Project Grant: Fall 2016 Competition

Application

Martine Lafrance, Ph.D.
Manager, Project Grant Program
September - October 2016
Session Outline
Project Grant: Fall 2016 Competition

- Overview
- Application process
- Questions and Answers

Contact Centre email:
support@cihr-irsc.gc.ca
Project Grant: Fall 2016 Competition
Overview
Project Grant: Fall 2016 Competition Timelines

This funding opportunity was launched on August 30, 2016.

Key dates include:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Registration Deadline</td>
<td>September 20, 2016</td>
</tr>
<tr>
<td>Application Deadline</td>
<td>October 18, 2016</td>
</tr>
<tr>
<td>Anticipated Notice of Decision</td>
<td>May 15, 2017</td>
</tr>
<tr>
<td>Funding Start Date</td>
<td>April 1, 2017</td>
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</table>
Project Grant: Fall 2016 Competition

- All types of applications in health sciences, including basic science, knowledge translation, commercialization and partnered projects are encouraged in this competition.

- Project Grants are designed to support researchers at any career stage.
Project Grant: Fall 2016 Competition

Overview

• In this round of investigator initiated programs, researchers can apply for funding through both 2016-2017 Foundation Grant and Fall 2016 and/or Spring 2017 Project Grant competitions.

• However, the same application cannot be submitted to both competitions. Note that CIHR will not consider inclusion of components of a proposal into a second proposal as the same application.

• Applicants may submit up to two applications in the role of Nominated Principal Applicant in the Project competition only.

• The Peer Review Manual is being reviewed based on the recommendations of the Peer Review Working Group and is expected to be released in early October.
Complementary iterative peer review process guided by Indigenous Health Research Reference Group

Applications must demonstrate
- TCPS2 - Chapter 9 Research involving the First Nations, Inuit and Métis Peoples of Canada; and
- Indigenous partnering community/organizational ethical guidelines

Purpose of the iterative peer review process is to
- ensure that applications are assessed by reviewers with the appropriate expertise and that funding of these types of research is at an appropriate level
- support mentorship
Project Grant: Fall 2016 – Application process

1. Application
2. Adjudication Criteria
3. Budget
Completing your application

Step A: Complete a Canadian Common CV (CCV)

Step B: Complete the Project Grant application in ResearchNet

1. Identify participants
2. Enter Proposal Information
3. Complete Summary
4. Identify Application Partners (optional)
5. Enter Budget Information
6. Complete Peer Review Administration Information
7. Attach Other Application Material
8. Preview
9. Consent and Submit

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Discoveries for life
Step A

**Complete a Canadian Common CV**

Complete either the Project Biosketch CV or Co-applicant CV

- **Nominated Principal Applicants (NPA) and Principal Applicants (PA)**
  - Project Biosketch CV

- **Co-Applicants**
  - Project Grant Co-Applicant CV

- **New**

  - The Canadian Common CV (CCV) for the Project Grant application now includes publications from the past seven years.
  - NPA and PA will be able to upload a PDF document in ResearchNet to supplement the CCV information if they have taken leaves of absence in the past seven years.
Completing your application - Tasks in ResearchNet

• The participants must create a ResearchNet account and provide the Nominated Principal Applicant with the validated CIHR PIN.
Step B

Project Grant: Fall 2016 – Applicants

- The applicant who initiated/opened the Registration is the Nominated Principal Applicant (NPA).
- The NPA must remain unchanged between Registration and Application.
- The NPA adds participants to the application in ResearchNet:
  - Role and participant type
  - Name
  - Validated CIHR PIN;
- Other participants can be added, removed, or changed roles between Registration and Application.
- Applicants ensure that their application is complete prior to submitting it to CIHR.
- Only the NPA has the functionality to submit the application.
### Application Tasks in ResearchNet

<table>
<thead>
<tr>
<th>Task</th>
<th>Status</th>
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<tr>
<td>Identify Participants</td>
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<tr>
<td>Enter Proposal Information</td>
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<tr>
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<tr>
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Task 1: Identify Participants

Adding Participants

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</table>

[Return to Task List]
New Participants – Roles and Participant Types

**Principal Applicant**
- Independent Researcher – New/Early Career Investigator
- Independent Researcher – Mid Career Investigator
- Independent Researcher - Senior Investigator
- Knowledge User

**Co-Applicant**
- Independent Researcher – New/Early Career Investigator
- Independent Researcher – Mid Career Investigator
- Independent Researcher - Senior Investigator
- Knowledge User
- Trainee
- Other

**Collaborator**
- No participant type
Participants - Subtasks

Nominated Principal Applicant

- Participant Information
- Most Significant Contributions
- Attachments

New

Principal Applicant

- Participant Information
- Most Significant Contributions
- Attachments

New

Co-Applicant

- Participant Information
- Most Significant Contributions
- Consent

New
## Participants - Subtasks

### Subtasks
- Participant Information
- Most Significant Contributions
- Attachments
- Consent

### Identify Participants - Participant Information

#### Principal Applicant - Derrick Smith

<table>
<thead>
<tr>
<th>Role*</th>
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<tbody>
<tr>
<td>Participant Type *</td>
<td>Independent Researcher - Senior Investigator</td>
</tr>
<tr>
<td>Last Name*</td>
<td>Smith</td>
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<tr>
<td>First Name*</td>
<td>Derrick</td>
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<td>PIN*</td>
<td>236100</td>
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<td>CCV Confirmation Number *</td>
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<td>Telephone Number*</td>
<td>613-555-5555</td>
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<tr>
<td>Fax Number</td>
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<tr>
<td>Institution*</td>
<td>CHBA Other Acadia University (Nova Scotia)</td>
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<tr>
<td>Faculty</td>
<td>Other</td>
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<tr>
<td>Department</td>
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</table>
Participant Subtask - Attachments

