

Dean's Honor List and Graduation "With Distinction"

DEAN'S HONOR LIST - UNDERGRADUATE STUDENTS

(S.99-229, S.02-092, S.02-175, S.03-037, S.03-158, S.05-89, S.05-117, S.07-114b, S.07-140, S.07-238, S.11-39)

[Effective September 1, 2010, the "Dean's Honor List – Undergraduate Students" policy was revised so that it no longer excludes professional programs in the Faculty of Health Sciences, and the School of Nursing suspended its program-specific Dean's Honor List policy.]

The following statements apply to undergraduate students in the Faculties of Arts and Humanities, Health Sciences, Information and Media Studies, Music, Science and Social Science, and at Brescia University College, Huron University College and King's University College.

Undergraduate students with outstanding academic records are named to the Dean's Honor List in May and August of each year.

1. In May of each year the Dean of each Faculty establishes an Honor List containing the names of all full time students registered in that Faculty who completed a minimum of 4.0 courses during the previous Fall/Winter Session (September-April) and earned an average for the session of 80% or more with no failed courses.
2. Part time students may qualify for the list in May or August each time they accumulate a new set of at least 5.0 consecutive courses and earn an 80% average with no failed courses within that set.
3. Full or part time graduating students who attained Dean's Honor List standing at their last checkpoint and maintained a cumulative average of 80% on any courses taken from then until graduation will be named to the Dean's Honor List upon graduation.

Note: Grades received on a Letter of Permission will be included in the average.

The following statements apply to other undergraduate faculties/schools/programs:

1. (S.05-89, S.07-238) For the Richard Ivey School of Business, students in the Honors Business Administration program who achieve an overall average of at least 80% on a full year's work in HBA1 or HBA2, as defined by the program, will be designated as Pass with Distinction on UWO transcripts.

A student must complete a full year's course work as defined by the program and attain grades in the top 25% of the class to be designated as Dean's Honor List on Western's transcripts. Students may attain Dean's Honor List standing at the end of HBA1 and at the end of HBA2. The average excludes exchange and non-Ivey courses.

A student who achieves a standing in the top 10% in both HBA1 and HBA2 will be designated as an Ivey Scholar on Western's transcripts. Students may attain Ivey Scholar standing only at the end of HBA2. The HBA1 and HBA2 averages exclude exchange and non-Ivey courses.

Eligibility for the Ivey designations is contingent on adherence to the Ivey Student Code of Professional Conduct throughout the HBA program.

2. For the School of Dentistry, students must complete a full year's work as defined by the program and achieve an average of 80% or have a special recommendation of the Director.
3. For the Faculty of Education, graduating students in the BEd/DipEd Program must achieve an overall minimum weighted average of 85% in order to qualify for inclusion on the Dean's Honor List.
4. For the Faculty of Engineering, to be named to the Dean's Honor List students in Engineering must complete a minimum of five courses (5.0 credits) in the academic year (i.e., September - April) and achieve an average of 80% on all courses with no failed courses.

5. For the Faculty of Law, students must complete a full year's work as defined by the program and be in the top 10% of the class to be named to the Dean's Honor List for that year.

Only the grades earned in courses taken at the Faculty of Law in a particular year (provided those courses total at least 14 credit hours) are used to calculate a student's standing for an overall achievement award in that year. Students who attend the Faculty of Law on a letter of permission from another law school are not considered for the Dean's Honor List or an overall achievement award in that year.

Note: In September 2004, Dean's Honor List was discontinued for students in the MD program (S.03-158).

The following statements apply to Combined Degree Programs:

Students who are registered in the Fall/Winter session in an approved program of full-time studies leading to two undergraduate degrees will be adjudicated for the Dean's Honor List of each Faculty provided that at least 3.5 courses of the year's work have been approved for credit toward the particular degree.

1. **Engineering (S.07-143):**
Students registered in a combined degree program will be adjudicated for the Dean's Honor List for Engineering based on all courses taken in the academic year (i.e., September - April) provided the student is registered in a minimum of five courses (5.0 credits). In addition, an average of 80% must be achieved on all courses taken towards the BESC degree with no failed courses.

