POLICY 2.25 – Internal Endowments

Policy Category: Financial
Effective Date: January 23, 1997
Revised: (New)

POLICY

1.00 Requests to create internal endowments require the approval of the Vice-President (Finance & Operations) and the Vice-President (Academic). Decisions of the Vice-Presidents are final and not subject to appeal.

2.00 Funds must not be from the basic operating budget.

3.00 The creation of an internal endowment must not violate any restriction related to the funds in question.

4.00 Funds must be set aside as endowments, in perpetuity.

5.00 Amounts for spending can be spent on any academic purpose, as agreed to at inception.

6.00 Initial endowment amounts must be at least $100,000.

7.00 The funds will be subject to the policies of the Board of Governors with respect to endowed funds, as amended from time to time.

8.00 Terms can be altered only with the agreement of the Vice-President (Academic) and the Vice-President (Finance & Operations).

9.00 A 1.5% administration fee will be assessed on the capital of all such funds on an annual basis.

10.00 In order to discourage inappropriate spending of the internal endowments, a 5% penalty will be charged on any payouts from the accounts that are in excess of the payout rate permitted for regular endowments.