



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

June 24, 2010

The meeting was held at 1:30 p.m. in Room 4210 Support Services Building.

PRESENT: Mr. F. Angeletti, Chair
Ms. I. Birrell, Secretary

Dr. D. Bentley
Mr. J. Berge
Mr. J. Bitove ☞
Dr. A. Chakma
Mr. S. Coxford ☞
Mr. T. Gosnell
Ms. L. Gribbon
Ms. S. Grindrod
Mr. H. Hassan
Dr. T. Hewitt
Mr. J. Knowles
Ms. G. Kulczycki

Dr. F. Longstaffe
Ms. K. Meighen
Dr. L. Miller
Ms. J. Moss ☞
Mr. J. Nash
Mr. C. Sinal
Dr. S. Singh
Ms. J. Vanderheyden
Mr. H. Vander Laan
Mr. R. Wong
Mr. K. Zerebecki

☞ - participated via teleconference

By Invitation: M. Belanger, H. Connell, M. England, S. Jarrett, R. Langille, L. Logan, J. Patten, A. Weedon

BG.10-46 REPORT OF THE PRESIDENT

The President reported on the following items: Meeting with the Prime Minister; Collingwood Policy Conference; City of London re economic development activities; Canada Excellence Research Chair; Enrolment Planning and Management; Leadership Transition; and Spring Convocation. Details are found in his report distributed with the agenda.

BG.10-46a Boniface Report

Ms. Kulczycki reported that the Boniface Report, the independent review of the arrest of a student in October 2009 in the Social Sciences Building, contained recommendations about services and supports for individuals with mental health problems, campus police training, building security and emergency warning systems. The university-wide commissioned report, which made eight recommendations, was emailed to Board members prior to the meeting. During discussion, Mr. Hassan noted that the report did not raise questions about systemic issues that could trigger or exacerbate a situation involving a person with mental health issues that need to be addressed. Dr. Chakma advised that a number of initiatives are underway on campus, including a keynote presentation during Fall Perspectives on Teaching about mental health crises on university and college campuses. A reference guide was distributed at the Board meeting which outlines how to assist a student in difficulty, contacts for referral, and available resources. The document will be distributed across campus and is one of the tools the university has implemented to promote a safe campus community.

Asked if the training and information included discussions about the stigma of mental illness, Ms. Kulczycki outlined the mental health support services available on campus such as psychological services, qualified general practitioners, a social worker in residences and special training for residence staff. There will be an increase to the student ancillary fee to support the position of a psychological services outreach counsellor in the Student Development Centre. This counsellor will design, market and present a program for crisis prevention and early-intervention strategies. Eight people have been trained to provide the Mental Health First Aid course which provides explanations of mental health, signs and symptoms of common health problems and crisis situations, information about effective interventions and treatments and ways to access professional help.

BG.10-47 **UNANIMOUS CONSENT AGENDA** [Appendix 1]

It was moved by D. Bentley, seconded by J. Berge,

That the 22 items listed in Appendix 1 be approved and/or received for information by the Board of Governors by unanimous consent.

CARRIED

BG.10-48 **Minutes of the Previous Meeting**

The minutes of the open session of the meeting of April 29, 2010 were approved as circulated.

REPORT OF THE PROPERTY & FINANCE COMMITTEE [Appendix II]

BG.10-49 **Policy on Environment & Sustainability**

It was moved by K. Zerebecki, seconded by L. Gribbon,

That the proposed MAPP 1.48 - Environment and Sustainability, detailed in Appendix II, Annex 1, be approved.

CARRIED

BG.10-50 **Access Copyright Fee Increase**

It was moved by K. Zerebecki, seconded by C. Sinal,

That the Access Copyright Fee be raised from \$2.90 to \$16.45 effective for the 2010-11 academic year. This would be applicable to all students at the undergraduate and graduate levels.

Mr. Zerebecki provided an overview of the Access Copyright Fee increase detailed in Appendix II, item 2. Western's five-year agreement with Access expires August 31 and rather than negotiate a new agreement, Access gave notice that it intended to apply to the Copyright Board of Canada to set a tariff on universities' use of copyrighted works under the provisions of the Copyright Act.

Responding to concerns about the increase, Ms. Kulczycki stated that Access Copyright wants to set the fee at \$45 per student, which would increase Western's payment from approximately \$360,000 to about \$1.5 million per year. It was hoped that the actual tariff would be between \$25 - \$30, rather than the proposed \$45. The Association of Universities and Colleges of Canada is considering challenging the proposed tariff before the Copyright Board, but the final decision may not be known for a year to 18 months. Ms. Kulczycki stated that if the tariff fee is higher than the estimate, the University will pay the difference. If lower, the surplus funds will be used to offset future copyright fees.

The question was called and CARRIED.

BG.10-51 **Faculty of Engineering - Late Fee Approval - Advanced Design and Manufacturing Institute (ADMI) Engineering Program**

It was moved by C. Sinal, seconded by L. Gribbon,

That tuition for the Advanced Design and Manufacturing Institute (ADMI) Engineering Programs be set at \$27,000.

CARRIED

BG.10-52 **MSc in Management - Cancellation and Late Payment Fees**

It was moved by K. Zerebecki, seconded by J. Knowles,

That the following fees be approved for the MSc in Management Program offered at the Richard Ivey School of Business:

| | |
|-------------------|----------|
| Cancellation fee: | \$540.00 |
| Late Payment fee: | \$410.00 |

CARRIED

BG.10-53 **Faculty of Education: Student Donation Fee**

It was moved by K. Zerebecki, seconded by C. Shah,

That the Faculty of Education Student Donation Fee of \$30.00 be approved.

