



## MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

January 24, 2002

The meeting was held at 3:00 p.m. in Room 330, Stevenson-Lawson Building.

PRESENT: Dr. R.G. Colcleugh, Chair  
Ms. L.E. Cline, Acting Secretary

Mr. S. Belton  
Ms. H. Connell  
Dr. P. Davenport  
Mr. T. Garrard  
Ms. S. Grindrod  
Mr. H. Kelly  
Dr. F. Longstaffe  
Mr. D. McDougall  
Mr. R. McFeetors  
Dr. K. McQuillan

Dr. P. Mercer  
Dr. G. Moran  
Dr. P. Neary  
Ms. M. Noble  
Mr. W. Peel  
Dr. N. Petersen  
Mr. E. Stewart  
Mr. T. Vine  
Dr. A. Weedon

By Invitation: R. Del Maestro, D. Riddell

BG.02-16

### Board Members

On behalf of the Board, the Chair welcomed new member Michele Noble, appointed by the Alumni Association, to her first meeting. He announced that Mr. Al Edmondson was re-elected Warden of Middlesex County, and in his capacity as Warden, continues to serve on the Board of Governors as an *ex officio* member.

BG.02-17

### REPORT OF THE PRESIDENT [Appendix I]

The President reported on the following issues: Federal Budget, December 10, 2001; meetings with Minister Elizabeth Witmer and MPP Frank Mazzilli; and his activities during the months of December and January, detailed in Appendix I. Overhead slides used to highlight his presentation are attached as Appendix 2.

BG.02-18      **UNANIMOUS CONSENT AGENDA** [Appendix II]

It was moved by P. Neary, seconded by H. Connell,

That the items listed in the Unanimous Consent Motion, detailed in Appendix II, be approved and/or received for information by the Board of Governors.

CARRIED

**REPORT OF THE PROPERTY & FINANCE COMMITTEE** [Appendix III]

BG.02-19      **Revision to the Investment Payout Policy**

It was moved by D. McDougall, seconded by K. McQuillan,

That the Investment Payout Policy be revised as follows:

Remove paragraph 2.03 which currently states:

"For new endowments there is the possibility of encroaching on the original capital in the short run if investment returns are less than the 5% spending rate, and should this occur, spending for the particular endowment will be discontinued until such time as the original capital gift is restored."

and replace it with the following paragraph 2.03:

"In any particular year, should accumulated investment returns be insufficient to fund the amount made available for spending, endowment capital will be used, with the expectation that such amounts will be recovered from future investment returns."

CARRIED

Dr. Davenport suggested that in three to four years time the Director of Finance could report back on the Investment Payout Policy.

BG.02-20      **Building Access/Key Control Policy**

It was moved by D. McDougall, seconded by S. Grindrod,

That the Board of Governors approve the policy on Building Access (Key Control), detailed in Appendix III, Annex 2.

CARRIED

BG.02-21      **Space Allocations to Retirees - Policy 2.24**

It was moved by D. McDougall, seconded by W.W. Peel,

That Board of Governors approve the policy on Space Allocations to Retirees (Policy 2.24) detailed in Appendix III, Annex 3.

CARRIED

BG.02-22     **Nabisco Professorship in Marketing**

On behalf of the Board, the Property & Finance Committee approved the renaming of The Nabisco Brands Ltd. Professorship in Marketing to the **Nabisco Professorship in Marketing** and other changes detailed in Appendix III, Annex 4, at the request of Nabisco's parent company, Kraft Foods North America, Inc.

BG.02-23     **Traffic and Safety issues - North Campus Building**

The Board was informed that the Property & Finance Committee addressed the concerns about traffic and safety related to the construction of the North Campus Building which were expressed by Senate at its meeting of December 7, 2001. Details are provided in Appendix III, information item 2.

BG.02-24     **Award of Contract - Western Road Residence**

The construction contract for the Western Road residence has been awarded to the low bidder, Southside Construction (London) Ltd.

BG.02-25     **Quarterly Financial Report (Operating and Ancillary Budgets)**

The Board received for information the Quarterly Financial Report (Operating and Ancillary Budgets), detailed in Appendix III, Annex 5.

BG.02-26     **Report on Investments**

The Report on Investments, detailed in Appendix III, Annex 6, was provided for information.

BG.02-27     **Scholarships, Awards, Prizes**

The Report on Scholarships, Awards, and Prizes, detailed in Appendix III, Annex 7, was provided for information.

**REPORT OF THE AUDIT COMMITTEE** [Appendix V]

BG.02-28     **Canadian Nuclear Safety Commission Audit**

The Board received for information the Canadian Nuclear Safety Commission Audit, detailed in Appendix V.

**REPORT OF THE SENIOR OPERATIONS COMMITTEE** [Appendix VI]

BG.02-29     **Chairs and Vice-Chairs of Standing Committees of the Board**

It was moved by D. McDougall, seconded by S. Belton,

That the following be appointed to serve as Committee Chairs and Vice-Chairs in 2002:

**Audit**

Chair ..... Stephen Adams  
Vice-Chair ..... Carol McAulay-Weldon

**Campus & Community Affairs**

Chair ..... Helen Connell  
Vice-Chair ..... Halfdan Kelly

**Development & Fund Raising**

Chair ..... Rosamond Ivey

**Property & Finance**

Chair ..... Ginny Dybenko  
Vice-Chair ..... Mark Pickard

CARRIED

BG.02-30 **Membership of Standing Committees of the Board**

It was moved by S. Grindrod, seconded by D. McDougall,

That the membership of the standing committees of the Board for the period February 2002 through January 2003, be approved as shown in Appendix VI, Annex 1.

