

**POLICY 8.26 – Job Evaluation**

**Policy Category:** Personnel – Select Administrative Group Employees (SAGE)

**Subject:** Job Evaluation

**Approving Authority:** Board of Governors

**Responsible Officer:** Vice President, Operations and Finance

**Responsible Office:** Human Resources

**Related Procedures:**

**Related University Policies:**

**Effective Date:** May 4, 2017

**Supersedes:** September 10, 1999 [*Previously MAPP 8.37 – Job Evaluation*]

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**I. PURPOSE**

This policy describes the parties' commitment to jointly review existing Select Administrative Group Employees (SAGE) roles at Western.

**II. POLICY**

- 1.00 Western and SAGE agree to work together to review the current roles, responsibilities, accountability and classification levels for existing SAGE positions.
- 2.00 Western agrees that no existing SAGE member's classification level will be lowered as a result of this review while the incumbent SAGE member remains in that position.