a change of scheduling of any lecture, seminar, clinic or laboratory period must have the ~~concurrence of the Chair or Head of the Department(s) or course Committee(s) concerned and~~ the permission of the Office of Undergraduate Medical Education. Emphasis will be placed on all small group participation. A student must satisfactorily pass this component to progress in all phases of the program.

Attendance, Department and Appearance of Medical Students in Teaching Hospitals

No change

Background:

This revision reflects the new course structure for the MD program.

2) Progression Requirements and Eligibility for Further Registration

REVISED CALENDAR COPY
(2005 Academic Calendar p.120)

PROGRESSION REQUIREMENTS AND ELIGIBILITY FOR FURTHER REGISTRATION

Evaluation

Medical students are subject to the policies and regulations of The University of Western Ontario, as outlined in the general *Academic Calendar*, in addition to the policies of the Schulich School of Medicine & Dentistry.

The principal function of student evaluation in the MD Program is to assess competence and provide feedback for student learning. For the purpose of reporting performance, a Pass/Fail grade is used for each course. Letter or percentage grades may be used for the purpose of enhancing feedback at ~~a departmental~~ **the course** level. Students' attitudes and ethics also form part of the assessment and unethical behavior or irresponsible and inappropriate conduct may constitute grounds for a failing grade.

Evaluation throughout the curriculum takes two forms:

Evaluations for Feedback: These evaluations are designed to help the students assess their progress and to provide feedback on strengths and weaknesses. Such sessions may take the form of informal verbal feedback, individual and group assignments, or written and oral examinations provided for practice. They may occur at any time.

Evaluations for Progression: These evaluations must be successfully passed in order for the student to progress to the next level of study. For these evaluations students will be graded as Pass or Fail.

During Years 1 and 2

Evaluations for feedback occur in the assessment of group participation, written examinations, **written or oral presentations**, and laboratory practical evaluations.

Evaluation for progression ~~occurs at least once in each course.~~ **will occur a number of times throughout each course with a final examination period each term.** Evaluation ~~may~~ **will** include an assessment of the quality of each student's group participation.

During Years 3 and 4 - No change

Satisfactory Progression

To satisfactorily complete each year, and to progress to the next year or to graduation, a student must meet the following requirements:

- For Year 1, students must pass all course work, assignments, examinations of each course in the year, as defined by the Course Coordinator(s).
- For Year 2, students must pass all course work, assignments, examinations of each course in the year, as defined by the Course Coordinator(s).
- For Year 3 (Integrated Clinical Clerkship), students must pass all Clinical Rotations.
- For Year 4, students must pass the Observed Structured Clinical Exam (OSCE), all Clinical Science Options, and must meet the requirements of the Transitional Period (final 12 weeks of the program) to pass Year 4.

Course Weights

In Years 1, 2, 3, 4, courses are given weights equivalent to their length.

Applies to Students entering Year 1, September 2006

Course Length	Course Weight
0 - 30 hours	0.25
0 31- 60 hours	0.5
61- 160 120 hours	1
121 - 180 hours	1.5
161 - 260 181 - 240 hours	2
241 - 300	2.5
261 301- 360 hours	3.0
361- 460 480 hours	4.0
52 weeks Clinical Clerkship	8.0
Clinical Science Options	1.5

Applies to students entering Year 2 in September 2006

Course Length	Course Weight
0 - 60 hours	0.5
61- 160 hours	1.0
161- 260 hours	2.0
261- 360 hours	3.0
361- 460 hours	4.0
52 weeks Clinical Clerkship	8.0
Clinical Science Options	1.5

Conditional Progression

A student who has failed may be eligible to be considered for a period of remediation (either a study period or specific remedial program) followed by supplemental examination (reassessment which may be written, oral, and/or clinical in nature). Such supplemental privilege is in no way the right of the student, but rather is a permission granted by decision of the Undergraduate Medical Education Progression, Appeals & Awards Committee. The period and scheduling of remediation is a decision of the Undergraduate Medical Education Progression, Appeals & Awards Committee. The supplemental examination(s) will immediately follow the remediation. In Years 1 and 2 the supplemental examination(s) must be passed on the first attempt and prior to the start of the next academic year in order for the student to remain in the program.

