

**Telephone Script**

(To be used when the contact information is publicly available)

Hello, may I please speak with [**insert the name of the potential participant here**].

*\*If the potential participant is not home, ask if there is a better time to call. Do not leave a message as it may be a confidential matter you are calling about that may not be apparent to you\**

*\*If they are home, continue with the conversation\**

Hi, [**insert the name of the potential participant here**] this is [**insert your name here**] calling from the office of [**insert the PI or lead researchers name here**]. I am calling today to ask if you are interested in a research study we are conducting. The study is being conducted by Dr. [**insert the name of the PI or lead researcher here**] and will look at [**provide a brief overview of what the study will be used for and what participation would entail**]. Would you be interested in hearing more about this study?

*\*If no, thank them for their time and say good-bye\**

*\*If yes, continue to explain study details to them based on the letter of information\**

I am now going to read you the letter of information over the phone [**Clearly read the letter of information the participant over the phone**]

(NOTE: The participant should have already received a copy for their reference via email or mail).

Do you have any questions?

[**Answer any questions they may have**]

Do you agree to participate in this study?

*\*If yes, continue with the study*

*\*If no, thank them for their time and say good-bye*