

**The Affiliation Agreement  
between  
the University of Western Ontario and  
Brescia University College, Huron University College, and King's University College**

November 15, 2006

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The Affiliation Agreement between the University of Western Ontario and Brescia, Huron, and King's University Colleges was last approved in October 2000. The role of the Affiliated University Colleges at the University of Western Ontario is outlined in Appendix A. Updates to the Affiliation Agreement to November 15, 2006 have been included herein. The agreement is subject to the following terms:

1. (a) The term "Affiliated University College" shall mean a college (including the College) which from time to time is affiliated with the University during the currency of this agreement, and shall include for the purposes of this agreement any college, school, or institution of higher learning which is affiliated with such college with the specific permission of the Board of Governors of the University on the recommendation of the Senate and under terms which are not in conflict with the University of Western Ontario Act, 1982, as amended, or the affiliation agreement between the Affiliated University College and the University.
- (b) The term "Senate" shall mean the Senate of the University as defined by the University Act.
2. This agreement has been entered into and shall be construed on the premises:
  - (a) that by its Act the University may confer degrees and award diplomas and certificates in any branch of learning, taught in the University or on its behalf in an Affiliated University College, upon persons who, having complied with the requirements, are admitted to such degrees, diplomas and certificates by the Senate including persons registered in an Affiliated University College;
  - (b) that, whereas the University confers the same academic degree on a student who graduates through an Affiliated University College as it does on a student who graduates through the University, the academic standards of teaching, course content, and examinations for degree programs and courses offered in an Affiliated University College must be at least equal to those of the University; and
  - (c) that the University shall have the right to set such academic standards, in full consultation with the Affiliated University Colleges, through such procedures as are approved from time to time by the Senate.

**Entrance Requirements**

3. The Affiliated University College shall be bound to admission requirements as are from time to time established by Senate and shall be entitled to such exceptions and exemptions in the matters of admission requirements as may be extended to any University Faculty or School. If the Affiliated University College elects to admit Preliminary Year students, such students shall be admitted according to the requirements laid down from time to time by the Senate.

## **Registration**

4. All students seeking admission to any program leading to a degree conferred by the University must register either in the University or in the Affiliated University College; the records of all such students registered in the Affiliated University College shall forthwith be submitted for re-registration to the Registrar of the University, whose decision on the validity of all admissions shall be final and binding in accordance with the policies on admissions prescribed from time to time by the Senate.
5.
  - (a) Students may register in each Affiliated University College only in those programs identified in the document "Guidelines Governing the Academic Relationship Between the Constituent University and the Affiliated University Colleges," as it is approved and updated from time to time by the University Senate.
  - (b) Students may not register in the Affiliated University College for programs leading to the BSc degree or programs leading to degrees in Business Administration (3rd and 4th year), Communication Sciences & Disorders, Dentistry, Education, Engineering, Law, Medicine, Music, Nursing, Honors Kinesiology – excluding the modules/programs and concurrent programs identified in Appendix A of the document "Guidelines Governing the Academic Relationship Between the Constituent University and the Affiliated University Colleges," which may be updated from time to time by the University Senate.
  - (c) A student who is not in good standing academically with the University or the Affiliated University College shall not be permitted to register in another Affiliated University College or in the University without the written consent of the University or the Affiliated University College in which the student was registered.
  - (d) Subject to clause (c), the transfer of a student from one Affiliated University College to another shall be solely a matter between the Affiliated University Colleges concerned, except that records of the transfer shall be forwarded promptly to the Registrar of the University by the Affiliated University College to which the transfer is made.
6. All students proceeding to graduate degrees must be registered in the Faculty of Graduate Studies of the University and shall be subject to the rules and regulations of that Faculty.
7. In the summer term, in addition to offering courses that are exclusive to the Affiliated University Colleges, the Colleges may also offer courses as outlined in Appendix B.
8. Distance Studies courses (e.g., text, audio or video tapes, web-based) not offered simultaneously by the Constituent University also may be offered by the Affiliated University Colleges. Normally, distance studies courses will be delivered through the facilities/services of the main campus – subject to a reasonable administrative fee.