A student who has failed a single **six-week** clinical rotation in Year 3 and has been granted permission to remediate will be permitted to remediate during the scheduled time for Clinical Science Options in Year 4.

A student who fails the Observed Structured Clinical Exam and has been granted permission to remediate will be permitted to remediate at the conclusion of the Transition Period.

Permission for remediation and supplemental examination will be considered only when the following conditions both exist:

1. The total of all failures (FAI) during the Doctor of Medicine program, including failures for which supplemental examination was previously granted, does not exceed three course weights.
2. One of (a)-(d) is true regarding performance in the current year:
 - a) at the end of **the first semester in Year 1 and/or the end** of Year 1, the student has received grades of PAS in all but one or two course weights;
 - b) at the end of Year 2, the student has received grades of PAS in all but one or two course weights;
[effective September 2007] at the end of the first semester in Year 2 and/or the end of Year 2, the student has received grades of PAS in all but one or two course weights;
 - c) at the end of Year 3 (Integrated Clinical Clerkship), the student has received grades of PAS ~~and~~ **in** all but one Clinical Rotation;
 - d) during Year 4 Clinical Science Options and Year 4 Transitional Period, the student has met all course requirements and has received a grade of PAS in the Observed Structured Clinical Exam.

The maximum period of remediation will be:

- Years 1, 2: Supplemental examination(s) (when granted) must be successfully completed by the student within six weeks of ~~the date that the grade of fail is officially released to the student~~ at the end of the academic year.
- Year 3 Integrated Clinical Clerkship: Supplemental examination(s) (when granted) must be successfully completed ~~in a maximum of~~ **within** eight weeks ~~prior to commencing of the commencement of~~ Clinical Science Options.
- Year 4 Clinical Science Options: Supplemental examination(s) (when granted) must be successfully completed by the student within four weeks, to be completed after the end of Year 4.
- Year 4 Transitional Period: Supplemental examination(s) (when granted) must be successfully completed by the student within two weeks, to be completed after the end of Year 4.
- Year 4 OSCE: Supplemental examinations(s) (when granted) must be successfully completed by the student within four weeks, to be completed after the end of Year 4.
- **Students who are required to do remedial work at the end of of Year 4 may be required to graduate in October.**

Achievement of pass in a supplemental examination does not delete the original grade of FAIL from the student record. A grade of SRP (Supplemental Examination/Remedial Work passed) will be separately recorded on the student record.

Requirement to Withdraw - no change

Grading Scales - no change

Background:

The Faculty has submitted the following proposals to DAP:

- effective July 2006, the following Year 1 courses be withdrawn: Medicine 113: Life Cycle, Medicine 137: Anatomy, Medicine 138: Biochemistry, Medicine 141: General Pathology, Medicine 158: Microbiology and Immunology, Medicine 195: Physiology
- effective September 2006, the following courses be introduced: Medicine 115: Introduction to Medicine (weight 1.0), Medicine 116: Infection & Immunity (weight 1.0), Medicine 117: Skin (weight 0.25), Medicine 118: Musculoskeletal System (weight 1.0), Medicine 119: Respiration & Airways (weight 1.0), Medicine 120: Heart & Circulation (weight 1.0), Medicine 121: Blood & Oncology (weight 1.0)
- the course weight of Medicine 139: Patient Centered Clinical Methods I be changed to 1.0
- effective July 2007, the following Year 2 courses be withdrawn: Medicine 277: Diagnostics and Systemic Pathology, Medicine 221: Medicine I, Medicine 222: Medicine II, Medicine 223: Medicine III, Medicine 270: Pharmacology
- effective September 2007, the following courses be introduced: Medicine 202: Endocrine and Metabolism (weight 1.0), Medicine 203: Digestive System & Nutrition (weight 1.0), Medicine 204: Genitourinary System (weight 1.0), Medicine 205: Reproduction (weight 1.0), Medicine 206: Neurosciences, Eye & Ear (weight 1.0), Medicine 207: Psychiatry & the Behavioural Sciences (weight 1.0), Medicine 208: Emergency Care (weight 0.25)
- the course weight of Medicine 224: Community Health II be changed to 0.5, and the course weight of Medicine 246: Patient Centered Clinical Methods II be changed to 1.5