Engineering and Business (S.02-175):

For Engineering students in the BESC/BA(HBA) program, refer to Paragraph 1 above. For Business students in this program, refer to Paragraph 2 below.

Engineering and Law (S.07-143):

For Engineering students in the BESC/LLB program, refer to paragraph 1 above. At the Law School, students are considered for the Dean's Honor List during their first year of Law (Year Four). Students enrolled in Years Five and Six of the combined program are considered for the Dean's Honor List provided they take Law courses totaling at least 12 credit hours. Only the Law courses will be used in the calculation for the Dean's Honor List for Law.

2. **Business (S.11-11b) :**
At the Richard Ivey School of Business, students are considered for the Dean's Honor List during their first year of HBA. Students enrolled in Years 4 and 5 of the combined program are considered for the Dean's Honor List in Year 5 only. Only grades obtained in 4000-level Business courses will be used in calculating averages for the purpose of determination of Dean's Honor List standing. The Dean's Honor List for HBA2 typically includes the top 25% of all of HBA2 and is determined by vote of the teaching faculty. Courses taken outside the Business School are excluded. Calculations for Ivey Scholar and Gold Medals are completed in the same way.

Exception: Business and Law

- A) **For students in an LLB and HBA program (S.02-175, S.11-11b):**
At the Richard Ivey School of Business, students are considered for the Dean's Honor List during their first year of HBA and at the Faculty of Law during their first year in Law.

Students enrolled in Years 5 and 6 of the combined program are considered for the Dean's Honor List in Year 6 only. Only grades obtained in 4000-level Business courses will be used in calculating averages for the purpose of determination of Dean's Honor List standing. The Dean's Honor List for HBA2 typically includes the top 25% of all of HBA2 and is determined by vote of the teaching faculty. Courses taken outside the Business School are excluded. Calculations for Ivey Scholar and Gold Medals are completed in the same way.

A student who takes Law courses totalling at least 12 credit hours in each of Years 5 and 6 of the concurrent program is considered for the Dean's Honor List at the Faculty of Law in each of those years on the basis of those courses.

- B) For students in an LLB/MBA program (S.05-117b, S.08-169):
Students are considered for the Dean's Honor List at the Faculty of Law during their first year of Law. In subsequent years of the combined program, students who take Law courses totalling at least 12 credit hours in any year are considered for the Dean's Honor List at the Faculty of Law in that year on the basis of those courses. Students are considered for the Dean's Honor List at the Richard Ivey School of Business after completion of the MBA component of the combined LLB/MBA program.
3. Business and Health Sciences (S.99-229):
For Business, see paragraph 2 above. In the Faculty of Health Sciences, students will be adjudicated for the Dean's Honor List based on all courses taken in the academic year (i.e., September – April) provided the student is registered in a minimum of five courses. In addition, an average of 80% must be achieved on all courses taken toward the BHSc degree with no failed courses.
4. Business and Media, Information and Technoculture (S.03-037):
For Business, see paragraph 2 above. In the Faculty of Information and Media Studies, students may be eligible for the Dean's Honor list in Years 4 and 5. Adjudication will be based on having an overall 80% average on all courses (including both MIT and HBA courses) taken in each academic year.

GRADUATION "WITH DISTINCTION" - UNDERGRADUATE STUDENTS

(S.98-166, S.99-277, S.99-303, S.02-176)

Students in degree programs who have achieved an overall average of 80% and no grade lower than 70% on the entire program with no failed courses will graduate "with distinction."

Exceptions:

- 1) **Education:** Students in BEd/DipEd programs must achieve an overall minimum weighted average of 85% to graduate with distinction.
- 2) **Engineering:** Students must fulfill Dean's Honor List criteria for every year of study after first year to graduate with distinction.
- 3) **Law:** Students must be on the Dean's Honor List in at least two of their three years in the Law program to graduate with distinction.
- 4) **Medicine:** Graduation with distinction has been discontinued for students in the MD program, effective September 2002.

Graduands of diploma or certificate programs offered by Western who have achieved an overall average of 80% and no grade lower than 70% on the entire program with no failed courses will receive the designation "With Distinction."

