

POLICY 7.10 – Standardized Training in Animal Care and Use

- Policy Category:** Research
- Subject:** Standardized training in animal care and use
- Approving Authority:** Board of Governors
- Responsible Officer:** Vice-President (Research)
- Responsible Office:** Office of the Vice-President (Research)
- Related Procedures:** [Procedures for Standardized Training in Animal Care and Use](#)
- Related University Policies:** [MAPP 7.12](#) - Policy and Procedures for the Use of Animals in Research and Teaching
- [MAPP 7.0](#) – Academic Integrity in Research Activities
- Effective Date:** November 26, 2015
- Supersedes:** January 27, 2005, November 29, 2009, November 22, 2012, September 24, 2015
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I. PURPOSE & SCOPE

This policy applies to all individuals who care for and/or use animals, as defined by the Canadian Council on Animal Care ([CCAC](#)), in academic endeavours for research, teaching, testing, and/or display or through their employment at the University and its affiliated institutions, herein referred to as “Animal Users,” describes the training required by CCAC for such individuals, and assigns responsibility for the oversight of that training.

II. POLICY

1. “Animal Users,” must complete the following CCAC-mandated animal training prior to undertaking animal-based science or animal care work, as outlined within Animal Use Protocols (AUPs) approved by the Animal Care Committee (ACC) and/or institutional position descriptions:
 - 1.1 Animal Care and Veterinary Services (ACVS) developed *Animal Care and Use* online ethics course, and
 - 1.2 Appropriate ‘hands-on’ animal workshops and their associated online course prerequisites.
2. Documentation confirming the successful completion of the courses outlined in 1. must be in place prior to performing procedures on animals.

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3. On behalf of the [ACC](#), the ACVS Research Education Team and/or other ACC-approved trainers must administer the University's CCAC-mandated training programs in accordance with all federal, provincial and institutional policies and procedures.
4. Exemption from the requirements outlined in 1. may be requested and will be considered by the AUS based upon documented and/or demonstrated evidence that an equivalent course or experience has been obtained elsewhere. Detailed information with respect to potential exemptions is found in the [associated procedures](#) for this policy.
5. The responsibility for institutional animal user training and competence assurance must be shared among ACC-approved trainers as well as Principal Investigators and other supervisors, e.g. animal facility supervisors.
 - 5.1. Principal Investigators and other supervisors must oversee all animal users and ensure demonstrated competence of all individuals working with animals associated with ACC-approved Animal Use Protocols within ACC-approved areas.
 - 5.1.1. Competence in animal procedures is defined as meeting the appropriate standards in accordance with all regulatory guidelines.
6. Any concerns associated with the institutional training program must be forwarded to the ACC for consideration.