



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

June 29, 2004

The meeting was held at 1:30 p.m. in the Elm Room, Spencer Conference Centre.

PRESENT: Mr. D. McDougall, Chair
Ms. J.K. Van Fleet, Secretary

Mr. S. Adams	Dr. K. McQuillan
Mr. C. Colvin	Dr. G. Moran
Ms. H. Connell	Mr. J. Nash
Mr. T. Garrard	Ms. M. Noble
Mr. T. Gosnell	Dr. S. Singh
Ms. S. Grindrod	Mr. L. Ste. Marie
Mr. E. Holder	Mr. E. Stewart
Ms. R. Ivey	Mr. H. Vander Laan
Mr. H. Kelly	Dr. A. Weedon
Ms. G. Kulczycki	Mr. B. Whitmore
Mr. R. McFeetors	Mr. R. Yamada

By Invitation: R. Chelladurai, S. Farnell, S. Finlayson, D. Riddell

BG.04-080 **REPORT OF THE PRESIDENT**

Dr. Moran reported on: the Advisory Panel on Postsecondary Education; Update on First Year Enrolment Projections; Board Retreat; Performance Indicators; Spring Convocation 2004; and Activities of the President and Acting President. Details are provided in Appendix "Report of the President".

BG.04-081 **UNANIMOUS CONSENT AGENDA** [Appendix I]

It was moved by S. Adams, seconded by K. McQuillan,

That the items listed in the Unanimous Consent Agenda detailed in Appendix I, be approved and/or received for information by the Board of Governors by unanimous consent.

CARRIED

BG.04-082 **Minutes of the Previous Meeting**

The minutes of the open session of the meeting of May 2, 2004, were approved as circulated.

REPORT OF THE PROPERTY & FINANCE COMMITTEE [Appendix II]

BG.04-083 **Investment Payout Policy**

It was moved by S. Adams, seconded by K. McQuillan,

That the Investment Payout Policy – Policy 2.11 – be amended as shown in Appendix II, Annex 1 – retroactive to May 1, 2004.

CARRIED by Unanimous Consent

BG.04-084 **Approval Authorities for Construction and Maintenance Projects**

It was moved by S. Adams, seconded by L. Ste. Marie,

That Policy 2.15 - Approval Authorities for Construction and Maintenance Projects - be amended as shown in Appendix II, Annex 2.

CARRIED

BG.04-085 **Lease of University Facilities for Long-term Use**

It was moved by S. Adams, seconded by H. Connell,

That Policy 1.25 - Lease of University Facilities for Long-Term Use - be amended as shown in Appendix II, Annex 3.

CARRIED

BG.04-086 **Signing Authorities for Research Contracts**

It was moved by S. Adams, seconded by K. McQuillan,

That Policy 7.8 - Signing Authorities for Research Contracts - be amended as shown in Appendix II, Annex 4.

CARRIED by Unanimous Consent

BG.04-087 **Property & Finance Committee Report Information Items**

The report of the Property & Finance Committee, Appendix II, contained the following items for information:

- Quarterly Financial Report (Operating and Ancillary Budgets)
- Report of the Investment Committee
- Investment Committee Membership
- Year-End Ratio Report on Non-Endowed Funds
- Scholarships, Awards, Prizes

REPORT OF THE CAMPUS & COMMUNITY AFFAIRS COMMITTEE [Appendix III]

BG.04-088 **Community Outreach**

The Report of the Campus & Community Affairs Committee contained one item of information regarding community outreach. Details are provided in Appendix III.

BG.04-089 **REPORT OF THE AUDIT COMMITTEE** (Appendix IV)

The Report of the Audit Committee contained the following items of information:

- Annual Report of the Department of Occupational Health & Safety Rehabilitation Services
- Internal Audit Work Plan for 2004-05.

REPORT OF THE BY-LAWS COMMITTEE (Appendix V)

BG.04-090 **Amendment to By-Law No. 1**

BG.04-090a **Authority to Delegate: Secretary of the Board of Governors**

It was moved by S. Adams, seconded by R. Ivey,

That Section G.6. of By-Law No. 1 of the Board of Governors be changed as follows:

DELETE: “Where the Board has not appointed a Secretary, the Committee concerned shall appoint as Secretary one of its members or shall apply to the Secretary of the Board to be provided with secretarial services.” [Marginal Note: “**Secretary**”]

ADD: “Where the Secretary of the Board is a member or resource person on a standing committee of the Board, the Secretary may designate another person to act on his/her behalf on such committee or subcommittee.” [Marginal Note: “**Delegation**”]

CARRIED

BG.04-090b It was moved by S. Adams, seconded by R. Ivey,

That the terms of reference of the Audit, By-Laws, Campus & Community Affairs, and Property & Finance Committees, be changed as follows:

CURRENT: The Secretary of the Board shall be the Secretary of the Committee.

