



## *The* UNIVERSITY of WESTERN ONTARIO

### MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

May 9, 2002

The meeting was held at 3:00 p.m. in Room 330, Stevenson-Lawson Building.

PRESENT: Dr. R.G. Colcleugh, Chair  
Ms. J.K. Van Fleet, Secretary

Mr. S. Adams	Dr. K. McQuillan
Mr. S. Belton	Dr. P. Mercer
Ms. H. Connell	Dr. G. Moran
Dr. P. Davenport	Dr. P. Neary
Mayor A.M. DeCicco	Ms. M. Noble
Ms. G. Dybenko	Ms. M. Parker
Mr. T. Garrard	Mr. W.W. Peel
Ms. S. Grindrod	Dr. N. Petersen
Ms. R. Ivey	Mr. M. Pickard
Mr. H. Kelly	Mr. E. Stewart
Dr. F. Longstaffe	Mr. T. Vine
Ms. C. McAulay-Weldon	Dr. A. Weedon
Mr. D. McDougall	Mr. R. Yamada
Mr. R. McFeetors	

By Invitation: R. Del Maestro, D. Riddell, A. Wali

BG.02-61 **REPORT OF THE PRESIDENT** [Appendix I]

The President reported on provincial funding for enrolment expansion and his activities during the months of February through April, detailed in Appendix I. Overhead slides used to highlight his presentation are attached as **Appendix 1** to these minutes.

BG.02-62 **Animal Care Director - Appointment**

Dr. Petersen announced that Dr. Geraldine Kent has accepted the appointment as Western's Director of Animal Care and Veterinary Services effective August 1, 2002.

BG.02-63 **UNANIMOUS CONSENT AGENDA** [[Appendix II](#)]

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the items listed in the Unanimous Consent Motion, detailed on Appendix II, be approved and/or received for information by the Board of Governors by unanimous consent, excluding item 2. *Building Corridor Policy*.

CARRIED

**REPORT OF THE PROPERTY & FINANCE COMMITTEE** [[Appendix III](#)]

BG.02-64 **Operating and Capital Budgets, Tuition and Fees**

On behalf of the Property & Finance Committee, it was moved by G. Dybenko, seconded by S. Adams,

That the Board of Governors approve:

- (1) The 2002-03 University Operating and Capital Budgets (report with pink cover).
- (2) Other Fee Schedules and Tuition Deposits (report with yellow cover)

Dr. Mercer provided an overview of the 2001-02 University Operating and Capital Budget, shown in Appendix III. The presentation included the planning context in which the budget was developed, an update on the current budget year, operating revenues, and anticipated revenue and allocations for the upcoming year.

- For 2002-03, total operating revenues are forecast at \$343,177,360; expenses at \$350,737,994.
- The Capital Budget for 2002-03 focuses on the major facilities expansion projects currently underway through the SuperBuild initiative, deferred maintenance and renewal of instructional and research facilities.
- The operating reserve is projected to be at \$4.5 million in 2002-03 which includes the \$2.25 million of FFICR being carried forward for allocation in 2003-04.

Ms. Ivey asked for an update of the University's debt levels. Dr. Colcleugh stated that because of interest raised concerning Western's debt levels, the Senior Operations Committee discussed the management and level of the debt and going forward with the debt. An *ad hoc* committee, chaired by Mr. McDougall, will make a presentation to the Board at the June meeting. With regard to the current level of the debt, Dr. Mercer stated that all universities are facing large debt levels while going through the SuperBuild phase. Mr. Del Maestro stated that across the system debt loads range from 35% to 60% of their total revenues. Western's current debtload is 19% of total revenues but will increase to 30% given the current borrowing requirements.

Dean Neary welcomed the advent of multi-year planning and asked that the Board's involvement in the budgeting process be considered. Mr. McDougall explained that the current budgeting process

allows the Board an opportunity for constructive input at the September Retreat. Mr. Yamada asked if modeling or three year rolling forecasts could be considered utilizing multi-year planning with sensitivity to risk; and modeling ongoing operating impact of capital expenditures around buildings and the impact on the deferred maintenance budget. Dr. Moran advised that currently this exercise is performed.

Ms. Ivey asked if a budget communication package is prepared that simplifies the complexities of the budget into a format that illustrates the key points. Dr. Davenport stated that *Western News* runs articles about the budget that try to identify three or four issues to make them more easily understandable. A press release is issued, as well.