Years 1 and 2 of the MD curriculum have been taught in an interdisciplinary style since the last major revision to the curriculum in 1998. This has been accomplished through a complex system of traditional department-based courses and Systems Based Subject Development Groups. While this has led to excellent interdisciplinary co-operation between teaching faculty, interdisciplinary evaluation has been more challenging. While students learn by system (e.g., cardiovascular, reproduction), they are evaluated by course

(e.g., Anatomy, Physiology). In a curriculum that is rooted in interdisciplinary courses, evaluation and progression will become more transparent.

The proposed changes reflect the changes that will be made to evaluation in the new courses. A variety of evaluation tools will be used in each course.

Course weights are changed in Years 1 and 2 only to make both half and full courses available.

Full courses will be completed within the first term of the MD program. Progression regulations are changed in order to make it possible to require a student to withdraw at the end of first term if necessary.

The change to notification reflects the fact that students may fail courses in the first term and be notified after the first term. The inclusion of information in regard to October Convocation reflects practice on occasion.

3) Length of Time Student Has to Prepare An Appeal

REVISED CALENDAR COPY
(2005 Academic Calendar p.37)

In the Notes under Deadlines for Requests for Relief:

1. In the Medical Program, a request for relief against a mark must be initiated with the instructor within ~~six~~four weeks of the mark being approved by the appropriate administrative committee. All other requests for relief must be made within ~~six~~ four weeks of the date of the decision giving rise to the request for relief. A request for relief to each successive level of appeal must be made within ~~six~~ four weeks of the date of the decision at the prior level.

Background:

The shortened length of appeal enables students to have the process completed in a more timely fashion.

3. Policy on Course Numbering

Recommended: That effective December 2006, the following new system of course numbering be introduced for all Faculties, Schools, Affiliated University Colleges, and the Western Centre for Continuing Studies, and,

That between December 2005 and December 2006, all Faculties, Schools, Affiliated University Colleges and the WCCS prepare lists by subject showing the current and revised numbers which are to be forwarded to SCAPA and Senate for information, and,

That the new system of course numbering be implemented for May 2008.

COURSE NUMBERING

1. Course Numbers: Courses are labelled with a ten character field where the first four characters are numeric and the last six characters may be used for an alphabetic suffix.
Course Titles: If the title exceeds 30 characters the course must be given an alternate "short title" of 30 characters or fewer for use by the Registrar's Office.
Course Descriptions: May not exceed 50 words.
2. Each course will be identified by the department/program offering it. If the course is to be cross-listed and offered by more than one department/program, this should be clearly stated in the original proposal for the course.
3. Courses will be numbered according to the following format:

0001 - 0999*	Pre-University level introductory courses
1000 - 1999	Year 1 courses
2000 - 4999	Senior-level undergraduate courses
5000 - 5999	Professional Degree courses in Dentistry, Education, Law, Medicine, and 5 th year of Combined programs.
6000 - 6999	Courses offered by Continuing Studies
7000 - 8999	<i>Not yet designated</i>
9000 - 9999	Graduate Studies courses

* These courses are equivalent to pre-university introductory courses and may be counted for credit in the student's record, unless these courses were taken in a preliminary year.

COURSE SUFFIXES

1. All suffixes are in upper case and indicate the following with regard to course weight and session. The suffixes I and O will not be used to avoid confusion with numbers.