REVISED: The Secretary of the Board (or designate) shall be the Secretary of the Committee.

CARRIED

BG.04-090c **Amendment Provision**

It was moved by S. Adams, seconded by R. Ivey,

That Section Q. **Amendment** of By-Law No. 1 be amended as shown below:

Q. AMENDMENT

1. Notice of any motion to enact, amend or repeal any By-Law of the Board shall be given ~~at~~ by mail, facsimile, or electronic mail at least 30 days prior to the meeting of the Board preceding the meeting at which the motion is to be presented.
2. A motion to enact, amend or repeal any By-Law of the Board shall not carry unless it receives the affirmative vote of at least 15 members of the Board.
3. Notwithstanding 1. and 2. above, the Board may, by special resolution, delegate authority to a committee of the Board to approve non-substantive amendments to the By-Laws.
 - (a) Non-substantive amendments require the affirmative vote of majority of those present at a duly constituted meeting of the Board or of a committee to which the Board delegates authority to approve such amendments.
 - (b) Amendments made by a committee on delegated authority of the Board will be reported to the Board at its next regular meeting.

CARRIED

BG.04-090d **Voting by Electronic Mail**

It was moved by S. Adams, seconded by R. Ivey,

That Section G.5.11 (under the heading "COMMITTEES") be amended as follows:

All questions at a meeting shall be decided by a majority of the votes of the members present. Each member of the committee present at a meeting, including the Chair, shall be entitled to one vote and any motion on which there is equality of votes shall be deemed to have been defeated. ~~A resolution signed by all members of a committee shall have the same force and effect as if passed at a regularly constituted meeting.~~ A resolution approved by electronic mail ballot permitted by the Chair of the committee and passed by a majority of the committee members shall have the same force and effect as if passed at a regularly constituted meeting.

CARRIED

BG.04-091 **Property & Finance Committee Terms of Reference**

It was moved by S. Adams, seconded by K. McQuillan,

That the Board of Governors approve the amended terms of reference of the Property & Finance Committee detailed in Appendix V, Annex 1.

CARRIED by Unanimous Consent

[Note also the amendment approved in BG.04-090b above.]

REPORT OF THE SENIOR OPERATIONS COMMITTEE [Appendix VI]

BG.04-092 **Selection Committee for Vice-President (Research)**

H. Vander Laan was elected to the Selection Committee for Vice-President (Research).

BG.04-093 **University Discipline Appeal Committee (UDAC)**

The Board elected the following to serve on the University Discipline Appeal Committee:

Mark Speechley	Chair (reappointment, term to July 1, 2005)
Marilyn Ford-Gilboe	(faculty-Health Sciences, term to July 1, 2007)
Mel Usselman	(faculty-Science, reappointment, term to July 1, 2007)
Lynne Zaratany	(faculty-Social Science, reappointment, term to July 1, 2007)
Alan Chan	(graduate student-Psychology, reappointment, term to July 1, 2005)
Jennifer Pecoskie	(graduate student- Library and Information Science, term to July 1, 2005)
Lori Williams	(graduate student-Medical Biophysics, term to July 1, 2005)
Arzie Chant	(undergraduate student-Science, term to July 1, 2005)
Fabricio Dolan	(undergraduate student-Social Science, term to July 1, 2005)
Catherine Mulvihill	(undergraduate student-Science, term to July 1, 2005)
Julia Rady	(undergraduate student-Arts, term to July 1, 2005)
Adam Tarvit	(undergraduate student-Social Science, term to July 1, 2005)

BG.04-094 **Advisory Council on Western Engineering (ACWE)**

G. Francolini was reappointed to the Advisory Council on Western Engineering (ACWE) for a term ending June 30, 2008, as recommended by the ACWE.

BG.04-095 **Senior Operations Committee Information Items**

The Report of the Senior Operations Committee, Appendix VI, contained the following items of information:

- Joint Committee (Health Services Restructuring Commission)
- Executive Committee - Alcohol Policy Review Committee
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BG.04-096 **ITEMS REFERRED BY SENATE** [Appendix VII]

Appendix VII, Items Referred by Senate, contained the following items for information:

- Annual Report on Promotion and Tenure Cases Considered under the Collective Agreement
- Academic Programs
- Appointments

BG.04-097 **SELECTED CLIPPINGS**

The Board received for information selected media clippings about the University (Appendix VIII).

ADJOURNMENT

The meeting adjourned to reconvene in confidential session.

D. McDougall

J.K. Van Fleet