

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

Policy on Adding and Dropping Quarter Courses

Policies on Special Examinations and Incomplete Grades

Honors Specialization and Major in Media and the Public Interest (MPI)

BA/LLB Concurrent Degree Program: Bachelor of Arts Honors Media, Information and Technoculture (MIT)/Bachelor of Laws

BA/LLB Concurrent Degree Program: Bachelor of Arts Honors Political Sciences/Bachelor of Laws

Concurrent Degree Program: Bachelor of Arts, Honors Kinesiology - Sport Management/Honors Business Administration

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Report on New Scholarships and Awards

FOR APPROVAL

1. **Policy on Adding and Dropping Quarter Courses**

Recommended: That the policy on Adding and Dropping courses be amended to include reference to quarter courses, as outlined below:

ADDING AND DROPPING COURSES

Courses may not normally be added and dropped after the specified deadline dates. In exceptional cases and on presentation of evidence of medical or compassionate grounds or other extenuating circumstances, the Dean (or designate) of the faculty of registration may grant a petition to waive the regulation.

The Office of the Registrar, in consultation with the academic community and appropriate administrative offices, will determine all applicable sessional dates for the academic year and recommend them to Senate for approval in December. The list of sessional dates will be maintained on the Registrar's Office website in the Academic Calendar at <http://www.registrar.uwo.ca/ACCALS/>

Deadline dates for adding a course will normally be calculated according to the table below.*

Once classes begin, a course may be added or dropped only with the joint approval of the Dean (or designate) of the Faculty in which the student is registered and the Chair (or designate) of the Department concerned.

A course that has been dropped by the last date specified for adding a course shall be expunged from the records. A course that has been dropped after the last date specified for adding a course but before the last date for dropping a course without academic penalty (or subsequently, if a petition is granted by the Dean) shall be recorded as "WDN".

A course that has not been dropped in accordance with the above regulations and that has not been completed satisfactorily by the student shall be recorded as "F".

TYPE OF COURSE	SESSION	LAST DAY TO ADD <u>Number of business days from and including the start date of the session</u>	LAST DATE OR DAY TO DROP <u>Number of business days from and including the start date of the session</u>
Full course	Fall/Winter	7	November 30
	Intersession	2	8
	Summer Day	2	8
	Summer Evening	5	19
First term full course	Fall/Winter	7	October 15
First term half course	Fall/Winter	7	October 15
<u>First term quarter course ("q" course offered by Education Pre-Service Sept. to Dec.)</u>	<u>Fall/Winter</u>	<u>7</u>	<u>October 15</u>
<u>First term, first quarter "g" course</u>	<u>Fall/Winter</u>	<u>7</u>	<u>12</u>
<u>First term, second quarter "t" course</u>	<u>Fall/Winter</u>	<u>7</u>	<u>12</u>
	Intersession 6 week	2	8
	Summer Day 3 week	2	4
	Summer Day 6 week	2	8
	Summer Evening	5	10
Full year half course	Fall*/Winter	7	November 30
	Intersession	2	8
	Summer Day	2	8
	Summer Evening	5	19
Second term full course	Fall/Winter	7	February 15
Second term half course	Fall/Winter	7	February 15
<u>Second term, quarter Course ("s" course offered by Education Pre-Service Jan. to Apr.)</u>	<u>Fall/Winter</u>	<u>7</u>	<u>February 15</u>
<u>Second term, first quarter "s" course</u>	<u>Fall/Winter</u>	<u>7</u>	<u>12</u>
<u>Second term, second Quarter "t" course</u>	<u>Fall/Winter</u>	<u>7</u>	<u>12</u>
	Summer Evening	5	10

*NOTES:

- Students in "w" accelerated language courses may transfer to the equivalent full year course with the permission of their Faculty prior to November 1.
- Some of the quarter courses offered by the Richard Ivey School of Business do not fit into the standard timelines. For these courses, the add date will be the second business day from and including the start date of the session and the drop date will be 50% of the way through the course (from and including the start date of the session).

Background:

At the last meeting of Senate, the Add/Drop Policy was referred back to SCAPA for further review of the new dates proposed for quarter-courses. Office of the Registrar staff have consulted with the Faculty of Education (both Pre-Service and In-Service) and the Richard Ivey School of Business to ascertain the timelines during which quarter courses are offered and the best times to set these add/drop dates. The policy has been revised as a result.

2. **Policies on Special Examinations and Incomplete Grades**

Recommended: That the policies on Special Examinations and Incomplete Grades be revised as shown below:

SPECIAL EXAMINATIONS (S.3648, S.4327, S.93-300)

A Special Examination is any examination other than the regular or Supplemental Examinations, and it may be offered only with the permission of the Dean of the faculty in which the student is registered in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. A Special Examination is normally written at the University or an Affiliated College no later than one month after the end of the examination period involved. A handling fee will be charged for examinations to be written off-campus. Fees, as approved by the Board of Governors, are due and payable to the Office of the Registrar within two weeks of the approval of the Special Examination. The student's Dean will ensure that candidates are aware of this requirement.

When a grade of Special (SPC) or Incomplete (INC) appears on a student's record, the notations will be removed and replaced by a substantive grade as soon as the grade is available.

INCOMPLETE STANDING (S.1576, S.4327)

A student who, for medical or compassionate reasons, is unable to complete his/her term work prior to the last day of classes and who wishes an extension in order to complete it, shall submit a written request to the Dean of the Faculty in which the student is registered. The request shall include the following information:

1. the type and extent of the work to be completed;
2. the date on which it is due;
3. the name of the faculty member who will receive and grade it_

Before making a decision, the Dean will consult with the instructor and Department Chair. If incomplete standing is granted, the Dean shall inform the student, the instructor, and the Department Chair of the date by which a final grade must be forwarded to the Registrar.

Failure of the student to meet the extended assignment deadline shall result in a grade of zero (0) for the assignment unless the Dean authorizes a further extension for medical or compassionate reasons.

