



## The UNIVERSITY of WESTERN ONTARIO

### MINUTES OF THE MEETING OF SENATE

JANUARY 16, 1997

The meeting was held at 2:00 p.m. in Room 38 of the Law Building.

SENATORS: 73

J. Adams	B.P. Frohmann	G. Moran
R. Agarwal	T. Garrard	P. Mueller
G. Anderson	P.M. Gaudet	P. Neary
M. Armstrong	W. Gibson	A. Oosterhoff
D.E. Baer	E.E. Gillese	A. Osler
D.R. Bellhouse	J.M. Good	A. Pearson
D. Bevan	S. Graham	A. Prabhakar
L. Bramwell	C. Gural	M. Randall
R. Brooke	R. Harris	C. Seligman
R.N. Bryan	T. Hessel	D. Semotiuk
F.P. Cass	K.H.W. Hilborn	B. Singh
G.S.P. Castle	R. Hudler	J.L. Stokes
P. Chandarana	C. Iwasiw	L. Tapp
M. Cheesman	C-Y. Kang	C. Tattersall
W.R. Code	G. Killan	A.W. Taylor
J.D. Cooke	D. Kimura	C. Thomson
R.P. Coulter	T.C.Y. Lo	B. Thornton
T.C. Craven	L. Mansinha	B. Timney
J. Crimmins	S. Martin	J. Topolski
P. Davenport	R.M. Mathur	V. Tumanov
C. Down	G. McCarthy	J.K. Van Fleet
D. Fairbairn	J. McKay	E. Visentini
C. Farber	R.Y. McMurtry	C. Walsh
B. Forster	K. McQuillan	L. Weiner
		L. Whittaker

Observers: R. Chelladurai, D. Jameson, T. Kennedy, C. Ross, R. Tiffin.

By Invitation: N. Petersen

#### S.97-01 Minutes of the Previous Meeting

The minutes of the meeting of December 5, 1996, were approved with the inclusion of the following correction [*shown in italics*]:

Page 9: supplying the OSSD with *information to supplement* the course outline.

S.97-02 **REPORT OF THE PRESIDENT**

The President's Report included information on the following topics:

- Report of the Smith Advisory Panel on Postsecondary Education
- 1997-98 Budget

Dr. Davenport highlighted his presentation with the use of slides, which are attached as *Appendix 1* to these minutes (*unavailable in electronic version for the web*).

S.97-02a **Budget Update re 1997-98**

Dr. Moran gave an update on the 1997-98 budget. He provided an overview of each of the following general elements to the budget:

- Special Faculty Renewal Initiative
- Enrolment Contingent Funding
- Guaranteed Choice for First-Year Students
- Undergraduate Courses and Use of Summer Term
- Direct Space Costing
- Tuition Fee Structure and Levels

Dr. Moran was asked if the Enrolment Contingent Fund would cover the cost of adding upperclass course sections in subsequent years associated with the addition of first year course sections. Dr. Moran replied that Faculties will have to assess their base budget needs. If a change in the teaching load appears to be stable, the University is responsible for making a permanent budget allocation in order for the Faculty to respond to students' needs. Dr. Davenport advised that the Enrolment Contingent Fund will provide base budget funding, not a one-time allocation. It is to be a continuing commitment that will assist Faculties to take on additional teaching loads.

In response to concerns about differential tuition fee increases, Dr. Moran said that many issues must be taken into consideration. Access is an important consideration. Students who can expect a higher income upon graduation are less likely to be inhibited by higher tuition fees.

**OPERATIONS/AGENDA COMMITTEE**

S.97-03 **Amendments to By-Laws**

S.97-03a **Attendance at Senate Meetings**

On behalf of the Operations/Agenda Committee, it was moved by J.L. Stokes, seconded by R. Bryan,

That the Senate by-laws be amended by the addition of the following new section II.4 (with the effect that the current II.4. be renumbered II.5):

Pursuant to section 26.(3) of the *UWO Act* (1982), where within any membership year (November 1 - October 31) a member of the Senate, other than an *ex officio* member, who has not been granted leave of absence<sup>1</sup> attends less than 50 per cent of the regular meetings of the Senate, the Senate may by resolution declare such membership vacant

