

**The UNIVERSITY of WESTERN ONTARIO**  
**POLICIES and PROCEDURES**

### **7.3 COPYRIGHTS**

Classification: Research

Effective Date: 01AUG03

Supersedes: 01JUL88

#### **POLICY**

##### The Ownership of Copyrights

- 1.00 In certain instances, copyrights may be owned jointly by an author and the University. In such cases, the division of ownership should be settled by negotiation.

##### Royalties

- 2.00 In the distribution of royalties, the following three cases would include all possible situations:
- (a) work not involving a publisher, undertaken as a teaching aid by a member of the faculty at the request of the University.
  - (b) work involving a publisher undertaken as a teaching aid by a member of the faculty at the request of the University;
  - (c) independent work involving a publisher.
- 3.00 In case 2.00(a), any material sold should be distributed through the University Book Store with no royalties and no costs to the Faculty or member(s) involved.
- 4.00 In case 2.00(b), the division of costs/royalties should be negotiated on an individual basis by the faculty member and the University.
- 5.00 In case 2.00(c), all royalties should accrue to the author. Where the University provides funds to assist in the publication of manuscripts, it is entitled to obtain such funds back from the author.
- 6.00 The general practice of faculty members keeping their Chairs informed of any project should be a sufficient safeguard for the interests of all concerned. If the Chair considers the project of the Department member inappropriate, the matter should be referred to the Dean of the Faculty and, upon the advice of the Dean, the Chair shall inform the member that, in the interests of the University, the work should be discontinued.
- 7.00 It is in the interests of the University as a whole to encourage research and creative writing that ultimately result in publication. Thus it would be undesirable to establish any regulations that would tend to limit this activity.

#### **PROCEDURE**

- 8.00 A government brochure on Copyrights is available from the University's Research Development Services.