The authorization of the Chair of the Department or Departmental Faculty of Graduate Studies Committee shall be sufficient for granting incomplete standing for graduate students.

When a grade of Special (SPC) or Incomplete (INC) appears on a student's record, the notation will be removed and replaced by a substantive grade as soon as the grade is available.

Background:

The current policies on Special Examinations and Incomplete Standing predate the revisions to the procedures of the Senate Review Board Academic of the mid-90's as well as the Policy on Academic Accommodation for Students with Disabilities. They are inconsistent with other current policies and unduly burdensome for certain students, especially students with chronic conditions.

In keeping with the current SRBA regulations, Dean's offices need to be able to make the decisions that students be offered special examinations when circumstances justify it. Departments ought not to be put in the position of having to review complex medical situations to make decisions. The same logic applies to the Incomplete Standing policy: students ought not to be put in the uncomfortable position of disclosing sensitive personal information to individual faculty members. For a student who has a chronic condition and may require such accommodations frequently, current procedures are burdensome and can exacerbate the student's already difficult situation. It is essential that extensions and special examinations be provided in a fair manner and that students be held accountable when such requests are made.

3. **Honors Specialization and Major in Media and the Public Interest (MPI)**

Recommended: That an Honors Specialization in Media and the Public Interest and a Major in Media and the Public Interest be introduced in the Faculty of Information and Media Studies, effective September 1, 2004.

NEW CALENDAR COPY

HONORS SPECIALIZATION IN MEDIA AND THE PUBLIC INTEREST (MPI)

Admission Requirements

Completion of second year requirements in the Media, Information and Technoculture (MIT) program with a minimum overall average of at least 72% and no failures. In addition, students must have attained 65% in each of MIT 025a/b, 026a/b and Computer Science 031a/b.

Enrolment in the Honors Specialization and the Major in Media in the Public Interest (MPI) is limited. Meeting the minimum program requirements does not guarantee that students wishing to enter into the Honors Specialization in Media in the Public Interest will be offered enrolment.

Module

9.0 courses:

2.5 courses required in second year: MIT 201F/G, 202F/G, 203a/b, 204F/G, Writing 121F/G

1.5 courses: MIT 301a/b, 302F/G, 404F/G

1.5 courses: MPI 390F/G, 391F/G, 490F/G

1.0 course from a designated range of "MPI appropriate" MIT courses, e.g., MIT 248, 255, 264, 320, 325, 350, 351, and special offerings as available

1.5 additional courses in MIT at the 200 level or above*

1.0 course from: Social Justice 200E, 300F, 301G, 400E (offered by King's College)

* A maximum of 1.5 courses at the 200 level or above may be substituted from other program offerings relevant to the study of media and the public interest. Specific examples of such courses are available from the MIT Undergraduate Academic Advisor. Such courses must be approved by the MIT Undergraduate Academic Advisor in consultation with the Associate Dean.

MAJOR IN MEDIA AND THE PUBLIC INTEREST (MPI)

Admission Requirements

Completion of second year requirements in the Media, Information and Technoculture (MIT) program with an overall average of at least 70% and no failures. In addition, students must have attained 65% in each of MIT 025a/b, 026a/b and Computer Science 031a/b.

Enrolment in the Major and the Honors Specialization in Media and the Public Interest (MPI) is limited. Meeting the minimum program requirements does not guarantee that students wishing to enter into the Major in Media and the Public Interest will be offered enrolment.

Module

7.0 courses, including:

2.5 courses required in second year: MIT 201F/G, 202F/G, 203a/b, 204F/G, Writing 121F/G

1.5 courses: MPI 390F/G, 391F/G, 490F/G

1.0 course selected from a designated range of “MPI appropriate” MIT electives, e.g., MIT 248, 255, 264, 320, 325, 350, 351, and special offerings as available

1.0 additional MIT course at the 100 level or above*

1.0 course from: Social Justice 200E, 300F, 301G, 400E (offered by King’s College)

* A maximum of 1.0 course at the 100 level or above may be substituted from other program offerings relevant to the study of media and the public interest. Specific examples of such courses are available from the MIT Undergraduate Academic Advisor. Such courses must be approved by the MIT Undergraduate Academic Advisor in consultation with the Associate Dean.

Note: Students who are intending to pursue graduate studies are strongly recommended to take MIT 301a/b.

Background:

Over the last decade, the general area of social justice studies has become an increasingly common feature of the academy. Programs focusing on social justice, civil society and the public interest can be found at universities such as York, Brandeis, San Diego, Tufts, Georgetown, and San Francisco. Recently UWO affiliate King’s College created its own Social Justice undergraduate degree program. The creation of these programs reflects the concerns of what are often termed “new social movements” dealing with issues of gender, ethnicity, ecology, but also continues the long-standing concerns of the “old” labor movements with issues of economic equity. Many of these movements have found a point theoretical and practical intersection in international mobilizations around the social, cultural and economic consequences of globalization. Analysis generated in this context is amongst the most exciting in contemporary social sciences.

The strong and varied tradition of critical media studies, with its analysis of media as institutions that can both maintain and transform pattern of social power, has many points of intersection with social justice programs. This overlap was recently recognized within academia by the creation at the University of Windsor of an MA program in Communication and Social Justice. Accordingly, the proposed FIMS Media and the Public Interest degrees (a Major and an Honors Specialization) stand at the centre of these developments.

The Faculty of Information and Media Studies is aware of considerable student interest in, and demand for, programs that have a public-interest focus. MPI degrees build on the very successful FIMS MIT program (which already has considerable public interest content), complement and cooperate with the King’s Social Justice program and connect to Windsor’s MA program. MPI offers a focused course of intellectual study that, in its concerns with issues of equity, justice, democracy and citizenship is firmly in the tradition liberal education, and also opens into career opportunities in NGO, public service, non-profit and civil society organizations. It is intended that a limited number of students (app. 20) will be allowed into the MPI programs after two years of successful study in MIT.