- a) The Secretary of Senate shall remind a member of the attendance requirement after the member has failed to attend three regular meetings.
- b) Once a member has failed to attend 50% of the regular meetings, the Operations/Agenda Committee

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<sup>1</sup> Senators who find they have a schedule conflict with Senate meetings may apply for a Leave of Absence from Senate for the period of the conflict, in which case an Alternate will be appointed in accordance with the Senate policy for filling vacancies [*see Senate Manual, Section 10, p. 1, "Appointment of Alternates" and "Filling of Vacancies"*].

will recommend to Senate that the member's seat be declared vacant, provided that the member shall first be given the opportunity to resign or to request leniency for reasons detailed in writing to the Operations/Agenda Committee.

- c) Subject to b), the Operations/Agenda Committee will determine whether to recommend to Senate that the member's seat be declared vacant.
- d) Notwithstanding b) and c), the Operations/Agenda Committee will advise Senate that a member's seat is to be declared vacant once the member has failed to attend 75% of the regular meetings in a membership year except that the member will be given the opportunity to resign.

AND

That section II. of the Senate by-laws be re-titled "Members: Rights and Responsibilities"

CARRIED

S.97-03b Attendance at Committee Meetings

It was moved by B. Thornton seconded by S. Graham,

That Senate By-Law VI.14 pertaining to attendance at committee meetings be amended as follows:

The seat of an appointed or elected member of a Senate Committee, Subcommittee, Council or Board may be declared vacant if the member during a membership year is absent from three regular meetings of that Committee, Subcommittee, Council or Board, without having been granted Leave of Absence.

CARRIED

S.97-04 Allocation of Seats on Senate

S.97-04a Faculty of Communications and Open Learning and Faculty of Health Sciences

It was moved by J.L. Stokes, seconded by G. Moran,

That the following motion be put to mail ballot of all Senators:

That, effective July 1, 1997, the Faculty of Health Sciences and the Faculty of Communications and Open Learning each be accorded one elected Faculty seat on Senate.

CARRIED

*[Secretary's Note: The result of the mail ballot was 64 in favor and 2 opposed. The motion CARRIED on the affirmative vote of 72% of the members of Senate.]*

S.97-04b Application for Variance in the Allocation of Seats on Senate

It was moved by J.L. Stokes, seconded by G. Moran,

That the following motion be put to mail ballot of all Senators:

That, pursuant to section 24.(2) of the *University of Western Ontario Act, 1982* (as amended in 1988), Senate apply to the Lieutenant Governor in Council for variance of the number of Senators elected under clauses 24.(1)(b), (d) and (e), effective July 1, 1997, as follows [boldface indicates a change in the number]:

Section 24.(1)(b):		
(i)	Faculty of Graduate Studies	-- ten members
(ii)	Faculty of Arts	-- five members

(iii)	Faculty of Medicine	-- five members
(iv)	Faculty of Science	-- five members
(v)	Faculty of Social Science	-- five members
*[new]	<b>Faculty of Health Sciences</b>	<b>-- four members</b>
*[new]	<b>Faculty of Communications and Open Learning</b>	<b>-- two members</b>
(vi)	Faculty of Dentistry	-- two members
(vii)	Faculty of Education	-- two members
(viii)	Faculty of Engineering Science	-- two members
(ix)	Faculty of Law	-- two members
(x)	Faculty of Music	-- two members
*(xi)	<del>Faculty of Nursing</del>	<del>-- one member</del>
*(xii)	<del>Faculty of Physical Education</del>	<del>-- one member</del>
*(xiii)	Richard Ivey School of Business	-- two members
*(xiv)	<del>School of Library and Information Science</del>	<del>-- one member</del>
*(xv)	<del>Faculty of Part-Time and Continuing Education</del>	<del>-- one member</del>
*(xvi)	<del>Graduate School of Journalism</del>	<del>-- one member</del>
*(xvii)	<del>Faculty of Applied Health Sciences</del>	<del>-- one member</del>
(xviii)	Subject to approval by two-thirds of the members of Senate, any other academic unit that may be established hereafter	-- one member

Section 24.(1)(d):