Notes:

- Students who qualify for Graduation "With Distinction" will receive the designation on diplomas, transcripts and reports.
- Letters of Permission: In accordance with current Senate policy, letter of permission grades will be recorded as numeric values and included in the overall average for the calculation of Graduation "With Distinction."
- No Appeals: Since the designation "With Distinction" is conferred only when a student has achieved a certain average, a failure to achieve graduation with distinction may not be appealed (although the grades on which the designation is based may be appealed in the normal way. See Section on Academic Rights and Responsibilities.)

Joint Three-Year BSc Physics Degree Combined with Fanshawe College Diploma in Control Engineering or Electronics Engineering Technology

Students will graduate with distinction if they meet the following criteria:

- 1) an average of 80% in the 10 courses taken at Western;
- 2) a full course load of five courses per academic year taken at Western between September and April;

- 3) a cumulative g.p.a. of 3.2 in the courses taken at Fanshawe College; and
- 4) no failures in any courses at either Western or Fanshawe, even if the course subsequently is repeated successfully.

ELIGIBILITY FOR HONORS DESIGNATIONS - GRADUATE STUDENTS

(S.05-117a)

Dean's Honor List

To be included on the Dean's Honor List, a student must complete a full year's course work as defined by the program and attain an average grade in the top 25% of the class, or have special recommendation from the Dean. "Dean's Honor List" will be designated on UWO transcripts. The Dean's Honor List calculation excludes non-Ivey and exchange courses. Non-Ivey exchange students are not eligible.

Graduation "With Distinction"

A student who attains an average grade in the top 10% of the class in both MBA1 and MBA2 (excluding MBA Directs) will be designated "With Distinction" on UWO transcripts and the graduation diploma. Students must complete a full course load as defined by the program. The Ivey Scholar calculation excludes non-Ivey and exchange courses.

Robert Johnson Gold Medal

The Robert Johnson Gold Medal will be awarded to the student with the highest combined average of MBA1 and MBA2. The student must have completed a full course load in both MBA1 and MBA2 as defined by the program. The combined average is calculated by adding the student's MBA1 and MBA2 averages and dividing by two. The Gold Medal calculation excludes non-Ivey and exchange courses.

Ivey MBA Direct Scholar

An MBA Direct student that achieves an average grade equal to the top 10% of the MBA2 class (as defined by the Ivey Scholar qualification) will be designated as Ivey MBA Direct Scholar. Ivey MBA Direct Scholars will be designated "With Distinction" on all UWO transcripts and the graduation diploma. The Ivey MBA Direct Scholar calculation excludes non-Ivey and exchange courses.

ELIGIBILITY FOR HONORS DESIGNATIONS IN THE COMBINED LLB/MBA PROGRAM (S.05-117b, S.08-169)

Dean's Honor List

Students are considered for the Dean's Honor List at the Faculty of Law during their first year of Law. In subsequent years of the combined program, students who take Law courses totalling at least 12 credit hours in any year are considered for the Dean's Honor List at the Faculty of Law in that year on the basis of those courses. Students are considered for the Dean's Honor List at the Richard Ivey School of Business after completion of the MBA component of the combined LLB/MBA program.

Graduation "With Distinction"

Eligibility is determined by the regulations in effect in the Faculty of Law and the Richard Ivey School of Business respectively.

Gold Medal (S.09-152)

Students in the combined program are not eligible for the gold medal in the Faculty of Law and the Richard Ivey School of Business.

Handbook Notes:

This file is on the web: <http://www.uwo.ca/univsec/handbook/regn/deanshonors.pdf>

Effective September 1, 1998, the policy on Graduation "With Distinction" at the undergraduate level was revised to read as shown above (with further revisions by Senate in Nov. and Dec. 1999 and Sept. 2002). Students who graduated prior September 1998 but after the date that the Graduation "With Distinction" policy was first approved for their program, may apply to the Dean of their Faculty to graduate retroactively under the conditions of the revised policy.

See also Undergraduate Grades for Courses taken on Exchange at:
<http://www.uwo.ca/univsec/handbook/regn/exchange.pdf>