2. Suffixes will be added according to the following format:

No suffix	1.0 course not designated as an essay course
A	0.5 course offered in first term
B	0.5 course offered in second term
A/B	0.5 course offered in first and/or second term
C	January courses in the Faculty of Law (4.0 credit weight)
D	February/March/April (FMA) courses in the Faculty of Law
E	1.0 essay course
F	0.5 essay course offered in first term
G	0.5 essay course offered in second term
F/G	0.5 essay course offered in first and/or second term
H	1.0 accelerated course (8 weeks) in the School of Nursing
J	1.0 accelerated course (6 weeks) in the School of Nursing
K/L/M/N	<i>Not yet designated</i>
P	Graduate Studies courses (see item 3 below)
Q1	0.25 course offered in the first half of first term
Q2	0.25 course offered in the second half of first term
Q3	0.25 course offered in the first half of second term
Q4	0.25 course offered in the second half of second term
R/S/T/U/V	<i>Not yet designated</i>
W	1.0 accelerated course offered in first term
X	1.0 accelerated course offered in second term
Y	0.5 course offered in other than a regular session
Z	0.5 essay course offered in other than a regular session

3. Course Suffixes at the Graduate Level will use the following format:

All graduate course suffixes will have two characters

- a) Each course suffix will begin with a P, followed by
- b) a number indicating the duration of the course
 - 0 = indefinite
 - 1 = 1 term
 - 2 = 2 terms
 - 3 = 3 terms

UNDERGRADUATE COURSE OFFERINGS

1. Course Designations

In most cases:

- a) A full course (1.0 course) will have no suffix, or will have an E suffix. A full course has a minimum of 52 contact hours.
- b) A half course (0.5 course) will have an A, B, F, G, Y or Z suffix. Two 0.5 courses are the equivalent of one 1.0 course, whether or not they have been taken in the same subject. A half course has a minimum of 26 contact hours.
- c) A quarter course (0.25 course) will have a Q suffix with a number to indicate the term. A quarter course has a minimum of 13 contact hours.

Other designations have been approved as follows:

- d) C and D courses are offered by the Faculty of Law
- e) H and J courses are offered by the Faculty of Health Sciences in the Compressed Time Frame Nursing program

- f) W and X courses are accelerated full courses (often language courses) which are offered in one term only. They may not be designated as essay courses and normally will not be scheduled during high demand hours, i.e., Monday to Friday from 10:00 a.m. to 3:00 p.m.
2. Essay Courses
- a) All designated essay course requirements must be completed at The University of Western Ontario.
 - b) Transfer students granted the maximum advanced standing (10.0 courses) will be required to complete only 1.0 senior essay course at The University of Western Ontario.
3. Course Inactivation
- a) If a course is not offered for a period of five years the Office of the Registrar, following consultation with the relevant Faculty, School or College, will inform DAP (the Deans: Academic Programs virtual committee) that the course will be withdrawn from course offerings and removed from the calendar and master timetable.
 - b) If a Special Topics course has been offered with the same topic for a period of three years, the Faculty, School or College must introduce the course as a regular course offering and include the former course as an antirequisite for the years it was offered as a Special Topics offering, e.g., "Geography 1106A/B, if taken in 2001-02, 2002-03, 2003-04."

Background:

The revised renumbering proposal was first received by SCAPA and Senate in December 2004. Early this year, SCAPA created an ad hoc Subcommittee to create a new system and report back to SCAPA and Senate.

Contingent on approval of a policy revising the numbering system, Departments would renumber courses according to the formula in the policy. If Departments wish to reorganize the numbering of all or a portion of their courses, perhaps to create a more logical sequence within the numbering system, they could do so within the time frame shown in the motion.

Note: The accelerated full courses (H/J) were approved by DAP for the Compressed Time Frame Nursing program on May 1, 2005, as W and B courses. However, an additional suffix is required since they are anomalous with the timing of other accelerated course offerings.