**three** members from each affiliated college, one of whom shall be the academic head of that college and the others **to be** elected as provided in section 25, who shall have voice in all matters but shall not vote on resolutions, recommendations or requests submitted to the Board where such matters do not directly involve the affiliated colleges as shall be determined by the Senate;

Section 24(1)(e):

**eighteen** students of whom,

- (i) **fourteen** shall be undergraduate students of the University and its affiliated colleges and be elected by such undergraduate students, and
- (ii) **four** shall be graduate students elected by the graduate students;

\* *In applying for variance of the numbers of elected members of Faculty, it will be noted that the following changes have taken place since the 1988 revision of the University of Western Ontario Act, 1982:*

- *The Faculties of Applied Health Sciences, Nursing, and Kinesiology [formerly Physical Education] will be disbanded when they merge to become the new Faculty of Health Sciences effective July 1, 1997.*
- *The Graduate School of Library and Information Science, the Graduate School of Journalism, and the Faculty of Part-Time & Continuing Education will be disbanded when they merge to become the new Faculty of Communications and Open Learning effective July 1, 1997.*
- *The School of Business Administration is now known as the Richard Ivey School of Business.*

In response to questions, the following points were made:

- As cited in the letter from Dr. Davenport and Dr. Mercer (Exhibit I, Annex 1), the recent review of the UWO Act led to the determination that the Act is serving the University well, and therefore significant changes to Senate's current composition are unwarranted.
- The proposal does not envision a system of strict proportional representation where fairly small variations of a quantitative measure would lead to a reapportionment of seats. No attempt is made to change in a dramatic way the pattern of representation that has existed and served Senate well in the past.
- The allocation of seats on Senate can be changed at any time using mechanisms provided within the UWO Act; such changes are not linked to a review of the Act.
- The reallocation of seats on Senate is prompted by a number of events, including the merger of six Faculties into two new Faculties, causing a substantial reduction in the number of Deans on Senate.

A motion to refer the proposal back to the Operations/Agenda Committee was moved by B. Thornton and seconded by S. Graham. In support of his recommendation, Mr. Thornton said that there may be other issues that need to be addressed at the Committee level before the recommendation is put to mail ballot. For example, how are the additional undergraduate student seats and Faculty of Graduate Studies seats to be allocated within the constituencies? Because it is not intended that the resolution be implemented until July 1, 1997, there is time to give these issues further consideration.

Dean Stokes clarified that the proportioning of the seats assigned to undergraduate students or graduate students and the Faculty of Graduate Studies is a separate matter. Senate is considering a variance in the allocation of seats on Senate. Assignment of seats in constituencies is made by simple resolution of Senate and would occur after the application for the variance in the allocation of seats on Senate is approved by the Lieutenant Governor in Council.

With the agreement of the seconder, Mr. Thornton withdrew the motion to refer.

Dean Mathur contended that further justification is needed to support the proposed allocation. He objected to the number of seats proposed for the Faculty of Engineering Science, in relation to other Faculties. Referring to the charts contained in Appendix I, he noted that it is proposed that the Faculty of Law and the Faculty of Engineering Science each have two elected members of faculty on Senate. Law has 25 full-time faculty members and Engineering Science has 47 full-time faculty and the number will likely increase to 60 full-time faculty within five years.

Dr. Moran acknowledged that the Strategic Plan calls for an increase in the size of the Faculty of Engineering Science and if at some point, in the wisdom of Senate, the change in size should be recognized by a change in representation on Senate, it would be considered.

Dean Stokes replied that the differentiation made in the allocation of seats is adequate for Senate's purposes and serves the fundamental objective of the University, the Review Committee, and the Strategic Plan by guaranteeing a diversification of opinion.

It was moved by R.M. Mathur, seconded by J. Adams,

That the number of seats for the Faculty of Engineering Science be increased from 2 to 3.

Professor Seligman observed that it would be counter productive to take up the wish of one Faculty to increase its representation on Senate. He observed that if Dean Mathur's recommendation were to pass, another dean could also recommend a change to the allocation of seats on Senate for his or her Faculty. He suggested that Senate's general spirit indicates that the motion be referred back to the Operations/Agenda Committee for further discussion.

