

Review Board Academic (SRBA)

Effective Date: July 2008

Revised: *

TERMS OF REFERENCE

SRBA is the final body to which students may appeal rulings of Deans in such matters as Senate shall determine from time to time. The decisions of SRBA in substantive matters are final.

Specifically, SRBA can:

Hear student appeals against those prior rulings by Deans that Senate has determined to be within SRBA's jurisdiction.

At its discretion, make recommendations to appellants and/or Deans on matters related to the appeal.

On behalf of Senate, offer such relief as is appropriate including:

- waiver of a Senate regulation or requirement
- directing the adjustment of grades in the case of an appeal against general marking or grading practices
- setting aside a Dean's ruling that a scholastic offence occurred or reducing the severity of a sanction imposed for a scholastic offence.

SRBA shall report at least annually to Senate through the Operations/Agenda Committee.

COMPOSITION

A Chair and twenty-three voting members: thirteen members of faculty and ten students (six undergraduates and four graduates, no more than four of whom shall participate in a hearing).

All shall be named by Senate and shall have the authority of Senate.

Ex Officio (non-voting):

Vice-Provost (Academic Programs)
Secretary of Senate

The Chair shall be appointed by Senate annually.

The term of office of the other elected members shall be: faculty, two years; students, one year.

Two Vice-Chairs shall be appointed annually by the Chair of SRBA from among the elected members. In instances where the Chair is unable to act, a Vice-Chair shall exercise the same functions.

Three voting members (including at least one student and at least one member of faculty), plus the Chair shall constitute quorum.

The presiding Chair shall have voting rights only in the event of a deadlock.

When a duly constituted quorum of the SRBA commences to hear an appeal, the membership terms of those members present at the commencement of the hearing are automatically extended under the authority of Senate until the SRBA renders a final decision in the case in question. Such extension of membership terms shall not preclude the appointment by Senate of new members to SRBA at the normal time.

ADMINISTRATIVE NOTES

Membership Cycle: July 1 - June 30

New Members: Elected by Senate in April/May.

Meetings: As required