

**PROCEDURE FOR POLICY 1.48 – Environment & Sustainability**

**STRUCTURE AND RESPONSIBILITIES**

**1. Vice-Presidents**

Each vice-president has responsibility to ensure that the University complies with all applicable legislation and regulations related to sustainability within his or her operational mandate.

**2. President's Advisory Committee on Environment and Sustainability (PACES)**

*(a) Mandate*

The President's Advisory Committee on Environment and Sustainability has primary responsibility for developing and recommending strategic plans to put into practice the principles enunciated in this policy. The expectation is that, for each part of its mandate, it will build on the work that is already being done by staff and organizations involved in sustainability initiatives within academic and administrative units across the University. It will:

- (i) Establish specific goals for sustainability.
- (ii) Develop performance indicators for and regularly measure progress toward established goals.
- (iii) Develop communication tools to:
  - Inform the University community in general of programs and activities relating to sustainability
  - Assist with information dissemination in order to reduce duplication of effort and enhance efficiencies
  - Educate individual members of the community with respect to how they can contribute to a sustainable campus
- (iv) Advise the President and senior administration on policy and procedural changes that need to be made.
- (v) Report annually to the University community at large, the Senate and the Board of Governors.

*(b) Membership*

The President's Advisory Committee on Environment and Sustainability is composed as follows:

The Vice-President (Operations & Finance) (Co-Chair)  
The Vice-Provost (Academic Planning, Policy & Faculty) (Co-Chair)  
The Associate Vice-President (Housing & Ancillary Services)  
The Associate Vice-President (Finance & Facilities)  
The Associate Vice-President (Communications & Public Affairs)  
The Manager, Sustainability (Facilities Management)  
The Director of the Centre for Environment and Sustainability  
Three faculty members appointed by the President

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Three staff members appointed by the President  
One Dean appointed by the President  
One undergraduate student appointed by the USC  
One graduate student appointed by the SOGS

Appointed members will serve for three-year terms, renewable.