With the permission of Senate, Dean Mathur and Mr. Adams withdrew their motion and moved/seconded:

That the main motion be referred back to the Operations/Agenda Committee.

Comments in favor of the motion to refer:

- Senate should receive a rationale for the allocation of seats on Senate to ensure that Senators are satisfied that the right representation on Senate exists.
- Referral is in the best interest of the University community; more time must be spent rationalizing the composition of Senate.

Comments against the motion to refer:

- Referral will cause a delay in applying to the Lieutenant Governor in Council and thus in increasing the number of seats on Senate. The new Faculty of Health Sciences would desire to have its full complement of seats on Senate starting July 1.
- The issue of proportionality turns on the question of how precise the measurement should be. Populations of faculty, students registered in programs, etc., vary at a certain level of detail month to month and year to year.
- The proposal presented is defensible on the grounds of established traditions. The real basis for the motion to refer back arises from

the fact that the Faculty of Engineering Science wants a third seat on Senate; if the motion is referred to committee and the result is that the Faculty of Engineering Science is offered a third seat, at the next meeting of Senate it should be expected that another Senator would propose that the motion be referred again to the Operations/Agenda Committee to increase some other Faculty's number of seats.

The question on the motion to refer was called and DEFEATED.

The main motion was called and CARRIED.

*[Secretary's Note: The result of the mail ballot on the reallocation of seats on Senate was 65 in favor and 3 opposed. The motion CARRIED on the affirmative vote of 73% of the members of Senate.]*

S.97-04c Observers on Senate

It was moved by J.L. Stokes, seconded by S. Graham,

That the Presidents of the UWO Faculty Association, the University Students' Council, and the Society of Graduate Students be granted Observer status on Senate.

It was moved by G. Moran, seconded by B. Thornton,

That the motion be amended by adding the President of the Master of Business Administration Association.

In support of the amendment, Dr. Moran said that all students should have access to Senate through his or her organization. Students enrolled in the MBA program are not represented by the Society of Graduate Students and would not have that access to Senate unless the President of the MBAA is granted Observer status. Mr. Weiner, using overheads, elaborated on these points.

The amendment was called and CARRIED

The main motion as amended was called and CARRIED.

It was clarified that where a president of one of the organizations is elected to Senate through the normal election process, the Observer position on Senate would be suspended. However, the individual may act in both capacities -- as Senator and as Observer on behalf of his/her organization. The Observer position would be reinstated once the president of the organization was no longer a Senator.

S.97-05 Constitution of the Faculty of Communications and Open Learning

It was moved by J.L. Stokes, seconded by R. Bryan,

That the Senate approve the Constitution of the Faculty of Communications and Open Learning [detailed in Appendix 2 to these Minutes], with the provision that in order to constitute the first Council, that the members listed in 2.B.(ii), (iii), be chosen by the relevant groups; that the student members [2.B.(vi)] be selected by their respective student associations; and that the part-time faculty members [2.B.(v)] be appointed by the Acting Dean of the Faculty of Communications and Open Learning, with the advice of the Joint Transition Committee, from among part-time faculty teaching in any of the degree credit or certificate and diploma programs offered by the three merging Faculty/Schools.

It was clarified that the position detailed in 2.B.(iv) -- *one representative from part-time studies and mediated learning, elected by Council* -- is an open position. The individual must be a representative of the unit without regard to whether he or she is a member of faculty or staff.

The question was called and CARRIED.

S.97-06 Senate Meeting Dates/Time Commencing September 1997

It was moved by J.L. Stokes, seconded by S. Graham,

That starting in September 1997, monthly Senate meetings  
be held on Fridays  
at 1:00 p.m.

CARRIED

With regard to the location of meetings, a number of Senators voiced concern that some speakers cannot be heard during the meetings. Senators were reminded to stand and speak clearly and loudly when addressing Senate.

S.97-07 Dates and Order of Convocation - Spring 1997

It was moved by J.L. Stokes, seconded by R.I. Brooke,

That Spring Convocation 1997 be held June 10-13, in which  
case the Order of Convocation will be as shown in Appendix  
3 to these Minutes.

