

REVENUE**Student Membership**

Bus Pass Dues	are set by London Transit to a maximum of the annual average change in the Canadian Consumer Price Index for transportation.
Bus Pass Administration Fees	support the administration costs incurred for printing, issuing and replacing bus passes. These fees are increased annually in accordance with the Consumer Price Index.
CFS Full-time Student Dues	In accordance with Bylaw 1, Section 2 a.iv of the Canadian Federation of Students, national and provincial membership dues are increased annually in accordance to the Canadian Consumer Price Index and contractually remitted in trust.
CFS Part-time Student Dues	are calculated at two-thirds of the full-time fee.
Health Plan Premiums	are determined by Campbell & Company Insurance Consultants Ltd., administered by RWAM Insurance and underwritten by Co-Operators Life Insurance Company. These premiums are levied on student tuition fee bills and contractually remitted.
Health Plan - Opt-ins	Part-time students have the option of receiving health plan coverage and full-time students have the option to receive family coverage but these premiums are not levied on the student tuition fee bills and must be paid directly to SOGS.
Health Plan Administration Fees	support the costs of administering the health plan. These fees are increased annually in accordance with the Canadian Consumer Price Index.
Full-time Student Membership Fees	support the Society's operations and funds programs and services that directly benefit the membership.
Part-time Membership Student Fees	are calculated at two-thirds of the full time fees.

Grad Club

GC Administration	a monthly basis cost-recovery basis for administration costs, equipment rentals and advertising in SOGS publications.
GC Subsidy	Grad Club previously subsidized SOGS awards at half their value but due to the GC's expansion in 05-06 they will not be subsidized. Money available will be submitted to the outstanding loan due to SOGS.

Other Income

Bank Interest	is based on average of previous year with Libro Credit Union.
Contributions	money provided for SOGS programs and services from the GTA Union and ticket purchases for planned events, etc.

Emergency Loan Administration	revenue from interest and administration charges on outstanding emergency loans.
FGS Subsidies	any subsidies provided by the Faculty of Graduate Studies.
Handbook Advertising	revenue from advertising sold to customers but is now outsourced.
Miscellaneous Income	unexpected revenue
Retained Revenue	revenue from previous year will no longer be included in budget
Sale of Merchandise	is not anticipated this fiscal year

EXPENSES

Awards, Bursaries and Subsidies

Child Care Subsidy	are awarded by the Finance Committee each term up to a maximum of \$250 each.
Out of Province Bursary	bursaries awarded by term at \$500 each to out of province and international students in attempt to balance the Ontario Student Opportunity Trust Fund.
Scholarships	at the end of the fiscal year four awards at \$1,250 each are issued by the Academic Committee.
Student Emergency Fund	is an exigency fund used to help students in immediate need with unforeseen expenses due to but not limited to injuries, illness or a death in the family, etc.
Thesis Binding Subsidy	awarded by the Finance Committee each term at \$100 for Masters and \$200 for PhD.
Travel Subsidy	awarded by the Finance Committee each term up to a maximum of \$400 each.

Membership Disbursements/Transfers

Bus Pass Fees	are remitted to London Transit Commission by term.
Bus Pass Printing	expenses billed to SOGS for the costs of printing the bus passes each term.
CFS Fees	are collected by the University and remitted to the Canadian Federation of Students by term.
Departmental Grants	are based on the degree of representation at monthly council meetings at \$1.50 per student.
Emergency Loan Delinquency	allowance for unpaid emergency student loan debts.
Health Plan Discretionary Funds	are distributed by the Health Plan Committee to refund students for miscellaneous costs arising from health care expenses but not covered by the insurance company.
Health Plan Premiums	are remitted to C&C Insurance Consultants Ltd along with part-time and family opt-ins.
Health Plan Refunds	are issued to students opting out of the health plan.
Recompense Program	\$5 GC vouchers are provided at committee meetings to promote member participation.