## **Exceptions and Variations**

9. All agreements of affiliation entered into after the date of this agreement between the University and any other college in Ontario shall be substantially in the form hereof, subject to the following specific addition to, substitution for, or modification of the provisions hereinbefore set out:

- (a) (i) All students taking the Theology program offered by Huron University College leading to the degree Master of Divinity (MDiv) or Master of Theological Studies (MTS) are required to register in that College. All students taking Theology programs offered by St. Peter's Seminary leading to the degree Master of Divinity (MDiv) are required to register in the Seminary.
- (ii) Insofar as Theology programs are concerned, the standards of admission, the curriculum, and the regulations for the programs leading to these degrees in Theology, and the qualifications of new faculty appointees for Theology, shall be in accordance with the standards of membership of the Association of Theological Schools. Curriculum changes shall be approved initially by a joint committee consisting of the full-time theological teaching faculties of Huron University College and St. Peter's Seminary, then forwarded for the information of the Registrar of the Constituent University. Policy issues or proposals for new or discontinued programs will be directed to the Senate Committee on Academic Policy and Awards (SCAPA).
- (b) Students with a University degree may register in any Affiliated University College to take courses in any of the programs identified in the document "Guidelines Governing the Academic Relationship Between the Constituent University and the Affiliated University Colleges," as it is approved and updated from time to time by the University Senate.

### **Courses and Subjects**

10. The following courses shall be offered only by the University:

- (a) Courses in Natural Sciences (except Mathematics at all Affiliated University Colleges and Preliminary Year courses taught at Brescia University College)
- (b) Professional courses in:
  - 1. Business Administration (3rd and 4th year levels only)
  - 2. Communication Sciences & Disorders
  - 3. Dentistry
  - 4. Education
  - 5. Engineering
  - 6. Health Sciences
  - 7. Journalism
  - 8. Kinesiology
  - 9. Law
  - 10. Library and Information Science
  - 11. Media, Information and Technoculture
  - 12. Medicine (including courses related to the Bachelor of Medical Sciences program)
  - 13. Music
  - 14. Nursing
  - 15. Occupational Therapy
  - 16. Physical Therapy

11. When an Affiliated University College proposes to establish a new program or to offer subjects or courses for University credit which it has not previously offered, it shall submit the proposal in writing to the University in accordance with regulations approved from time to time by the Senate.

## **Examinations**

12. In all courses offered by both a Faculty or School of the University and an Affiliated University College for degree credit, as well as those courses offered in the preliminary year by an Affiliated University College for degree credit, the procedure to be followed in setting and marking examinations, and the policies regarding term grades, shall be as established from time to time by the Senate.

## **Degrees**

13. (a) The University shall confer degrees or award diplomas and certificates in all branches of learning taught in the University or in an Affiliated University College, including Theology, upon persons who, having complied with the requirements of the Senate, are admitted to such degrees, diplomas and certificates by the Senate.
- (b) By this Agreement, an Affiliated University College suspends any right to confer in-course degrees, but an Affiliated University College having a Faculty of Theology shall retain the right to confer honorary degrees in Divinity in its own behalf.

## **Powers of Senate**

14. The Senate of the University shall have power to:
  - (a) make regulations governing admission to all programs leading to degrees and/or diplomas/certificates.
  - (b) approve the offering by the Affiliated University College of all subjects or courses taught in the University or on its behalf by the Affiliated University College subject to the conditions of clause 11.
  - (c) establish regulations regarding the terms whereon new programs, subjects or courses may be established or offered in the Affiliated University College for University credit.
  - (d) authorize the development of diploma/certificate programs by the Affiliated University Colleges. The Affiliated University College may propose to Senate diploma/certificate programs developed in consultation with Western's Centre for Continuing Studies.

## **Library**

15. (a) A student registered in the Affiliated University College and receiving course instruction in the University shall have University library privileges applicable to the course or courses equal to those enjoyed by University students receiving instruction in the same course or courses.
- (b) The College grants a reciprocal library privilege to students registered in the University and receiving course instruction in the College.
- (c) The faculty of the Affiliated University College shall have University library privileges equal to those enjoyed by the faculty of the University.

- (d) The Affiliated University College grants reciprocal library privileges to the faculty of the University to the extent that its physical facilities permit.
- (e) In the general interest of the education of men and women at University level, it is recognized by both parties to this agreement that, ideally, full access to the University library and to the library of the Affiliated University College should be available to the students of each, and that library restrictions should be kept to a necessary minimum.