CARRIED

S.97-08 Autumn Convocation 1997 (S.95-239)

It was moved by J.L. Stokes, seconded by B. Thornton,

That Autumn Convocation 1997 be held on Thursday, October 23  
and Friday,  
October 24.

CARRIED

S.97-09 Convocation Dates 1998 (S.96-59)

It was moved by J.L. Stokes, seconded by E. Visentini,

That the 1998 Convocation dates be:

Richard Ivey School of Business MBA Convocation - Saturday,  
April 25, 1998 \*

Huron College (theological programs) - Thursday, April 23, 1998  
\* (2)

Spring Convocation - June 9 through June 12 [Tuesday through  
Friday], 1998

Autumn Convocation - October 22 and 23 [Thursday and Friday],  
1998.

\* (These dates have been set in accordance with standing Senate policies on the timing of the MBA and Huron College convocations.)

CARRIED

COMMITTEE MEMBERSHIP

S.97-10 Nominating Subcommittee to Nominate an Administrative Staff Representative to the Senate

J. Congdon, S. Desmond, C. Down, K. Gee, and M. Harley were elected to the Nominating Subcommittee to Nominate an Administrative Staff Representative to the Senate.

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<sup>2</sup> This date was incorrectly stated in the agenda materials as "April 30."

**ACADEMIC POLICY AND ADMISSIONS**

S.97-11 **Sessional Dates**

The following to corrections [*shown in bold italics*] were made to Exhibit III:

- Appendix 1:  
page 4: ***Feb 9*** - Feb 20 rather than Feb 2 - Feb 20: Program counselling period for Fall/Winter Session 1997-98  
page 5: ***June 9 - 12*** Spring Convocation  
page 10: Editorial corrections to the academic year references for the Faculty of Education

It was moved by B. Timney, seconded by P. Cass,

That the sessional dates outlined in Exhibit III, Appendix 1 (as corrected, above) be approved:

January to December 1998 and a few prominent dates for the January to April 1999 period.

1997-98 sessional dates for the Faculties of Dentistry, Education, Law, Medicine and Nursing

CARRIED

S.97-12 **Policies On Scholarships/Awards/Bursaries**

It was moved by B. Timney, seconded by T. Hessel,

That the following policies, approved by the Scholarship Committee and effective from the dates indicated, be formally approved as policy:

i. **Retention of Continuing Scholarships (Admission and In-Course)**

To retain a Continuing Scholarship during the academic year (Sept. - May), a student must:

- a) complete a prescribed academic program requiring five or more full courses;
- b) take the full complement of the prescribed courses of the academic program (both principal and elective courses) within the academic year, and
- c) achieve an overall average of at least 80% (A).

Students holding a Continuing Scholarship in a Professional School or Faculty whose average falls below 80%, will be required to stand in the top 25% of the class and achieve an average of 75% or better to maintain that Continuing Scholarship. [S.3766, S.4064]

Notes:

- i) After Completion of Three Year Program: Students holding a University of Western Ontario Continuing Scholarship may continue with the scholarship after taking a three-year degree provided that the student continues in a full-time undergraduate program in the fourth year. Academic work over the four years must be consecutive.
- ii) Formal exchanges: Continuing scholarships can be retained by students who participate in formal exchange programs.
- iii) Letters of Permission: Students on letters of permission who have been granted awards for past academic achievements will be treated in the same way as students studying on Formal Exchange programs with regard to scholarship; i.e., they will be allowed to retain the scholarship(s).

ii. **Eligibility for Awards, Scholarships and Prizes for Students in Scholar's Electives Programs**

Students in a Scholar's electives program may compete for "In-Course" awards/scholarships/prizes with the Dean's approval of the candidate selected for such an award.

iii. **Faculty of Dentistry - Eligibility for Scholarships and Prizes**

Students in Dentistry are required to achieve a passing grade (without benefit of supplemental examination(s)) in all courses of the academic year to be eligible for awards in that year.

CARRIED

Professor Gaudet asked if the academic year will be redefined for purposes of scholarship eligibility if summer teaching is expanded and integrated into department loads. Dr. Moran advised that many policies will be examined to take into consideration the reshaping of the academic year and changing patterns of student enrolment.