4. **BA/LLB Concurrent Degree Program: Bachelor of Arts Honors Media, Information and Technoculture (MIT)/Bachelor of Laws**

Recommended: That a concurrent Bachelor of Arts Honors MIT/Bachelor of Laws program be introduced in the Faculty of Information and Media Studies and the Faculty of Law, effective September 1, 2003.

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CONCURRENT PROGRAM: BACHELOR OF ARTS HONORS MEDIA, INFORMATION AND TECHNOCULTURE/BACHELOR OF LAWS

Admission to the Concurrent Program

Applicants to the concurrent program must apply to the Faculty of Law at the beginning of their second year in Honors MIT and in advance of the application deadline established by the Faculty. To be considered for admission to the concurrent program, students must: (i) complete their first year with an overall minimum average of 80%, with no failures; (ii) achieve 65% in each of MIT 025a/b, MIT 026a/b, and Computer Science 031a/b; (iii) complete their second year in MIT with an overall minimum average of 80%; (iv) meet the general regulations pertaining to progression requirements for a four-year BA; (v) meet the minimum LSAT requirements established by the Faculty of Law; and (vi) be admitted to the Faculty of Law. Meeting the minimum admission requirements does not guarantee a position in the concurrent program. Entrance into the concurrent program is competitive and limited.

Structure of the Program

In the first two years of the program, students are registered in the Faculty of Information and Media Studies. In the third, fourth, fifth, and sixth years, students are registered in the concurrent program. In the third year, they take the first year law curriculum. In the fourth, fifth, and sixth years, they take a combination of approved Law and MIT courses. Upon successful completion of the program, students will receive both a BA in Honors MIT and an LLB.

Year 1

5.0 full-course equivalents from 001-099, including MIT 025a/b, MIT 026a/b and Computer Science 031a/b. A first year program must also include at least 1.0 course from two of the Faculties of Arts, Science, Social Science and/or Health Sciences. Courses should be selected from at least four different subject areas with no more than two courses in the same subject area.

Year 2

2.5 courses: Media, Information and Technoculture 201a/b, 202F/G, 203a/b, 204F/G, Writing 121F/G
0.5 course in MIT at the 200 level or higher
2.0 additional courses at the 200 level or higher

Year 3

First Year Law curriculum. No non-law courses may be taken during this year

Years 4 to 6

For MIT, students must take the following courses:

- 1.5 courses: MIT 301a/b, 302F/G, 404F/G
- 3.5 courses in MIT at the 200 level or higher
- 1.0 additional course at the 200 level or higher

and for Law:

- Four of the core curriculum courses in the fourth year
- The remaining two core curriculum courses in the fifth year
- At least 1 course from each of Group 2 and Group 3 in the Area of Concentration in Information and Technology Law
- Additional law electives so that the total number of credit hours is at least 49 upper year Law credit hours
- Students must also complete a paper of at least two credit hours in one of their law courses.

Progression and Graduation Requirements

Once admitted to the concurrent program, students must meet the regular progression requirements of both Faculties. They must stand in the top half of their Law I class. Further, in each of their fourth, fifth, and sixth years they must obtain a B average in their LLB courses. They also must meet the

general regulations pertaining to progression and graduation requirements for a four-year BA and achieve a minimum overall weighted average of 75.0% in all MIT courses and other optional courses (excluding Law courses) in each academic session, with no failures.

Failure to Meet Progression Requirements

A student who fails to meet these progression requirements is required to withdraw from the concurrent program. However, if that student has met the progression requirements of either the MIT or Law program, he or she will be allowed to proceed to the next year of either program. If the progression requirements for both individual programs have been satisfied, the student may continue in either program and may petition the Faculty whose program was not selected for permission to complete that program at a later date. A student who is required to withdraw from the concurrent program and wishes to pursue either or both of the individual programs, must complete all the degree requirements of the individual program or programs in order to graduate from that/those programs.

Dean's Honor List

Students are considered for the Dean's Honor List in the Faculty of Information and Media Studies in Years 1 and 2. In the third year, they are considered for the Dean's Honor List in the Faculty of Law. A student who takes Law courses totalling at least 12 credit hours in each of the fourth, fifth, and sixth years of the program is considered for the Dean's Honor List in the Faculty of Law in each of those years on the basis of those courses.

In the Faculty of Information and Media Studies, students may be eligible for the Dean's Honor list in Years 4, 5 and 6. Adjudication will be based on having an overall 80% average on all courses (excluding Law courses) taken in each academic year.

Graduation with Distinction

Eligibility to graduate With Distinction is determined by each Faculty.

Gold Medal

Students in the concurrent program are eligible to be considered for the Gold Medal in either or both degree programs, along with other eligible graduating students in those programs, as determined by the requirements in each Faculty.

Background:

The concurrent BA Honors MIT /LLB program allows exceptional students to complete both the LLB degree and the BA in Honors Media, Information and Technoculture (MIT) degree in six years, instead of the seven years it would take if the programs were pursued separately.

5. **BA/LLB Concurrent Degree Program: Bachelor of Arts Honors Political Science/Bachelor of Laws**

Recommended: That effective September 1, 2003, a concurrent degree program leading to a Bachelor of Arts in Honors Political Science and a Bachelor of Laws, be introduced by the Faculty of Social Science and the Faculty of Law.

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Admission Requirements

Applicants to the concurrent program must apply to the Faculty of Law at the beginning of their first year in Honors Political Science and in advance of the application deadline established by the Faculty. To be considered for admission to the concurrent program, students must: (i) have completed first-year University with an overall minimum average of 80% and obtained at least 80% in Politics 020E; (ii) have completed second year (first-year Honors Political Science) with an overall minimum average of 80% and obtained a minimum of 80% in Political Science 230E; (iii) meet the minimum LSAT requirements established by the Faculty of Law; and (iv) be admitted to the Faculty of Law. Meeting

the minimum admission requirements does not guarantee a position in the concurrent program. Entrance into the concurrent program is competitive and limited.

