



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

November 27, 2003

The meeting was held at 3:00 p.m. in Room 330, Stevenson-Lawson Building.

PRESENT: Dr. R.G. Colcleugh, Chair
Ms. J.K. Van Fleet, Secretary

Mr. S. Adams
Ms. H. Connell
Dr. P. Davenport
Ms. G. Dybenko
Mr. T. Garrard
Ms. S. Grindrod
Dr. F. Longstaffe
Mr. B. Lynch
Mr. D. McDougall
Dr. K. McQuillan
Ms. K. Meighen
Dr. G. Moran

Mr. J. Nash
Ms. M. Noble
Ms. J. O'Brien
Dr. N. Petersen
Mr. M. Pickard
Dr. S. Singh
Mr. L. Ste. Marie
Mr. E. Stewart
Mr. H. Vander Laan
Mr. B. Whitmore
Mr. R. Yamada

By Invitation: S. Farnell, D. Riddell

BG.03-173 **REPORT OF THE CHAIR**

BG.03-173a **Chair and Vice-Chair 2004**

Dr. Colcleugh announced that the Board elected Don McDougall to serve as Chair and Helen Connell to serve as Vice-Chair of the Board of Governors for the year commencing January 1, 2004.

BG.03-173b **Welcome to New and Re-Elected Members**

On behalf of the Board, the Chair welcomed new Board members Kelly Meighen, Brian Whitmore, and Shiva Singh, and congratulated Errol Stewart on his re-election to the Board.

BG.03-174 **REPORT OF THE PRESIDENT** [Appendix I]

The President reported on the Sarnia-Lambton Research Facility, Maclean's Annual Rankings of Universities, COU Executive Heads' Meeting with New Minister, Western's Fall Preview Day, Athletics Fundraising and activities of the President during the months of October and November, 2003. Slides used to highlight his presentation are attached as [Appendix 1](#) to these Minutes.

BG.03-175 **UNANIMOUS CONSENT AGENDA** [Appendix II]

It was moved by J. Nash, seconded by B. Lynch,

That the items listed in the Unanimous Consent Motion, detailed in Appendix II, excluding item 2, Policy 1.37 - Parking & Traffic Regulations, be approved and/or received for information by the Board of Governors by unanimous consent.

CARRIED

REPORT OF THE PROPERTY & FINANCE COMMITTEE [Appendix III]

BG.03-176 **Policy 2.8 - Purchase of Materials and Services**

It was moved by J. Nash, seconded by B. Lynch

That the Board of Governors approve amendments to Policy 2.8 - Purchase of Materials and Services, detailed in Appendix III, Annex 1.

CARRIED by unanimous consent.

BG.03-177 **Policy 1.37 - Parking and Traffic Regulations**

Referring to the proposed amendments to the Parking and Traffic Regulations, Mr. Stewart stated his concerns about the revisions to Section 17.03 which deals with visitor parking. The proposed wording of this section, if approved, will eliminate free overnight parking. Given the difficulties associated with parking on campus, he proposed that free parking should be permitted at parking meters from 10:00 p.m. to 7:00 a.m. for students and researchers who come to campus after classes end. The Board agreed to remove Section 17.03 from the recommendation pending further review.

It was moved by G. Dybenko, seconded by M. Pickard,

That the Board of Governors approve amendments to the University's Parking and Traffic Regulations (Policy 1.37), excluding Section 17.03.

The question was called and CARRIED.

BG.03-178 **Rotman Canada Research Chair in Philosophy of Science**

The report on the Rotman Canada Research Chair in Philosophy of Science, detailed in Appendix III, was received for information.

BG.03-179 **2002-03 Budget Indicators**

A report on the 2002-03 Budget Indicators, detailed in Appendix III, was received for information. Ms. Dybenko clarified that the Carryforward Reserve is \$17 million not \$13 million as noted in item 1 of the report.

BG.03-180 **Proposed Format - 2004-05 Capital Budget**

The Board received for information a report on the proposed format of the 2004-05 Capital Budget (Appendix III, information item 3).

BG.03-181 **Scholarships, Awards, Prizes**

The report on scholarships, awards and prizes in Annex 5 of Appendix III was received for information.

BG.03-182 **Report on Endowments**

A report on endowments, detailed in Appendix III, Annex 6, was received for information by unanimous consent.

REPORT OF THE AUDIT COMMITTEE [Appendix IV]

BG.03-183 **Remittance of Tax, CPP and EI Premiums to the Receiver General**

A report on remittance of Tax, CPP and EI Premiums to the Receiver General was received for information. This is contained in Appendix IV.