S.97-13 **Policies On Scholarship Appeal Procedures**

It was moved by B. Timney, seconded by P. Cass,

That the following policies on appeal procedures, be revised as indicated.

i. **Scholarship Appeal Procedures** (S.3217.3)

Students whose overall average falls within 2% of the normal minimum standard for retaining a continuing scholarship may appeal in writing to the Office of their Dean outlining the basis of the appeal and any special circumstances which warrant consideration.

While individual faculties may create committees to review appeals. The decision regarding eligibility to retain the scholarship will be the responsibility of the Dean of the Faculty.

ii. **Admission Scholarships: Mature Students' Eligibility**

**ONE YEAR ADMISSION SCHOLARSHIPS:...**

**Notes:**

a. University Admission Scholarships to the Faculty of Music are awarded to applicants on the basis of high academic achievement and on high musical potential demonstrated by an audition. Additional Faculty of Music awards and scholarships for which entering students may be eligible are listed in the Professional Awards - Music Section.

b. Students whose admission into first-year programs offered by the Faculties of Arts, Science and Social Science has been deferred by the Registrar's Office for one year may have their Admission Scholarship deferred for one year also upon application to the Office of the Registrar.

**CARRIED**

S.97-14 **SCAPA Information Items**

The SCAPA Report to Senate contained the following information item. The full text may be view in the Secretariat.

**SCHOLARSHIP/PRIZE/AWARD CONDITIONS**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships, bursaries and awards for recommendation to the Board of Governors through the Vice-Chancellor:

The Gillespie Family Bursary (Faculty of Law)  
The Bruce Alexander Thomas Bursary (Faculty of Law)

**UNIVERSITY PLANNING**

*[Dean Stokes, Vice-Chair of Senate, assumed the Chair]*

S.97-15 **Full-Cost Recovery MBA Program at the Ivey School of Business**

On behalf of SCUP, it was moved by W. Gibson, seconded by L. Tapp,

That Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, implementation of the plan to proceed to a full-cost recovery MBA Program at the Richard Ivey School of Business, as described in the memorandum attached as Exhibit IV, Appendix 1, subject to final approval by the Minister of Education and Training.

Professor Petersen, Chair of SCUP, highlighted the recommendation detailed in Exhibit IV, Appendix 1, including the financial framework, student fees and student aid, benefits and risks for the Ivey School of Business, benefits and risks for the University, and sensibility of the project.

In response to concerns about the government's corridor system funding given that MBA BIU's will be declared ineligible under the MET funding formula in 2001-02, Professor Petersen stated that the University will endeavour to increase its enrolment in other Faculties to ensure enrolment is within the established corridor. The transition period will allow time for the corridor adjustment to take place. If

Western is successful with its plans to recruit students who meet current qualifications, it is anticipated that Western will manage to maintain its enrolment above the corridor floor.

Commenting on the effects this move will have on those students currently enrolled in the MBA program, Dean Tapp advised that the tuition fee will be grandparented for those students currently enrolled in the MBA program. Tuition increases will be consistent with those of other graduate programs which will be known once the government announces its policy on tuition fees for the upcoming year. Discussions are ongoing concerning the appropriate level of fees for combined programs, such as the MBA/LLB.

Dean Tapp assured Senate that accessibility is a prime concern; it is anticipated that next year approximately 250 scholarships at \$10,000 each will be available.

The question was called and CARRIED. Mr. Weiner and Mr. Visentini asked that it be recorded that they abstained from voting.

S.97-16 **Financial Agreement for Cross-Teaching between the Affiliated Colleges and the Constituent University**

It was moved by G. Moran, seconded by J. Crimmins,

That Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, the proposed financial agreement for cross-teaching between the constituent University and the affiliated Colleges as detailed in Exhibit IV, Appendix 2.

CARRIED

S.97-17 **Alternate Methods of Graduate Study**

Consideration of the Report of the Faculty of Graduate Studies Implementation Task Force on Alternate methods of Graduate Student was postponed until the next meeting of Senate.

