

CENTRE FOR THE STUDY OF THEORY AND CRITICISM

THESIS HEARING PROCEDURES

1. By April 1st, the student should submit the following materials to both the Centre, and to their Supervisory committee (either in electronic or hard copy format):
 - a) A copy of a 10-12-page proposal, incorporating a rationale for its interdisciplinary and theoretical nature and the preliminary bibliography (2-3 pp). *Please staple the bibliography copies to the proposal copies**
 - b) A copy of a 1-2 page abstract of the proposal and the preliminary bibliography. *Please staple the bibliography copy to the abstract copy.**
2. The hearings will be held in April. They are meant to be informal in nature, and will involve a discussion between the student and the three committee members, rather than a formal question-and-answer process in which each committee member is allocated a set amount of time to ask questions.
3. The GSC member of the hearing committee will serve informally as "Chair" and will ensure that the hearing does not last excessively long (60-90 minutes).
4. After the hearing, the three-person committee will meet briefly to discuss the hearing. The supervisor will convey the suggestions of the committee to the student. The GSC member will report on the hearing to the GSC.
5. If the hearing is unsatisfactory, or if the suggestions for revision to the proposal are unusually complex, the supervisor will convey the suggestions in writing to the student (with copy to the GSC), and the GSC member will submit a brief written report to the GSC (to be kept in the student's file). The committee will decide whether a written response is necessary.
6. The faculty members of the GSC will meet as soon as possible after the hearings, and will discuss the reports on the hearings. At this point other GSC faculty members may make comments on the short version of the proposal as they see fit. If there is additional input about the proposal from the GSC, the Director will convey such suggestions to the student.
7. By June 15th, students required to rewrite their proposal will submit a copy of the final version of the proposal to the Centre office. Proposals will be graded by the hearing committee as Satisfactory or Unsatisfactory. A grade of "Sat" is necessary for completion of the first year of the programme.
8. In the event of a disagreement about the grade, a meeting of the hearing committee will have to be called.