Office and Administration

Bank Service Charges	expenses incurred on the bank accounts' activity.
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Capital Acquisitions/Depreciation	amortization applied at half rate in the year of acquisition on computer equipment and office furniture expenditures are not amortized in the year of disposal.
Insurance - Office Liability	premiums are determined by Purdom Insurance on an annual basis for office equipment and furniture.
Insurance - Officer and Director Liability	premiums are determined by Purdom Insurance on an annual basis to protect the Society's Officers and Directors in the execution of their duties.
Office Computer Support/Supplies	expenses includes a monthly fee for ITS support and purchases of computer supplies and new software.
Office Equipment Rentals/Charges	expenses billed by UWO for the SOGS and GC phone rentals, long distance charges and data lines/connections.
Office Expenses	cost of office supplies, stationary, postage and courier services. This fiscal year also includes the purchase of a new chair for the Office Manager.
Photocopier Usage	billed annually by UWO for the photocopies made throughout the year.
Professional Fees - Accounting	externally provided professional audit services by Michael A. King
Professional Fees - Legal	expenses incurred for retaining legal representation should the need arise.
Payroll, Benefits and Contributions	
President	salary is equivalent to a full TA salary and increased in accordance with the TA collective agreement with an additional monthly salary paid in April for training.
Vice Presidents	salaries are equivalent to half a TA salary and increased in accordance with the TA collective agreement.
Office Staff	salaries are determined by the salary range set by UWO and increased annually in accordance with the Consumer Price Index, a 2.5% PTR and RRSP contributions of 5%.
CFS Representative	stipend is offered for representation at the CFS meetings and increased annually in accordance with the Consumer Price Index.
Speaker	stipend is paid in accordance to the TA collective agreement at 3 hours per week for council meetings, the presidential election, referenda and meetings that require Roberts Rules.
Student Disabilities Commissioner	stipend is offered for representation of students with disabilities and increased annually

Meetings/Conferences	expenses for external meetings/conferences attended by executive and/or SOGS representatives.
Promotions/Advertising	expenses for any publication needed for promoting SOGS programs/services/issues in the campus media (Western News, Gazette, etc) and/or off campus sources such as London Free Press should the need arise.
Sponsorship/Donations	separated into three line items: Graduate Sponsorship, Joint Fund and GC Sponsorship
President	expenses for meetings held with UWO administration and informal meetings related to SOGS business held at the Grad Club
Vice President Academic	
GSTA Advertising and Materials	estimated costs for cost of posters and newspaper advertisements.
GSTA Awards	20 prizes at \$500 each are awarded in April at a reception and \$3,200 is funded by the TA Union. Faculty of Graduate Studies has also contributed in the past.
GSTA Reception	is hosted by the President, administered by Alumni Relations and half the expenses are paid by UWO.
RF Advertising and Materials	estimated costs for posters, newspaper advertisements and materials for the event.
RF Judges and Guest Speaker	estimated costs for guest speaker and GC vouchers awarded to the judges.
RF Prizes	three first place prizes at \$200 each and four second place prizes at \$100 each awarded at the reception.
RF Room Booking and Catering	estimated costs for the event traditionally held at the Grad Club.
WGR Layout and Printing	estimated costs for posters, newspaper advertisements, materials and a photographer.
Vice President Finance	
VP Finance Expenses	expenses for informal meetings held with UWO Administration and informal meetings related to SOGS business held at the Grad Club
GC Sponsorship	donation to include half the cost of registration for a SOGS team made up of up to five executive members.
Vice President External	
CFS Conferences	delegate fees and expenses associated with general meetings of the Canadian Federation of Students for two delegates including one non-executive member at each general meeting of the Federation as decided by council.

CFS Programmes	costs associated with the local administration of CFS related programs (ie ISIC cards).
Media/Subscriptions	estimated costs for the purchase of information, subscriptions to print media.
Political Activities/Campaigns/Advocacy	costs for implementing campaigns and advocating on behalf of all graduate students as determined by Council and at CFS meetings.
Vice President Student Services	
Graduation Celebration	estimated costs for a drink of choice in the goblet of knowledge for graduates defending their thesis.
Handbook Editor	is paid for the preparation and editing the contents of the handbook for printing.
Handbook Printing	estimated cost for printing the annual handbook for all graduate students.
Handbook Promotions/Prizes	\$10 GC vouchers are issued to winners of promotional games such as the monthly trivia, etc.
International Students	estimated costs for the social events for International Students... an Orientation party held in cooperation with the Student Development Centre and the Christmas dinner party at the Grad Club.
Merchandise	costs associated with the creation and distribution of SOGS merchandise.
Orientation - Students	costs associated with student parties held at the GC each term.
Orientation - Councillors	costs associated with meet and greet(s) held at the GC.
Speaker	
Council Meeting Packages/Supplies	costs associated with preparing the monthly council packages.
Elections/Referenda	provisions for Presidential candidates and yes/no campaigns... Elections = \$150 for 3 candidates, 3 ads at \$150 each. Referenda = \$100/side, 2 ads at \$150 each, \$500 for online voting and \$100 for administration.
Meeting Refreshments/Catering	costs for refreshments provided by the GC at each council meeting and the AGM.
Contingency Fund	is calculated at 2.0% of Operating Revenue.