CARRIED

BG.02-31 **Employment Equity Policy**

Before considering the motion, the Board accepted the following emendation [shown in *strikeout*] to Section 5 of the proposed Employment Equity Policy

Section 5: Membership terms of the ~~twenty~~ appointed members are two years, but,  
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It was moved by E. Stewart, seconded by D. McDougall,

That the revised Employment Equity Policy (Policy 3.2, attached as Appendix VI, Annex 2) replace the current Employment Equity Program.

CARRIED

BG.02-32 **Board Members**

The Board was information that the Alumni Association has appointed Michele Noble to the Board of Governors for a four-year term commencing December 11, 2001, and that in December, Al Edmondson was re-elected Warden of Middlesex County. In his capacity as Warden, Mr. Edmondson will continue to serve on the Board of Governors as an *ex officio* member.

BG.02-33      **Appointment to Bodies other than Board Standing Committees**

On behalf of the Board, the Senior Operations Committee made the following appointments to bodies other than Board standing committees:

Senate

Stephen Adams (to February 2003)

Standing Committee on Intercollegiate Athletics

Terry O'Neil (2-year appointment: September 1, 2002 - August 31, 2004)

Josephine Spencer Niblett Endowment Fund

Jan Van Fleet (to February 2003)

**REPORT OF THE BY-LAWS COMMITTEE** [Appendix VII]

BG.02-34      **Special Resolution No. 1-H - McIntosh Gallery Committee**

It was moved by P. Neary, seconded by H. Connell,

That the amendments to the terms of reference of the McIntosh Gallery Committee (Special Resolution No. 1-H) detailed in Appendix VII, Annex 1, be approved.

CARRIED by unanimous consent

BG.02-35      **Special Resolution No. 9 - Election Procedures**

It was moved by P. Neary, seconded by H. Connell,

That Special Resolution No. 9 - Election Procedures - be revised to clarify that Lecturers are not eligible to vote in Board of Governors elections, as detailed in Appendix VII, item 2.

CARRIED by unanimous consent

BG.02-36      **Special Resolution No. 3 - Banking**

The Board received for information an amendment to Special Resolution No. 3 - Banking, detailed in Appendix VII, information item 1.

**ITEMS REFERRED BY SENATE** [Appendix VIII]

BG.02-37      **Procedures for Casual Academic Appointments of Faculty at The University of Western Ontario**

It was moved by P. Neary, seconded by H. Connell,

That the *Procedures for Casual Academic Appointments of Faculty at The University of Western Ontario* (excluding physicians appointed in the Faculty of Medicine & Dentistry) be revised as shown in Appendix VIII, Annex 1.

CARRIED by unanimous consent

BG.02-38     **Appointment Procedures for Senior Academic and Administrative Officers of the University**

It was moved by T. Vine, seconded by D. McDougall,

That the *Appointment Procedures for Senior Academic and Administrative Officers of the University* be amended by the addition of a new section **R. VICE-PROVOST (POLICY, PLANNING & FACULTY)** as detailed in Appendix VIII, revised item 2.

Mr. Belton asked for further clarification of the position. Dr. Davenport reminded the Board that prior to Dr. Moran's reappointment as Provost a review was conducted of the position. The review committee concluded that the functions of the Office of the Provost continue to grow such that he cannot focus on crucial issues. As an example, in addition to his daily duties, last winter the Provost dealt with matters involving joint programs between Fanshawe and Western in nursing and media studies, issues involving SuperBuild, matters involving the double cohort, issues involving the Strategic Plan and other critical issues including the expansion of the medical program and its funding. At every other university the Provost has two or three senior individuals working on these types of matters. Western does not. Western's current Vice-Provost also acts as the Registrar which in itself is an enormous job. The Provost will be able to delegate certain matters to the Vice-Provost who can then update him as needed. That is the spirit in which the review committee saw the position of Vice-Provost (Policy, Planning & Faculty). The position will be a full-time secondment, most likely from within the academy.

Professor McQuillan asked why Senate amended the composition to include 1 faculty member nominated by the University of Western Ontario Faculty Association. Dean Neary explained that Senate wished to ensure the appointment of a faculty member to the selection committee.

The question was called and CARRIED.

BG.02-39     **Faculty of Engineering Science Name Change**

It was moved by P. Neary, seconded by H. Connell,

That the name of the Faculty of Engineering Science be changed to the Faculty of Engineering, effective January 1, 2002.

CARRIED by unanimous consent

BG.02-40     **Department of Anaesthesia Name Change**

It was moved by P. Neary, seconded by H. Connell,

That, effective January 1, 2002, the Department of Anaesthesia in the Faculty of Medicine & Dentistry be renamed the "Department of Anesthesia & Perioperative Medicine."

CARRIED by unanimous consent

BG.02-41     **Senate Information Items**

The Report from Senate (Appendix VIII) contained the following items of information:

- ADF New Research and Scholarly Initiative Awards (Small Grant Competition) - Funding Recommendations for Spring 2001 and Fall 2001
- Annual Reports: Senate Committee on Promotion & Tenure I  
Senate Committee on Promotion & Tenure II
- Announcements - Appointments

BG.02-42 **SELECTED CLIPPINGS** [Appendix IX]

The Board received selected media clippings about the President (Appendix IX).

BG.02-43 **BOARD AND BOARD COMMITTEE WEBSITES**

The Chair announced that individual websites will be set up for Board committees which will display agenda items as they become available as opposed to receiving a committee agenda a few days prior to the meeting. The website also allows members to email questions to the senior administration. An email will be sent to Board members in the near future concerning this matter. Dr. Coleleugh asked that comments and concerns about this initiative be sent to him or to the University Secretary.

**ADJOURNMENT**

The meeting adjourned at 3:45 p.m.

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R.G. Coleleugh  
Chair

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L.E. Cline  
Acting Secretary