S.97-18 **Graduate Degree and Program Designation - Department of Anatomy & Cell Biology**

It was moved by B. Singh seconded by B. Timney,

That the name of the graduate program and degree designation (MSc and PhD) offered by the Department of Anatomy & Cell Biology be changed from "Anatomy" to "Anatomy & Cell Biology".

CARRIED

S.97-19 **Scholarship/Prize/Award Conditions**

The Senate was advised that SCUP approved the following Terms of Reference for new scholarships, bursaries and awards for recommendation to the Board of Governors through the Vice-Chancellor:

**Dr. Irene Uchida Fellowships in Life Sciences (2) (Faculty of Graduate Studies)**

Two fellowships to be awarded annually to full-time graduate students currently enrolled in the Department of Zoology or Plant Sciences in the Faculty of Science who have demonstrated financial need. Final selection will be based on academic excellence which includes grade point average and other scholarly activities (e.g., publications and presentations). Only students who have completed at least one year of graduate studies at The University of Western Ontario will be eligible.

The application deadline is June 30th. Application forms are available in the Dean's Office, Faculty of Science. A statement of financial need is required with the application.

Value: \$2,500 each [This bursary will receive matched funding from the Ontario Government through the Student

*Opportunity Trust Fund Program.]*

Effective: Available for Fall 1997

**Jack Barnham Hargreaves/Jessie Louisa Florence Hargreaves MD/PhD Award (2) (Faculty of Medicine and Faculty of Graduate Studies)**

Established to support full-time students enrolled in the MD/PhD program of the Faculty of Medicine and the Faculty of Graduate Studies. The award provides up to the equivalent of the tuition fee for the MD/PhD program for students qualifying for the program, with two students being admitted each year of the six year program, for a maximum of 12 awards in any one year, including renewals.

The awards will be made annually to students enrolled in the combined MD/PhD program, who have achieved an outstanding academic record and/or research accomplishments and have a demonstrated financial need. Students in the program will be eligible for renewal upon proof of satisfactory progress as determined by their graduate supervisory committee and MD/PhD Committee.

Selection of recipients will be made by the MD/PhD Committee, the Chair of the Undergraduate Medicine Admissions Committee and the Associate Dean (Biosciences and Physical Sciences) of the Faculty of Graduate Studies. A statement of financial need will be required.

Value: Up to the equivalent of the tuition fee for the MD/PhD program

*[A portion of this bursary will receive matched funding from the Ontario Government through the Student Opportunity Trust Fund Program.]*

Effective: Available for Fall 1997

**John A. Thomas Award (Faculty of Graduate Studies)**

Awarded annually to a full-time PhD student who is nearing the end of his or her program in the areas of Bacteriology, Virology, Immunology, and Genetics. PhD students from other Departments of the Faculty of Medicine may apply as long as the research project fits within the above categories.

Applicants are to have completed all course requirements and passed the Comprehensive Examination with distinction. Application deadline is April 15.

Further information for potential applicants may be obtained from the Graduate Secretary, Department of Microbiology and Immunology.

Value: \$500 and a plaque

Effective: 1996-97

S.97-20 **REPORT OF THE ACADEMIC COLLEAGUE**

Senate received the report on the 233rd meeting of the Council of Ontario Universities held on Friday, December 13, 1996. Topics discussed at the meeting included the President's Report, Report of the Committee on Government and Community Relations, OCGS Report, and AUCC Report.

Professor Coulter asked if COU has discussed the incursion of foreign universities into Ontario in relation to concerns of academic quality and excellence. Those universities are unaffected by OCGS policy and they are a direct challenge in the Ontario market place. Dr. Davenport advised that there has been limited discussion on this issue, but COU is uncertain about how it should proceed. He invited suggestions from Senators.

S.97-21 **ANNOUNCEMENTS AND COMMUNICATIONS**

Announcements and Communications detailed in Exhibit VI, were received for information.

S.97-22 **NOTICE OF MOTION**

Mr. Topolski gave notice of the following motion for debate at the next Senate meeting:

That Senate direct the Operations/Agenda Committee to research the history of representation on Senate, take submissions from members of the University community with regards to future representation on Senate, and make a subsequent recommendation to Senate based on their findings no later than September 1997.

Adjournment

The meeting adjourned at 4:40 p.m.

