

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

Faculty of Arts: Minor in Greek and Roman Archaeology

Letters of Permission Policy

Brescia University College: Certificate in Community Development

Report on New Scholarships and Prizes

FOR APPROVAL

1. **Faculty of Arts: Minor in Greek and Roman Archaeology**

Recommended: That a Minor in Greek and Roman Archaeology be introduced in the Faculty of Arts, effective September 1, 2003.

NEW CALENDAR COPY

Insert the following in the 2002 Academic Calendar on pg. 44 at the end of Classical Studies programs section:

Minor in Greek and Roman Archaeology

Classical Studies 047 is recommended but not required for this program. With permission of the Department, students may have the CS047 requirement waived in those senior level courses for which it is normally a prerequisite.

Program

Students are required to take at least four (4.0) full-course equivalents from the following:
CS249F/G, CS250E, CS251E, CS450F/G, CS451F/G (Greek and Roman archaeology)
VAH247E, VAH249E, VAH349F/G, VAH445F/G (Greek and Roman art)

Appropriate course substitutions may be made with the permission of Department.

Note: with the permission of departments or programs concerned, students may count up to one (1.0) appropriate full-course equivalent towards this Minor and another program.

Background:

This program will meet demonstrated student demand in this area of Classical Studies and provide recognition to those students who wish to pursue a concentration in the field of Mediterranean archaeology.

2. **Letters of Permission Policy**

Recommended: That effective September 1, 2002, the policy on Letters of Permission be revised as highlighted below to reflect the changes brought about by the withdrawal of the Grade Point System and the implementation of the new Progression Requirements.

Letters of Permission: Transfer of Credit to Western (S.1302, S.1694c, S.02-10)

A Letter of Permission is a document that enables a Western undergraduate to enroll in one or more specific courses at another university without having to apply for formal admission to the other institution. Upon completion, the courses are transferred to the student's record at Western.

Students apply to the Dean of their Faculty for a Letter of Permission to take courses at another university.* Approval shall be at the discretion of the dean, who shall base his or her decision on the applicant's overall academic record, the appropriateness of the particular course to the applicant's program at The University of Western Ontario, and on any other factors he or she may deem relevant. For substitution of required, principal or prerequisite courses, the Dean will also obtain departmental approval. Following authorization, the Registrar's Office will issue to the university concerned a Letter of Permission that is contingent upon successful completion of progression requirements.

* A non-refundable fee of \$50.00 is charged for Letters of Permission.

Students granted permission to take the final course(s) of their program during a Fall/Winter Term may not graduate until the next Autumn Convocation, unless marks, in the form of an official transcript, are received by the Registrar's Office by May 15. Students who receive permission to take the final course(s) of their program during a Spring/Summer Term, must submit an official transcript to the Registrar's Office by October 1; otherwise, their graduation may be postponed until the next Spring Convocation.

Non-graduating students must ensure that the Registrar's Office receives, no later than November 1, an official transcript for any course attempted on a Letter of Permission in the previous Fall/Winter and Spring/Summer Terms. Courses for which no transcript is submitted shall be awarded a failing grade ~~and an unsatisfactory attempt shall be recorded.~~

Courses taken at another university on a Letter of Permission during a Spring/Summer Term are included within the maximum permissible academic load for the period, May to August.

Not more than five courses may be taken at another university on a Letter of Permission to fulfil graduation requirements for any bachelor's degree program at Western.

It is the student's responsibility to ensure that an official transcript for any courses attempted on a Letter of Permission is submitted to Academic Records, Office of the Registrar, Room 190, Stevenson-Lawson Building, The University of Western Ontario, London, Ontario N6A 5B8.

~~For Letter of Permission courses, grades will be counted within UWO progression requirements. Grades, including failures, will be recorded as numeric values, and will be converted, as appropriate, according to the current OMSAS (Ontario Medical Schools Application Service) conversion table or other normal conversion practices used by the UWO Admissions Office. Conversions other than those according to OMSAS may involve consultation with the Faculty.~~

For Letter of Permission courses, grades will be included in average calculations for progression and graduation in the same manner as Western courses. In order to accomplish this, grades presented on the LOP transcript as non-percentage or under a different grading scale than UWO, will follow the normal conversion practices used by the UWO Admissions Office. When this occurs, failing grades presented as non-percentage will be converted to "F" on the UWO record, and it will be included in averages as 40%.