Progression Requirements

Once admitted to the concurrent program, students must meet the regular progression requirements of the Department of Political Science and the Faculty of Law. They must also stand in the top half of their Law I class. Further, in each of their fourth, fifth, and sixth years they must obtain a minimum B average in their LLB courses and a minimum 75% average on the courses they take under the auspices of the Political Science Department.

A student who fails to meet these progression requirements is required to withdraw from the concurrent program. However, if the student has met the progression requirements of either the Honors Political Science or Law program, he or she will be allowed to proceed to the next year of that program. If the progression standards for both individual programs have been satisfied, the student may continue in either program and may petition the Department or Faculty whose program was not selected for permission to complete that program at a later date. A student who is required to withdraw from the concurrent program and wishes to pursue either or both of the individual programs, must complete all the degree requirements of the individual program or programs in order to graduate from that/those program(s).

Program

In the first year of the program students are registered in one of the Faculty of Arts, Science, or Social Science. In the second year they are registered in the Faculty of Social Science. In the third, fourth, fifth and sixth years students are registered in the concurrent program and take a combination of approved Political Science and Law courses.

Upon completion of the concurrent program, students will receive both a BA in Honors Political Science and an LLB.

First Year

First-year program in Arts, Science, or Social Science, including Politics 020E (Introduction to Politics)

Second Year

Politics 230E, 237E, and 231E or 245E

Two full or equivalent course options (not to include 100-level courses)

Third Year (First Year of Concurrent Program)

First-year Law curriculum. No non-law courses may be taken during this year.

Fourth, Fifth, and Sixth Years

Political Science courses:

Five Honors Political Science full or equivalent courses, at least two of which must be at the 300-level or above (may include Politics 231E or 245E, if not already taken).

Three full or equivalent course options (not to include 100-level courses).

Law courses:

Four of the core curriculum courses in the fourth year. The remaining two core curriculum courses in the fifth year.

Law electives equalling at least 24 credit weights. One of these courses must have an essay requirement of at least two credit weights.

Dean's Honor List

Students in the concurrent program are considered for the Dean's Honor List in the Faculty in which they are registered in the first year of the concurrent program, and in the Faculty of Social Science in the second year. In the third year they are considered for the Dean's Honor List in the Faculty of Law.

A student who takes Law courses totalling at least 12 credit hours in each of the fourth, fifth, and sixth years of the program, is considered for the Dean's Honor List in the Faculty of Law in each of those years on the basis of those courses. A student is also considered for the Dean's Honor List in the Faculty of Social Science on the basis of courses taken in each of those years in that Faculty.

Graduation with Distinction

Eligibility to graduate with distinction for each degree is determined by each Faculty.

Gold Medal

Students in the concurrent program are eligible to be considered for the Gold Medal in either or both degree programs, along with other eligible graduating students in those programs, as determined by the requirements in each Faculty.

Background:

The concurrent BA/LLB program allows exceptional students to complete both the BA Honors Political Science degree and the LLB degree in six years, instead of the seven years it would take if the programs were pursued separately.

6. **Concurrent Degree Program: Bachelor of Arts, Honors Kinesiology-Sport Management/Honors Business Administration**

Recommended: That a concurrent Bachelor of Arts Honors Kinesiology-Sport Management and Bachelor of Arts Honors Business Administration program be introduced in the Faculty of Health Sciences, School of Kinesiology and the Richard Ivey School of Business, effective September 1, 2003.

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CONCURRENT BA HONORS KINESIOLOGY-SPORT MANAGEMENT AND BA HONORS BUSINESS ADMINISTRATION

Applicants must be designated Faculty of Health Sciences, School of Kinesiology main campus students.

First Year

Kinesiology 080a/b, 088a/b

Physiology 021

Business 020

2.0 courses numbered 001-099, including one course from each of two of the faculties of Arts, Science and Social Science.

Second Year

3.5 - 4.0 Kinesiology courses to be selected as follows:

- four physical activity quarter-courses from Kinesiology 202-219q/r/s/t (one each from aquatic activity, individual-based activity, team-based activity, and racquet activity)
- one half-course to a maximum of two half-courses from Kinesiology 236a/b, 250a/b, 263F/G, 290F/G, 293F/G, Dance 270a/b
- Kinesiology 222a/b, 230a/b, 241a/b, 298a/b

Business 257

An additional half-course, to reach a total of 5.0 courses for the year, is dependent upon the number of Kinesiology courses selected.

Third Year (HBA 1)

Business Administration 300, 301, 302y, 303, 304, 305, 307, 308, 316y, 326y

Fourth Year

3.0 Kinesiology courses numbered 200-499 which must include Kinesiology 398a/b, 399a/b, 332a/b

0.5 Introductory Statistics course

Business 420y

1.0 Business Administration elective credit(s) chosen from available 400-series courses

Fifth Year

3.0 Kinesiology courses numbered 200-499 series which must include Kinesiology 498a/b

2.0 Business Administration elective credits chosen from available 400-series courses.

Admission

Application for the concurrent degree program is normally made during Year 2 of the BA Honors Kinesiology program. To be eligible for admission consideration for the concurrent program, students must complete all requirements for the first two years of the BA Honors Kinesiology program, obtain a minimum two-year (ten credit) average of 80% and achieve a minimum 70% grade in Business 257. Demonstrated participation in extra curricular and/or community activities, leadership and work experience is also an admission criteria. Applications for the concurrent program must be made in writing to the Director of the School of Kinesiology and must also be made on-line to the HBA program by the published deadline for the Ivey Business School. Entrance to the program is competitive and limited.

Students applying to the Richard Ivey School of Business Academic Excellence Opportunity (AEO) are also eligible to be considered for the concurrent program, as are students who have completed the first two years of the BA Honors Kinesiology program and the first year of the HBA program.

Program Requirements

Students registered in the concurrent program are expected to abide by all guidelines associated with each of the individual programs.

Progression Standards

Students in this concurrent program must meet the following progression standards:

To proceed to Year 4, students in the concurrent program must place in the top half of HBA1. In Years 4 and 5, students must attain a minimum weighted average of 75% in their 400 level HBA courses. For the School of Kinesiology, Faculty of Health Sciences, students must meet UWO honors progression requirements.

