

## WESTERN

### MANUAL OF ADMINISTRATIVE POLICIES and PROCEDURES

#### POLICY #7.12 – POLICY FOR THE USE OF ANIMALS IN RESEARCH, TESTING AND TEACHING

<b>Policy Category:</b>	Research
<b>Subject:</b>	Use of Animals in Research, Testing and Teaching
<b>Approving Authority:</b>	Board of Governors
<b>Responsible Officer:</b>	Vice-President (Research)
<b>Responsible Office:</b>	Office of the Vice-President (Research)
<b>Related Procedures:</b>	<a href="#">Procedures for the Use of Animals in Research, Testing &amp; Teaching</a>
<b>Related University Policies:</b>	<a href="#">[MAPP 7.10]</a>
<b>Effective Date:</b>	November 22, 2012
<b>Revised:</b>	September 26, 2006, November 26, 2009

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#### I. PURPOSE & SCOPE

This policy and its associated procedures apply to all instances of research, testing and teaching involving animals performed at Western, its affiliated hospitals, affiliated university colleges and research institutes, to field research that involves more than simple observation (e.g., trapping, artificial provisioning), and to Principal Investigators or instructors.

The policy outlines the responsibilities and accountabilities of university officers and the various committees and subcommittees established in accordance with the regulations of the Canadian Council on Animal Care ([CCAC](#)).

Failure to comply with this policy and its associated procedures may prevent approval of *Animal Use Protocols* (AUPs), and may result in the withdrawal of AUP approval by AUS. As warranted by the severity of circumstances, this may also include revoking University approval for research, testing and teaching involving animals, and notification of this decision to Department Chairs, Institute Heads, and appropriate granting and licensing agencies.

## II. POLICY

1. The University Council on Animal Care ([UCAC](#)), chaired by the Vice-President (Research), is responsible to Senate for all aspects of procurement, maintenance and use of animals as defined by the Canadian Council on Animal Care (CCAC), hereafter referred to as “animals,” in research, testing and teaching. UCAC shall ensure adequate institutional oversight according to the outlined procedures in this document, and as outlined within its *Terms of Reference*.
3. The Vice-President (Research) is the senior administrative officer of the University responsible for the care and use of animals at the University and its affiliated institutions - London Health Sciences Centre/Lawson Health Research Institute, St. Joseph’s Hospital, Robarts Research Institute, Siebens-Drake Medical Research Institute, Huron University College, Kings University College, Brescia University College, Child and Parent Resource Institute.
4. A subcommittee of the UCAC, the Animal Care Governance Steering Committee ([ACGSC](#)) is responsible for reviewing and administering matters on behalf of the UCAC and advising the Animal Use Subcommittee on matters requiring time-sensitive consideration, as outlined within its *Terms of Reference*.
5. A subcommittee of UCAC, the Animal Use Subcommittee ([AUS](#)) is responsible to UCAC for ensuring that the care and use of animals associated with the University’s research, testing and teaching activities are in compliance with all Federal, Provincial, and University policy statutory requirements, regulations and guidelines, as outlined within the *Terms of Reference* of ACGSC.
6. The Department of Animal Care and Veterinary Services (ACVS), under the leadership of its Director and directly accountable to the Vice-President (Research), serves the University and its affiliated institutions, its associated committees, and the research community, by ensuring animal care and use meets all Federal, Provincial, and University policy statutory requirements, regulations, and guidelines, and by facilitating the research of scientists using CCAC-defined animal models.
7. ACVS Veterinary Services staff, Institutional Compliance Officers, Facility Managers, Animal Care staff, Principal Investigators, and research staff, share responsibility for the ongoing assessment and maintenance of appropriate animal care and welfare.
8. Any Principal Investigator or instructor intending to use animals for research, testing or teaching in association with the University or its affiliates must be a University faculty member or veterinarian or LHSC-Lawson appointed scientist, unless otherwise approved by the AUS.