The question was called and CARRIED

BG.02-65 **Student Fee Funded Units, Ancillaries, and Academic Support Units**

It was moved by G. Dybenko, seconded by C. McAulay-Weldon,

That the Board of Governors approve the 2002-03 budgets for Student Fee Funded Units, Ancillaries, and Academic Support Units, and related Activity Fee Rates, as summarized in the report by the same name (green cover).

CARRIED

BG.02-66 **Financing Plan for Campaign Western and Post-Campaign Development Activities**

It was moved by G. Dybenko, seconded by H. Kelly,

That the Board of Governors approve the revised revenue and expenditure plan for financing Western's development and broader external relations activities [Appendix III, Annex 1] and approve an increase of the 5% levy to 7.5% effective May 1, 2004.

CARRIED

BG.02-67 **Annual Allocation from the Western Fund**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Board of Governors approve the allocation of \$29,500, representing income earned to date on The Western Fund, in support of the Ontario Graduate Scholarship Program.

CARRIED by unanimous consent

BG.02-68 **Siting - Weldon Library Expansion Project**

It was moved by G. Dybenko, seconded by E. Stewart,

That the Board of Governors approve the siting of the High Density Storage Addition to The D.B. Weldon Library.

Mr. McFeetors asked if renting a warehouse was considered as an alternative to building an addition to the Library. Dr. Davenport stated that that option was investigated, but the cost of transporting

books from off site is costly. The attractiveness of having the books on site made building an addition practical.

The question was called and CARRIED

BG.02-69 **Building Corridor Policy**

It was moved by G. Dybenko, seconded by S. Adams,

That the Board of Governors approve the new Building Corridor (Policy 1.32) attached as Appendix III, Annex 3.

It was moved by E. Stewart, seconded by C. McAulay-Weldon,

That Temporary Obstructions clause 6.01 be amended (shown in italics)as follows:

6.01 If it is necessary to temporarily place equipment, building materials, etc., in a corridor, approval must be obtained from UWO Fire Prevention *and Occupational Health and Safety*.

Dr. Mercer stated that it would be redundant to have both Occupational Health and Safety and UWO Fire Prevention approve the temporary storage in corridors. Mr. Stewart explained that Occupational Health and Safety performs weekly inspections of buildings and issues work orders to remove corridor obstructions. For the last three years, in the Medical Sciences Building, the Department of Occupational Health and Safety has issued orders to remove the obstructions, but UWO Fire Prevention gives an order to allow the obstructions to remain in the corridor.

The Board discussed the issue raised by Mr. Stewart, but agreed that it is a management issue that must be resolved through investigation rather than amending the policy or process and that a report on this matter should be filed with the Board at the June meeting relative to the outcome of the investigation. Consequently, Mr. Stewart WITHDREW the motion to amend.

The question was called and CARRIED.

BG.02-70 **Hazardous Chemical Waste Policy**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Board of Governors approve the new Hazardous Chemical Waste Policy (Policy 1.31) shown in Appendix III, Annex 4.

CARRIED by unanimous consent

BG.02-71 **The Ontario Women's Health Council Chair in Rural Women's Health**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Property & Finance Committee approve, on behalf of the Board of Governors, establishment of The Ontario Women's Health Council Chair in Rural Women's Health as a joint appointment between the Faculty of Health Sciences and the Faculty of Medicine &

Dentistry based on an endowed gift of \$1 million from the Ontario Women's Health Council and matching funds of \$1 million contributed by The University of Western Ontario under the terms of reference shown in Appendix III, Annex 5.

CARRIED by unanimous consent

BG.02-72 **Property & Finance Report Information Items**

The Property & Finance Report [[Appendix III](#)] contained the following items of information:

- Parking Lot Expansion Project
- Deregulation of Electrical Supply Market
- Report on Environmental Incidents and/or Safety Incidents
- Investment Committee Membership
- Report of the Investment Committee
- Report of the Scholarship Committee
- Prequalification of Contractors and Hiring of Design Teams for Major Projects

**REPORT OF THE CAMPUS & COMMUNITY AFFAIRS COMMITTEE** [[Appendix IV](#)]

BG.02-73 **Campus Alcohol Policy**

It was moved by H. Kelly, seconded by S. Adams,

That the Board of Governors approve the new Campus Alcohol Policy 1.33 as shown in Appendix IV, Annex 1.

Dr. Mercer clarified that the policy does not apply to students enrolled at the Affiliated Colleges.