### **Fees and Financial Arrangements**

- 16. (a) Tuition fees charged by the Affiliated University College for programs with government-regulated tuition and for international students shall be no lower than those charged by the University for the corresponding program or course.
- (b) Students registered in the Affiliated University College shall be subject to payment of the student activity fee paid by students registered in the University, as established by the Board of Governors from time to time.
- (c) The financial arrangements between the Affiliated University College and the University shall be as determined from time to time by the Board of Governors in consultation with the Affiliated University College. Notice of any proposed change or changes shall be given by the Board to the Affiliated University College not less than eighteen months in advance of the effective date of such changes, except for changes in tuition fees and the student activity fee, where reasonable advanced notice shall be given to the Affiliated University College.

### **Student Activities and Discipline**

- 17. (a) Students registered in the Affiliated University College shall comply with all regulations governing student conduct established by the Senate in relation to Academic Standards and Scholastic Discipline.
  - (b) Students registered in the Affiliated University College shall be entitled to representation on the University Students' Council in accordance with its constitution, and all such students shall be subject to the rules and regulations of the University Students' Council and the Board of Governors while on University property.
  - (c) Students registered in the University while on the property of the Affiliated University College shall remain subject to the regulations of the University Students' Council and of the Board of Governors, and shall also be subject to the rules and regulations of the Affiliated University College.
- 18. Students registered in the Affiliated University College, on payment of the prescribed student activity fee, shall be entitled to full privileges of the service supported by that fee.
  - 19. Students representing the Affiliated University College in athletic, literary or other inter-faculty or intramural competition must be duly registered students of the Affiliated University College.
  - 20. The Principal of the Affiliated University College shall be responsible for the discipline of all students registered in the Affiliated University College, as prescribed by this agreement, and
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responsible for the residential discipline of students of other Affiliated University Colleges and Faculties of the Constituent University while living in residence at the Affiliated University College.

### **General**

21. The Affiliated University Colleges shall by February 1 of each year provide the University Registrar with a list of the courses to be taught in the Affiliated University College for University credit. The names of the instructors in each course will be supplied at the same time, or as soon as possible thereafter.
22. As the availability of teaching staff, laboratory and lecture room space or the uneven distribution of students among several options compel the University or the Colleges at times to impose on its own students enrolment quotas in certain courses and programs, the University or the Colleges shall have the right to limit the number of students who may be admitted to such courses or programs. Such quotas shall be determined in timely consultation between the University and the Colleges.
23. The Affiliated University College shall appoint the members of its own faculty, subject to the procedures and practices established under the academic authority of the Senate.
24. The College shall be entitled to such representation on the Senate as the University Act from time to time in force shall prescribe.
25. The Principal of the College shall be an ex officio member of any committee established by the Senate to deal specifically with Affiliated University Colleges.
26. All arrangements for all University convocations shall be within the jurisdiction of the Senate, which has heretofore formulated the following policies and regulations governing the holding of such convocations and which shall be binding on the Affiliated University College until changed by the Senate:
  - (a) When convocations are held at the Affiliated University College, the arrangements concerning platform seating, the order of the academic procession, and all other details shall be subject to conference between the Affiliated University College and the Convocation Board of the Senate.
  - (b) When a meeting of the Convocation Board of the Senate is called to discuss proposed arrangements for a University convocation at the Affiliated University College, representatives of the Affiliated University College will be invited to submit their proposals for consideration by the Committee.
  - (c) When University convocations are held at the Affiliated University College, they shall be completely separate and distinct from any Affiliated University College ceremony, religious or otherwise, except for the conferment of honorary degrees in Divinity by the Affiliated University College which shall be specified in the program as degrees of the Affiliated University College.
  - (d) When practical considerations of the Affiliated University College require a ceremony at the Affiliated University College on the same occasion as a University convocation, such

ceremony shall follow the University Convocation, the conclusion of which will be marked by the removal of the University Mace and the Recessional.

27. In areas pertaining to admissions, transfer credits, and/or the granting of degrees, an Affiliated University College shall not be affiliated with nor shall it have affiliated with it any other university, college, school, or institute of higher learning without the specific permission of the University Board of Governors acting on the recommendation of the Senate.
28. (a) Either party may terminate this Agreement upon giving three academic years' notice in writing in advance addressed to the President of the University or to the Principal, Dean or Rector of the College, as the case may be.  
  