BG.03-184 **Internal Audit Projects 2003-2004**

The report on Internal Audit Projects for 2003-2004, detailed in Appendix IV, was received for information.

REPORT OF THE CAMPUS & COMMUNITY AFFAIRS COMMITTEE [Appendix V]

BG.03-185 **Non-Discrimination/Harassment Policy**

It was moved by H. Connell, seconded by L. Ste. Marie,

That the Board of Governors approve the Non-Discrimination/Harassment policy shown in Appendix V, Annex 1.

CARRIED

BG.03-186 **Code of Student Conduct Amendments**

It was moved by H. Connell, seconded by L. Ste. Marie,

That the Board of Governors approve the revisions to the Code of Student Conduct as set out in Appendix V, item 2.

CARRIED

BG.03-187 **Code of Student Conduct - Annual Report: Misconduct and Sanctions for the Period July 1, 2002 - June 30, 2003**

The Code of Student Conduct - Annual Report: Misconduct and Sanctions for the Period July 1, 2002 - June 30, 2003, detailed in Appendix V, Annex 2, was received by the Board for information.

BG.03-188 **Code of Student Conduct - Annual Report: Appeals to the University Discipline Appeal Committee for the period July 1, 2002 - June 30, 2003**

The Code of Student Conduct - Annual Report: Appeals to the University Discipline Appeal Committee for the period July 1, 2002 - June 30, 2003, was received by the Board for information (Appendix V, Annex 3).

BG.03-189 **Mandated Review of the Code of Student Conduct**

Part XI of the *Code of Student Conduct*, enacted by the Board in May 2001, mandates a review of the Code by the Board of Governors within three years of initial implementation. CCAC reported the establishment of an *ad hoc* committee to conduct such a review. Details are found in Appendix V, Item 3, page 4. Dr. Susan Pepper, Associate Dean of the Faculty of Social Science, will chair the committee.

REPORT OF THE SENIOR OPERATIONS COMMITTEE [Appendix VI]

BG.03-190 **Board Membership**

A report on recently appointed and re-elected Board members, detailed in Appendix VI, item 1, was received for information by unanimous consent.

BG.03-191 **Change in Title: Vice-Provost (Academic Programs & Students)**

A report regarding the change in Title: Vice-Provost (Academic Programs & Students), detailed in Appendix VI, item 2, was received for information by unanimous consent.

BG.03-192 **Change in Title: Associate Vice-President (Communications and Public Affairs)**

A report about the change in title: Associate Vice-President (Communications and Public Affairs), detailed in Appendix VI, item 3, was received for information by unanimous consent.

BG.03-193 **Board Committee Meeting Dates**

The Board and Committee meeting dates, detailed in Appendix VI, item 4, was received for information by unanimous consent.

BG.03-194 **Appointments**

Details regarding appointments to the Engineering Science Advisory Committee, Canadian Centre for Activity and Aging and the London Museum of Archaeology Board, shown in Appendix VI, item 5, were received for information by unanimous consent.

ITEMS REFERRED BY SENATE [Appendix VII]

BG.03-195 **Strategic Research Plan**

It was moved by M. Noble, seconded by E. Stewart

That the Strategic Research Plan [August 2003] attached as Appendix VII, Annex 1, be approved.

Dr. Petersen provided a brief overview of the Strategic Research Plan detailed in Appendix VII, Annex 1.

Mr. Yamada suggested that since the Strategic Research Plan is considered to be a living document, metrics should be reviewed annually to identify areas of progress or lack thereof and these findings should be reported to the Board. He urged that Western focus on the recognition of and the importance of innovation and knowledge transfer and reinforce what the funding agencies are looking for, i.e., the benefit to society of the research proposal.

Mr. Vander Laan asked if Western's Strategic Research Plan dovetails with the strategic plans of the affiliated institutions, e.g., Robarts Research Institute, Lawson and LHSC, in order to achieve integration. Dr. Petersen stated that the Faculty of Medicine & Dentistry is Western's contact point to LHSC, Robarts and Lawson. He acknowledged that the affiliated institutions are key to Western's success in the competition for CIHR funds. The Faculty of Medicine & Dentistry established a city-wide research plan which is integrated into Western's Strategic Research Plan and reflects the joint mission of all the institutions.

The question was called and CARRIED.

BG.03-196 **Appointments Procedure for Senior Academic and Administrative Officers of the University**

It was moved by J. Nash, seconded by B. Lynch,

That the composition of a selection committee for University Librarian – Section N, University Librarian - be amended by deleting (d) the Chair of the University Library Council given that the Library Council disbanded in 2002.