The question was called and CARRIED

BG.02-74 **Campus & Community Affairs Committee Report Information Items**

The Report of the Campus and Community Affairs Committee (Appendix IV) contained the following items of information:

- Annual Report of the University Students' Council on the Activity within the University Community Centre
- Non-Tuition Related Ancillary Fee Levels for 2002-03
- Non-Tuition Related Ancillary Fees Proposed by Student Organizations

**REPORT OF THE SENIOR OPERATIONS COMMITTEE** [[Appendix V](#)]

BG.02-75 **Report of the Senior Operations Committee Information Items**

The report of the Senior Operations Committee contained the following items of information:

- Board Meeting Dates - June
- Development & Fund Raising Committee

- Board of Directors - Canadian Centre for Activity and Aging
- Engineering Science Advisory Council
- 125<sup>th</sup> Anniversary Planning Committee

**REPORT OF THE DEVELOPMENT & FUNDRAISING COMMITTEE** [[Appendix VI](#)]

BG.02-76 **Revisions to the Gift Acceptance Policy**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Board of Governors approve the revised Gift Acceptance policy, attached as Appendix VI, Annex 1.

CARRIED by unanimous consent

BG.02-77 **Gift Valuation Policy**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Board of Governors approve the new Gift Valuation policy, attached as Appendix VI, Annex 2.

CARRIED by unanimous consent

BG.02-78 **Fundraising Initiatives and Campaign Western**

The Board received for information a report on fundraising initiatives and Campaign Western, detailed in Appendix VI, Annex 3.

**REPORT OF THE BY-LAWS COMMITTEE** [[Appendix VII](#)]

BG.02-79 **Report of the By-Laws Committee Information Items**

The By-Laws Committee report contained the following items of information:

- Amendments to Special Resolution No. 3- Banking
- Board of Governors Election Schedule - Fall 2002

**ITEMS REFERRED BY SENATE** [[Appendix VIII](#)]

BG.02-80 **Conditions of Appointment: Physicians Appointed in Clinical Departments and Clinical Divisions of Basic Science Departments**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Board of Governors approve revisions to *Conditions of Appointment: Physicians Appointed in Clinical Departments and Clinical Divisions of Basic Science Departments (1999)* as detailed in Appendix VIII, Annex 1.

CARRIED by unanimous consent

BG.02-81 **Department of Biology: Amalgamation of Plant Sciences and Zoology**

It was moved by H. Kelly, seconded by C. McAulay-Weldon,

That the Board of Governors approve the amalgamation of the Departments of Plant Sciences and Zoology in the Faculty of Science into a single department to be called the Department of Biology, effective July 1, 2002.

CARRIED by unanimous consent

BG.02-82 **Senate Information Items**

The report, Items Referred by Senate, detailed in Exhibit VIII, contained the following items of information:

- 2002-03 University Operating and Capital Budgets
- First-Entry Undergraduate Enrolment for 2002-2003
- First-Entry Undergraduate Enrolment at the Affiliated Colleges, 2002-03
- Report of the Provost's Undergraduate Program Review Committee
- Report of the Academic Colleague on the 259<sup>th</sup> meeting of the Council of Ontario Universities
- Report of the Honorary Degrees Committee
- Convocation Dates 2004
- 2001-2002 Winners of The Edward G. Pleva Award for Excellence in Teaching
- 2001-2002 Winner of The UWO Award for Excellence in Teaching by Part-Time Faculty
- 2001-2002 Winner of The Marilyn Robinson Award for Excellence in Teaching
- 2002 Winners of the Hellmuth Prize for Achievement in Research
- Announcements

BG.02-83 **SELECTED CLIPPINGS [Appendix IX]**

The Board received selected media clippings about the President (Appendix IX).

**ADJOURNMENT**

The meeting adjourned at 4:25 p.m.

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R.G. Colcleugh  
Chair

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J.K. Van Fleet  
Secretary

## President's Report to the Board

### Increased Cohort and Provincial Funding

Dr. Paul Davenport  
May 9, 2002

## Enrolments and Provincial Operating Funding

	<u>Add'</u>	<u>Full</u>	<u>Actual</u>	<u>Act /</u>
	<u>Students</u>	<u>Funding</u>	<u>Funding</u>	<u>Full</u>
01-02 over 00-01	1,024	\$5.3M	\$2.4M	45%
00-01 over 98-99	1,540	\$12.6M	\$8.7M	69%
01-02 over 98-99	2,564	\$17.9M	\$11.1M	56%

“Additional Students” include only those eligible for government funding. Funding includes all base Provincial grants, including Program Expansion, Performance, Accessibility.

Note that 3% inflation on \$300M is \$9M per year.