FOR INFORMATION

1. **Brescia University College: Certificate in Community Development**

Approval was given by DAP (Feb. 2002) for the admission requirements and calendar copy of the Certificate in Community Development, offered through the Department of Sociology at Brescia University College, to be revised to read as follows, effective for September 1, 2002.

REVISED CALENDAR COPY
(p. 312 of the academic calendar)

CERTIFICATE IN COMMUNITY DEVELOPMENT

The Certificate in Community Development is offered through the Department of Sociology of Brescia University College. Students may pursue the Certificate concurrently with their degree program. All Community Development courses may count towards the student's undergraduate program. This program is comprised of required courses, (including a practicum course), equivalent to three full courses, and two optional courses to be selected from an approved interdisciplinary list.

Admission Requirements

Limited enrolment based on completion of at least 2 years toward a BA in Sociology or a related social science, with a minimum overall average of 70% in the year previous to the one in which the Certificate Program is taken.

Progression Requirements

Students must obtain an average of 70% in the required courses, with no course under 60%.

Required Courses:

Sociology 330F/G: Community Development: Foundations

Sociology 331F/G: Community Development: Practice

Sociology 332: Community Analysis: Research and Evaluation

Sociology 333F/G: Interpreting Law and Social Policy to Build Communities

Sociology 334a/b: Community Practicum

Background:

The Certificate program, approved by Senate in December 2000, was originally proposed as a 4th Year alternative to the program in Honors Sociology and admission was based on completion of 3 years towards a BA in Sociology. In its revised form, the program may be taken after completion of at least 2 years toward a BA in Sociology or a related social science, and may be taken concurrently with the Bachelor's degree. All Community Development courses may count towards the student's undergraduate program.

2. **Report on New Scholarships and Prizes**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships, awards, medals and fellowships for recommendation to the Board of Governors through the Vice-Chancellor:

Edward C. Elwood Q.C. Prizes in Wills and Trusts (2) (Faculty of Law)

Awarded annually to students in the Faculty of Law who have achieved the highest combined overall standing in the Wills and Trusts courses. The Faculty of Law Scholarship Review Committee will select the recipients. These prizes were established by family, partners and colleagues in memory of Edward C. Elwood Q.C. through Foundation Western.

Value: First prize is \$750; second prize is \$450.
Effective Date: May 2002

Margaret (MacKinnon) Benson Scholarship in Health Sciences (Faculty of Health Sciences)

Awarded to a full-time student in his/her second year of the Bachelor of Health Sciences program based on overall academic achievement (minimum 80% academic average) in his/her first year of the program. Preference will be given to a student from the Maritimes. This award was established by Dr. Joyce MacKinnon in honour of her mother, Margaret (MacKinnon) Benson's 90th birthday.

Value: \$500
Effective Date: May 2002-May 2004

MBA '76 Award (Faculty of Graduate Studies, Business Administration)

Awarded to a full-time student entering the MBA program at the Richard Ivey School of Business based on academic achievement (minimum 78% average), work experience and financial need. The award may continue in the second year of the program based on the maintenance of a minimum 78% average with a full course load. If a student does not qualify to continue to receive the award, another student from the same year will be selected. Candidates will be invited to submit their applications upon admittance to the MBA Program at the Richard Ivey School of Business. Final selection of the recipients will be made by the MBA Scholarship Review Committee. This award was established by generous donations from the MBA Class of 1976.

Value: \$3,800 continuing for 2 years
Effective 2002-2003 to 2006-2007

MBA '75 Award (Faculty of Graduate Studies, Business Administration)

Awarded to full-time students in the MBA Program at the Richard Ivey School of Business based on academic achievement (minimum 78% academic average) and financial need. The award may continue in the second year of the program based on the maintenance of a minimum 78% average with a full course load. If a student does not qualify to continue to receive the award, it will be awarded to a student in the same year as the current recipient. Candidates will be invited to submit their applications upon admittance into the MBA Program at the Richard Ivey School of Business. Final selection of the recipients will be selected by the MBA Scholarship Review Committee. This award was established by generous donations from the MBA Class of 1975.

Value: \$8,400 paid over 2 terms and continuing for 2 years
Effective May 2002