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P. Davenport  
Chair

J.K. Van Fleet  
Secretary

**FACULTY OF COMMUNICATIONS AND OPEN LEARNING**

**Composition and Rules of Procedure**

- Composition**
1. The Faculty of Communications and Open Learning is a non-departmentalized faculty.
  2. The Council of the Faculty of Communications and Open Learning shall be responsible to Senate and shall be composed of the following voting members:
    - A. Ex officio members
      - (i) The Dean of Communications and Open Learning, who shall be Chair of the Council
      - (ii) The Director of Continuing Studies
      - (iii) The President and Vice-Chancellor
      - (iv) The Provost and Vice-President (Academic)
      - (v) The Dean of Graduate Studies
      - (vi) Such other ex officio members as Senate may, from time to time, determine.
    - B.
      - (i) All full-time faculty members at the rank of Instructor or above in the Faculty of Communications and Open Learning or holding a joint faculty appointment within the Faculty
      - (ii) Two program co-ordinators of Continuing Studies, elected by Council
      - (iii) One full-time professional staff member from each of the following areas of academic support, elected by Council: information technology services, information resources and media; student services
      - (iv) 1 representative from part-time studies and mediated learning, elected by Council
      - (v) 2 members of the part-time faculty
      - (vi) 5 students, elected by Council, to include one student from each of the PhD program in Library and Information Science, the MLIS program, the MA in Journalism program, the undergraduate program, and at least one part-time student
      - (vii) One Senator who represents the general community, appointed by Senate.
  3. The following shall be non-voting members of the Council of the Faculty of Communications and Open Learning:
    - (i) The Administrative Officer
    - (ii) Such other persons as Council may, from time to time, determine.
- Operation and Procedure**
4. Members of the above categories, unless otherwise specified, shall be entitled to participate in meetings of the Council, speak, propose motions, vote on all questions, and sit on Committees elected by Council.
  5. In academic matters, the Dean shall represent the Council, where necessary, within the University.
  6. The Council shall meet at least once a term and at other such times as the Council, the Chair, or Senate may prescribe. A minimum of 50% of the voting members of the Council shall constitute a quorum.
  7. A special meeting of the Council shall be called on written notice of eight (8) of its members and convened within seven (7) days to consider the matter set out in the notice.
  8. The Council shall advise the Senate on all matters under the jurisdiction of the Senate which pertain to the Faculty of Communications and Open Learning or which are referred to the Council by the Senate, and shall determine policy on all such matters, if so delegated by Senate.
  9. The term of office and the membership year for appointed or elected members of the Faculty Council shall be as determined by Faculty Council.
- Committees**
10. The Council shall establish such Committees as it considers necessary, including an Executive Committee. The Executive Committee may act in the name of, and on behalf of, the Council between regular meetings of the Council. Although the Council may delegate authority to its Committees, these Committees shall be responsible to the Council.
- By-Laws**
11. The By-Laws and Regulations for the conduct of the proceedings of the Council and its Executive Committee shall, where practicable, be those adopted by the Senate.
- Amending Procedures**
12. This constitution may be amended by the Senate on the recommendation of a two-thirds (2/3) majority vote of members present at a duly constituted meeting of the Council prior to which there has been fourteen (14) days notice of the proposed amendment.

**SPRING CONVOCATION 1997**

**TUESDAY, JUNE 10, 1997**

MORNING  
*(no convocation ceremony)*

AFTERNOON (3:30)  
Applied Health Sciences  
Dentistry  
Medicine  
Nursing  
King's College

**THURSDAY, JUNE 12, 1997**

MORNING (10:00)  
Social Science (Honors and ACS)  
Part-Time & Continuing Education  
Huron College

AFTERNOON (3:30)  
Science  
Brescia College

**WEDNESDAY, JUNE 11, 1997**

MORNING (10:00)  
Education  
Music

AFTERNOON (3:30)  
Arts  
Kinesiology  
Richard Ivey School of Business (undergrad.)

**FRIDAY, JUNE 13, 1997**

MORNING (10:00)  
Social Science  
(3-year BA Program only)

AFTERNOON (3:30)  
Graduate Studies  
Engineering Science  
Law