(b) On the recommendation of the Senate, this agreement may be terminated or amended in part or in whole at any time by mutual agreement upon the giving of consent in writing by both parties.
29. In the event that the College ceases to be a denominational institution, this agreement shall ipso facto terminate.
30. This agreement shall come into force and effect on the date hereinbefore stated and all earlier agreements, supplementary agreements and amendments to the same shall be null and void.
31. This agreement shall be reviewed on the fifth anniversary of the date of signing.

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Theresa Topic  
Principal, Brescia University College

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Date

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Ramona Lumpkin  
Principal, Huron University College

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Date

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Gerald Killan  
Principal, King's University College

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Date

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Paul Davenport  
President, The University of Western Ontario

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Date

## **Appendix A**

### **The Role of the Affiliated University Colleges at the University of Western Ontario**

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Each of the Affiliated University Colleges provides students with an educational experience distinctive from, but complementary to, the experiences provided to students enrolled at the Constituent University. The Affiliated University Colleges are rooted in the liberal arts college tradition. Their sole or primary mission is the education of undergraduates. In this capacity, the Colleges augment the educational opportunities offered to students within the comprehensive public university system.

The hallmarks of the student experience in an undergraduate liberal arts college are: a close physical connection between residential life and academic studies, especially for the first year students; intensive student-faculty interaction in small classes; an academic culture where teaching excellence is of primary importance, and is considered a sine qua non in the recruitment and retention of faculty; a human scale environment which allows students more direct participation in their learning and in College governance as a whole, and provides students with myriad opportunities to develop their leadership abilities. At Brescia University College, the sole women's institution of higher learning in Canada, the student experience is particularly unique. Brescia offers a learning environment shaped for women, with program and course content relating directly to their experience, and teaching methods that focus on women's strengths and needs.

In Ontario and Canada, the undergraduate liberal arts college model of post-secondary education flourishes in the affiliated/federated college sector comprised largely of autonomous denominational institutions subsumed within the public system of higher education. The affiliated/federated university college model in Ontario and Canada rests upon the denominational status of the colleges, a status that defines the mission, character, and identity of each institution within each affiliation relationship. Notwithstanding their denominational particularities, the Affiliated University Colleges are noted for their openness, and genuine respect for differences in faith and culture among faculty, students, and staff. Academic freedom and the freedom to evaluate critically, the right to act and to think creatively, are all of primary importance to the Colleges, as they are in the comprehensive public university. But other values get special emphasis at the Colleges precisely because of their denominational status – the dignity of every human person; social justice, peace, reconciliation, and diplomacy; a truly human quality of life for all; and a concept of community based on friendship, solidarity, and collegiality.

The Affiliated University Colleges also add a powerful “commitment to service” to the educational experience of their students within the Constituent University. Some of the strongest currents running within both the Anglican and Catholic intellectual traditions are concerned fundamentally with the formation of character focussed on service, the use of students' talents to serve those in need, the use of education to shape society, the encouragement of students to seek opportunities to change the world. The distinctive academic programs and library holdings in the Colleges, (social work, religious studies, community development, theology, international relations, social justice and peace studies, childhood and social institutions, family studies, ethics, and thanatology to name the most obvious) are in part animated by the imperatives of social justice and social concern in Christian thought, and the goal of engaging students and faculty in issues of contemporary concern. Within the traditions of all three Affiliated University Colleges there is a commitment to the “common good” of the world, being attentive to the least advantaged and marginalized in society, bringing knowledge and skills to better the human condition.

The Affiliated University Colleges have developed their curriculum, student services, and campus ministry out of a concern for the development of the students as whole persons, that is, for the spiritual as well as the academic, social, physical, and economic elements of our students' lives. To succeed in today's world, students need to clarify their convictions and values. Education is laden with values, and the Colleges openly celebrate the importance of these values while simultaneously demanding that they be held up to scholarly scrutiny. The culture of each College gives importance to outreach, service, and volunteerism; these values are communicated in many ways both inside and outside the classroom. Accordingly, Affiliated University

College students are actively engaged in the London community and beyond, volunteering in schools, churches, charitable organizations, and social agencies, as well as participating in the programs of agencies like Intercordia, Frontier College, and World Vision. It is the denominational basis of Affiliated University Colleges that allows them to challenge and inspire students to use their education as a foundation for lives shaped by love, by faith, and by commitment to building a world in which dignity and the potential of every human being can be fulfilled.