Failure to Meet Progression Standards

A student who fails to meet the progression standards in any year of the concurrent program must withdraw from the concurrent program. With permission from the appropriate Kinesiology and/or HBA Program Director, the student may continue in one program and request permission from the other Faculty or School to complete that program at a later date.

A student who fails to meet the progression standards in any year of the concurrent program may appeal the decision in writing to the Kinesiology Program Director and/or HBA Program Director, depending on the program or programs in which the progression standards were not met, in accordance with the University's policies on Academic Rights and Responsibilities.

Dean's Honor List

Students enrolled in Years 4 and 5 of the concurrent program are considered for the Dean's Honor List at the Business School in Year 5 only. Only grades obtained in 400 level Business courses will be used in calculating averages for determining Dean's Honor List standing. Courses taken on exchange and

courses taken outside the Business School are excluded. The Dean's Honor List for HBA2 (Year 5) typically includes the top 10% of all of the class and is determined by vote of the teaching faculty. Those who stand on the Dean's Honor List over all 300 and 400 level courses taken at the Business School at the completion of the concurrent program will graduate as Ivey Scholars.

In the School of Kinesiology, students will be adjudicated for the Dean's Honor List based on all courses taken in the academic year (i.e., September – April) provided the student is registered in a minimum of four full or equivalent courses. In addition, an average of 80% or more must be achieved on all courses taken toward the Kinesiology program and degree with a minimum of at least 60% in each course.

Graduation With Distinction

Students in degree programs who have achieved an overall average of 80% and no grade lower than 70% on the entire program with no failed courses will graduate "With Distinction."

Gold Medal

Eligibility is determined by the regulations in effect in the School of Kinesiology, Faculty of Health Sciences and the Richard Ivey School of Business, respectively.

Fees

When enrolled in the BA Honors Kinesiology/HBA concurrent program, students pay the prevailing fees as determined by the University policy on Concurrent Programs.

Exchange Programs

Students interested in the concurrent program may be eligible for HBA exchanges in Year 5. A student must satisfy both Program Directors that his or her course load is appropriately balanced before permission will be given to participate in an exchange program.

Background:

The Faculty of Health Sciences, School of Kinesiology and the Richard Ivey School of Business believe there is a demand in the Kinesiology field for university graduates who have a very strong background in Kinesiology – Sport Management as well as the strong knowledge and skills provided by the HBA program. The proposed program will meet student needs through a concurrent degree.

The program will take five academic years to complete. In Years 1 and 2, students will be registered in the Faculty of Health Sciences, School of Kinesiology and will follow the normal BA Honors Kinesiology curriculum. Students will register in the Ivey Business School in Year 3 and will complete the normal HBA1 curriculum. In Years 4 and 5, students will be registered in both the Faculty of Health Sciences and the Ivey Business School, and will take an approved mix of Kinesiology and Business Administration courses as outlined above. Upon completion of the program students will receive both a Bachelor of Arts Honors Business Administration and a Bachelor of Arts Honors Kinesiology degree.

7. **Diploma in Podorthics**

Recommended: That, effective September 1, 2003, a Diploma in Podorthics be introduced by the Faculty of Health Sciences and the Western Centre for Continuing Studies.

NEW CALENDAR COPY

To be inserted in the Health Sciences Section, p.78 of the 2003 Academic Calendar:

Diploma in Pedorthics

The Diploma in Pedorthics is designed to provide students with practical and applied knowledge and skills required to practise as pedorthists; the academic component is combined with a practicum component that will enable them to gain valuable experience working in the field. The Diploma will consist of the equivalent of thirteen full degree-credit courses: eight degree-credit half-courses (the equivalent of four full degree-credit courses), plus seven half-credit diploma-credit courses (three and one-half full course equivalents), and three practicum sessions (five and one-half full course equivalents).

Enrolment will be limited and competitive, and will be determined on a case by case basis by the Faculty of Health Sciences and The Western Centre for Continuing Studies. All students will be admitted to the Diploma in Pedorthics according to the policies and guidelines for admission to the University. Non-UWO students must first apply to The University of Western Ontario through the Ontario University Application Centre in Guelph, Ontario. In addition, prospective students must also complete the application form for the Diploma in Pedorthics provided by The Western Centre for Continuing Studies. Application forms are available through The Western Centre for Continuing Studies. Students who are currently enrolled at UWO are only required to complete The Western Centre for Continuing Studies application form.

Western undergraduate students may complete the degree-credit components of the Diploma as part of their degree requirements, then complete the diploma-credit components to obtain the Diploma. Graduates with a BA or BSc in Kinesiology, or equivalent degree from another university, and who have completed the equivalent degree-credit courses, may apply for admission to the program.

Application Deadline: March 1 to be considered for admission for the Fall term.

Diploma in Pedorthics Program

The Diploma consists of the equivalent of thirteen full courses:

- eight required degree-credit half courses (4 full-course equivalents), plus
- seven required diploma-credit courses (three and one-half full-course equivalents)
- three required practicum sessions (five and one-half full-course equivalents)

Degree-credit course requirements:

Kin 222a/b – Systemic Approach to Functional Anatomy <i>or equivalent</i>	½ course
Kin 230a/b – Introductory Exercise Physiology <i>or equivalent</i>	½ course
Kin 236a/b – Introduction to Athletic Injuries <i>or equivalent</i>	½ course
Kin 241a/b – Biomechanics <i>or equivalent</i>	½ course
Kin 336a/b – Introduction to the Practical Aspects of Athletic Injuries <i>or equivalent</i>	½ course
Kin 341a/b – Biomechanical Analysis of Physical Activity <i>or equivalent</i>	½ course
Kin 347a/b – Survey of Physical Growth and Motor Development <i>or equivalent</i>	½ course
Kin 471a/b – Special Topics in Kinesiology (Motor Control) <i>or equivalent</i>	½ course

Total degree full course-credits required = 4 full-course equivalents

Diploma-credit course requirements:

PED 121 Practical Foot Mechanics	½ course
PED 131 Pathomechanics and Pedorthic Care	½ course
PED 141 Assessment and Basics of Diagnostics for Pedorthic Care	½ course

PED 151 Introductory Orthotic Systems	½ course
PED 152 Advanced Orthotic Systems	½ course
PED 161 Pedorthic Approach to Footwear and Footwear Modification	½ course
PED 171 Professional Practice for Pedorthists	½ course

Total diploma-credit courses required = 3½ full-course equivalents

Practicum requirements:

PED 281 Pedorthic Practicum I	1½ course
PED 282 Pedorthic Practicum II	1½ course
PED 283 Pedorthic Practicum III	2½ course

Total practicum courses required = 5½ full-course equivalents

Total courses required for completion of Diploma in Pedorthics (4 degree-credit + 3½ diploma-credit + 5½ practicum full course equivalents) = 13 full course equivalents

Notes:

1. All departmental requirements regarding pre-requisites, co-requisites, and anti-requisites apply.
2. Degree-credit courses may be completed as part of the undergraduate curriculum leading to a bachelor's degree.
3. In order to graduate from the program, candidates for the Diploma in Pedorthics must obtain an overall average of 70% in all courses comprising the Diploma, with no mark below 60%.

To be inserted in the Inter-Faculty Programs section, p.100, of the 2003 Academic Calendar:

Diploma in Pedorthics

The Diploma in Pedorthics is designed to provide students with practical and applied knowledge and skills required to practise as pedorthists; the academic component is combined with a practicum component that will enable them to gain valuable experience working in the field. The Diploma will consist of the equivalent of thirteen full degree-credit courses, made up as follows: eight degree-credit half-courses (four full degree-credit course equivalents), plus seven half-credit diploma-credit courses (three and one-half full course equivalents), plus three practicum sessions (five and one-half full course equivalents).

Enrolment will be limited and competitive, and will be determined on a case by case basis by the Faculty of Health Sciences and The Western Centre for Continuing Studies.

All students will be admitted to the program according to the policies and guidelines for admission to the University. Non-UWO students must first apply to The University of Western Ontario through the Ontario University Application Centre in Guelph, Ontario. In addition, prospective students must also complete the application form for the Diploma in Pedorthics provided by The Western Centre for Continuing Studies. Application forms are available through The Western Centre for Continuing Studies. Students who are currently enrolled at UWO are only required to complete The Western Centre for Continuing Studies application form.

Western undergraduate students may complete the degree-credit components of the Diploma as part of their degree requirements, then complete the diploma-credit components to obtain the Diploma. Graduates with a BA or BSc in Kinesiology, or equivalent degree from another university, and who have completed the equivalent degree-credit courses, may apply for admission to the program.

Application Deadline: March 1 to be considered for admission for the Fall term

Background:

Pedorthists are professionals who are trained to assess lower limbs through observation of surface anatomy, palpation, gait, and range of motion. This would include any health-related factor which can have a debilitating impact on the function of the limb. Pedorthists are also trained in the manufacturing, fitting and modification of foot appliances and footwear for the purposes of alleviating painful or debilitating conditions of the lower limbs.

The practice of pedorthics is a rapidly expanding field. Growing emphasis on physical fitness, the surge of sports- and other joint-related injuries, as well as increasing life expectancy, are all contributing to the demand for highly trained practitioners who can provide the treatment and footwear to ensure lower limb comfort. The profession is seeking skilled practitioners with specialized knowledge and skills that build on the solid theory and research ability obtained through the completion of an undergraduate degree related to pedorthics.

The College of Pedorthics of Canada is the regulatory body for pedorthists in Canada. The College certifies practitioners through an examination process, and ensures the minimum standards for quality and practice. Effective March, 2002, candidates for the designation of C. Ped. (C) must have an undergraduate or graduate degree from a university or college, together with specific academic training in anatomy, biomechanics, medical conditions and diseases, physical assessment, and ethics. In addition, candidates for the C. Ped. (C) designation must also have successfully completed a minimum of 4000 hours of pedorthic work.

The Faculty of Health Sciences, in partnership with The Western Centre for Continuing Studies, proposes to offer a Diploma in Pedorthics. This program will enable graduates in Kinesiology to build on the solid theoretical grounding obtained in their degree program by adding the practical and applied skills required in the field of pedorthics. In addition, students will obtain valuable work experience through the practicum component.

The Diploma in Pedorthics will consist of a combination of degree-credit courses and diploma-credit courses, together with 3 practicum sessions.

Western undergraduate students may complete the degree-credit components of the Diploma as part of their degree requirements, then complete the diploma-credit components to obtain the Diploma. Graduates with a BA or BSc in Kinesiology, or equivalent degree from another university, and who have completed the equivalent degree-credit courses, may apply for admission to the program.

8. **Electrical Engineering Option: Power Systems Engineering**

Recommended: That, effective September 1, 2003, a Power Systems Engineering Option be introduced in the Electrical Engineering program of the Department of Electrical and Computer Engineering, Faculty of Engineering.

NEW CALENDAR COPY

E. Electrical Engineering – Power Systems Engineering Option

Students entering Electrical Engineering – Power Systems Engineering option - follow the same curriculum for the first three years as other students in the Electrical Engineering program. A student who wishes to enroll in the Power Systems Engineering option must have completed the third year of the Electrical Engineering Curriculum.

Fourth Year Program

Business 299, ECE 416, ECE 437a/b, ECE 439a/b, ECE 456a/b, ECE 457a/b, ECE 464a/b, ECE 469a/b, ES 498F/G

One Technical Elective half course from the approved list - the list is the same as for the Electrical Engineering program, Option A (Electrical Engineering), excluding the above mandatory courses.

Background:

Introduction of this option will enable the Department to focus its teaching resources and expertise in the rapidly evolving area of power systems, and to make the Electrical Engineering Program more attractive to prospective students.

