

Delegation of Authority

Special Resolution: No. 2

Effective Date: September 27, 2016

Supersedes: May 23, 1975; October 19, 1978; November 27, 1981; September 27, 1984; October 20, 1988; May 25, 1989; June 27, 1991; April 23, 1992; May 26, 1995; April 27, 2000, May 3, 2001; April 30, 2009

General

1. The President (or the President's designate) is authorized to approve staff changes (e.g., appointments, promotions, sabbatical leave) for all academic staff and Chairs of academic units that are recommended in accordance with policies and procedures established by the Board, including the conferment of tenure and the granting of Continuing Appointments.
2. In accordance with policies and procedures established by the Board, the President is authorized to approve Administrative staff changes (appointments and promotions) and to approve related salaries or salary changes, for all positions below the level of Vice-President, except that of Deans, the Registrar, the University Librarian, the Secretary of the Board of Governors and the Secretary of the Senate shall be excluded from such authorization unless the President is authorized by the Senior Operations Committee to fix, in accordance with policies which may be established by the Board from time to time, the remuneration, retirement and superannuation of such employees.
3. The President is authorized to approve all staff changes involving resignations, terminations, and retirements, except that any such staff change which will entail a continuing commitment on the part of the University, other than normal pension benefits or which falls outside existing University policies, shall be referred to the Senior Operations Committee.

Operating and Research

4. The President is authorized to commit the University to the expenditure of funds and/or approve contracts, up to a limit of \$1,500,000 for any one transaction when such expenditure has been provided for in approved budgets. However, the President may authorize the payment of externally-imposed levies, such as municipal taxes and Workers' Compensation assessments, without limit.
5. The President may authorize major purchases (i.e., over \$1,500,000) of research equipment funded by external awards which may be used only for the specified purchase, provided that any contribution from the University's operating budget toward any one such purchase does not exceed \$1,500,000. Any purchases approved by the President under this clause shall be reported to the Property & Finance Committee of the Board of Governors.
6. The President is authorized to approve real estate purchases of up to \$1 million.
7. The President and Vice-Presidents are authorized to transfer funds between accounts within approved budgets as required for the effective management of the University.

8. The President is authorized to sell or otherwise dispose of University physical assets, excluding land, up to a fair market value of \$100,000.

Imposition of Sanctions for Non-Academic Offences

9. The President is authorized to take such measures as are appropriate to promote the orderly conduct of students and is authorized to impose academic and/or other sanctions on students who commit non-academic offences. This authority may be sub-delegated by the President. This authority shall not be limited by proceedings taken under other internal policies or codes unless circumscribed by resolution of the Board.
10. The Administration on the authority of the President (or the President's delegate) retains the discretion to impose academic and/or other sanctions on students for non-academic offences notwithstanding any other civil, criminal or quasi-criminal proceedings which may be taken in a particular case.