N. UNIVERSITY LIBRARIAN

Composition of Selection Committee

A committee to select a University Librarian shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the Vice-President (Research)
- (c) the Dean of Graduate Studies
- ~~(d) the Chair of the University Library Council~~
- (e) 2 members of the full-time library staff, one of whom must be a professional librarian, elected by the full-time library staff
- (f) 2 members of faculty and 1 student, elected by Senate

CARRIED by unanimous consent.

BG.03-197 **Non-Discrimination / Harassment Policy**

A report detailing Senate's deliberations about the Non-Discrimination/Harassment Policy (Appendix VI, information item 1) was received for information. Senate ultimately advised the Board of its

endorsement of the proposed policy without change from what the Board approved at this meeting [see BG.03-185 above].

BG.03-198 **Annual Report of the Provost's Undergraduate Program Review Committee**

The annual report of the Provost's Undergraduate Program Review Committee, detailed in Appendix VII, Annex 2, was received for information.

BG.03-199 **Annual Report on the Status of Reviews of Graduate Programs**

The annual report on the Status of Reviews of Graduate Programs, detailed in Appendix VII, Annex 3, was received for information.

BG.03-200 **The Senior Administrative Organization and Leadership of Information Technology Services at Western**

The Senior Administrative Organization and Leadership of Information Technology Services at Western report, detailed in Appendix VII, Annex 4, was received for information.

BG.03-201 **Report of the Academic Colleague**

The Report of the Academic Colleague on the 267th meeting of the Council of Ontario Universities, Annex 5 to Appendix VII, was received for information.

BG.03-202 **Appointments**

The announcement of a number of academic administrative appointments was provided in Appendix VII and was received by the Board for information.

BG.03-203 **TUITION FEES FOR CONCURRENT PROGRAMS**

Dr. Moran gave a presentation on tuition fees for concurrent programs. Overhead slides used to highlight his presentation are attached as [Appendix 2](#).

Mr. Lynch asked why the tuition fees for concurrent programs is set at 92.5% of the combined tuition cost of the two individual programs, rather than being based on the cost of the courses selected. Dr. Moran stated Western's approach is that there is a general cost associated with offering a program such as an MBA program or a graduate program in medical biophysics, and that students should pay for a program and not for a particular service (e.g., course).

BG.03-204 **SELECTED CLIPPINGS** [Appendix VIII]

The Board was provided with selected media clippings about the University (Appendix VIII).

BG.03-205 **FAREWELL TO DR. COLCLEUGH**

Dr. Davenport, on behalf of the Board, thanked Dr. Colcleugh for his contributions to the work and deliberations of the Board during his eight-year term, and to his outstanding leadership during his two years as Chair of the Board of Governors.

ADJOURNMENT

The meeting adjourned at 4:20 p.m.

R.G. Colcleugh
Chair

J.K. Van Fleet
Secretary

President's Report to the Board of Governors

- Sarnia-Lambton Research Facility
- Maclean's Annual Rankings of Universities
- COU Meeting with New Minister
- Western's Fall Preview Day
- Fundraising for Athletics

Dr. Paul Davenport
November 27, 2003

Sarnia-Lambton Research Facility

- County of Lambton purchased Dow Modeland Site through Community Development Corporation.
- City of Sarnia purchased adjacent lands for Business Park (214 acres).
- UWO Research Park Corporation will manage the facility as Sarnia-Lambton campus.

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Chemical Valley Opportunities

- R & D Collaboration.
- Pilot Projects.
- Graduate Placements.
- Knowledge and Innovation with strong regional base.

3

Maclean's Ratings

- Western #3 in Medical-Doctoral – tied with Queen's
- Areas of strength
 - Students with 75% or higher
 - Proportion who graduate
 - Upper-year class sizes
 - Faculty with Ph.D.
 - Social Science and Humanities grants
 - Scholarships and Bursaries
 - Alumni support

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Maclean's and "University Report Card"

Western outstanding in:

- Academic quality
- Breadth of programs
- Libraries and computing
- Student support services
- Outstanding faculty
- Residence and campus life

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Meeting with Minister

- COU Executive Heads met Hon. Mary Anne Chambers – November 12
- Briefing on key issues:
 - Enrolment growth and system capacity
 - Tuition fee policy
 - Infrastructure and new construction
 - Graduate education
 - Unfunded Students
 - Quality of Education

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Fall Preview Day November 15, 2003

- 4,270 prospective students and families
- PD spoke at Science, Social Science, Health Sciences welcomes
- Over 300 student volunteers
- The “Western Experience”

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Fundraising for Athletics

- Student Athletic Awards and Bursaries (Goal \$500,000)
- Championship Fund (Goal \$750,000)
- Mustang Spirit Fund (Goal \$1,000,000)
- Individual Team Support (Goal \$1,500,000)
- Sponsorships