- NPA and PA who have taken leaves of absence in the past 7 years may include a PDF document to supplement the publication information included in their CCV.
Task 2: Enter Research Proposal Information

Four subtasks

- Overview
  - Project Title can now be changed
- Details
- Descriptors
- Attachments

Please refer to the Project Grant: Fall 2016 Application Instructions for more details on what to include in your application.
Task 2: Enter Research Proposal Information

Descriptors

- Descriptors
- Themes
- Suggested Institutes
- Areas of Science
- Methods/Approaches
- Study Populations and Experimental Systems

Please refer to the Project Grant: Fall 2016 Application Instructions for more details on what to include in your application.
Task 2: Enter Research Proposal Information

Application

• Applications are “free-form” 10 pages (including figures and tables).

• It is the applicants responsibility to ensure adjudication criteria is addressed in their free form proposal.

• Applicants have the option to attach Response to Previous Reviews and/or Project References PDF documents.

Please refer to the Project Grant: Fall 2016 Application Instructions for more details on what to include in your application.
Task 2: Enter Research Proposal Information

Adjudication criteria

Concept (25%) + Feasibility (75%)

Please refer to the Project Grant: Fall 2016 Application Instructions for more details on what to include in your application.
Task 2: Enter Research Proposal Information

Adjudication criteria – Concept

Concept

Significance and Impact of the Research (25%)
Task 2: Enter Research Proposal Information

Adjudication criteria – Feasibility

- Approaches and Methods (50%)
- Expertise, Experience, and Resources (25%)
Task 2: Enter Research Proposal Information

Optional

Response to Previous Reviews

- Opportunity to respond to previous review’s comments
- Should stand alone – reviewers do not have access to previous application information
- Max – 1 page

Project References

- Must capture any references cited
### Task 2: Enter Research Proposal Information

**Subtasks**
- Overview
- Details
- Descriptors
- Attachments

#### Enter Proposal Information - Attachments

Fields that appear in bold with an Asterisk * are mandatory. **It is important to save any additions or changes before navigating away from this page.**

All attachments must adhere to the guidelines for attachments on the [Acceptable Application Module Formats](#).

ResearchNet verifies the number of pages submitted for PDF attachments.

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<thead>
<tr>
<th>Document Type</th>
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</table>

<table>
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<tbody>
<tr>
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<td></td>
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</tr>
<tr>
<td>Response to Previous Reviews</td>
<td>Choose File</td>
<td>No file chosen</td>
</tr>
</tbody>
</table>

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[Attach] [Previous]
Task 3: Research Summary

• The Research Summary you submitted at registration is pre-populated in the application and can be updated at application.

• In addition to the six descriptors, the summary submitted at registration is a key source of information used to determine the type of expertise required to review your application.

• Thus, it is recommended that minimal changes be made to the Research Summary at the Application stage.
Task 4: Identify Application Partners (Optional)

• Only applicants who identify partners are required to complete this section
• Collects information on all partners involved in your application
• If you do identify partners,
  ▪ You have an additional budget page to disclose the yearly contributions (cash or in kind)
  ▪ You also need to provide a signed letter of support from every partner to detail the yearly cash/in-kind contributions
Task 5: Complete the Budget Request

Period of Support Requested
- Period of Support Requested: 3 Years 4 Months

Details
- Research Staff: Amount: 250000
- Trainees: Amount: 50000
- Consumables: Amount: 20000
- Non-Consumables: Amount: 10000
Task 5: Complete the Budget Request

Budget Assessment and Recommendation

Is the requested funding appropriate to support the project?

Appropriate budget planning should be demonstrated. The requested resources, together with any existing resources, should be adequate to financially support the full scope of the project.

Is it realistic and well-justified, taking into account any other sources of funding?

Reviewers are asked to consider the proposed budget of the project, and to provide a justified recommendation as to whether the budget should be:

- Accepted, as described; or
- Adjusted to the level of $X per annum
Task 6: Peer Review Administration Information

Applicants can suggest

Reviewers to INCLUDE
- Canadian or International
- Not those in conflict of interest

Reviewers to EXCLUDE
- Provide a rationale
Task 7: Attach other Application Material

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<thead>
<tr>
<th>Document Type</th>
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<tbody>
<tr>
<td>Letters of Support</td>
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- Attach

- Return to Task List

Support

Download new and previous versions of Adobe Reader

Having problems uploading your PDF?
Reference Material

http://www.cihr-irsc.gc.ca/e/49051.html

- Funding Opportunity
- Application Instructions
- CIHR Funding Policies
- Project Biosketch Quick Reference Guide
- Project Co-Applicant CV Quick Reference Guide
- CCV Frequently Asked Questions for CIHR Applicants
- Peer Review Manual (Includes Interpretation Guidelines)
Questions and Answers

- Email: support@cihr-irsc.gc.ca
- Phone: 613-954-1968
- Toll Free: 1-888-603-4178
- Fax: 613-954-1800
- Website: www.cihr-irsc.gc.ca

Questions regarding the Project Grant competition can be directed to the CIHR Contact Centre.