These features of the Affiliated University Colleges' identities – a commitment to the education of the whole person in the context of an authentic academic community, a focus upon undergraduate education, and their collective denominational inspiration – are inextricably intertwined as witnessed in their mission statements:

**Huron University College:** *The College seeks to attract the most qualified university applicants and holds as its principal academic objectives: to promote educational excellence, to encourage scholarly achievement, to foster International understanding and co-operation, and to provide its students with a broad and useful education that will develop their intellectual skills, enhance their desire for knowledge, and prepare them for positions of leadership and responsibility. Huron welcomes all persons regardless of faith or denomination and aims to nurture a sense of community respectful of individual differences and responsive to individual needs; to support an active student life which encourages the personal and intellectual growth of its members; and, through its chapel and theological programs, to affirm its heritage as an Anglican college.*

**Brescia University College:** *Brescia is Canada's only women's university college, providing a learning environment that encourages women to develop their voice and to explore their capacity for leadership. Our students are active participants in their education, benefiting from small classes and service learning opportunities off campus. Brescia is a Catholic college in the Ursuline tradition. We value education as a means of building community and inspiring commitment to work for social justice. Our students are urged to consider their education as a foundation for lives of service. The life of the spirit is encouraged and nurtured at Brescia, as the necessary complement to the life of the mind. Our Catholic roots are strong, and so is our experience as a welcoming community that celebrates the contribution made by individuals of diverse backgrounds and perspectives. Ongoing opportunities for dialogue and shared reflection are key to our institutional identity and sense of community. We prepare our graduates to respond with wisdom, justice and compassion to a changing world.*

**King's University College:** *King's is a Catholic College committed to the ongoing creation of a vital academic community animated by a Christian love of learning and the pursuit of truth. The College strives to foster an environment based on open enquiry, Christian values and service to the larger community.*

*Our mission embraces our ideals. It provides a direction for change, a foundation for the formulation of policy, and a philosophy for the conduct of our affairs.*

*The educational process at the College is nurtured through the formation of a community of faculty, students, administrators, and staff bound together by mutual respect, shared trust, and a common love of learning. The creation of this authentic community is inspired by the College's Catholic character. Within this supportive environment, the understanding of our world and our place within it is achieved in a deeper and fuller way.*

## Appendix B

### Summer Course Offerings

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1. Summer term is treated as a single term – i.e., intersession, summer day, summer night, and distance/on-line are, for these purposes, a single term.
2. Affiliated University Colleges (the Colleges) can offer unique courses across all programs, and courses in programs which are exclusive to the Colleges as identified in Appendix A of the document "Guidelines Governing the Academic Relationship Between the Constituent University and the Affiliated University Colleges," which may be updated from time to time by the University Senate.
3. For all other courses, the following process shall be followed:
  - The Constituent University shall inform the Colleges by November 1 of each year of the planned course offerings for the following summer term.
  - The Colleges shall respond within two weeks (November 14) with their list of planned summer course offerings – with no duplication of the Constituent University courses, unless clause #4 below is followed.
  - Changes shall be made by all institutions until mid-December – on a first-come first-serve basis – but with no duplication of offerings between the Constituent University and the Colleges, except under the terms of clause 4 below.
4. The Colleges may offer duplicate summer courses (i.e., courses offered by the Constituent University), but only students registered at the Colleges during the previous fall/winter term and students on Letter of Permission (LOP) from other universities shall be allowed to enroll in such duplicate courses.
- 5.a If a College offers a course newly developed by the College (i.e., a course that has not been offered previously at either a College or the Constituent University – and is not mutually anti-requisite to any existing course offered by the Constituent University) in a given summer term, that College has the first right to offer that course in subsequent summers. When that College does not offer that course during a summer term (i.e., the course is not identified in the College's list submitted by November 14), rights to that course shall be available to the Constituent University (i.e., the University may include it in its November 1 list in subsequent years).
- 5.b If a College offers an existing course (i.e., a course that has been offered previously in a fall/winter term at the College) never before offered during the summer term, that College has the first right to offer that course the following two summers. Other institutions shall have the right to offer the course, if it has not been identified in the College's list due on November 14.