4. Brescia University College: Specialization in Family Studies (Interdisciplinary)

Recommended: That a Specialization in Family Studies (Interdisciplinary) be introduced at Brescia University College, effective September 1, 2005.

NEW CALENDAR COPY

SPECIALIZATION IN FAMILY STUDIES (INTERDISCIPLINARY)

Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 60% in 3.0 principal courses, including Family Studies 020, Sociology 020 or 021E or Psychology 020, plus 1.0 additional course, with no mark in these principal courses below 60%.

Module

9.0 courses:

2.0 to 3.0 courses from: Family Studies 200E, 225E, 310a/b, 401a/b

0.5 course: Psychology 240a/b

1.0 course: Sociology 235

1.0 course: Family Studies 220a/b, 230a/b

3.5 to 4.5 courses (depending on the selection of the above courses) from: English 133E, 269F/G, Family Studies 200E, 225E, 240a/b, 241a/b, 242a/b, 310a/b, 350a/b, 351a/b, 352a/b, 401a/b, 402a/b, 450a/b, 451a/b, 452a/b, Human Ecology 033a/b, 122a/b, 330a/b, 338a/b, 343a/b, Political Science 220F/G, 286F/G, Psychology 141, 153, Religious Studies 150E, 216F/G, 217F/G, 222F/G, Social Work 284, Sociology 267a/b, 341F/G, Sociology 231 or Psychology 285.

Background:

Since the introduction of the New Academic Choices at Brescia, the Family Studies (Interdisciplinary) modules have grown in popularity. Honors Specialization, Major and Minor modules are currently offered at Brescia. The Specialization in Family Studies (Interdisciplinary) module draws upon the same course offerings at Brescia and will meet the interests of students studying in a BA (four years).

FOR INFORMATION

1. New Scholarships and Awards

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships, awards and bursaries, for recommendation to the Board of Governors through the Vice-Chancellor:

Dean's Entrance Scholarships - PhD in Media Studies (Faculty of Graduate Studies, Media Studies)

Awarded to full-time graduate students who are entering the PhD in Media Studies program, based on excellent academic achievement (minimum 80% average) and outstanding research potential. The recipients will be selected by the Dean of the Faculty of Information and Media Studies in consultation with at least one faculty member who holds membership in the Faculty of Graduate Studies. These scholarships were established through Foundation Western.

Value: 2 at up to \$500
Effective: May 2006

Dean's Entrance Scholarships - PhD in Library and Information Science (Faculty of Graduate Studies, Library and Information Science)

Awarded to students entering a full-time graduate program in Library and Information Science, based on excellent academic achievement (minimum 80% average) and outstanding research potential. The recipient will be selected by the Dean of the Faculty of Information and Media Studies in consultation with at least one faculty member who holds membership in the Faculty of Graduate Studies. These scholarships were established through Foundation Western.

Value: 1 at up to \$5,000 or 2 at up to \$2,500. The total expended in one year shall not exceed \$5,000.00.
Effective: May 2005

Dean's Entrance Scholarship – Master of Arts in Journalism (Faculty of Graduate Studies, Journalism)

Awarded to full-time graduate students entering the MA in Journalism program, based on excellent academic achievement (minimum 80% average) and outstanding potential in Journalism. The recipient will be selected by the Dean of the Faculty of Information and Media Studies in consultation with at least one faculty member who holds membership in the Faculty of Graduate Studies. Candidates must not hold another entrance award at the time of selection. This scholarship was established through Foundation Western.

Value: 1 at \$700
Effective: May 2005

Dean's Entrance Scholarship – Master of Arts in Journalism #2 (Faculty of Graduate Studies, Journalism)

Awarded to the recipient of the David Vienneau CanWest Journalism Scholarship in the Faculty of Information and Media Studies. The recipient will be selected by the Dean of the Faculty of Information and Media Studies in consultation with at least one faculty member who holds membership in the Faculty of Graduate Studies. This scholarship was established through Foundation Western.

