



**Review Committee
Vice-President (External)
Call for Submissions**

A Review Committee for the Vice-President (External) has been struck in accordance with the *Appointment Procedures for Senior Academic and Administrative Officers of the University*.

Vice-President (External) Kelly Cole is eligible to be appointed to a second five-year term.

The Committee is seeking input from the community as it conducts its review. Individuals who wish to comment on Ms. Cole's performance, or on the goals and objectives of the portfolio, may find the following information to be helpful when formulating a submission:

- Vice-President (External) Organizational Chart
https://www.uwo.ca/univsec/pdf/external_relations_orgchart.pdf
- Roles & Responsibilities of the Vice-President (External)
https://www.uwo.ca/univsec/pdf/board/special_resolutions/spres14.pdf
- Vice-President (External) Portfolio Overview

Advancement Operations <http://www.advser.uwo.ca/>

Alumni Relations <http://alumni.uwo.ca/>

Communications & Public Affairs <http://communications.uwo.ca/comms/>

Development <http://giving.westernu.ca/>

Submissions should be forwarded by **March 5, 2018** to the Secretary of the Committee, Kathleen Kwan at kkwan63@uwo.ca or mailed to:

K. Kwan
University Secretary
Rm. 4101, Stevenson Hall
Western University
London, Ontario, N6A 5B8.

All submissions will remain confidential to the Review Committee.