



**Selection Committee
Vice-President (Finance & Operations)
Call for Submissions**

A Selection Committee for the Vice-President (Finance & Operations) has been struck in accordance with the *Appointment Procedures for Senior Academic and Administrative Officers of the University*.

The Committee is seeking input from the community as it begins the search.

The responsibilities of the Vice-President (Finance & Operations) are diverse and complex. They include, among others, responsibility for Financial Services, Housing & Ancillary Services, Facilities Management & Capital Services, Internal Audit, the Bookstore, and Campus Community Police. Approximately 30% of the university's full-time administrative and support staff and many part-time staff work in divisions reporting to the vice-president.

Your advice will be helpful in guiding the development of the position profile for the new vice-president, including the qualifications, experience, skills, and leadership and communication attributes we should be seeking in the successful candidate.

The following documents may be of assistance when formulating your submission:

- Roles & Responsibilities of the Vice-President (Finance & Operations)
http://www.uwo.ca/univsec/pdf/board/special_resolutions/spres12.pdf
- Mission, Vision & Values of the Portfolio
http://uwo.ca/vpresources/vp_operations/mission.html

Submissions should be forwarded to the Secretary of the Committee, Irene Birrell by March 10, 2017 at ibirrell@uwo.ca or mailed to:

I. Birrell, University Secretary
Rm. 4101, Stevenson Hall
Western University
London, Ontario, N6A 5B8.