Value: 1 at \$500
Effective: May 2005

Centre for Inclusive Education Research Awards (Faculty of Graduate Studies, Education)

Awarded to part-time or full-time graduate students enrolled in the Faculty of Education who will be completing a thesis on a topic related to the inclusive education of students with special needs. Recipients will be selected based on their research potential and must submit an application to the Centre for Inclusive Education in the Faculty of Education by December 15. The application will consist of a cover sheet with demographic and program information, two letters of reference, a current CV, and a two-page proposal outlining the research to be undertaken. Complete application packages are available at the Centre for Inclusive Education's Web site www.edu.uwo.ca/Inclusive_Education. Applications will be assessed by three members of the Centre for Inclusive Education, and at least one member of the selection committee must hold membership in the Faculty of Graduate Studies. These awards were established by gifts from alumni through Foundation Western.

Value: Up to 3 awards of \$750 each will be available annually
Effective: May 2005

David Vienneau CanWest Journalism Scholarship (Faculty of Graduate Studies, Journalism)

Awarded to a student in good academic standing who is beginning a full-time Master of Arts in Journalism degree program. The successful applicant will have displayed high academic achievement in a post secondary undergraduate program (a minimum aggregate average of 80% is required) and will not be the recipient of any other major award from the University in that particular academic year. The Faculty of Information and Media Studies Journalism Admissions Committee, of which at least one member is also a member of the Faculty of Graduate Studies, will select one recipient of the scholarship per academic year. This scholarship was established by The CanWest Global Foundation in memory of David Vienneau (MA Journalism '75), a leading Canadian journalist and a member of the CanWest organization from 1988 to 2004.

Value: 1 at \$3,000
Effective: May 2005

E. Jean Kunz Continuing Awards (Faculty of Health Sciences, Nursing)

Awarded to students in Year 2 of the Western - Fanshawe Collaborative Nursing program who demonstrate academic achievement (minimum 70% average) and financial need. These awards will continue in Years 3 and 4 of the recipients' degree program in Nursing, provided that the students maintain a 70% average and demonstrate financial need each year. Applications for students in the Western stream of the Collaborative program can be accessed on-line through the Office of the Registrar's Web site. Applications for students in the Fanshawe stream of the Collaborative program can be obtained through the School of Nursing. All applications must be submitted to the Office of the Registrar by October 31. The School of Nursing will select the recipients once the Office of the Registrar has determined financial need. These awards were established by a gift from the Late E. Jean Kunz (BScN '36) through Foundation Western.

Value: 3 at \$1,750, continuing for 3 years*
Effective: May 2005

**One of these awards will be designated as the E. Jean Kunz OSOTF Continuing Award and will be restricted to candidates who meet Ontario residency requirements.*

125th Anniversary Alumni Award in History (Faculty of Social Science, Department of History)

Awarded biennially to a student in an Honors Specialization, Specialization or Major in History based on academic achievement (minimum 75% average) and financial need. Applications can be accessed online through the Office of the Registrar's Web site and must be submitted by October 31. The recipient will be selected by the Faculty of Social Science once financial need is determined by the Office of the Registrar. This award was established through Foundation Western.

Value: 1 at \$450, biennial
Effective Date: May 2007

This award is offered through the Ontario Student Opportunity Trust Fund (OSOTF) program, and recipients must meet Ontario residency requirements.

Caroline Brohman Memorial Award (Richard Ivey School of Business)

Awarded to a full-time student of outstanding quality entering the Honors Business Administration program based on academic achievement (minimum 78% average) and financial need. The award will continue in HBA2 provided the student maintains an average of 75% or higher. Application deadline is April 1. The Office of the Registrar will determine financial need and the Richard Ivey School of Business HBA Scholarships and Awards Committee will select the recipient. This award was established by gifts from the family and friends of Caroline Brohman (HBA '91) and the Class of HBA '93, through Foundation Western.

