POLICY 8.29 – Health & Safety

Policy Category: Personnel – Select Administrative Group Employees (SAGE)

Effective Date: September 10, 1999

Revised: (NEW)

POLICY

1.00 UWO and the Select Administrative Group Employees (SAGE) shall comply with the provisions of the Occupational Health and Safety Act and any applicable municipal and/or federal Health and Safety legislation. UWO and SAGE shall take all reasonable steps to ensure the workplace health and safety of employees.

2.00 Employees are responsible for complying with safe working practices on all assignments and adhering to the requirements set out in personal protective equipment policies applicable to the workplace.

3.00 In accordance with the Occupational Health and Safety Act, a worker may refuse to work or do particular work where she has reason to believe that the work is likely to endanger herself or another worker. In this case, an employee shall immediately notify the Supervisor and/or Budget Unit Head (or designate) and make herself available for alternative work.

4.00 UWO shall be responsible for informing the employees of any procedures or policies established by UWO and associated with the safe handling of materials or equipment; require them to use any protective devices, clothing or equipment, and to follow such procedures; and advise such persons of the existence of hazards, of which UWO is aware or ought reasonably to be aware, associated with the employee's employment duties.

5.00 Members of the Joint Occupational Health and Safety Committee shall inspect the workplace on a regular basis for the purpose of identifying unsafe working conditions or practices with inspections scheduled for at least once (1) per month and with the entire University being inspected in the course of every one (1) year.