I Training Program

1. On behalf of the AUS, the ACVS Research Education Team will:
   1.1 Develop appropriate training programs with reference to CCAC requirements;
   1.2 Assess the training requirements of all personnel at the University and its affiliated institutions that have been added to the Personnel Training Requirements section within Animal Use Protocol, Annual Renewal, and Protocol Modification forms, and those associated with animal care and use as employees of the University and its affiliates;
      1.2.1 Where problems of animal care and use occur, the AUS may require further individual training before animal work may resume.
   1.3 Communicate outstanding training requirements and associated processes to individuals and their supervisors (Principal Investigator or Manager);
   1.4 Implement training programs;
   1.5 Document training requirements and history using a training database for all individuals requiring CCAC-mandated training.

2. Non-Compliance Response – Instances of procedural non-compliance will be pursued in accordance with the AUS Post Approval Monitoring Policy.

II Training Exemptions

1. Competency Assessment – Principal Investigators may request a competency assessment for themselves and their research staff in lieu of hands-on workshop completion. Competency assessments are available only to individuals with extensive and demonstrated experience in animal care and use. In lieu of instruction, participants will be asked to demonstrate skills as outlined within their Animal Use Protocols. The AUS Chair and/or the ACVS Director and/or an ACVS Veterinarian and/or arms-length Principal Investigators with recognized expertise may be asked to assist the ACVS Research Education Team in evaluating the Animal User’s eligibility for a competency assessment or other training exemption.

2. Training exemptions may be considered if written documentation illustrating equivalent training obtained elsewhere is provided to the ACVS Research Education Team.

   2.1 The AUS has final authority for the granting of training exemptions

3. Individuals exempted through a competency assessment (II. 1.) will receive a Certificate of Competence from the ACVS Research Education Team.

4. The AUS may revoke a Certificate of Competence if evidence is presented to the Committee that the individual is no longer competent in a defined procedure or specialty. The individual will be required to take training indicated by the AUS Chair before resuming animal work.