9. **Brescia University College: Introduction of Minor Programs in Women and Christianity, Religious Studies and Philosophy, Philosophy and Family Studies (Interdisciplinary)**

Recommended: That Senate approve that effective September 1, 2003, the following programs be introduced at Brescia University College: a) Minor in Women and Christianity, b) a Minor in Religious Studies and Philosophy, c) Minor in Philosophy, and d) Minor in Family Studies (Interdisciplinary).

NEW CALENDAR COPY

Page 315, under heading "Religious Studies", replace contents with the following:

MINOR IN WOMEN AND CHRISTIANITY

Admission Requirements

Completion of first year requirements, including a Religious Studies course at the 020 level with a grade of 60% or more.

Program

4.0 courses:

4.0 courses from: Philosophy 155E, Religious Studies 216F/G, 217a/b, 222F/G, 251F/G, 252F/G, 253F/G, 216F/G, Women's Studies 020E.

MINOR IN RELIGIOUS STUDIES AND PHILOSOPHY

Admission Requirements

Completion of first year requirements, including a Philosophy course at the 020 level with a grade of 60% or more and a course in Religious Studies at the 020 level.

Program

2.0 courses in Religious Studies at the 100 level or above, at least 1.0 of which must be from: Religious Studies 137, 191F/G, 192F/G, 216F/G, 217a/b, 222F/G, 243E, 251F/G, 252F/G, 253F/G.

1.0 course from: Philosophy 143E, 253E

1.0 additional course in Philosophy from: Philosophy 135E, 138E, 142E, 155E, 238E.

MINOR IN PHILOSOPHY

Admission Requirements

Completion of first year requirements, including a Philosophy course at the 020 level, with a grade of 60% or more.

Program

4.0 courses:

2.0 courses from: Philosophy 135E, 138E, 142E, 143E, 155E, 238E, 253E

2.0 additional courses in Philosophy at the 100 level or above

MINOR IN FAMILY STUDIES (INTERDISCIPLINARY)

Admission Requirements

Completion of first year requirements, including Family Studies 020 with a mark of at least 60% and Sociology 020 or 021E.

Program

4 courses:

1.0 course: Family Studies 200

1.0 course: Sociology 235

0.5 to 1.0 course from: Psychology 140, 141, 240a/b

1.0 to 1.5 courses (if Psychology 240a/b was selected above) from: English 133E, 269F/G, History 182a/b, 255E, Human Ecology 343a/b, Philosophy 155E, Psychology 150, 153, Religious Studies 216F/G, 217a/b, 222F/G, Social Work 253E, 282, Sociology 202, 267a/b, 341F.

FOR INFORMATION

1. **Undergraduate Program Reform: Programs Approved**

SCAPA has approved on behalf of Senate, the following programs for the following Faculties and Affiliated Colleges, effective September 1, 2004:

Faculty of Arts, Brescia, Huron, King's

Honors Specialization in French Language and Literature
Honors Specialization in French Linguistics and Literature
Honors Specialization in French Language and Linguistics
Major in French

Faculty of Arts

Major in Mediterranean Studies
Minor in Mediterranean Studies
Major in Visual Arts
Specialization in Visual Arts

Brescia University College (See Item 9 above)

Minor in Women and Christianity
Minor in Religious Studies and Philosophy
Minor in Philosophy
Minor in Family Studies (Interdisciplinary)

Faculty of Health Sciences

Honors Specialization in Kinesiology - BSc
Honors Specialization in Kinesiology - BA
Major in Kinesiology

Huron University College

Honors Specialization in International and Comparative Studies
Honors Specialization in International Culture
Honors Specialization in International Development
Major in International and Comparative Studies

Major in International Culture Studies
Major in International Development Studies
Major in East Asia Studies
Specialization in International and Comparative Studies
Specialization in International Culture
Specialization in International Development
Minor in International and Comparative Studies
Minor in International Culture Studies
Minor in International Development Studies
Minor in East Asia Studies
Minor in Globalization Studies
Minor in Japan Studies
Minor in China Studies
Minor in Japanese
Minor in Chinese

Faculty of Information & Media Studies (See Item 3 above)

Honors Specialization in Media and the Public Interest
Major in Media and the Public Interest

Faculties of Medicine & Dentistry and Science (BMSc Program)

Honors Specialization in Microbiology and Immunology
Minor in Microbiology and Immunology

Faculty of Music

Honors Specialization in Music
Major in Music
Minor in Music

Faculty of Science

Honors Specialization in Computer Science
Major in Computer Science
Specialization in Computer Science
Minor in Computer Science
Minor in Software Engineering
Minor in Theoretical Computer Science
Minor in Applications of Computer Science
Minor in Computer Algebra
Major in Anatomy & Cell Biology
Minor in Anatomy & Cell Biology

Faculty of Social Science

Major in Bioarcheological Anthropology

For Senate Members, detailed information is available on the University Secretariat Website:
<http://www.uwo.ca/univsec/SUPR/>

2. **Report on Scholarships and Awards**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships and awards for recommendation to the Board of Governors through the Vice-Chancellor:

J. Armand Bombardier PhD Scholarship in Global Management (Faculty of Graduate Studies, Business)

The scholarship will be awarded to a student enrolled in any year of the PhD Program at the Richard Ivey School of Business. Selection will be based on academic excellence (minimum average 80%) and research potential. The selection committee will be composed of the Chair, the PhD Program Director, the Associate Dean (Research) or designate, and will include at least one representative who is a member of the Faculty of Graduate Studies. This scholarship is made possible by a gift from the J. Armand Bombardier Foundation.

Value: 1 at \$5,000, in any given year

Effective: May 2002

Jamey Swift Scholarship in Records Management (Faculty of Graduate Studies, Library and Information Science)

Awarded to a full-time graduate student with outstanding academic achievement (minimum 80% average) in the Records Management course in the graduate program of Library and Information Science. If the Records Management course is not offered in any given year, performance in the Archives course will be considered. The recipient will be selected by the Scholarship and Awards Committee in the Faculty of Information and Media Studies, and include at least one representative who is a member of the Faculty of Graduate Studies. This scholarship was established in memory of Jamey Swift by the Southwestern Ontario Chapter of The Association of Records Managers and Administrators (ARMA). Jamey Swift was a long-time member of the Association and a faculty member in the Graduate School of Library and Information Science.