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The University of Western Ontario

Tuition Fees in Concurrent Programs

November 2003

Concurrent Programs

- Enrolment has increased from 7 students in 1998-99 to 102 students in 2003-04

Rationale for Concurrent Program Tuition Fee Structure

- Tuition set at approximately 92.5% of the tuition cost if the programs are taken sequentially
- Program are one year less of university study
- Tuition is based on outcome (2 degrees) while recognizing that there should be some savings to the student

Current Concurrent Programs

- HBA and Law
- HBA and Engineering
- HBA and Direct-Entry Programs in HS, FIMS, FMD
- MBA and Law
- B.Ed. and Mathematics
- Law and Engineering
- Law and Computer Science

HBA and Law 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	HBA	HBA	18,000
2	HBA/LLB	LLB	9,750
3	HBA/LLB	Blended	16,350
4	HBA/LLB	Blended	16,350

Taken concurrently this program would take 4 years and costs \$60,450.
Taken sequentially these programs would take 5 years and cost \$65,250.

HBA and Engineering 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	Engineering	Engineering	5,950
2	Engineering	Engineering	5,950
3	HBA/Engg	Blended	14,510
4	HBA/Engg	Blended	14,510
5	HBA/Engg	Blended	14,510

Taken concurrently this program would take 5 years and costs \$55,430.
Taken sequentially these programs would take 6 years and cost \$59,800.

HBA and Direct-Entry Programs 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	DE Program	DE Program	4,140
2	DE Program	DE Program	4,140
3	HBA/DE Pgm	Blended	13,430
4	HBA/DE Pgm	Blended	13,430
5	HBA/DE Pgm	Blended	13,430

Taken concurrently this program would take 5 years and costs \$48,570.
Taken sequentially these programs would take 6 years and cost \$52,560.

MBA and Law 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	MBA/LLB	Blended	19,790
2	MBA/LLB	Blended	19,790
3	MBA/LLB	Blended	19,790
4	MBA/LLB	Blended	19,790

Taken concurrently this program would take 4 years and costs \$79,160.
Taken sequentially these programs would take 5 years and cost \$85,250.

B.Ed. and Mathematics 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	Math	Math	4,140
2	BEd/Math	Blended	4,300
3	BEd/Math	Blended	4,300
4	BEd/Math	Blended	4,300
5	BEd/Math	Blended	4,300

Taken concurrently this program would take 5 years and costs \$21,340.
Taken sequentially these programs would take 4 years and cost \$21,535.

Law and Engineering 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	Engineering	Engineering	5,950
2	Engineering	Engineering	5,950
3	LLB/Engg	Blended	9,290
4	LLB/Engg	Blended	9,290
5	LLB/Engg	Blended	9,290
6	LLB/Engg	Blended	9,290

Taken concurrently this program would take 6 years and costs \$49,060.
Taken sequentially these programs would take 7 years and cost \$53,050.

Law and Computer Science 2003-04 Tuition Fees

Year	Program	Tuition Rate	Tuition
1	Comp Sci	Comp Sci	4,140
2	Comp Sci	Comp Sci	4,140
3	LLB/CS	Blended	8,520
4	LLB/CS	Blended	8,520
5	LLB/CS	Blended	8,520
6	LLB/CS	Blended	8,520

Taken concurrently this program would take 6 years and costs \$42,360.
Taken sequentially these programs would take 7 years and cost \$45,810.

Program Entry Issues

- Each concurrent program has a specific entry/application date
- However, there are exceptions within virtually every concurrent program
- Example: The HBA/LLB program is designed for students to apply after their HBA1 year.
 - However, there are instances where students will complete their LLB1 year and then be admitted to the concurrent program

Program Entry Issues

- Beginning in 2003-04 two sets of tuition fees have been constructed for each concurrent program
- The intent is to ensure that regardless of the entry point into the concurrent program, the end-result tuition (ie. total program tuition) is the same

HBA/LLB Program: Total Tuition with Two Different Entry Points

Entry after HBA1	Tuition	Entry after Law1	Tuition
HBA1	18,000	Law1	9,750
HBA/LLB	9,750	HBA/LLB	18,000
HBA/LLB	16,350	HBA/LLB	16,350
HBA/LLB	16,350	HBA/LLB	16,350
Total	60,450	Total	60,450

Other Issues

- Tuition Fees set based on consultation with Deans
- In-Program students (ie. those in-program prior to 2003-04) have been grandparented with lower tuition fees
- AVP-IPB and Director of Records met on several occasions with student reps and students in concurrent programs
 - Unusual situations have been addressed