CARRIED

BG.10-54 **Information Items Reported by the Property & Finance Committee**

The Report of the Property & Finance Committee, detailed in Appendix II, contained the following items that were received for information by unanimous consent:

- Upcoming Major Capital Projects
- Quarterly Financial Report - Operating Budgets
- Ancillary Financial Report
- Quarterly Ratio Report on Non-Endowed Funds
- Investment Committee Report
- Scholarships/Awards/Prizes

REPORT OF THE BY-LAWS COMMITTEE [Appendix III]

BG.10-55 **Development and Fund Raising Committee - Change of Name and Revisions to the Terms of Reference**

It was moved by J. Nash, seconded by J. Vanderheyden,

That the Board of Governors approve the revised terms of reference for the Development and Fund Raising Committee, as outlined in Appendix III, Annex 1 and Annex 2; and

That the Committee be renamed the Fund Raising and Donor Relations Committee.

CARRIED

BG.10-56 **McIntosh Gallery Committee - Revisions to Terms of Reference**

It was moved by J. Nash, seconded by L. Gribbon,

That the Board of Governors approve the proposed amendments to the terms of reference of the McIntosh Gallery Committee as outlined in Appendix III, Annex 3 and 4.

CARRIED

REPORT OF THE SENIOR OPERATIONS COMMITTEE [Appendix IV]

BG.10-57 **MAPP 1.49 - Contract Management & Signing Authority Policy**

It was moved by F. Angeletti, seconded by S. Singh,

That the Board of Governors approve the Contract Management and Signing Authority Policy (MAPP 1.49), outlined in Appendix IV, Annex 1; and

That the University Secretary, in consultation with the University's Legal Counsel, be authorized to make editorial and housekeeping changes to related policies in order to bring them into accordance with MAPP 1.49.

CARRIED

BG.10-58 **MAPP 3.6 - Deaths - Revisions**

It was moved by F. Angeletti, seconded by D. Bentley,

That the Board of Governors approve revisions to Policy 3.6 - Deaths, as outlined in Appendix IV, Annex 4.

CARRIED

REPORT OF THE DEVELOPMENT & FUND RAISING COMMITTEE [Appendix V]

BG.10-59 **Information Items Reported by the Development & Fund Raising Committee**

The Report of the Development & Fund Raising Committee, detailed in Appendix V, contained the following items that were received for information by unanimous consent:

- Fund Raising Results for the Year Ended April 30, 2010
- Proposed 2010-11 Fund Raising Goals
- Matching Chair Program Update and Faculty Chair Priorities

REPORT OF THE AUDIT COMMITTEE [Appendix VI]

BG.10-60 **Retirement Income Fund Financial Statement for the Year Ended December 31, 2009**

It was moved by D. Bentley, seconded by J. Berge,

That the Board of Governors approve the audited financial statements for The University of Western Ontario Retirement Income Funds for the calendar year 2009, attached as Appendix VI, Annex 1.

CARRIED (By Unanimous Consent)

BG.10-61 **Information Items Reported by the Audit Committee**

The Report of the Audit Committee, detailed in Appendix VI, contained the following items that were received for information by unanimous consent:

- Western Retirement Plans - Report to the Audit Committee for the Year Ended December 31, 2009
- Update on Non-Bank Asset-Backed Commercial Paper
- Health, Safety and Wellness Annual Report 2009
- Campus Community Police Annual Report

ITEMS REFERRED BY SENATE [Appendix VII]

BG.10-62 **Report on Performance Indicators**

Mr. England provided an overview of the Report on Performance and Activity Indicators detailed in Appendix VII, Annex 4. He referenced several key slides including: Undergraduate Student Retention Rates (Figures 5 and 6); Undergraduate Student Graduation Rates (Figures 7 and 8); Student Satisfaction (Figures 10 and 11); NSSE: Student-Faculty Interaction (Figures 14); Student Debt (Figure 18); Doctoral Students: Completion Rates and Time-to-Completion (Figures 21 and 22). Discussion focused on: entering grades, quality of student experience, faculty/student ratio, and CIHR funding.

BG.10-63 **Enrolment Update for 2010-11 and Planning for Beyond**

The Provost provided an update on enrolment for 2010-11 and planning for beyond. The target intake for first year undergraduate enrolment has been 4350. This year's target was increased by 100 spaces for international students bringing the first year enrollment target to 4450 spaces. The international enrolment target will not be met this year; there simply has not been enough time to put in place the recruitment resources needed. However, because of a very significant increase in the number of acceptances in the BMSc program, enrolment for 2010-11 will rise to about 4745.

BG.10-64 **Information Items Referred by Senate**

Appendix VII, Items Referred by Senate, contained the following items that were received for information by unanimous consent:

- 2010 - 2011 Academic Development Fund New Research and Scholarly Initiative Award Major Grants Competition
- ADF Small Grants Competition Results, Spring and Fall 2009
- Vice-Provost's Annual Report on Faculty Recruitment and Retention
- Academic Administrative Appointments
- Reports on Promotion and/or Tenure 2009-2010

BG.01-65 **Farewell to Board Members**

The Chair, on behalf of the Board, thanked those members whose terms on the Board end on June 30 - David Bentley, Jon Berge, Richard Wong, and Hank Vander Laan - for their time and contributions to the work of the Board. On behalf of the Board, he offered particular thanks and good wishes to Dr. Fred Longstaffe who would step down as Provost and Vice-President (Academic) on June 30th.

The meeting adjourned to the confidential session.

F. Angeletti
Chair

I. Birrell
Secretary