Value: \$2,250 per year, continuing
Effective: May 2006

This Award is offered through the Ontario Student Opportunity Trust Fund (OSOTF) program, and recipients must meet Ontario residency requirements.

John R. Currie Award in Entrepreneurship (Richard Ivey School of Business)

Awarded to a full-time second year HBA student who is entering the HBA Entrepreneurship Certificate Stream at the Richard Ivey School of Business. Preference will be given to a Canadian student. A shortlist of potential award recipients will be determined by the Director of the Institute for Entrepreneurship based on the Entrepreneurship Stream application forms and personal interviews. Application deadline is April 1. The HBA Scholarship Review Committee will then select the award recipient in consultation with the Director of the Institute for Entrepreneurship. This award was established by John R. Currie (HBA '60) through Foundation Western.

Value: \$5,000
Effective: May 2006

James Hall Norton Memorial Award (Faculty of Science)

Awarded to a full-time student in Year 2 of an Honors Bachelor of Science degree program who is pursuing an Honors Specialization in Chemistry, or a double Major that includes both Chemistry and Biochemistry, based on academic achievement (minimum 80% average) and financial need. The award will continue in Years 3 and 4, provided that the recipient maintains the criteria outlined above and demonstrates financial need each year. If a recipient fails to retain the award, another student from the same year will be selected as a replacement. Applications can be accessed online through the Office of the Registrar's Web site and must be submitted by October 31. The Faculty of Science will select the recipient. This award was established by Mrs. Ella R. Norton (BA '46) in memory of her husband Mr. James Hall Norton (BA '44, Honors Chemistry, MSc '45) through Foundation Western.

Value: 1 at \$1,125
Effective: May 2005

Rhea A. McRae Whitty and Prof. John R. McRae Continuing Entrance Award (Faculty of Health Sciences, Nursing)

Awarded to a student entering Year 1 of the Western-Fanshawe Collaborative Nursing program, based on academic achievement (minimum 70% average) and financial need. This award will continue in Years 2, 3 and 4 of the recipient's Nursing program provided that the student maintains a 70% average and demonstrates financial need each year. If any recipient fails to qualify to continue receiving the award, another student from the same year will be selected as a replacement. Candidates must complete an admission bursary application that will be available in January of the year they apply for admission into Western. Applications for students in the Western stream of the Collaborative program can be accessed online through the Office of the Registrar's Web site. Applications for students in the Fanshawe stream of the Collaborative program can be obtained through the School of Nursing. The Office of the Registrar will select the recipient. This award was established by a bequest from the late Mrs. Rhea A. McRae Whitty through Foundation Western.

Value: 1 at \$1,500, continuing for 4 years
Effective: May 2005

2. **Upgrading to a Second Degree (Excluding Professional Degrees)**

At the request of the Associate Dean of the Faculty of Science, calendar copy for the policy on Upgrading Degrees (p. 27 of the 2005 academic calendar) is being revised. The Faculty has found that the current calendar copy is open to misinterpretation. The changes shown below are revisions to the wording, not to the intent of the policy.

REVISED CALENDAR COPY

Second Degree (Excluding Professional Degrees)

1. Honors Bachelor Degree

Students may upgrade to an Honors Bachelor degree in one of two ways:

i) They may upgrade their Minor, Major or Specialization module(s) in a Bachelor degree (Three or Four-Year) to an Honors Specialization module in an Honors Bachelor degree, or they may upgrade their Minor or Major module(s) in a Bachelor degree (Three or Four-Year) to double Major modules in an Honors Bachelor degree.

Or

ii) They may pursue a new Honors Specialization module in a different subject, or double Major modules in different subjects, than those of the previous degree.

All students must complete all outstanding degree requirements in addition to the requirements of the Honors Specialization or double Major modules chosen.

