

# SOGS COUNCIL MEETING

## APPROVED MINUTES

October 27, 2011

6:15 pm – 8:15 pm

### 1) Ratification of Agenda

Schultz/Tobin  
Agenda ratified.

### 2) Guest Speakers – CFS

Sandy Hudson and Michael Yam presented information from the CFS.

### 3) Announcements

- Welcome to all Councillors to the first SOGS Council Meeting for the 2011-2012 year. I would like to extend a warm welcome to all the new Councillors. Councillor Packages are available at the front if you haven't already received one.
- This year's quorum is 30.
- I would also like to direct your attention to the Councillor Orientation Package. Therein you will find valuable information about SOGS and your role as Councillors. Notice that certain sections also appear in the Agenda, and will continue to appear henceforth.
- Make sure that you sign in every evening with both the time when you arrive and your signature. If you leave before the meeting is adjourned, you must indicate the correct time on the Council attendance sheet. If you leave at the end of the meeting you do not need to sign out, but leave the cards in the front.
- Not all departments have full representation. If you are unsure of how many positions your department has, please see Olga after the meeting. Before a new Councillor can start, they will need to fill out a nomination form (available on line) and obtain the appropriate signatures.
- OSOTF, Out of Province and Grad Club Bursary applications are due on October 31. Peggy Collins Scholarship for part-time students is also due on the 31<sup>st</sup>.
- Opt out cheques are being sent to Department Graduate Assistants.
- Next meeting will be in this room on November 24 in this room.
- All Councillors are invited to a reception at the Grad Club following our meeting. Food will be served, and be sure to get a drink ticket from Olga for the bar.

### 4) Reception and Ratification of the SOGS Council Minutes September 29, 2011

Moved – S. Chowdhury (President)  
Seconded – D. Sutherland (VP Finance)  
Received and Ratified

### 5) Elections – Committees (Internal and External)

Academic Committee	Rajib Saha
Bursary & Subsidy Committee	Mansur ul Mulk Adnan Khan
Bylaws and Constitution Committee	Vincent Kuuire Geoff Bardwell
Grad Club Committee	Tom Weihmayr
Graduate Student Issues Committee	Ali Fat Hi
Graduate Student Teaching Awards Committee	Zunaid Haque
International Student Issues Committee	Maya Sau
Western Research Forum	Rifath Sharmin
Western Graduate Review	Rifath Sharmin Adnan Khan
SRBA	Erica Leighton
Student Services Committee	Teresa Valenzano Linh Nguyen
GEC Policy Committee	Andrea Davidson

Moved N. Mohamed; Seconded – Mathew VanKoughnett - carried

## 6) Orders of the Day

### BCC

Whereas Bylaw 9.4.1 directs each committee maintain a policy documents and;  
Whereas Bylaw 9.5.4.5.7 directs the BCC chair to maintain a policy database;  
BIRT that Council directs all Official Liaisons to instruct their committees to produce a policy manual by March 2012 to submit to the SOGS Office and the BCC Chair;  
BIFRT the policy manuals be made publicly available on the SOGS website.  
Moved: E. Sadowski (BCC Chair)  
Seconded: A. Hamada (Engineering)  
Motion passes

### BCC

Whereas SOGS Bylaw 9.5.4.5.8 state that: [The BCC shall have a chair who] "shall maintain committee descriptions on overhead transparencies for use in Council meetings;"  
BIRT it is out-dated and be stricken.  
Moved: E. Sadowski (BCC Chair)  
Seconded: D. Putman  
Motion passes

## 7) REPORTS – Executive/Commissioners/Committees/Councillors/Senators and BoG

### President

Saidur Chowdhury outlined his report. Mr. Stephen Jarrett, UWO Legal Council will be asked to attend the November council meeting to discuss Access Copywrite.  
Disability and Pride Commissioners will be elected by Council next month.

### VP Academic

Ashley Warnock discussed her report. A question arose on what can the Joint Fund be used for. Ashley pointed out that this funding opportunity is to help with financing on campus conferences for graduate students.

### VP External & Communications

Jahidur Rahman informed Council about the UWO Harassment policy which the university hopes to implement by December. There will be two workshops during Open Access Week. ISI Cards will be distributed Friday in the Grad Club from 10-4.

### VP Finance

Duncan Sutherland restated the Finance Committees desire to have the budgeting process completed before January. Both the Grad Club and the Sustainability Committees will have a survey going out to grad students soon. A concern was expressed about the slowness of the interact machine. This has been noted, but a faster machine is on hold at the money.

### VP Student Services

Desiree Lamoureux invited grad students to a Halloween party at the Grad Club tomorrow, hosted by the History Department. IGSIC is co-hosting a dinner at the Grad Club for international students on November 12 from 6-8 – family members are invited.

The Health Plan Committee is looking into start up issues with the new broker/insurance company and working on creating a policy document.

The Orientation Committee is working on a policy document as well as a handbook policy document. Plans are starting to come together for an end of term event in December.

### Speaker

Kevin Godbout told council that the Speaker's note, requested last month, is included in this month's package. Alternate Councillor Form is the last page of every council package.  
Kevin reminded Councillors to pick up a drink ticket before heading to the Grad Club.

Motion to Adjourn

Moved – D. Sutherland

Seconded – J. Epstein

Council adjourned 8:15 pm