Value: \$300, plus a one-year membership to ARMA, valued at approximately \$200

Effective: May 2003 to April 2008

R.A. Barford Graduate Scholarships (Faculty of Graduate Studies, Business)

Awarded to full-time graduate students pursuing a PhD in Business based on academic achievement (minimum 80%) and research excellence. Canadian citizens only are eligible to hold these scholarships. Recipients will be selected by a committee of the Richard Ivey School of Business which will include at least one representative who is a member of the Faculty of Graduate Studies. This scholarship was established by Ralph M. Barford, in honor of his father.

Value: Up to 5 at \$5,000 (or as funds permit once OGS eligible matches are determined)

Effective: May 2003

Kevin J. Comeau Continuing Scholarship (Faculty of Law)

Awarded annually to a student entering the first year of the Law program based on academic achievement (minimum 80% average). This scholarship will continue in Year 2 and Year 3 provided that the recipient maintains a full course load and achieves an average in the top 25% of his class. The recipient will be selected by the Dean in the Faculty of Law. This scholarship was established by a generous gift from Kevin Comeau (Law '82) through Foundation Western.

Value: 1 at \$2,500, continuing for up to 3 years (i.e. up to \$7,500 per student)

Effective Date: May 2003

Note: If a recipient fails to continue to qualify for the scholarship, a replacement student will not be selected and the funds will be reassigned to the capital of the endowment.

G. Mark Curry Doctoral Scholarship (Faculty of Graduate Studies, Business)

Awarded annually to a PhD student working with the Finance Area Group at the Richard Ivey School of Business based on academic achievement (minimum 80%) and the candidate's expressed desire to support

and carry out research in the areas of investment strategy and money management. The Associate Dean of Research at the Richard Ivey School of Business will select the recipient in consultation with a committee of which at least one representative is a member of The Faculty of Graduate Studies. This scholarship is renewable annually for up to five years, dependent on the recipient's progress in research and teaching in the areas of investment strategy and money management as determined by the Associate Dean of Research at the Richard Ivey School of Business. A new recipient will be selected once the current recipient no longer qualifies. This scholarship was established by a gift from G. Mark Curry through Foundation Western.

Value: 1 at \$15,000, payable in 3 installments of \$5,000 per term
Effective: May 2004

HBA '92 Continuing Award (Richard Ivey School of Business)

Awarded to a full-time student in Year I of the HBA program based on academic achievement and financial need. Applications are available from the HBA Program Office and must be completed by April 1. This award will continue in Year II provided that the recipient continues to progress in the HBA program and demonstrates financial need. If a recipient fails to retain the award, another student from Year II will be selected. The HBA Scholarship and Awards Committee will select the recipient. The recipient must not be receiving any other awards at the time of selection. This award is made possible by gifts received from HBA '92.

Value: 1 at \$3,000 continuing for 2 years
Effective: May 2003 to April 2009

Cohen Highley LLP Aboriginal Law Scholarship (Faculty of Law)

Awarded to the undergraduate Law student graduating with an area of concentration in Aboriginal Law who achieves the highest overall academic average. This scholarship is made possible by a gift from Cohen Highley LLP.

Value: 1 at \$1,000
Effective Date: May 2003 to April 2008

Kyle Dobrowolski Memorial Nursing Scholarship (Faculty of Health Sciences, Nursing)

Awarded to a third year undergraduate Nursing student based on academic achievement (minimum 80%), financial need and community involvement. Applications are available from the Office of the Registrar and must be submitted by October 31. The Office of the Registrar will determine financial need and the Scholarship and Awards Committee in the School of Nursing will select the recipient. This scholarship was established by Dr. Dobrowolski and Ms. Margaret Bucci, to honor the memory of their son, Kyle Dobrowolski. Kyle was a first year science student at Western who intended to study Nursing at Western prior to his death in October 2002. Established at Foundation Western.

Value: 1 at \$500
Effective: May 2003

Cheryl Waldrum Award (Faculty of Law)

Awarded to a student or students in law who attend(s) Otago University for a term on exchange. Recipient(s) will be selected by the Dean on the basis of academic achievement. The award is named in memory of Cheryl Waldrum, a graduate in Law of, and a faculty member at, both The University of Western Ontario and Otago University. This award was established by the Faculty of Law.

Value: One or two certificates to be presented at Otago University, New Zealand
Effective: May 2002

Lawrence Mok Medical Mentor Award (Faculty of Medicine & Dentistry, Medicine)

Awarded on a one-time basis to a full-time undergraduate student in year 2 of the Medical program who demonstrates financial need and academic achievement. The recipient will continue to receive the award at

the beginning of year 3 and 4. If the recipient fails to qualify for the award, a new student will be selected in the appropriate year. Final selection will be made by the Progression Awards & Appeals Committee of the Faculty of Medicine & Dentistry. Application forms will be available for pick up in January of the year applying. Completed forms must be returned to Admissions/Student & Equity Affairs Office of the Faculty by March

31st. This award was established by Dr. Lawrence Mok.

Value: 1 at \$2,500, continuing for 3 years
Effective: May 2002 to April 2005 only

Jean Ann Maynard Scholarship (Faculty of Engineering, Electrical Engineering)

Awarded to a full-time student entering the fourth year of the Electrical Engineering program based on academic achievement. The recipient will be a Canadian citizen who achieved a minimum average of 80% in year three and had the highest standing in subjects that are directly related to the electric power industry. The recipient will be selected by the Scholarship and Awards Committee in the Faculty of Engineering. This scholarship was established through Foundation Western by Mr. Murray Coultres, a 1967 Electrical Engineering alumnus, in memory of his wife Jean Maynard who was a 1968 Western graduate.

Value: \$500
Effective Date: May 2003