The following regulations apply to previous University of Western Ontario graduates and graduates of other accredited universities:

a) Graduates of The University of Western Ontario

Students who have completed a three or four-year bachelor degree at The University of Western Ontario may either upgrade to an Honors Bachelor degree, or complete the requirements for a different Honors Bachelor degree, at the discretion of the department and Faculty concerned. Students must consult the appropriate department(s) or Faculty for assessment of their transcript. They will be considered for a specific Honors Specialization module or double Major modules in an Honors Bachelor degree if they have met all admission requirements. Meeting minimum admission requirements does not guarantee entrance to an Honors Bachelor degree. The department(s) or Faculty will take into account courses from the first degree and prescribe the courses to be completed. At least 5.0 senior courses ~~offered by~~ **must be taken and successfully completed** at The University of Western Ontario. ~~will be required and s~~ Some departments may require more than this number. In addition, the majority of the courses for the Honors Specialization module or for each of the Major modules must be completed through The University of Western Ontario.

b) Graduates of Other Accredited Universities

Students who have completed a degree from another accredited university must apply for admission to The University of Western Ontario as a Special Student and then follow the procedure outlined in part "a" above to request a second degree (Honors Bachelor). Students may either upgrade to an Honors Bachelor degree, or complete the requirements for a different Honors Bachelor degree, at the discretion of the department(s) and Faculty concerned. Graduates of other accredited universities also must meet The University of Western Ontario residency requirements by **taking and successfully** completing with honors standards a minimum of 10.0 senior courses at The University of Western Ontario. The majority of the courses for the Honors Specialization module or for each of the Major modules must be completed through The University of Western Ontario.

Notes:

Students applying to upgrade their previous degree conferred under the "old" University of Western Ontario regulations should consult their Faculty regarding permissible upgrades.

Students whose previous degree is a professional degree (BA Honors Business Administration, BEd, BFA, BMus, BMusA, BA(HEc), BSc(HEc), BSW(Hons), DDS, LLB, MD, MDiv, MTS) should consult the “Sequential Degree” section for information.

2. Bachelor Degree (Four-Year)

Students may upgrade to a Bachelor Degree (Four-Year) in one of two ways:

i) They may upgrade their Major or Minor module(s) in a Bachelor Degree (Three-Year) to a Specialization module or double Major modules.

Or

ii) They may upgrade to a Bachelor degree (Four-Year) by taking a different Major module, double Major modules or Specialization module.

All students must complete all outstanding degree requirements for the Bachelor Degree (Four -Year) in addition to meeting the specific requirements of the module(s).

The following regulations apply to previous University of Western Ontario graduates and graduates of other accredited universities:

a) Graduates of The University of Western Ontario

Students who have completed either a Bachelor degree (Three-Year) or a Bachelor degree (Four-Year) at The University of Western Ontario may apply to upgrade to a Bachelor degree (Four-Year) at the discretion of the department(s) and Faculty concerned. Students must consult the appropriate department(s) or Faculty for assessment of their transcript. **At least 5.0 senior courses must be taken and successfully completed at The University of Western Ontario.** ~~The work required will not be fewer than 5.0 senior courses and the majority of the courses for the new modules must be completed through the course offerings of The University of Western Ontario.~~

b) Graduates of Other Accredited Universities

Students who have completed the equivalent of a Bachelor Degree (Three-Year) at another accredited university must apply for admission to The University of Western Ontario as a Special Student and then follow the procedure outlined in part “a” above to request a second Bachelor degree (Four-Year). These students also must meet The University of Western Ontario residency requirements by **taking and successfully** completing a minimum of 10.0 courses at The University of Western Ontario including all of the required courses for the module(s) chosen.

Notes:

Students applying to upgrade their previous degree conferred under the “old” University of Western Ontario regulations should consult their Faculty regarding permissible upgrades.

Students whose previous degree is a professional degree (BA Honors Business Administration, BEd, BFA, BMus, BMusA, BA(HEc), BSc(HEc), BSW(Hons), DDS, LLB, MD, MDiv, MTS) should consult the “Sequential Degree” section for information.